



Office of the  
Town Manager

November 28, 2018

NOTICE OF RECOMMENDED AWARD

RFP No. 108-2017 – Custodial Services Three Year Term Contract

On December 13, 2017, an evaluation committee ranked the four proposals received in response to RFP No. 108-2017. The Town has elected to pursue termination (for convenience) of its contract with USSI, Inc. In accordance with the RFP, the Town will select the next highest ranked firm which has been responsive. The original rankings were as follows:

1. USSI, Inc. received an average of 86.7 points.
2. Chi-Ada Corporation received an average of 80 points.
3. Custom Cleaning and Management Services Corp received an average of 75 points.
4. Sunshine Cleaning Systems, Inc. received an average of 73.3 points.

The Town reached out to Chi-Ada Corporation (the second highest ranked firm), which indicated it could no longer bond the project. As such, the Town reached out to Custom Cleaning and Management Services Corp. (third highest ranked firm). However, the firm verbally communicated that it would not be able to hold the same pricing as originally submitted. The Town then reached out to the next firm, Sunshine Cleaning Systems Inc., which indicated that it is able, willing, and qualified to provide the solicited services at the same pricing as originally proposed. Therefore, it is recommended that Sunshine Cleaning Systems, Inc. be awarded the new contract.

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