

**TOWN OF LAKE PARK**

**NOTICE TO PRE-QUALIFY ROOFING CONTRACTORS**

NOTICE IS HEREBY GIVEN that the Town of Lake Park, Florida will be accepting sealed, Contractor's Pre-Qualification Statements for:

**PRE-QUALIFICATION OF ROOFING CONTRACTORS FOR TOWN-WIDE ROOF  
REPLACEMENT  
AND/OR REPAIR PROJECTS ON AN AS NEEDED BASIS  
TOWN OF LAKE PARK (TOWN)  
Town Pre-Qual No. 105-2011**

It is the sole purpose and intent of this Request for Pre-Qualifications to select, in the sole opinion of the Town, a sufficient number of Qualified Contractors to provide the Town with: (1) competitive sealed bids for the approximately 65 square re-roof project located at 700 Sixth Street (PBSO Substation) in the Town and (2) written quotes for miscellaneous roof repairs of Town buildings on an as needed basis.

The terms and conditions of this solicitation shall apply to all orders placed for all specified miscellaneous "roof replacement or repairs" for the Town of Lake Park. It shall continue for a term of three years and re-qualifying and/or termination shall be at the sole discretion of the Town of Lake Park.

The successful Pre-Qualified Contractor(s) shall be Pre-Qualified for three years. Projects shall be subject to the appropriation of funds by the Town of Lake Park Commission.

**The anticipated funding during the initial 12 month period is \$90,000.00. The Town of Lake Park reserves the right to increase or decrease the anticipated value as necessary to meet actual requirements, and to re-advertise for contractor pre-qualifying at any time after the anticipated value of this contract has been reached, notwithstanding that the anticipated three year term has not been completed.**

Sealed Pre-Qualification Statements will be received in triplicate by the Town Clerk until 2:00 p.m. Tuesday, December 6, 2011 at the Town of Lake Park, Town Hall located at 535 Park Avenue, Lake Park, Florida, 33403. Pre-Qualification Statements received after this time will be returned unopened.

**Pre-Qualification Packets**

Pre-Qualification packets may be obtained at no charge by calling the Town Clerk at (561) 881-3311, 8:30 a.m. – 5:00 p.m., Monday–Friday. Statements shall be submitted on the form(s) provided.

**Pre-Qualification Statements**

Envelope containing Pre-Qualification Statements must be sealed and be clearly marked, PRE-QUALIFICATION FOR TOWN-WIDE ROOF REPLACEMENT AND/OR REPAIR PROJECTS, TOWN OF LAKE PARK, Town Pre-Qual No. 105-2011

A recommendation to award a Pre-Qualified status to a contractor will ordinarily be made to a responsive and responsible firm whose Pre-Qualification Statement meets the requirements and criteria set forth in the Notice of Solicitation. A Notice of Intent to award, listing all contractors deemed to have met the Town's qualifications, shall be posted by the Town Clerk on the Town's website five business days prior to the Commission's award. All contractors affected by the proposed award of pre-qualified status may also be notified by the Town Clerk at the time of posting of the intended award, by enclosing a self-addressed, stamped envelope with their submitted Pre-Qualification Statements. The award shall be effective upon approval of the Town Commission.

All proposers are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town invitations to bid or requests for proposal, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All proposers are advised that the Town will not supply or sell materials to bidders/proposers in connection with submission or preparation of bids, or any other matter, including but not limited to envelopes, labels or tape.

Proposers shall demonstrate successful performance of projects of a similar magnitude, scope, value and trade as this project.

The Town reserves the right to accept or reject any and all Pre-Qualification Statements and to make award to the responsive and responsible contractor(s) whose qualifications meets the requirements and criteria set forth in the Request for Pre-qualification and whose award will, in the opinion of the Town, be in the best interest of and most advantageous to the Town.

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Vivian Mendez Lemley, Town Clerk  
Town of Lake Park, FLORIDA

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