



**(Reconvened) Evaluation Committee Minutes**  
Town of Lake Park, Florida  
Request for Qualifications (RFQ) 105-2018  
Lakeshore Drive Drainage System  
Design and Related Professional Services  
Thursday, July 5, 2018 2:00 p.m.  
Commission Chamber, Town Hall, 535 Park Avenue

The Evaluation Committee reconvened for a meeting on Thursday, July 5, 2018. Present were Community Development Director Nadia DiTommaso, Finance Director Lourdes Cariseo, and Town Clerk Vivian Mendez.

Town Clerk Mendez called the meeting to order at 2:00 p.m. She explained that the purpose of the meeting was to recalculate an error made during the previous Evaluation meeting. She explained that Public Works Director Richard Scherle had scored Craven Thompson zero points for not having an office in Palm Beach County. After further review, he found that they did have an office in Palm Beach County. He has asked that Craven Thompson's overall score include 10 points.

Community Development Director DiTommaso explained that while she was reviewing Craven Thompson she found that the principal project office was located in Ft. Lauderdale with some of the project team members located in Delray Beach. She explained that she gave them a score of five (5) for that reason. She stated that she would not be changing her scoring of Craven Thompson, but wanted to explain why she gave them a score of five (5) for this criteria.

Brent Whitfield of Chen Moore & Associates asked if it changed the order in which the firms were not rated. Town Clerk Mendez reviewed the meeting minutes of the Evaluation Committee meeting and announced the following:

Matthews consulting	290 points
Craven Thomas	245 points
Chen Moore	242 points
Calvin Giordano & Associates	241.5 points
Craig A. Smith	235 points

It changed the ranking by bumping Craven Thomas to the second position.

**ADJOURNMENT:**

Finance Director Cariseo adjourned the meeting at 2:07 p.m.

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Town Clerk Vivian Mendez