AGENDA

Lake Park Town Commission

Town of Lake Park, Florida

TOWN COMMISSION BUDGET WORKSHOP

Wednesday July 26, 2006 at 7:30 p.m.

Lake Park Town Hall

535 Park Avenue

Paul Castro	—	**Mayor**
Edward Daly	—	**Vice Mayor**
G. Chuck Balius	—	**Commissioner**
Jeff Carey	—	**Commissioner**
Patricia Osterman	—	**Commissioner**
Cynthia Sementelli	—	**Interim Town Manager**
Thomas J. Baird, Esq.	—	**Town Attorney**
Vivian Mendez	—	**Town Clerk**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. ***Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

A. **CALL TO ORDER**

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

D. **DISCUSSION**

1. **General Fund**
2. **Debt Service**
3. **CRA**

E. **ADJOURNMENT**

MILLAGE RATE ANALYSIS 2006-2007

2006-2007 Proposed Budget		
Expenditures	$	8,898,348
Revenues without Property Taxes		4,228,425
Required Property Taxes	$	4,669,922

	CURRENT BUDGET	PROPOSED BUDGET
Operating Millage	8.2000	**8.0000**
Debt Service Millage	1.6000	**1.3000**

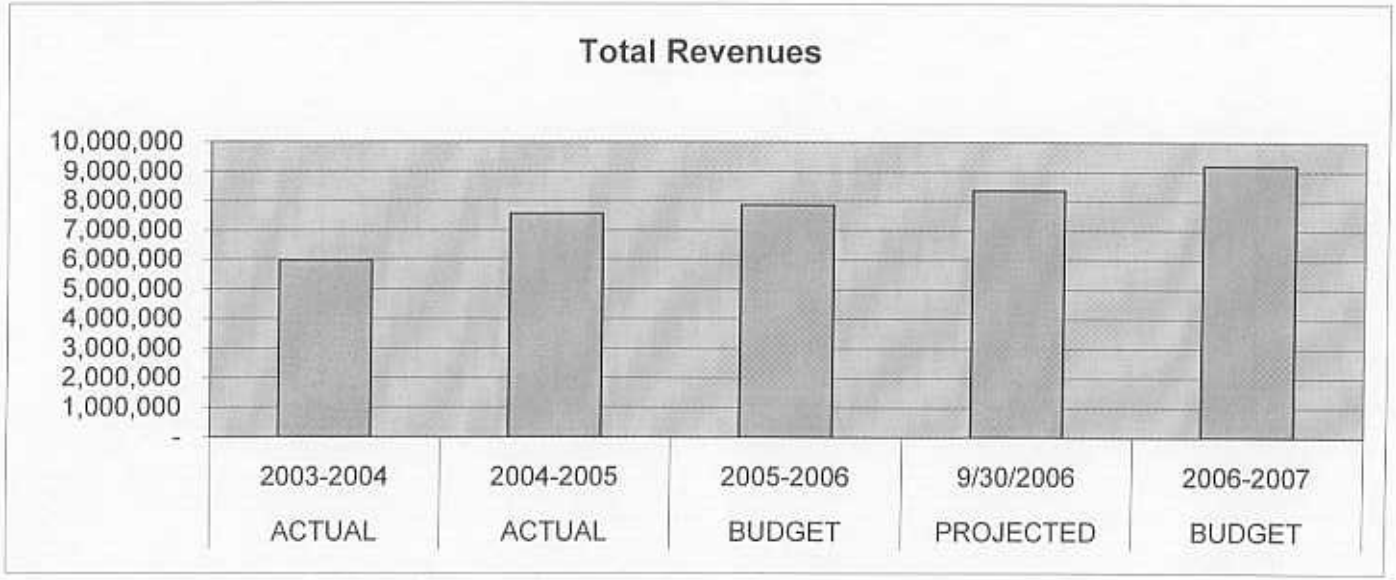
MILLAGE RATE	TAXABLE VALUE	TAXES @ 95% COLLECTION	COLLECTIONS OVER (SHORT)
7.600	651,775,974	4,705,823	35,900
7.650	651,775,974	4,736,782	66,860
7.700	651,775,974	4,767,741	97,819
7.7500	651,775,974	4,798,701	128,778
7.8000	651,775,974	4,829,660	159,738
7.8500	651,775,974	4,860,619	190,697
7.9000	651,775,974	4,891,579	221,656
7.9500	651,775,974	4,922,538	252,616
8.0000	**651,775,974**	**4,953,497**	**283,575**
8.0500	651,775,974	4,984,457	314,534
8.1000	651,775,974	5,015,416	345,494
8.1500	651,775,974	5,046,375	376,453
8.2000	651,775,974	5,077,335	407,412
8.2500	651,775,974	5,108,294	438,372
8.3000	651,775,974	5,139,254	469,331
8.3500	651,775,974	5,170,213	500,291
8.3914	651,775,974	5,195,847	525,925
8.4000	651,775,974	5,201,172	531,250
8.4500	651,775,974	5,232,132	562,209
8.5000	651,775,974	5,263,091	593,169

BUDGET SUMMARY

COST CENTER	COST CENTER NAME	BUDGET 2005-2006	BUDGET 2006-2007
100	Town Commission	119,599	131,231
104	Town Manager	273,678	324,887
105	Personnel	130,657	162,256
106	Town Clerk	209,238	174,265
108	Legal	276,000	236,250
110	IT Budget	116,290	78,150
150	Finance	389,382	421,380
200	Police - Administration	2,029,697	2,416,427
300	Fire	1,655,817	1,942,292
400	Public Works - Administration	253,713	244,353
406	Public Works - Grounds Maint.	289,940	503,197
408	Public Works - Facilities Maint.	295,491	285,419
410	Public Works - Vehicle Maint.	144,460	143,802
500	Community Development	592,818	703,745
600	Parks & Recreation	300,743	379,198
700	Library	349,769	410,495
710	Library - State Aid	18,000	15,000
900	Non-Departmental	405,521	326,000
	TOTAL	**7,850,814**	**8,898,348**
110	Comm. Redevelopment Agency	165,000	165,000
201	1997 Bond Debt Service Fund	830,913	808,823

Revenue Summary

DESCRIPTION	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
AD VALOREM TAXES	2,862,846	3,467,311	4,055,385	4,048,508	3,958,691	4,968,497
OTHER TAXES	1,592,122	1,700,781	1,652,131	1,724,481	1,092,982	1,804,277
LICENSES & PERMITS	412,858	786,175	584,000	549,200	521,042	584,400
INTERGOVERNMENTAL REVENUE	902,397	1,008,231	962,328	951,365	717,749	1,035,553
CHARGES FOR SERVICES	176,890	161,681	246,725	231,216	222,560	234,475
FINES & FORFEITURES	68,979	100,643	84,800	186,080	157,963	83,300
MISCELLANEOUS	(51,994)	324,516	265,445	654,676	580,825	486,420
OTHER REVENUE	-	-	-	-	-	-
TOTAL REVENUE	5,964,098	7,549,337	7,850,814	8,345,526	7,251,813	9,196,923



