



Minutes

Town of Lake Park, Florida

Bid No. 104-2016

Kelsey and Lake Shore Parks

Restroom Construction and Renovation

Tuesday, September 13, 2016 2:00 p.m.

Commission Chamber, Town Hall, 535 Park Avenue

The bid opening for bid 104-2016 Kelsey and Lake Shore Parks Restroom Construction and Renovation was conducted on Tuesday, September 13, 2016 at 2:00 p.m. Present were Town Manager John D'Agostino, Project Manager Richard Pittman, Public Works Director David Hunt, Operations Manager Richard Scherle, Town Clerk Vivian Mendez and Administrative Assistant Shaquita Edwards.

Project Manager Pittman called the meeting to order at 2:00 p.m. and explained that three (3) bids had been received for the project.

Company	Address	Total Bid	Bid Bond Included
West Construction	318 South Dixie Hwy Suite 4 Lake Worth, FL 33460	\$590,791.00	Yes - \$29,539.55
Anatom Construction	3125 Fortune Way Suite 13 Wellington, FL 33414	\$523,274.50	No
All-Site Construction	2915 E. Tamarind Avenue West Palm Beach, FL 33407	\$565,573.41	Yes- \$28,278.67

Project Manager Pittman read into the record whether each required document was included in the packet (see checklist attached as Exhibit "A"). The submittal of West Construction included their Bid Bond, Acknowledgement of Addendums one and two, and a Clarifications/Exceptions page that read, "To be determined". The submittal of Anatom Construction did not include a Bid Bond or the Acknowledgement of Addendums one and two; there were no comments listed on the Clarifications/Exceptions Page. The submittal of All-Site Construction included their Bid Bond, Acknowledgement of addendums one and two; there were no comments listed on the Clarifications/Exceptions page.

Project Manager Pittman announced that a review of the bid packages would be conducted by the Evaluation Committee on Wednesday, September 14, 2016 at 2:00 p.m. The meeting would take place in the Commission Chamber, located at 535 Park Avenue, Lake Park, Florida 33403. The Committee would ensure all the required documentation was included and a recommendation for approval or denial would be submitted to the Town Commission at a future Commission meeting.

ADJOURNMENT:

The opening of bid 104-2016 was adjourned at 2:11 p.m.


Administrative Assistant, Shaquita Edwards

**BID FORM: BID No. 104-2016
KELSEY AND LAKE SHORE PARKS
RESTROOM CONSTRUCTION AND RENOVATION
TOWN OF LAKE PARK**

Instructions: Remove this and all following pages, complete and execute, and submit in triplicate with your bid package (1 Original and 2 copies).

In accordance with the plans and specifications noted in this Bid document, the **TOTAL BASE BID** for this project is:

(\$ _____)

Completion: One hundred fifty (150) calendar days after Commencement of Work [Contractor may only perform work on this project Monday – Friday between 8am – 5pm, unless pre-approved for other hours by the Town]. **NOTE: Awarded Contractor should plan on commencing work during the week of October 24, 2016 having been notified of the contract award on September 22, 2016**

Required documents attached?

(Yes or No)

- Schedule of Bid Items _____
- Acknowledge Addenda # ____ (if issued) _____
- Bid bond (minimum of 5% of total base bid) _____
- 1 Original and 2 copies of the following:
- Bid Form (signed) _____
- Clarifications/Exceptions/Substitutions _____
- List of Subcontractors _____
- 'Drug Free Workplace Cert. (signed) _____
- List of References _____
- Licenses/Certifications (copies of applicable licenses) _____
- Proof of Existing Insurance Coverage _____
- Noncollusion Affidavit of Prime Bidder _____
- Anti-kickback Affidavit _____
- Certification of Eligibility of General Contractor _____
- Certification of Nonsegregated Facilities _____
- Workforce Projection _____
- Certification Regarding Debarment, Suspension etc. (executed by subcontractors) _____

NAME OF FIRM _____

ADDRESS _____

PHONE# _____ FAX# _____

AUTHORIZED SIGNATURE _____

NAME & TITLE (TYPED or PRINTED) _____

POINT OF CONTACT EMAIL ADDRESS: _____

DATE: _____ TAX PAYER ID#: _____