

## ANNOUNCEMENT OF AVAILABILITY OF GRANT FUNDING

The Town of Lake Park is pleased to announce the availability of matching grant funding through its Town grant making policy. **The deadline for the submittal of applications for grant funding is April 2, 2018.** The grant amounts will be available on the following basis:

- **Small Grant Program:** The maximum grant amount that shall be available through this program shall be \$500.00.
- **Large Grant Program:** The grant amount that shall be available through this program shall be \$500.01 to a maximum of \$25,000.00.

**All grants shall be funded on a reimbursement basis.**

Applications must be submitted to the Town at least two (2) months in advance of the proposed start date of a project for which a grant is being sought to allow for adequate processing time and review/approval by the Commission of the Town of Lake Park. As part of its application, applicant must demonstrate the ability to complete the proposed project within 12 months of the date of the approval of the grant.

### **Eligibility Criteria:**

**With the exception of public entities, eligible applicants must be located within the municipal boundaries of the Town of Lake Park. Eligible applicants include legally established 501(c)(3) nonprofit tax exempt organizations; for profit-businesses; or, public entities. Eligible projects must, in the opinion of the Town Manager (for the Small Grant Program) and the Town Commission (for the Large Grant Program) directly benefit citizens of the Town of Lake Park. Grants will not be made to individuals or to organizations or businesses that have not been in existence for three (3) years prior to the date of application; however, new start-up 501(c)(3) nonprofit tax exempt organizations are eligible to apply.**

**Grant applications for funding through the Small Grant Program must be approved by the Town Manager following written confirmation by the Town's Finance Director of the availability of funds prior to approval and after notice of intent to award has been provided by the Town Manager to the Commission. The total amount needed is to be used in determining the grant award. There shall be no artificial division of needed grant funding in order to qualify for the Small Grant Program. Grant applications for funding through the Large Grant Program must be approved by the Town Commission prior to funding.**

**Grants will not be made to fund political causes or candidates, or religious organizations.**

### **TECHNICAL ASSISTANCE**

Technical assistance is available from the Town staff to assist in the submission of an application by calling the office of the Town Manager at 561-881-3304. **Application forms may be downloaded from the Town's website at [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov).** Applications will not be accepted by fax or by email.