General Fund Revenue — Based on 8.000 mil @95% collection rate

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OBJECT NUMBER	DESCRIPTION	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
311.100	Ad Valorem Taxes	2,834,034	3,446,611	4,040,385	4,040,385	3,955,569	4,953,497
311.120	Delinquent Ad Valorem Taxes	28,812	20,700	15,000	8,123	3,123	15,000
	TOTAL AD VALOREM TAXES	**2,862,846**	**3,467,311**	**4,055,385**	**4,048,508**	**3,958,691**	**4,968,497**
313.100	Franchise Fee - Electric	455,266	492,627	450,000	517,107	301,646	535,807
313.200	Franchise Fee - Telephone	-	-	-	-	-	-
313.400	Franchise Fee - Gas	3,749	4,277	1,000	3,700	455	3,675
313.700	Franchise Fee - Garbage	14,749	20,537	15,000	21,000	12,922	20,000
313.900	Franchise Fee - Dunkin Donuts	-	1,200	2,496	2,496	-	2,500
314.100	Utility Tax - Electric	512,493	547,350	550,000	545,000	354,307	575,000
314.300	Utility Tax - Water	103,568	102,056	100,000	101,692	67,794	120,000
314.400	Utility Tax - Gas	2,019	2,327	2,500	2,500	1,867	2,500
315.100	Utility Tax - Telecommunications	500,277	530,407	531,135	530,987	353,991	544,795
	TOTAL OTHER TAXES	**1,592,122**	**1,700,781**	**1,652,131**	**1,724,481**	**1,092,982**	**1,804,277**
321.000	Occupational Licenses	248,228	277,800	325,000	290,000	287,477	325,000
321.110	Contractor Fees	1,940	3,180	2,000	2,200	1,944	2,000
321.120	Occupational Licenses-Applications	2,466	3,264	2,000	3,000	2,860	2,400
322.100	Building Permits	151,649	495,756	250,000	250,000	225,463	250,000
329.100	Alarm Permits	8,575	6,174	5,000	4,000	3,298	5,000
	TOTAL LICENSES & PERMITS	**412,858**	**786,175**	**584,000**	**549,200**	**521,042**	**584,400**
334.700	Grant-State Aid to Libraries	15,764	18,607	18,000	16,437	16,437	15,000
335.120	State Revenue Sharing	185,368	272,287	238,432	238,432	176,319	253,135
335.150	Alcoholic Beverage License Tax	10,364	9,032	10,000	9,000	8,245	11,000
335.180	Half Cent Sales Tax	661,797	679,722	667,696	667,696	499,236	727,898
335.190	Motor Fuel Tax Refund	2,388	3,481	3,200	1,800	916	3,520
338.110	Occupational Licenses County	26,717	25,101	25,000	18,000	16,596	25,000
	TOTAL INTERGOVERNMENTAL REVENUE	**902,397**	**1,008,231**	**962,328**	**951,365**	**717,749**	**1,035,553**
341.110	Administrative Fee-CRA Fund	24,925	24,925	24,925	24,925	24,925	24,925
341.401	Administrative Fee - Marina Fund	-	-	78,000	78,000	78,000	78,000
341.404	Administrative Fee - Sanitation Fund	80,000	80,000	80,000	80,000	80,000	80,000
341.900	Copy / Tax Service	3,240	2,866	3,000	2,400	1,779	3,000
342.510	Plan Review Fees	25,575	16,140	20,000	5,900	4,380	7,500
342.600	Ambulance Fees	-	-	-	-	-	-
347.100	Library Copy Charges	1,109	1,388	1,200	810	608	750
347.200	Recreation - Summer Camp	9,647	8,419	8,000	10,500	10,027	10,000
347.210	Recreation - Miscellaneous	658	-	500	713	713	500
347.220	Recreation - Tennis Program	1,650	1,650	1,800	1,800	1,500	1,800
347.230	Recreation - Ticket Sales	2,190	3,585	3,600	1,195	1,195	3,600
347.500	Recreation - Facilities Rental	9,357	8,325	7,500	5,000	4,099	5,600
347.790	Rec/Non Residents	-	-	-	-	-	-
347.900	Recreation - Other Fees	-	-	-	-	200	200
347.910	Bingo Fees	5,326	5,790	6,000	5,895	5,895	6,000
347.930	Recreation-Festivals			-	-	-	-
347.931	Recreation-July Fireworks	3,169	2,086	4,000	5,060	1,125	4,000
347.940	Recreation-Basketball	1,936	-	-	-	-	-

General Fund Revenue		Based on 8.000 mil @95% collection rate					
	001-						
OBJECT NUMBER	DESCRIPTION	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
347.950	Recreation-Flea Market	3,665	1,115	3,500	1,210	1,210	1,200
347.920	Recreation-Ballroom Dancing	2,763	2,948	2,400	3,000	2,156	2,400
347.930	Recreation - Irish Fest	1,461	1,873	1,800	4,058	4,058	4,000
349.100	Serivice Charge-Dishonored Checks	219	571	500	750	692	1,000
	TOTAL CHARGES FOR SERVICES	**176,890**	**161,681**	**246,725**	**231,216**	**222,560**	**234,475**
351.100	Fines and Forfeitures	26,935	24,840	25,000	21,000	18,165	25,000
352.100	Library Fines	2,849	3,026	2,800	2,605	1,954	2,800
354.100	Fines - Code Violations	15,967	37,731	35,000	110,000	97,850	10,000
354.105	Fines - Alarm Violations	8,310	12,693	8,500	13,000	11,957	14,000
354.110	Code Violations - Admin Cost	10,065	13,918	8,500	21,475	16,107	25,000
354.120	Occupational License Penalties	4,853	8,434	5,000	6,500	6,496	6,500
	Parking Fines	-	-	-	11,500	5,435	7,500
	TOTAL FINES & FORFEITURES	**68,979**	**100,643**	**84,800**	**186,080**	**157,963**	**83,300**
361.100	Interest Earnings	29,288	84,263	60,000	186,019	139,514	200,000
361.110	Interest from Tax Collector	6,635	12,167	7,000	8,800	8,746	8,800
361.120	Sales Tax Commissions	13	11	15	5	1	15
361.200	Filing Fees	510	255	510	595	595	255
362.100	Rent	120	120	120	120	90	120
362.110	Rent Building	-	-	-	-	-	-
362.120	Rent - Bell South Communications	12,000	12,480	12,000	12,480	-	12,480
336.100	Teen Achieve	-	8,400	-	-	-	7,950
364.100	Sale of Surplus Property	100	17,141	5,000	511	511	10,000
369.100	Miscellaneous Revenue	33,120	574	5,000	315,000	314,977	5,000
369.110	Coke Machine Proceeds	6,770	6,717	6,800	6,800	188	6,800
334-701	Historic Preservation Grant	-	-	-	-	-	-
334.702	Mirror Ballroom grant	-	-	50,000	-	-	100,000
381.302	Transfer from Police Education	-	-	-	5,346	5,346	-
381.305	Transfer from Sanitation	-	-	75,000	75,000	-	75,000
381.435	Transfer from Park Ave Property	(140,549)	-	-	-	-	-
389.400	Donations	-	-	-	-	-	-
9000.000	Balance brought forward	-	166,792	44,000	44,000	-	60,000
383.100	Capital Lease	-	15,597	-	-	110,857	-
	TOTAL MISCELLANEOUS	**(51,994)**	**324,516**	**265,445**	**654,676**	**580,825**	**486,420**
384.100	Loan Proceeds	-	-	-	-	-	-
389.400	Donations	-	-	-	-	-	-
382.401	Contribution from Marina Fund	-	-	-	-	-	-
382.404	Contribution from Sanitation Fund	-	-	-	-	-	-
	TOTAL OTHER REVENUE	-	-	-	-	-	-
	TOTAL GENERAL FUND REVENUE	**5,964,098**	**7,549,337**	**7,850,814**	**8,345,526**	**7,251,813**	**9,196,923**

SECTION I

CERTIFICATE OF TAXABLE VALUE

DR-420
R.01/95

2006 Year

PALM BEACH County

To Lake Park
(Name of Taxing Authority)

(1) Current Year Taxable Value of Real Property for Operating Purposes	$	621,795,589
Current Year Taxable Value of Personal Property for Operating Purposes	$	42,875,391
(3) Current Year Taxable Value of Centrally Assessed for Operating Purposes	$	1,019,296
(4) Current Year Gross Taxable Value for Operating Purposes (1) + (2) + (3)	$	665,690,276
(5) Current Year Net New Taxable Value (New Construction + Additions + Rehabilitative Improvements Increasing Assessed Value By At Least 100% + Annexations - Deletions)	$	13,914,302
(6) Current Year Adjusted Taxable Value (4) - (5)	$	651,775,974
(7) Prior Year Final Gross Taxable Value (From Prior Year Applicable Form DR-403 Series)	$	516,917,894

I do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official signature at West Palm Beach, Fl., this the 30TH day of JUNE 2006

Signature of Property Appraiser

TAXING AUTHORITY: If this portion of the form is not completed in FULL your Authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter **N/A** or **-0-**.

SECTION II

(8) Prior Year Operating Millage Levy	$	Per $1,000
(9) Prior Year Ad Valorem Proceeds (7) x (8)	$	
(10) Current Year Rolled-Back Rate (9) / (6)	$	Per $1,000
(11) Current Year Proposed Operating Millage Rate	$	Per $1,000

(12) Check one (1) TYPE of Taxing Authority

☐ County ☐ Municipality ☐ Independent Special District ☐ Dependent District ☐ Municipal Service Taxing Unit ☐ Multi-County ☐ Water Management District

(13) IF DEPENDENT SPECIAL DISTRICT OR MSTU IS MARKED, PLEASE SEE REVERSE SIDE.

(14) Current Year Millage Levy for VOTED DEBT SERVICE	$	Per $1,000
(15) Current Year OTHER VOTED MILLAGE	$	Per $1,000

DEPENDENT SPECIAL DISTRICTS SKIP lines (16) through (22)

(16) Enter Total Prior Year Ad Valorem Proceeds of ALL DEPENDENT Special Districts & MSTU's levying a millage. (The sum of Line (9) from each District's Form DR-420)	$	
(17) Total Prior Year Proceeds: (9) + (16)	$	
(18) The Current Year Aggregate Rolled-back Rate: (17) / (6)	$	Per $1,000
(19) Current Year Aggregate Rolled-back Taxes: (4) x (18)	$	
(20) Enter Total of all non-voted Ad Valorem Taxes proposed to be levied by the Principal Taxing Authority, all Dependent Districts, & MSTU's if any. Line (11) x Line (4)	$	
(21) Current Year Proposed Aggregate Millage Rate: (20) / (4)	$	Per $1,000
(22) Current Year Proposed Rate as a PERCENT CHANGE OF Rolled-back Rate: [(Line 21 / Line 18) - 1.00] x 100		%

Date, Time and Place of the first Public Budget Hearing: _____

I do hereby certify the millages and rates shown herein to be correct to the best of my knowledge and belief. FURTHER, I certify that all millages comply with the provisions of Section 200.071 or 200.081, F.S. WITNESS my hand and official signature at _____, Florida, this the _____ day of _____, _____.

