



Office of the  
Town Clerk

**MARCH 15, 2016**  
**MUNICIPAL ELECTION FOR COMMISSIONERS**

Dear Candidate:

Congratulations on your decision to file for public office. The positions of Commissioners are open for challenge.

To qualify to be a candidate for the 2016 municipal election, you must be a registered voter and a resident of Lake Park. The Lake Park Town Charter gives the following direction:

1. Any bona fide resident of the Town of Lake Park and the State of Florida and a citizen of the United States of America who is a registered voter of the Town of Lake Park and possesses the qualifications to vote at Town, State and National elections and who is otherwise qualified to be a member of the Town Commission, as provided in this Charter, may be a candidate for the office of the Town Commission by filing a verified Notice of Candidacy for the Town Commission, stating the office (s)he seeks, with the Town Clerk of said Town in the manner hereinafter set out.
2. Notice of Candidacy for a general election shall be filed no earlier than noon on Tuesday, **NOVEMBER 24, 2015** nor later than noon on Tuesday, **DECEMBER 8, 2015**.
3. Filing of Notice of Candidacy for any election shall require paying, as a qualifying fee, the sum of \$118.85 to the Town Clerk of the Town of Lake Park (checks made out to the Town of Lake Park); \$25.00 of the fee shall be used for the purpose of defraying election expenses and \$93.85 of the fee is an election assessment and sent to the State of Florida.

*The State of Florida collects a filing fee and an election assessment of 1% of the annual salary of the office sought, through their Department of Revenue for deposit in the State's General Revenue Fund. The Commissioners serving the Town of Lake Park receive \$9,385 annually; so an additional \$93.85 (non refundable) fee is added to the Town's \$25 fee, making a total of \$118.85 to be paid from the candidates campaign account (no personal checks) to the Town of Lake Park on the day you qualify for election.*

4. The Notice of Candidacy shall be on the form as enclosed in your packet.
5. Such person so filing said notice as prescribed, and paying the qualifying fee as prescribed, if otherwise found to be qualified, shall be entitled to have his (or her) name printed upon the official ballot on such election.

535 Park Avenue  
Lake Park, FL 33403  
Phone: (561) 881-3311  
Fax: (561) 881-3314

[www.lakeparkflorida.gov](http://www.lakeparkflorida.gov)



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Candidate Letter

Your interest in serving the residents of this community demonstrates your awareness that representation is an extremely important part of how your local government works. I am sure you will find that getting involved and participating in your municipal governmental electoral process will be very exciting and rewarding. You will have many opportunities to meet the Town's interesting residents during your campaign.

Please review all of the information provided to you for compliance during your campaign. If you have any further questions, please do not hesitate to call my office at 561-881-3311.

As a matter of record, all calls and questions to the Town Clerk's Office will be recorded on a log.

Sincerely,

Vivian Mendez, CMC  
Town Clerk  
Town of Lake Park

535 Park Avenue  
Lake Park, FL 33403  
Phone: (561) 881-3311  
Fax: (561) 881-3314

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