

**TOWN OF LAKE PARK  
COMMUNITY DEVELOPMENT DEPARTMENT**



**ROOF METAL & ROOF SHEATHING INSTALLATION  
CERTIFICATION**

**EXISTING DETACHED ONE & TWO FAMILY DWELLINGS ONLY**

***FOR LICENSED ROOFING CONTRACTORS ONLY***

**I. PURPOSE**

The purpose of this Policy is to provide a method for certifying installation of roof metal, roof underlayment and re-nailing of roof sheathing on occupied or finished one and two family dwellings. **This Policy applies only to licensed roofing contractors.**

**II. AUTHORIZATION**

**Section 54-7 of the Town of Lake adopts the Florida Building Code, Existing Building**, as adopted by the Town of Lake Park, provides that requirements necessary for the public safety, health and general welfare not specifically covered by the standard or the Building Official shall determine other technical codes or policies.

**III. APPLICATION**

Qualified applicants may certify the roof metal installation and re-nailing of roof sheathing by preparing an Affidavit certifying that the installation of the roof metal and re-nailing of roof sheathing complies with all codes, ordinances, rules and regulations; that the qualifier or designee personally inspected the specific job; and that the roof was installed according to the Florida Building Code and Existing Building Code, as amended, and the Manufacturer's installation instructions.

This Affidavit must be presented to the Inspector at the next scheduled inspection on-site.

When the roof metal and roof sheathing are not inspected at either a Sheathing, Tin-Tag/Roof Metal or Final Inspection, the Structural Building Inspector will either fail the inspection until certified by the Applicant or pass the inspection if the signed Affidavit is present at the job site. **Pictures of the re-nailed and repaired roof sheathing and roof metal are optional.**

When a final is the only scheduled inspection and an Affidavit is supplied, the Inspector shall add the comment, "CERTIFIED", and pass the inspection.

**Progressive re-roof inspections may be requested by calling the Community Development Department @ 561-881-3318 24 hours in advance.**

TOWN OF LAKE PARK  
COMMUNITY DEVELOPMENT DEPARTMENT



**LICENSED ROOFING**  
**CONTRACTOR AFFIDAVIT**

***ROOF METAL & ROOF SHEATHING INSTALLATION***  
***EXISTING DETACHED ONE & TWO FAMILY DWELLINGS***  
***ONLY***

**TO:** TOWN OF LAKE PARK, FLORIDA  
COMMUNITY DEVELOPMENT DEPARTMENT  
535 PARK AVENUE  
LAKE PARK, FLORIDA 33403

**RE:** BUILDING PERMIT NO. \_\_\_\_\_

**FROM:** \_\_\_\_\_ (CONTRACTOR)  
\_\_\_\_\_ (CONTRACTOR'S ADDRESS)  
\_\_\_\_\_ (OWNER'S NAME)  
\_\_\_\_\_ (PROPERTY ADDRESS)

**CERTIFICATION SELECTION: *(Please check all that apply)***

- Certification of roof metal installation, flashing, underlayment.
- Certification of re-nailing roof sheathing, and removal and replacement of damaged or rotted wood.
- Other \_\_\_\_\_

I, \_\_\_\_\_, am a certified Roofing Contractor, License No. \_\_\_\_\_, and do hereby certify that all roof work (as indicated above) has been performed at the above address in accordance with Chapter 15 of the Florida Building Code, Existing Building, as amended, and Manufacturer's Specifications. I understand that the Town of Lake Park offers progressive re-roof inspections. I have notified the owner of the property of this Affidavit.

\_\_\_\_\_  
Signature of Qualifier

\_\_\_\_\_  
Date

***STATE OF FLORIDA, COUNTY OF PALM BEACH***

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification and who did or did not take an oath.

(SEAL)

SIGNATURE OF PERSON TAKING ACKNOWLEDGEMENT \_\_\_\_\_  
NAME OF OFFICER TAKING ACKNOWLEDGEMENT \_\_\_\_\_