

AGENDA

Community Redevelopment Agency Meeting
 Wednesday, November 18, 2009, 7:30P.M.
 Lake Park Town Hall
 535 Park Avenue

Desca DuBois	—	Chair
Jeff Carey	—	Vice-Chair
Edward Daly	—	Board Member
Patricia Osterman	—	Board Member
Kendall Rumsey	—	Board Member
Christiane Francois	—	Board Member
Michelle McKenzie-Suiter	—	Board Member
<hr style="border-top: 1px dashed black;"/>		
Maria V. Davis	—	Executive Director
Thomas J. Baird, Esq.	—	Agency Attorney
Vivian M. Lemley, CMC	—	Agency Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**
- E. **Consent Agenda:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Board member or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked

to complete a public comment card located on either side of the Chambers and given to the Agency Clerk. Cards must be submitted before the item is discussed.

Consent Items For Approval:

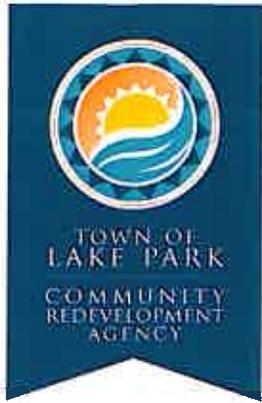
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|---|-------|
| 1. CRA Meeting Minutes of October 21, 2009 | Tab 1 |
| 2. Resolution No. 56-11-09 CRA Budget Amendment | Tab 2 |

F. **BOARD MEMBER COMMENTS**

G. **EXECUTIVE DIRECTOR COMMENTS**

H. **ADJOURNMENT**

TAB 1



CRA
Agenda Request Form

Meeting Date: November 18, 2009

Agenda Item No. |

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | Discussion |
| <input type="checkbox"/> | Ordinance on First Reading | <input type="checkbox"/> | Bid RFP/Award |
| <input type="checkbox"/> | General Approval of Item | <input checked="" type="checkbox"/> | Consent |
| <input type="checkbox"/> | Presentation | <input type="checkbox"/> | Other |

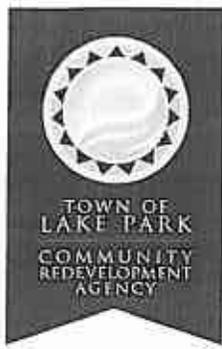
SUBJECT: CRA Meeting Minutes of October 21, 2009

RECOMMENDED MOTION/ACTION: To Approve the CRA Meeting Minutes of October 21, 2009

Approved by Executive Director *Nguyen* Date: 11/12/09

Prepared By: Jessica Shepherd Deputy Town Clerk	Costs: \$ Funding Source: Acct. #	Attachments:
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Summary Explanation/Background:



Town of Lake Park
Community Redevelopment Agency Meeting
Town Hall Commission Chambers
535 Park Avenue, Florida 33403
Wednesday, October 21, 2009 7:38 p.m.

The Community Redevelopment Agency met on Wednesday, October 21, 2009 at 7:38 p.m. Present were Chair DuBois, Vice-Chair Carey, Board Members Daly, Rumsey, Osterman, Francois, Suiter, Executive Director Maria Davis and Agency Clerk Vivian Lemley.

Chair DuBois led the Pledge of Allegiance.
 Agency Clerk Vivian Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Vice-Chair Carey to approve the agenda; Board Member Francois made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Daly	X		
Board Member Rumsey	X		
Board Member Osterman	X		
Vice Chair Carey	X		
Chair DuBois	X		
Board Member Francois	X		
Board Member Suiter	X		

Motion passed 7-0.

Consent Agenda

1. CRA Meeting Minutes of October 7, 2009
2. Award of Holiday Tree

Public Comment Open.

None

Public Comment Closed.

Executive Director Davis explained that she was able to find LED lights after the quotes for the Holiday Tree were received. She stated that she was able to obtain new quotes with the LED lighting. The purchase with LED lights would be an additional \$600, but would save the Town in energy costs and would pay for itself over time. She stated that Christmas Etc. was still the low bidder. She requested approval on the new quote that included the LED lighting and she apologized for not getting the information to the Board sooner.

Motion: A motion was made by Board Member Rumsey to approve the Consent Agenda with the change of having LED lighting for the Holiday Tree; Board Member Suiter made the second.

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Daly	X		
Board Member Rumsey	X		
Board Member Osterman	X		
Vice Chair Carey	X		
Chair DuBois	X		
Board Member Francois	X		
Board Member Suiter	X		

Motion passed 7-0.

CRA BOARD MEMBER COMMENTS

Board Member Suiter stated that she was looking forward to utilizing the new location for the Town’s Holiday Tree.