Signature and title of Chief Administrative Officer

Address of Physical Location

Mailing Address

Name of Contact Person

City State Zip Phone Number Fax Number

SEE INSTRUCTIONS ON REVERSE SIDE

Local Government Half-Cent Sales Tax

Revenue Estimates for the Local Fiscal Year Ending September 30, 2007

Local Government	Ordinary Distribution	Emergency Distribution	Supplemental Distribution	Fiscally Constrained Distribution	Total Distribution
Briny Breeze	33,308	-	-	-	33,308
Cloud Lake	13,339	-	-	-	13,339
Delray Beach	5,103,031	-	-	-	5,103,031
Glen Ridge	21,806	-	-	-	21,806
Golf	18,451	-	-	-	18,451
Greenacres	2,498,719	-	-	-	2,498,719
Gulf Stream	58,788	-	-	-	58,788
Haverhill	119,892	-	-	-	119,892
Highland Beach	332,039	-	-	-	332,039
Hypoluxo	196,412	-	-	-	196,412
Juno Beach	287,229	-	-	-	287,229
Jupiter	3,855,469	-	-	-	3,855,469
Jupiter Inlet Colony	29,793	-	-	-	29,793
Lake Clarke Shores	276,846	-	-	-	276,846
Lake Park	727,898	-	-	-	727,898
Lake Worth	2,879,721	-	-	-	2,879,721
Lantana	759,528	-	-	-	759,528
Manalapan	28,355	-	-	-	28,355
Mangonia Park	201,843	-	-	-	201,843
North Palm Beach	1,002,666	-	-	-	1,002,666
Ocean Ridge	132,113	-	-	-	132,113
Pahokee	480,765	-	-	-	480,765
Palm Beach	777,580	-	-	-	777,580
Palm Beach Gardens	3,641,006	-	-	-	3,641,006
Palm Beach Shores	110,467	-	-	-	110,467
Palm Springs	1,147,240	-	-	-	1,147,240
Riviera Beach	2,657,030	-	-	-	2,657,030
Royal Palm Beach	2,383,859	-	-	-	2,383,859
South Bay	221,812	-	-	-	221,812
South Palm Beach	122,128	-	-	-	122,128
Tequesta	454,167	-	-	-	454,167
Wellington	4,267,622	-	-	-	4,267,622
West Palm Beach	8,053,521	-	-	-	8,053,521
Countywide Total	138,472,871	-	-	-	138,472,871
PASCO BOCC	**24,018,609**	**-**	**-**	**-**	**24,018,609**
Dade City	412,504	-	-	-	412,504
New Port Richey	1,003,089	-	-	-	1,003,089
Port Richey	194,965	-	-	-	194,965
Saint Leo	64,846	-	-	-	64,846
San Antonio	55,547	-	-	-	55,547
Zephyrhills	736,121	-	-	-	736,121
Countywide Total	26,485,680	-	-	-	26,485,680
PINELLAS BOCC	**43,977,449**	**-**	**-**	**-**	**43,977,449**
Belleair	251,068	-	-	-	251,068
Belleair Beach	98,231	-	-	-	98,231
Belleair Bluffs	136,941	-	-	-	136,941
Belleair Shore	4,369	-	-	-	4,369
Clearwater	6,748,432	-	-	-	6,748,432
Dunedin	2,271,320	-	-	-	2,271,320
Gulfport	782,630	-	-	-	782,630
Indian Rocks Beach	322,238	-	-	-	322,238
Indian Shores	109,152	-	-	-	109,152

Municipal Revenue Sharing Program

Revenue Estimates for the State Fiscal Year Ending June 30, 2007

Municipality	County	Guaranteed	Monies Needed to Meet FY 2000 Distribution	Growth Money	Additional Hold Harmless Provision	Yearly Total
Belle Glade	Palm Beach	302,170	370,085	216,117	99,636	988,008
Boca Raton	Palm Beach	523,997	934,776	503,739	562,937	2,525,449
Boynton Beach	Palm Beach	337,969	964,300	532,024	434,414	2,268,707
Briny Breeze	Palm Beach	4,322	4,722	1,089	2,745	12,878
Cloud Lake	Palm Beach	3,753	274	1,166	1,133	6,326
Delray Beach	Palm Beach	362,476	882,567	398,696	422,629	2,066,368
Glen Ridge	Palm Beach	1,438	3,283	2,004	1,839	8,564
Golf	Palm Beach	1,033	2,030	883	1,519	5,465
Greenacres	Palm Beach	14,848	633,993	280,945	203,597	1,133,383
Gulf Stream	Palm Beach	1,397	9,474	2,026	4,777	17,674
Haverhill	Palm Beach	8,402	19,445	11,701	10,100	49,648
Highland Beach	Palm Beach	2,928	51,775	19,163	26,774	100,640
Hypoluxo	Palm Beach	2,273	21,689	20,872	16,468	61,302
Juno Beach	Palm Beach	13,616	36,407	16,829	23,923	90,775
Jupiter	Palm Beach	67,918	570,474	414,263	306,944	1,359,599
Jupiter Inlet Colony	Palm Beach	1,225	5,397	428	2,518	9,568
Lake Clarke Shores	Palm Beach	7,218	70,108	14,765	23,137	115,228
Lake Park	Palm Beach	253,135	16,751	14,430	60,657	344,973
Lake Worth	Palm Beach	364,734	555,345	265,781	238,865	1,424,725
Lantana	Palm Beach	209,533	29,683	23,375	62,982	325,573
Manalapan	Palm Beach	1,985	3,310	844	2,258	8,397
Mangonia Park	Palm Beach	15,044	11,874	28,659	16,782	72,359
North Palm Beach	Palm Beach	82,307	179,019	39,301	83,508	384,135
Ocean Ridge	Palm Beach	4,910	21,892	3,858	11,039	41,699
Pahokee	Palm Beach	96,481	233,596	45,378	39,819	415,274
Palm Beach	Palm Beach	171,886	29,242	7,485	64,368	272,981
Palm Beach Gardens	Palm Beach	126,411	564,740	328,261	282,361	1,301,773
Palm Beach Shores	Palm Beach	11,360	7,533	5,507	9,820	34,220
Palm Springs	Palm Beach	90,524	237,677	123,157	92,535	543,893
Riviera Beach	Palm Beach	369,915	342,877	175,710	219,285	1,107,787
Royal Palm Beach	Palm Beach	3,712	414,848	322,378	194,936	935,874
South Bay	Palm Beach	42,669	86,119	13,917	18,434	161,139
South Palm Beach	Palm Beach	745	24,235	4,657	10,199	39,836
Tequesta	Palm Beach	129,246	12,301	2,466	37,627	181,640
Wellington	Palm Beach	-	596,246	592,890	330,314	1,519,450
West Palm Beach	Palm Beach	1,326,451	764,585	588,379	648,963	3,328,378
Dade City	Pasco	134,787	135,017	-	34,450	304,254
New Port Richey	Pasco	290,251	309,776	-	85,065	685,092
Port Richey	Pasco	15,410	72,453	-	16,493	104,356
Saint Leo	Pasco	9,442	29,624	-	4,656	43,722
San Antonio	Pasco	14,350	24,736	-	4,312	43,398
Zephyrhills	Pasco	110,964	236,781	3,622	61,661	413,028
Belleair	Pinellas	15,115	54,353	10,326	20,785	100,579
Belleair Beach	Pinellas	4,762	31,009	-	8,260	44,031
Belleair Bluffs	Pinellas	66,417	5,775	-	11,337	83,529
Belleair Shore	Pinellas	352	529	199	364	1,444
Clearwater	Pinellas	1,191,562	1,270,006	490,460	559,262	3,511,290
Dunedin	Pinellas	313,081	591,613	188,959	188,354	1,282,007
Gulfport	Pinellas	133,248	166,253	46,937	65,084	411,522
Indian Rocks Beach	Pinellas	54,431	27,332	23,324	26,762	131,849
Indian Shores	Pinellas	10,610	12,732	5,164	9,089	37,595
Kenneth City	Pinellas	145,147	11,413	5,604	22,972	185,136
Largo	Pinellas	652,934	1,160,997	460,582	374,962	2,649,475
Madeira Beach	Pinellas	174,090	10,826	-	22,795	207,711
North Redington Beach	Pinellas	11,820	7,712	4,781	7,809	32,122
Oldsmar	Pinellas	19,857	204,898	93,760	69,523	388,038
Pinellas Park	Pinellas	387,226	701,404	260,331	241,165	1,590,126
Redington Beach	Pinellas	4,793	22,244	1,636	8,057	36,730
Redington Shores	Pinellas	12,192	29,311	3,684	11,848	57,035
Safety Harbor	Pinellas	57,772	314,728	89,650	90,222	552,372
Saint Petersburg	Pinellas	3,125,822	3,324,207	1,147,049	1,279,013	8,876,091
Saint Petersburg Beach	Pinellas	199,235	25,108	-	50,630	274,973
Seminole	Pinellas	166,578	83,971	171,497	90,217	512,263
South Pasadena	Pinellas	89,458	44,021	12,304	29,541	175,324
Tarpon Springs	Pinellas	199,105	289,344	145,450	117,283	751,182
Treasure Island	Pinellas	104,086	47,176	10,079	38,119	199,460

