



Public Works
Department

650 Old Dixie Highway
Lake Park, FL 33403
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www.lakeparkflorida.gov

September 19, 2016

Mr. Tyler J. Lermon, Municipal Coordinator
McNeilus Financial Inc. dba McNeilus Truck & Manufacturing Co.
1700 NW 33rd Street
Pompano Beach, Florida 33064

Dear Mr. Lermon,

Subject: Evaluation Committee Decision Concerning Bid Submittals for Town RFP No. 106-2016, Sanitation Vehicle Refurbishment

The Town of Lake Park formed an Evaluation Committee to determine which offeror for the refurbishment of the front loading Sanitation truck (Vehicle No. 45) had submitted the lowest, responsive, and responsible bid on August 24, 2016.

The Committee met on September 7, 2016 and found the following:

- The bid package submitted by McNeilus Truck & Manufacturing was non-responsive due to its failure to submit a Bid Security and its no-quote for Schedule of Bid Items, Item 3. *Hydraulic System Controls*, without explanation.
- The package submitted by Sunbelt Waste Equipment was considered to be the lowest, responsive, responsible bid.
- Sunbelt Waste Equipment's total base bid was in the amount of \$40,608.21. This bid exceeds budgeted funds and Sunbelt's submittal was rejected.

The Evaluation Committee discussed the possible causes of the excessive bid submittal from the lowest, responsive, responsible offeror. It was decided that there were unnecessary and/or vague directions provided in the bid packet's Scope of Work. The finance director, in cooperation with the department director of the originating department, authorized the re-solicitation for bids with a packet that reflects a more concise scope of work.

The Town appreciates your participation in the current solicitation and will invite you to bid on a re-issued Request for Proposal.

Respectfully yours,

David Hunt, Public Works Director

Attachment

cc: Mr. John O. D'Agostino, Town Manager
Mr. Blake Rane, Finance Director
Ms. Vivian Mendez, Town Clerk
Mr. Paul Mathis, Vehicle Maintenance Foreman
Mr. Hoa Hoang, Chief I.T. Officer

Bid Opening
10:30 a.m.

Town Bid No. 106-2016
Refurbishment of Veh. No. 45

August 24, 2016

Required documents attached?: VENDOR NAME:

	McNeilus	Sunbelt
(1 Original and 2 copies)		
- Bid Form (signed)	<u>X</u>	<u>X</u>
- Schedule of Bid Items	<u>X</u>	<u>X</u>
- Acknowledge Addenda No.1	<u>X</u>	<u>X</u>
- Clarifications/Exceptions	<u>X</u>	<u>X</u>
- Bid Security		<u>X</u>
- Proof of Existing Insurance Coverage	<u>X</u>	<u>X</u>
- List of References	<u>X</u>	<u>X</u>
- Licenses (copies of applicable licenses)	<u>X</u>	<u>X</u>
- List of Subcontractors and Prime Vendors	<u>X</u>	<u>X</u>
- Drug Free Workplace Certification	<u>X</u>	<u>X</u>
- Sworn Statement on Public Entity Crimes	<u>X</u>	<u>X</u>
- Anti-kickback Affidavit	<u>X</u>	<u>X</u>
- Certification of Non-segregated Facilities	<u>X</u>	<u>X</u>
- BASE BID AMOUNT	<u>\$21,067.00</u>	<u>\$40,608.21</u>