



## **TOWN OF LAKE PARK**

### **Special Events Director**

Under the general direction of the Town Manager, responsible for program work in the development, promotion and maintenance of Town sponsored events and in the coordination and use of all recreation facilities. Duties include providing recommendations for new programs and events, program marketing and publicity, and the organization of events including the Sunset Celebration and other Town functions. Must have Bachelor's Degree in Marketing, Communication, or related field from an accredited college or university, supplemented by at least five (5) years of progressively responsible professional experience in development, marketing, publicizing and implementation of community-wide events. Must possess a valid Florida Drivers' License and be able to work a varied work schedule including some evenings, weekends and holidays. Salary Range: \$52,915.20 to \$82,118.40 per year. **Deadline for Receipt of Applications: 5:00 p.m. on May 9, 2016. Applications may be obtained from and must be submitted directly to the Human Resources Department, Lake Park Town Hall, 535 Park Avenue, Lake Park, Florida 33403. All applicants shall be subject to a criminal background check. Application forms may be downloaded from the Town's website at [www.lakeparkflorida.gov](http://www.lakeparkflorida.gov). Applications will not be accepted by fax or by email. Phone: 561-881-3300. An Equal Opportunity Employer.**

4.26.2016