Forecast of Taxable Communication Services and Revenues

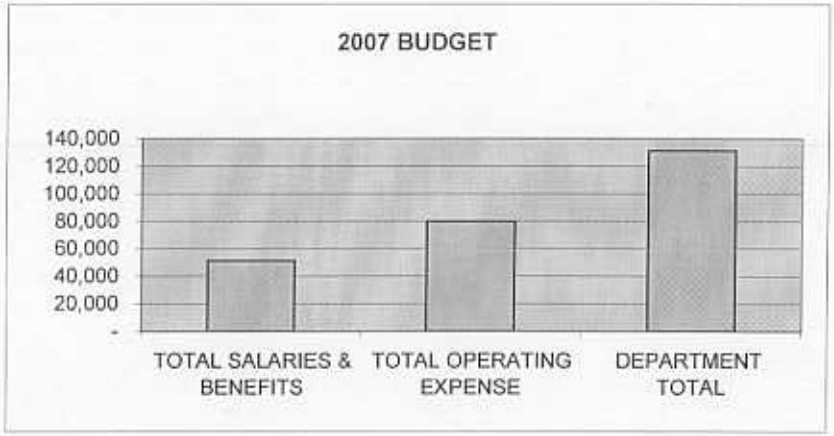
Local Fiscal Year Ending September 30, 2007

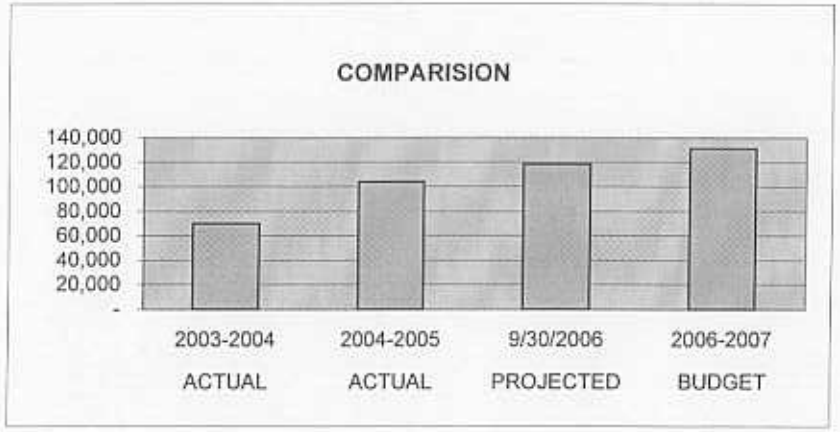
Local Government	Estimated CST Base	Current Tax Rate	Revenue Estimate	2005 Adjusted Pop. Estimate	Per Capita Consumption
Ocoee	$ 25,940,845	5.22%	$ 1,354,112	30,597	$ 848
Orlando	$ 397,686,930	5.22%	$ 20,759,258	217,337	$ 1,830
Windermere	$ 5,299,684	5.22%	$ 276,643	2,443	$ 2,169
Winter Garden	$ 22,845,697	5.22%	$ 1,192,545	24,612	$ 928
Winter Park	$ 43,920,082	5.72%	$ 2,512,229	27,835	$ 1,578
OSCEOLA BOCC	**$ 122,475,808**	**5.22%**	**$ 6,393,237**	**150,090**	**$ 816**
Kissimmee	$ 56,988,989	5.22%	$ 2,974,825	58,174	$ 980
Saint Cloud	$ 18,001,603	5.10%	$ 918,082	26,579	$ 677
PALM BEACH BOCC	**$ 532,140,665**	**5.72%**	**$ 30,438,446**	**555,329**	**$ 958**
Atlantis	$ 2,316,634	1.22%	$ 28,263	2,151	$ 1,077
Belle Glade	$ 12,591,234	5.12%	$ 644,671	16,894	$ 745
Boca Raton	$ 164,932,627	5.42%	$ 8,939,348	85,311	$ 1,933
Boynton Beach	$ 59,096,245	5.22%	$ 3,084,824	65,601	$ 901
Briny Breezes	$ 210,852	5.22%	$ 11,006	417	$ 506
Cloud Lake	$ 70,201	2.32%	$ 1,629	167	$ 420
Delray Beach	$ 85,758,652	5.22%	$ 4,476,602	63,888	$ 1,342
Glen Ridge	$ 408,882	5.22%	$ 21,344	273	$ 1,498
Golf	$ 897,105	5.22%	$ 46,829	231	$ 3,884
Greenacres	$ 24,020,488	6.44%	$ 1,546,919	31,283	$ 768
Gulf Stream	$ 1,032,048	5.22%	$ 53,873	736	$ 1,402
Haverhill	$ 1,255,095	2.60%	$ 32,632	1,501	$ 836
Highland Beach	$ 4,764,688	5.22%	$ 248,717	4,157	$ 1,146
Hypoluxo	$ 2,283,458	5.92%	$ 135,181	2,459	$ 929
Juno Beach	$ 6,441,028	5.22%	$ 336,222	3,596	$ 1,791
Jupiter	$ 55,892,069	5.22%	$ 2,917,566	48,269	$ 1,158
Jupiter Inlet Colony	$ 373,000	0.00%	$ -	373	$ 1,000
Lake Clarke Shores	$ 2,858,718	5.22%	$ 149,225	3,466	$ 825
Lake Park	$ 10,240,508	5.32%	$ 544,795	9,113	$ 1,124
Lake Worth	$ 31,633,035	5.22%	$ 1,651,244	36,053	$ 877
Lantana	$ 9,217,906	5.42%	$ 499,611	9,509	$ 969
Manalapan	$ 1,149,154	1.60%	$ 18,386	355	$ 3,237
Mangonia Park	$ 2,786,824	5.62%	$ 156,619	2,527	$ 1,103
North Palm Beach	$ 14,331,747	5.22%	$ 748,117	12,553	$ 1,142
Ocean Ridge	$ 1,936,041	2.00%	$ 38,721	1,654	$ 1,171
Pahokee	$ 3,932,981	5.22%	$ 205,302	6,019	$ 653
Palm Beach	$ 19,876,975	5.22%	$ 1,037,578	9,735	$ 2,042
Palm Beach Gardens	$ 52,597,734	1.50%	$ 788,966	45,584	$ 1,154
Palm Beach Shores	$ 1,650,947	5.52%	$ 91,132	1,383	$ 1,194
Palm Springs	$ 11,341,488	5.32%	$ 603,367	14,363	$ 790
Riviera Beach	$ 32,842,565	5.22%	$ 1,714,382	33,265	$ 987
Royal Palm Beach	$ 28,467,759	5.22%	$ 1,486,017	29,845	$ 954
South Bay	$ 1,782,260	5.10%	$ 90,895	2,777	$ 642
South Palm Beach	$ 1,701,917	5.60%	$ 95,307	1,529	$ 1,113
Tequesta	$ 6,343,662	5.22%	$ 331,139	5,686	$ 1,116
Wellington	$ 50,759,913	5.22%	$ 2,649,667	53,429	$ 950
West Palm Beach	$ 145,224,226	5.42%	$ 7,871,153	100,827	$ 1,440
PASCO BOCC	**$ 228,569,482**	**1.84%**	**$ 4,205,678**	**365,735**	**$ 625**
Dade City	$ 5,866,358	5.22%	$ 306,224	6,743	$ 870
New Port Richey	$ 18,423,826	5.62%	$ 1,035,419	16,397	$ 1,124
Port Richey	$ 4,172,430	5.10%	$ 212,794	3,187	$ 1,309
Saint Leo	$ 445,291	1.00%	$ 4,453	1,060	$ 420

ANNUAL BUDGET
Fiscal Year 2006 to 2007
Personnel Detail

Cost Center - 100

Cost Center-100





POSITION / TITLE		ANNUAL SALARY
MAYOR	$	10,000
COMMISSIONER	$	9,384
COMMISSIONER	$	9,384
COMMISSIONER	$	9,384
COMMISSIONER	$	9,384
		47,535
SALARIES AND BENEFITS	$	51,333
OPERATING EXPENSES	$	79,898
CAPITAL OUTLAY	$	-
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	**$**	**131,231**

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR	26.38%
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	5
WORKER'S COMP	135.00
20% INCREASE	162.00