Vice-Chair Carey explained why the meeting was starting at a different time than usual. He stated that there had been an inconsistency in the advertisement of the Special Call Meetings and Attorney Client Sessions. He explained the reasons why those meetings start at different times and why the meetings do not last past 11 p.m.

Executive Director Davis stated that Vice-Chair Carey’s point was well taken and would look into why the meetings were not advertised consistently.

Board Member Daly

None

Board Member Osterman continued to explain why the past few meetings were Special Call Meetings and the reason why those meetings started and ended at different times.

Board Member Rumsey

None

Board Member Francois

None

Chair DuBois stated that the consistency of Town meetings was important.

Executive Director Davis stated that the demolition has begun on the last two buildings on Foresteria Drive.

ADJOURNMENT

There being no further business to come before the CRA Board and after a motion to adjourn by Vice-Chair Carey and seconded by Board Member Daly, and by unanimous vote, the meeting adjourned at 7:45 p.m.

Chair DuBois

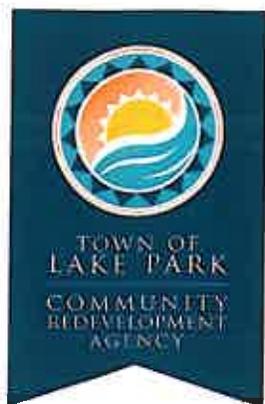
Agency Clerk Jessica Shepherd

Agency Clerk Vivian Lemley

(Town Seal)

Approved on this _____ day of _____, 2009

TAB 2



**CRA
Agenda Request Form**

Meeting Date: November 18, 2009 Agenda Item No. 2

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|-------------------|
| <input type="checkbox"/> | Public Hearing | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | Discussion |
| <input type="checkbox"/> | Ordinance on First Reading | <input type="checkbox"/> | Bid RFP/Award |
| <input type="checkbox"/> | General Approval of Item | <input type="checkbox"/> | Consent |
| <input type="checkbox"/> | Presentation | <input type="checkbox"/> | Other |

SUBJECT: RESOLUTION TO AMEND BUDGET FOR FISCAL YEAR 2008/2009.

RECOMMENDED MOTION/ACTION: ADOPT RESOLUTION

Approved by Executive Director *M. Nelson* Date: 11/12/09

Prepared By: FINANCE <i>Amc</i> <i>11/10/09</i>	Costs: \$ Funding Source: Acct. #	Attachments: RESOLUTION
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Summary Explanation/Background:

This resolution will amend the adopted revenues and expenditures for Fiscal Year 2008/2009. The purpose of this amendment is "housekeeping" for the proper presentation of financial statements in the audit. For example, revenues have been received that were not anticipated during the budget process along with corresponding expenditures.

RESOLUTION NO. 56-11-09

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT
AGENCY OF THE TOWN OF LAKE PARK AMENDING THE
2008-2009 FISCAL YEAR BUDGET.**

WHEREAS, the Town Commission of the Town of Lake Park has previously created a Community Redevelopment Agency (CRA), pursuant to Section 163.356, *Florida Statutes*; and

WHEREAS, the Lake Park CRA has all of the statutory powers conferred upon it by Section 163.370, *Florida Statutes*; and

WHEREAS, the staff of the Lake Park Community Redevelopment Agency (the CRA) has deemed it necessary and advisable to amend the budget governing operating and capital expenditures for FY 2008-2009; which was adopted by Resolution No. 57-09-08,

**NOW, THEREFORE BE IT RESOLVED BY THE COMMUNITY
REDEVELOPMENT AGENCY BOARD OF THE TOWN OF LAKE PARK, FLORIDA:**

Section 1. The FY 2008-2009 budget prepared for the Lake Park Community Redevelopment Agency is hereby amended as set out in Attachment "A".

Section 2. This Resolution shall take effect immediately upon its adoption.

Attachment "A" - CRA Fund Appropriations

Revenue:	Amount	Expenditures		Amount
110-389.900 Balance Brought Forward	226,450	520-61500	Prop. Acq. - 725 Foresteria	128,000
		520-63100	Alleyway Improvements	70,750
		520-63105	Improve. - Foresteria Prop.	27,700
110-384.100 Loan Proceeds	934,050	520-61501	Prop. Acq. - 711 Foresteria	101,000
		520-61502	Prop. Acq. - 761 Foresteria	350,000
		520-61503	Prop. Acq. - 800 Park Ave.	350,000
		520-63105	Improve. - Foresteria Prop.	118,700
		520-73100	Bond Issuance Costs	14,350
Total Appropriations	<u><u>1,160,500</u></u>			<u><u>1,160,500</u></u>