



Public Works
Department

8/20/18

NOTICE OF INTENT TO AWARD
RFQ 105-2018 – LAKESHORE DRIVE DRAINAGE SYSTEM DESIGN
AND RELATED PROFESSIONAL SERVICES

To All Interested Parties,

Thank you for submitting your response to RFQ 105-2018, Lakeshore Drive Drainage System Design and Related Professional Services, dated May 29, 2018. The Town received five responses, which were evaluated according to the criteria stated in the solicitation. We announce our intent to award a contract to:

Mathews Consulting, Inc.
8678 Ridgefield Road
Crystal Lake, IL 60012

With a local address of:

Mathews Consulting, Inc.
477 South Rosemary Avenue, Suite 330
West Palm Beach, FL 33401

We would like to thank each vendor for their time and effort in preparing a response to this solicitation. We appreciate your interest in doing business with the Town of Lake Park.

Sincerely,

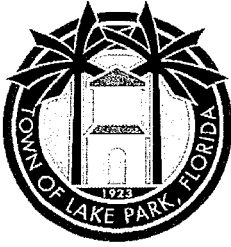
A handwritten signature in blue ink, appearing to read 'Richard Scherle', is written over a horizontal line.

Richard Scherle
Public Works Director

ATTACHED: Evaluation Committee Minutes, July 5, 2018

650 Old Dixie Highway
Lake Park, FL 33403
Phone: (561) 881-3345
Fax: (561) 881-3349

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(Reconvened) Evaluation Committee Minutes
Town of Lake Park, Florida
Request for Qualifications (RFQ) 105-2018
Lakeshore Drive Drainage System
Design and Related Professional Services
Thursday, July 5, 2018 2:00 p.m.
Commission Chamber, Town Hall, 535 Park Avenue

The Evaluation Committee reconvened for a meeting on Thursday, July 5, 2018. Present were Community Development Director Nadia DiTommaso, Finance Director Lourdes Cariseo, and Town Clerk Vivian Mendez.

Town Clerk Mendez called the meeting to order at 2:00 p.m. She explained that the purpose of the meeting was to recalculate an error made during the previous Evaluation meeting. She explained that Public Works Director Richard Scherle had scored Craven Thompson zero points for not having an office in Palm Beach County. After further review, he found that they did have an office in Palm Beach County. He has asked that Craven Thompson's overall score include 10 points.

Community Development Director DiTommaso explained that while she was reviewing Craven Thompson she found that the principal project office was located in Ft. Lauderdale with some of the project team members located in Delray Beach. She explained that she gave them a score of five (5) for that reason. She stated that she would not be changing her scoring of Craven Thompson, but wanted to explain why she gave them a score of five (5) for this criteria.

Brent Whitfield of Chen Moore & Associates asked if it changed the order in which the firms were not rated. Town Clerk Mendez reviewed the meeting minutes of the Evaluation Committee meeting and announced the following:

Matthews consulting	290 points
Craven Thomas	245 points
Chen Moore	242 points
Calvin Giordano & Associates	241.5 points
Craig A. Smith	235 points

It changed the ranking by bumping Craven Thomas to the second position.

ADJOURNMENT:

Finance Director Cariseo adjourned the meeting at 2:07 p.m.

**Vivian
Mendez**

Digitally signed by Vivian Mendez
DN: cn=Vivian Mendez, o=Town of Lake
Park, ou=Town Clerk,
email=vmendez@lakeparkflorida.gov,
c=US
Date: 2018.07.06 10:05:48 -04'00'

Town Clerk Vivian Mendez