DEPT:	Town Commission								
	001-51-511-100-								
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007	
11000	Executive Salaries	30,114	30,227	45,491	47,535	47,534	34,779	47,535	
12000	Regular Salaries	-	-	-	-	-	-	-	
12500	Other Salaries - Promotional	-	1,235	-	-	-	-	-	
13000	Other Salaries	-	-	-	-	-	-	-	
14000	Overtime Pay	-	-	-	-	-	-	-	
15000	Special Pay	-	-	-	-	-	-	-	
	TOTAL SALARIES	**30,114**	**31,462**	**45,491**	**47,535**	**47,534**	**34,779**	**47,535**	
21000	FICA Tax	2,304	2,407	3,485	3,636	3,636	2,661	3,636	
24000	Workers' Compensation Insurance	208	5	133	354	135	101	162	*
	TOTAL BENEFITS	**2,512**	**2,412**	**3,617**	**3,990**	**3,771**	**2,761**	**3,798**	
	TOTAL SALARIES & BENEFITS	**32,625**	**33,874**	**49,109**	**51,525**	**51,305**	**37,540**	**51,333**	
31000	Professional Services	7,531	-	2,000	4,500	-	-	4,500	
34000	Contractual Services	1,950	-	-	-	-	-	-	
34100	Contracted Personal Services	-	-	-	-	-	-	-	
40000	Travel & Per Diem	673	829	1,610	2,500	2,000	1,062	2,500	
41100	Telephone	2,784	3,170	2,477	2,700	2,436	1,696	2,500	
41200	Postage & Shipping	14	27	6,713	9,600	9,264	6,160	9,600	
43000	Utilities	1,177	1,497	1,600	1,500	7,500	5,265	6,000	
43250	Garbage and Trash	-	389	389	400	398	389	398	
44100	Rentals	-	-	-	-	-	-	-	
44200	Equipment Leases	-	-	-	-	-	-	-	
45000	Insurance	1,574	1,641	1,625	2,364	4,775	3,575	5,720	*
46000	Repairs & Maintenance	-	-	-	-	-	-	-	
47000	Printing	125	1,143	166	500	250	599	500	
48000	Promotional Activity	21,279	14,875	12,200	7,750	10,500	17,976	12,000	
48100	Newsletter	-	-	12,636	20,000	15,400	7,737	19,680	
48100	Advertising	-	-	-	-	-	-	-	
49000	Other Current Charges	-	-	-	-	-	-	-	
49100	Education & Training	-	-	-	500	500	-	500	
49200	Conferences & Seminars	4,153	5,285	5,884	6,000	5,900	2,193	6,000	
49300	Computer Software	-	-	-	-	-	-	-	
49400	Uniforms & Clothing	-	-	455	720	350	57	500	
51000	Office Supplies	-	-	43	-	-		-	
52000	Operating Supplies	2,654	728	231	500	300	954	500	

DEPT:	Town Commission								
	001-51-511-100-								
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007	
52100	Gasoline & Diesel Fuel	-	-	-	-	-	-	-	
54100	Books & Subscriptions	-	-	-	-	-	-	-	
54200	Memberships, Dues, & Subscriptions	5,618	6,508	6,703	8,540	7,530	7,530	9,000	*
	TOTAL OPERATING EXPENSE	**49,531**	**36,092**	**54,733**	**68,074**	**67,103**	**55,193**	**79,898**	
64100	Machinery & Equipment	-	-	-	-	-	-	-	
66900	Vehicles	-	-	-	-	-	-	-	
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	
71000	Principal	-	-	-	-	-	-	-	
71000	Principal	-	-	-	-	-	-	-	
72000	Interest	-	-	-	-	-	-	-	
72000	Interest	-	-	-	-	-	-	-	
	TOTAL DEBT SERVICE	-	-	-	-	-	-	-	
99110	Transfer to General Fund	-	-	-	-	-	-	-	
99900	Emergency Reserve	-	-	-	-	-	-	-	
	TOTAL OTHER EXPENSE	-	-	-	-	-	-	-	
	DEPARTMENT TOTAL	**82,156**	**69,966**	**103,842**	**119,599**	**118,408**	**92,733**	**131,231**	
*	Based on 20% increase will be adjusted when figures come in.								

Notes on Commission

41100 – Telephone-	Suncom	$145.00 per month
	Mayor Cell Phone	$62
	Total	$207.00 per month

41200 - Postage and Shipping – estimated cost of monthly newsletter $800.00 per month

45000 - Insurance- is based on 20% increase until final figures come in.
Insurance is slightly higher reallocated by square footage at Town Hall

48000 - Promotional Activity-	Volunteer Dinner	$2,000.00
	Employee of the Year	$ 500.00
	Employee Gift Cert	$4,500.00
	Holiday Dinner	$1,500.00
	APWA Sponsorship	$ 300.00
	Misc-	$3,200.00

48100 – Newsletter – estimated cost per month $1,600.00 for printing

49200 – Conferences & Seminars- Florida League of Cities conference fee and accommodations
Registration $2500.00 accommodations $3500.00

54200 - Memberships and Dues –

PBC League of Cities	$ 5,000.00
NPB Chamber	$ 500.00
Business Develop	$ 1,000.00
Fla League of Cities	$ 970.00
Town of Lantana	$ 845.00
	$ 8,315.00

Cindy

Palm Beach County
Intergovernmental Coordination
Program - Clearinghouse

9835-16 Lake Worth Road Suite 223
Lake Worth, FL 33467
(561) 434-2575/ Fax (561) 434-4513

RECEIVED

APR 28 2006

Town Of Lake Park
Office Of Town Manager

April 26, 2006

Mr. Paul Carlisle
Town of Lake Park
535 Park Avenue
Lake Park, FL 33403

Dear Mr. Carlisle:

At the last Issues Forum meeting, the issue of affordable housing was determined to be an issue of countywide significance. The planning directors, as IPARC, were asked to assist with a housing needs assessment being conducted by the Housing Leadership Council with Florida International University to determine baseline data on affordable housing by local government. Another issue that was addressed was a request to postpone the County's proposed amendment which would change the Coastal Residential Exception Area process and requirements as a tool to address affordable housing. Lastly, a request has been submitted to EDRI for assistance with funding a study of Industrial Land use issues as identified by the IPARC subcommittee.

As these and other issues of multijurisdictional significance are being addressed it is important that all participants be afforded the opportunity to participate. Therefore, I would request that you review your Issues Forum representation to make sure that the members appointed from your organization are still current and able to serve in that position. Current representation from your organization is as follows: Paul Castro

The process for selecting the member and alternate, if you choose, to the Issues Forum is an internal process. The Forum currently meets quarterly in the Lantana Council Chambers beginning at 10:30 am lastly roughly one hour. The next regular scheduled meeting is August 31, 2006. However, I anticipate meeting to address the Coastal Residential Exception Areas, May 18th. Please notify me immediately of any changes in membership to ensure accurate representation at this and future meetings.

Also, as many of you are in the process of budgeting for next year the annual fee, due October 1, 2006, is $845.00. Should you need any additional information or wish to further discuss the Intergovernmental Coordination Program, please feel free to contact me at 434-2575.

Cindy
make sure we pay this next year

Sincerely,

Anna Yeskey

Anna Yeskey
Clearinghouse Coordinator

Cindy RECEIVED

MAY - 1 2006

Town Of Lake Park
Office Of Town Manager

Palm Beach County LEAGUE of CITIES, Inc.

2006 DUES MEMO

April 28, 2006

THIS IS NOT AN INVOICE

To: Municipal Members (Elected & Administrative)

From: Jamie Titcomb, Executive Director

Re: Annual Dues Notification

Dear City Managers and Elected Officials;

Per the League of Cities' policy and bylaws, each year by May we notify our membership of any dues changes for the upcoming fiscal year. At its April 26, 2006 special meeting, the League's Board of Directors adopted the attached municipal dues structure for FY2006-07. **We release this information to you for annual budget planning purposes and general notification. This new dues schedule will become effective October 1, 2006.**

The dues structure is formulated on three criteria for municipal members: a) base membership fees for small, medium and large cities, b) population and c) your ad valorem valuation. The formula treats all municipalities with the same criteria and ties increases to county/municipal growth.

We hope each and every local official is taking full advantage of all the League has to offer. The League offers monthly networking meetings, educational issues programs, full time representation, advocacy and lobbying on behalf of our municipalities' issues at all levels of government and our exemplary and daily-updated intergovernmental website. We strive to be your voice and resource for best practices and good government.

We thank you for being ongoing and supportive member of the Palm Beach County League of Cities. We could not execute our important mission without you. Anything we can do to make the League a more productive and helpful organization to you, please don't hesitate to let us know.

Sincerely,

Jamie Titcomb

James S. Titcomb
Executive Director

Attachment

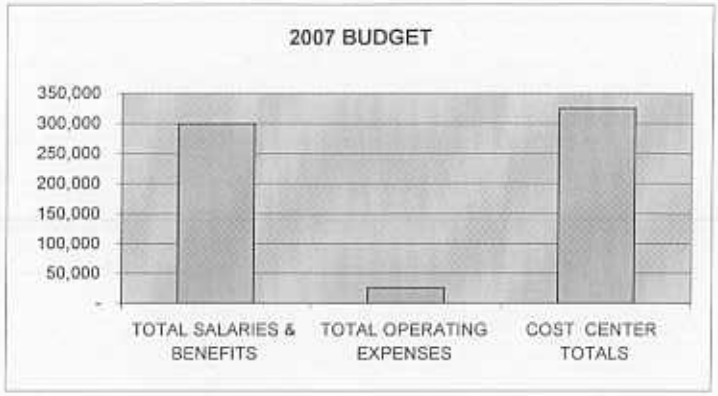
www.leagueofcities.org | jtitcomb@co.palm-beach.fl.us
Tel. 561-355-4484 · Fax 561-355-6545
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402
Office: Governmental Center, 301 North Olive Ave., West Palm Beach, FL 33401

Palm Beach County LEAGUE of CITIES, Inc.

