



**RFQ NO. 105-2018 Minutes**  
Town of Lake Park, Florida  
Request for Qualification (RFQ) No. 105-2018  
Lake Shore Drive Drainage System Design  
& Related Professional Services  
Tuesday, May 29, 2018, 10:30 a.m.  
Commission Chamber, Town Hall, 535 Park Avenue

The opening of submittals received in response to RFQ No. 105-2018 was conducted on Tuesday, May 29, 2018 at 10:30 a.m. Present were Public Works Director Richard Scherle and Deputy Town Clerk Shaquita Edwards.

Public Works Director Scherle called the meeting to order at 10:30 a.m. and announced that five bids were received for the project.

Company Name	Address	Included 1 Original & 1 Thumb drive
Craven Thompson & Associates	3563 NW 53 <sup>rd</sup> St. Fort Lauderdale, FL 33309	Yes
Chen Moore & Associates	500 S. Australian Ave #850 West Palm Beach, FL 33401	Yes
Craig A. Smith & Associates	7777 Glades Road Ste. 410 Boca Raton, FL 333434	Yes
Matthews Consulting	477 S. Rosemary Ave. Ste. 330 West Palm Beach, FL 33401	Yes
Calvin, Giordano & Associates	580 Village Blvd. Ste. 325 West Palm Beach, FL 33409	Yes

Public Works Director Scherle explained that an Evaluation Committee would review the submittals. He explained that the meeting would be open to the public and the date, time, and location would be publicly noticed. He explained that the Evaluation Committee would provide a recommendation to the Town Commission and thereafter the Town would begin negotiations with the highest ranked firm.

**ADJOURNMENT:**

The opening for RFQ No. 105-2018 adjourned at 10:37 a.m.

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Deputy Town Clerk Shaquita Edwards