

**TOWN OF LAKE PARK**  
**NOTICE TO PROPOSERS**

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida (Town) is seeking qualifications from qualified firms for:

**LAKESHORE DRIVE DRAINAGE SYSTEM DESIGN AND RELATED PROFESSIONAL SERVICES**

Request for Qualifications No. 105-2018

The Town is seeking qualifications from qualified firms to provide engineering, architectural, environmental, and other services for the re-design of an existing gravity-fed stormwater management system, in accordance with the terms, conditions, and specifications contained in the Request for Qualifications. The Town completed a drainage study in 2018 and has drainage plans as of 2014 that included modifications to the existing system, adjacent roadways, and water/sewer infrastructure. These items are exhibits to the RFQ and will need to be reviewed.

Request for Qualifications documents are available beginning Monday, April 30, 2018 by calling the Town Clerk at 561-881-3311. There is no charge for the documents.

A Mandatory Pre-Submission Conference will be held May 17, 2018 at 10:30 a.m. EST in the Town Commission Chambers, 535 Park Avenue, Lake Park, Florida, 33403.

Sealed responses must be clearly marked "RFQ 105-2018, Lakeshore Drive Drainage System Design" and delivered to the Office of the Town Clerk at 535 Park Avenue, Lake Park, Florida, 33403. Delivery to any other office other than the Town Clerk shall not constitute receipt. The deadline for submission of proposals is Tuesday, May 29, 2018, at 10:30 a.m. local time. At that time, the Proposals will be publicly opened and the names of responders read aloud in the Town Hall Commission Chambers, 535 Park Avenue, Lake Park, Florida, 33403. Late Proposals will not be accepted and will be returned to the sender unopened.

The selection of a firm and subsequent contract negotiations will be in accordance with the State of Florida Consultants Competitive Negotiations Act (CCNA), F.S. 287.055.

It is the responsibility of the proposer to ensure all pages are included in the submission. All Proposers are advised to closely examine the Solicitation package. Any questions regarding the completeness or substance of the Solicitation package or scope of services must be submitted in writing via email to [vmendez@lakeparkflorida.gov](mailto:vmendez@lakeparkflorida.gov).

The Town of Lake Park is exempt from Federal and State Taxes for tangible personal property tax.

The Town of Lake Park reserves the right to accept or reject any or all Proposals, in whole or in part, with or without cause, to waive any irregularities and/or technicalities, and to award the contract on such coverage and terms it deems will best serve the interests of the Town.

TOWN OF LAKE PARK

Vivian Mendez, CMC, Town Clerk

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