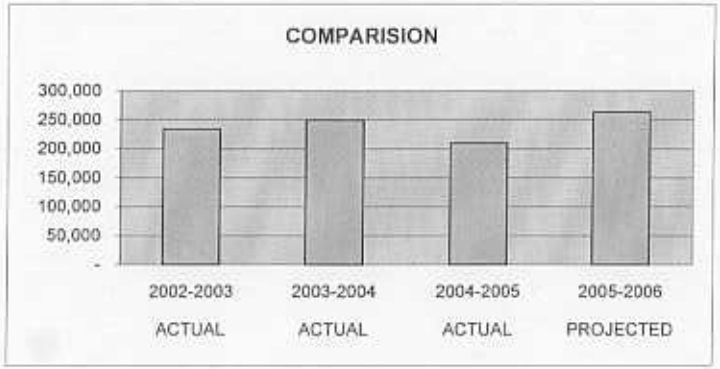
TAXING AUTHORITY	2005-06 DUES	2006-07 DUES	Increase	Increase from 04/05
CLOUD LAKE	$900	$925	25	2.7%
GLEN RIDGE	$900	$925	25	2.7%
BRINY BREEZES	$950	$975	25	2.6%
JUPITER INLET COLONY	$1,000	$1,050	50	4.8%
GOLF	$1,000	$1,050	50	4.8%
HAVERHILL	$1,050	$1,100	50	4.5%
GULF STREAM	$1,080	$1,175	95	8.1%
MANALAPAN	$1,080	$1,175	95	8.1%
MANGONIA PARK	$1,080	$1,175	95	8.1 %
OCEAN RIDGE	$1,080	$1,175	95	8.1%
PALM BEACH SHORES	$1,080	$1,175	95	8.1%
SOUTH PALM BEACH	$1,140	$1,250	110	8.8%
HYPOLUXO	$1,300	$1,350	50	3.7%
ATLANTIS	$1,350	$1,425	75	5.3%
JUNO BEACH	$2,000	$2,150	150	7.0%
LAKE CLARK SHORES	$2,000	$2,075	75	3.6%
SOUTH BAY	$2,200	$2,275	75	3.3%
HIGHLAND BEACH	$2,500	$2,725	225	8.3%
TEQUESTA	$2,950	$3,050	100	3.3 %
PAHOKEE	$3,350	$3,450	100	2.9%
LAKE PARK	$4,850	$5,000	150	3.0%
LANTANA	$5,300	$5,475	175	3.2%
PALM BEACH	$6,400	$6,975	575	8.2 %
PALM SPRINGS	$6,500	$6,700	200	3.0%
NORTH PALM BEACH	$6,700	$6,900	200	2.9%
BELLE GLADE	$8,250	$8,500	250	2.9%
GREENACRES	$9,550	$9,850	300	3.0%
RIVIERA BEACH	$9,550	$9,850	300	3.0%
ROYAL PALM BEACH	$9,550	$9,850	300	3.0%
LAKE WORTH	$11,900	$12,275	375	3.1%
WELLINGTON	$12,400	$13,525	1,125	8.3%
BOYNTON BEACH	$13,250	$13,950	700	5.0%
PALM BEACH GARDENS	$13,050	$14,225	1,175	8.3%
JUPITER	$13,400	$14,600	1,200	8.2%
BOCA RATON	$14,225	$15,500	1,275	8.2%
DELRAY BEACH	$14,225	$15,500	1,275	8.2%
WEST PALM BEACH	$14,225	$15,500	1,275	8.2%

www.leagueofcities.org | jtitcomb@co.palm-beach.fl.us
Tel. 561-355-4484 · Fax 561-355-6545
P.O. Box 1989, Gov. Center, West Palm Beach, FL 33402
Office: Governmental Center, 301 North Olive Ave., West Palm Beach, FL 33401

ANNUAL BUDGET
Fiscal Year 2006 to 2007 TOWN MANAGER
Personnel Detail



POSITION TITLE		ANNUAL SALARY	
TOWN MANAGER		$	120,000
ASST TO TOWN MANAGER		$	69,985
ADMINSTRATIVE ASSIT		$	35,507
	Total Full Time	$	225,492
	Car Allowance	$	2,400
	Total	**$**	**227,892**



SALARIES AND BENEFITS	$	299,397
OPERATING EXPENSES	$	25,490
CAPITAL OUTLAY	$	-
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	$	324,887

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR	18.71%
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	3

DEPT:	Town Manager								
	001-51-512-104-								
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007	
11000	Executive Salaries	71,264	77,477	86,011	90,000	91,800	67,127	120,000	
12000	Regular Salaries	82,375	87,056	60,880	95,569	95,569	65,372	105,492	
13000	Other Salaries	-	-	-	-	-	-	-	
14000	Overtime Pay	-	-	-	-	-	-	-	
15000	Special Pay	3,452	3,600	1,300	2,400	2,400	2,300	8,400	
	TOTAL SALARIES	**157,091**	**168,132**	**148,191**	**187,969**	**189,769**	**134,798**	**233,892**	
21000	FICA Tax	11,564	12,454	10,684	14,380	14,517	10,081	17,893	
22000	Retirement/Pension	11,163	16,658	12,776	14,734	14,914	11,003	18,330	
23100	Health Insurance	14,200	17,583	8,010	17,188	13,879	11,377	21,845	*
23150	HRA Insurance	-	-	237	3,000	3,000	993	3,000	
23200	Insurance - Dental	757	937	486	1,113	1,175	866	1,336	*
23300	Insurance - Life	437	475	289	407	460	394	589	*
23400	Insurance - Vision	137	167	69	154	138	107	154	*
23500	Disbility	-	-	-	499	1,082	932	1,409	
24000	Workers' Compensation Insurance	672	663	740	1,134	755	565	950	*
	TOTAL BENEFITS	**38,931**	**48,937**	**33,292**	**52,609**	**49,920**	**36,318**	**65,505**	
	TOTAL SALARIES & BENEFITS	**196,022**	**217,069**	**181,483**	**240,578**	**239,689**	**171,116**	**299,397**	
31000	Professional Services	256	-	-	500	-	-	-	
33000	Accounting & Auditing	-	-	-	-	-	-	-	
34000	Contractual Services	766	105	2,019	2,340	-	-	-	
40000	Travel & Per Diem	1,453	334	1,152	1,000	2,000	1,484	2,000	
41100	Telephone	4,677	4,383	3,689	4,100	4,300	3,178	4,400	
41200	Postage & Shipping	207	109	49	250	200	65	200	
43000	Utilities	3,787	5,151	5,455	4,800	2,450	2,166	2,700	
43250	Garbage and Trash	-	389	389	400	389	389	400	
44100	Rentals	-	-	-	-	-	-	-	
44200	Equipment Leases	-	-	-	-	-	-	-	
45000	Insurance	7,017	7,707	7,642	9,170	2,450	1,838	2,940	*
46000	Repairs & Maintenance	528	139	-	100	100	236	300	
46100	Equip. Maint. Contracts	425	451	-	-	-	-	-	
47000	Printing	331	155	-	500	450	1,685	500	
48000	Promotional Activity	307	1,054	331	500	100	70	150	
48100	Advertising	-	-	-	-	-	3,000	-	
49000	Other Current Charges	368	3,402	655	500	1,500	1,350	1,500	
49100	Education & Training	279	-	-	-	-	-	-	
49200	Conferences & Seminars	4,329	3,083	2,050	3,500	3,500	1,923	3,500	
49300	Computer Software	545	-	-	-	-	-	-	
49400	Uniforms & Clothing	-	-	-	250	250	156	500	

DEPT:	Town Manager								
	001-51-512-104-								
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007	
51000	Office Supplies	1,443	1,627	1,053	2,000	2,000	2,375	2,000	
52000	Operating Supplies	1,960	1,012	-	-	-	-	-	
52100	Gasoline & Diesel Fuel	1,387	1,536	2,029	500	1,800	1,461	2,000	
53000	Drainage/Streets/Sidewalks	-	-	-	-	-	-	-	
54100	Books & Subscriptions	585	194	-	600	300	-	300	
54200	Memberships, Dues, & Subscriptions	965	1,818	1,591	2,090	2,000	386	2,100	*
	TOTAL OPERATING EXPENSES	**31,615**	**32,649**	**28,102**	**33,100**	**23,789**	**21,762**	**25,490**	
64100	Machinery & Equipment				-	-	1,266	-	
66900	Vehicles	-	-	-	-	-	-	-	
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	**1,266**	-	
71000	Principal	6,537	-	-	-	-	-	-	
72000	Interest	194	-	-	-	-	-	-	
	TOTAL DEBT SERVICE	6,731	-	-	-	-	-	-	
99110	Transfer to General Fund	-	-	-	-	-	-	-	
99900	Emergency Reserve	-	-	-	-	-	-	-	
	TOTAL OTHER EXPENSES	-	-	-	-	-	-	-	
	COST CENTER TOTALS	**234,368**	**249,718**	**209,586**	**273,678**	**263,478**	**194,145**	**324,887**	

PERSONAL SERVICE SUMMARY

Town Manager - Dept. 104

INSURANCE BASED ON 20% INCREASE

POSITION TITLE & EMPLOYEE NAME		%	DATE OF HIRE/REVIEW	SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA Insurance	23200 DENTAL INSURANCE	23300 LIFE INSURANCE	23500 DISABILITY INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES											
Town Manager			7/1/2005		120,000.00	776.92	83.33	37.12	25.94	50.34	4.29
10-01-06 to 09-30-07	120,000.00	1.00		120,000.00							
TOTAL EXECUTIVE SALARIES					120,000.00						
REGULAR SALARIES											
Adm Assistant, Janet Perry			6/2/2005		35,507.10	612.73	83.33	37.12	9.02	27.58	4.29
10-01-05 - 10-31-06	33,945.60	0.08		2,715.65							
11-01-06 -09-30-07	35,642.88	0.92		32,791.45							
Assist to the Town Man, Hoa Hoang			2/2/2005		69,984.98	430.75	83.33	37.12	14.10	39.48	4.29
10-01-05 - 02-02-06	67,716.48	0.33		22,346.44							
02-03-06 - 09-30-06	71,102.30	0.67		47,638.54							
TOTAL REGULAR SALARIES					105,492.08						
			Monthly Total		MONTHLY	1,820.40	249.99	111.36	49.07	117.40	12.87
			Annual Total		YEARLY	21,844.82	2,999.88	1,336.27	588.82	1,408.75	154.44

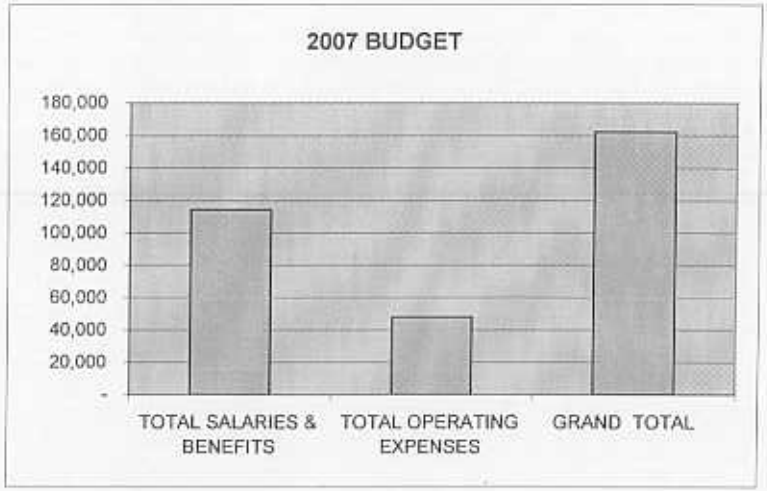
Notes – Town Manager

15000- Special Pay- $8400.00
Car allowance for Hoa Hoang $200.00 per month
Car allowance for Town Manager $500.00 per month

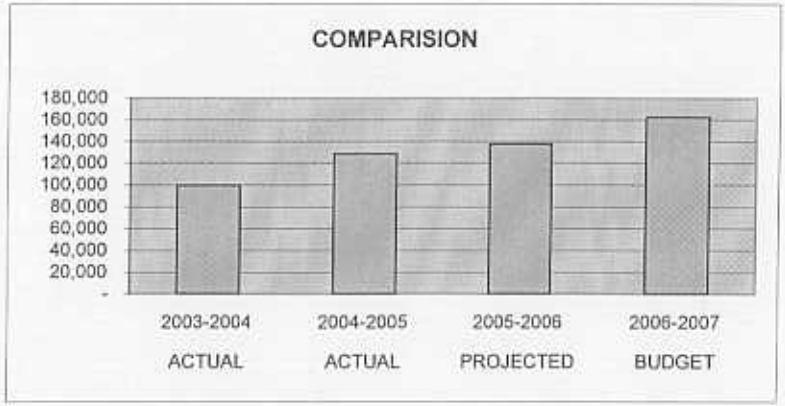
49000- Other Current Charges
Items that may be need for conference room etc, or things the new town Manager may need.

54200- Membership and Dues:	$2100.00
ICMA-Town Manager	$800.00
FCCMA-Town Manager	$270.00
FLGISA-	$150.00
PBC City Manager	$180.00
ICMA-Hoa	$450.00
FCCMA-Hoa	$240.00

ANNUAL BUDGET
Fiscal Year 2006 TO 2007 Cost Center 105
Personnel Detail



POSITION TITLE		ANNUAL SALARY
ADMIN SERVICES DIRECTOR	$	55,816.87
ADMIN SECRETARY	$	33,097.69
	$	88,914.56
SALARIES AND BENFITS	$	114,373.99
OPERATING EXPENSES	$	47,882.00
CAPITOL OUTLAY	$	-
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	$	162,255.99



PERCENTAGE OF INCREASE (DECREASE)	26.16%
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	2

DEPT:	Administrative Services							
	001-51-512-105-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
11000	Executive Salaries	44,183	33,182	47,256	49,764	49,764	37,777	55,817
12000	Regular Salaries	17,443	24,410	18,725	29,352	29,352	21,117	33,098
13000	Other Salaries	-	-	-	-	-	-	-
14000	Overtime Pay	74	201	58	-	-	333	-
15000	Special Pay	-	-	-	650	500	500	500
	TOTAL SALARIES	**61,701**	**57,793**	**66,038**	**79,766**	**79,616**	**59,727**	**89,415**
21000	FICA Tax	4,614	4,297	4,918	6,129	6,091	4,498	6,840
22000	Retirement/Pension	2,198	1,743	3,408	3,001	3,732	3,436	3,364
23100	Health Insurance	9,388	10,187	7,988	9,891	8,690	7,239	10,338
23150	HRA Insurance	-	-	422	2,000	-	963	2,000
23200	Insurance - Dental	522	638	532	817	742	619	817
23300	Insurance - Life	180	165	220	256	220	185	274
23400	Insurance - Vision	142	139	82	103	102	77	103
23500	Disability	-	-	-	333	600	505	720
24000	Workers' Compensation Insurance	349	319	324	504	340	248	504
	TOTAL BENEFITS	**17,394**	**17,489**	**17,893**	**23,033**	**20,517**	**17,769**	**24,959**
	TOTAL SALARIES & BENEFITS	**79,094**	**75,282**	**83,931**	**102,798**	**100,133**	**77,496**	**114,374**
31000	Professional Services	210	100	-	800	-	-	800
34000	Contractual Services	7,944	2,352	6,907	4,560	4,500	4,572	14,000
34100	Contracted Personal Services	-	-	-	-		-	-
40000	Travel & Per Diem	-	72	39	500	900	727	500
41100	Telephone	911	592	485	800	348	316	800
41200	Postage & Shipping	793	489	59	1,000	500	320	1,000
43000	Utilities	1,299	1,568	1,673	1,200	1,200	1,074	1,400
43250	Garbage and Trash	-	389	389	400	389	389	400
44100	Rentals	-	-	-	-	-	-	-
44200	Equipment Leases	1,893	1,946	1,935	1,950	1,936	1,613	1,950
45000	Insurance	1,514	1,573	1,563	1,876	860	645	1,032
46000	Repairs & Maintenance	559	21	-	-	-	-	100
46100	Equip. Maint. Contracts	96	451	-	-	-	-	-
47000	Printing	305	-	335	207	600	473	500
48000	Promotional Activity	-	-	-	-	-	-	-
48100	Advertising	4,920	6,850	22,921	6,000	18,000	18,253	15,000
49000	Other Current Charges	-	-	-	-	250	305	250
49100	Education & Training	2,636	268	487	1,000	500	131	1,500
49200	Conferences & Seminars	-	-	933	900	450	(440)	900
49300	Computer Software	320	260	-	-	-	-	-
49400	Uniforms & Clothing	-	-	-	150	150	-	150
51000	Office Supplies	1,846	1,653	5,773	4,500	4,000	2,033	5,300

DEPT:	Administrative Services							
	001-51-512-105-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
52000	Operating Supplies	2,210	1,652	-	-	-	-	-
52100	Gasoline & Diesel Fuel	-	-	-	-	-	-	-
53000	Drainage/Streets/Sidewalks	-	-	-	-	-	-	-
54100	Books & Subscriptions	1,644	2,141	720	1,500	1,250	1,216	1,500
54200	Memberships, Dues, & Subscriptions	290	305	458	800	500	751	800
	TOTAL OPERATING EXPENSES	29,389	22,684	44,678	28,143	36,333	32,377	47,882
64100	Machinery & Equipment	-	1,722	-	-	1,266	1,266	-
66000	Library Materials	-	-	-	-	-	-	-
66100	Land	-	-	-	-	-	-	-
66900	Vehicles	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	1,722	-	-	1,266	1,266	-
71000	Principal	-	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	-	-	-	-	-	-	-
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	-	-	-
	TOTAL OTHER EXPENSES	-	-	-	-	-	-	-
	GRAND TOTAL	108,484	99,688	128,610	130,941	137,732	111,140	162,256

PERSONAL SERVICE SUMMARY

Administrative Services - Dept. 105

2.5 COLA 5% MERIT

POSITION TITLE & EMPLOYEE NAME			SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23300 LIFE INSURANCE	23500 DISABILITY INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES										
Administrative Service Director, Bambi McKibbon					430.75	83.33	37.12	13.82	35.09	4.29
10-01-06 - 10-25-06	53,194.39	0.08	4,431.09							
10-26-06 - 09-30-07	55,854.11	0.92	51,385.78							
TOTAL EXECUTIVE SALARIES				55,816.87						
REGULAR SALARIES										
Administrative Secretary , Terri Messner					430.75	83.33	30.93	9.02	24.88	4.29
10-01-06 - 04-25-07	32,290.43	0.50	16,145.21							
04-26-07 - 09-30-07	33904.9511	0.50	16,952.48							
TOTAL REGULAR SALARIES				33,097.69						
			Monthly Total		861.50	166.66	68.05	22.85	59.96	8.58
			Yearly Total		**10,338.02**	**1,999.92**	**816.55**	**274.18**	**719.57**	**102.96**

DEPARTMENT OF ADMINISTRATIVE SERVICES
(AKA PERSONNEL AND HUMAN RESOURCES DEPARTMENT)
Cost Center 105
FY 2007 Budget Proposal

Object Number	Description	Proposal
31000	**Professional Services:** Historically, used for payment of services provided to the Town by the Employee Assistance Program (per FY 2004 budget proposal); used for short term professional services not contracted for; keep at FY 2006 level	**$800.00**
34000	**Contractual Services:** Used during FY 2006 for • counseling services provided to the Town by the Employee Assistance Program ($594.75 per quarter = **$2,379 per year**) • quarterly workshops provided to the Town by the Employee Assistance Program ($125.00 per workshop per quarter = **$500.00 per year**) • Occupational Health pre-employment physicals and drug screens (**$1,060** utilized to date this year) • pre-employment background checks through Choicepoint (**$542** utilized to date this year) • pre-employment criminal history checks through Webulation, Inc. (charged to Town credit card) To be used in FY 2007 for the above items, as well as for an Organizational Culture Assessment program which the Town Manager wants to provide for Town employees which would be provided on a contractual basis with Innovation Groups with the actual training to be provided by Innes Strategy. $4,560 was budgeted for FY 2006; increase to $6,000 for FY 2007 due to increased recruiting activity and increased demand for pre-employment background checks and criminal history checks plus $8,000 ($100 x estimated total number of employees) for the Organizational Culture Assessment program.	**$14,000.00**
40000	**Travel & Per Diem:** Keep at FY 2006 level	**$500.00**
41100	**Telephone:** Fixed expense (no Nextel); keep at FY 2006 level	**$800.00**

41200	**Postage & Shipping:** Cost of regular postage for sending employment related letters; cost of Federal Express shipping and occasional charges for Express Mail; keep at FY 2006 level	**$1,000.00**
43000	**Utilities:** Fixed expense (to be re-calculated by Finance based upon square footage of department offices)	**$1,400.00**
43250	**Garbage and Trash:** Fixed expense; keep at FY 2006 level	**$400.00**
44200	**Equipment Leases:** Toshiba copy machine; keep at FY 2006 level	**$1,950.00**
45000	**Insurance:** Fixed expense (share of liability coverage/additional vehicle); keep at FY 2006 level	**$1,032.00**
46000	**Repairs & Maintenance**	**$100.00**
47000	**Printing:** Cost of printing personnel related forms, business cards and departmental letterhead; $207 budgeted for FY 2006; went over-budget in FY 2006 due to increased level of correspondence (e.g. job offer letters, reject letters, general correspondence, and printing of personnel action forms) due to increase recruiting activity; increase to $500.00 for FY 2007	**$500.00**
48100	**Advertising:** Cost of advertising vacancy announcements for Town departments other than for enterprise funds such as the marina and Public Works/Sanitation Division. $6,000 budgeted for FY 2006; went over-budget in FY 2006 due to increased recruiting activity; increase to $15,000.00 for FY 2007	**$15,000.00**
49000	**Other Current Charges**	**$250.00**
49100	**Education & Training:** To be used in FY 2007 for • Training for departmental support staff **($250.00)** • Professional in Human Resources (PHR) certification course **($695.00** for Human Resources Association of Palm Beach County members) and examination **($250.00** for Society for Human Resource Management members) for Personnel Director	**$1,500.00**
49200	**Conferences & Seminars:** Annual Human Resource Association of Palm Beach County conference ($700.00) and other conferences and seminars attended by the Personnel Director and staff; keep at FY 2006 level	**$900.00**
49300	**Computer Software:**	**-0-**
49400	**Uniforms & Clothing:** Polo shirts for departmental staff; keep at FY 2006 level	**$150.00**

51000	**Office Supplies:** Cost of paper for Toshiba copier, supplies for the employee break room, and miscellaneous office supplies (e.g., cartridges for the inkjet printers, toner cartridges for network LaserJet Color Printer, personnel file folders, pens, etc.); keep at FY 2006 level	**$5,300.00**
54100	**Books & Subscriptions:** Used in FY 2006 for • M. Lee Smith Publishers (**$494.00**) for Federal Employment Law Insider Newsletter, Benefits & Compensation Alert, and other online HR publications • Other HR publications Keep at FY 2006 level	**$1,500.00**
54200	**Membership, Dues & Subscriptions:** Used in FY 2006 for • Annual membership dues for ICMA for Personnel Director (**$407.19**) • SHRM membership renewal (**$160.00**) • Florida Public Employer Labor Relations Assn. membership renewal (**$95.00**) • Florida Public Personnel Association membership renewal (**$50.00**) Keep at FY 2006 level	**$800.00**

NOTATION: Hoa has advised that I will need a new computer during FY 2007 and that my current computer is about four or five years old. He also suggested that I request a LaserJet color printer for my department, which can be networked for use by him, Paul, Janet, and Vivian so that they would not have to use the one in Finance. Hoa has also suggested that an updated version of Adobe Acrobat be purchased for my department (I currently use Hoa's copy which I can't update, and I use this software to save job announcements for the website, employment forms, and other HR documents which I need to transmit electronically in a format that cannot be changed by anyone other than me). The cost figures for these items, which should be factored into his IT budget for the Administrative Services Department are as follows:

New Computer	$2,000.00 (per IT Manager Hoa Hoang)
LaserJet Color Network Printer	2,100.00
Adobe Acrobat	300.00

NO BUSINESS STRATEGY OR PROGRAM CAN OR WILL SUCCEED WITHOUT THE APPROPRIATE ORGANIZATIONAL CULTURE IN PLACE

Rob Coffee; Gareth Jones, 1998

Innes Strategy

xc: Paul C.
on 4/18/06
—BMT

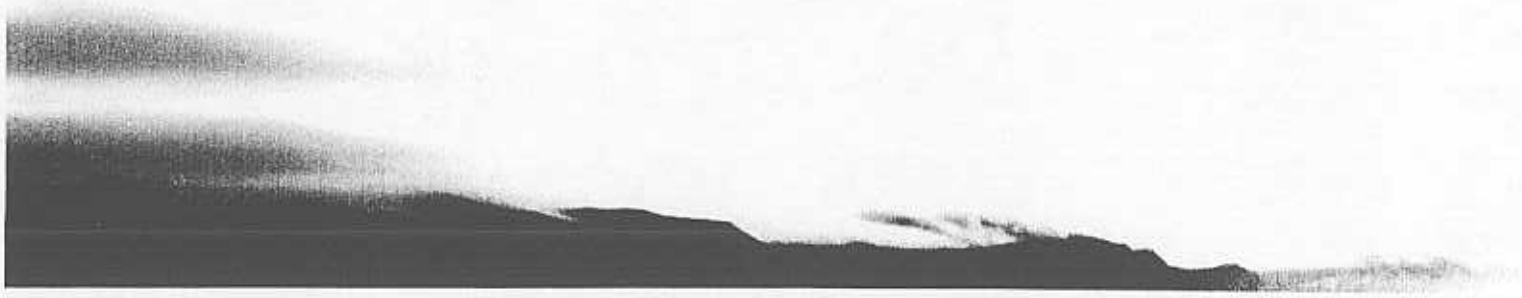
CREATE AND SUSTAIN A CULTURE CONSISTENT WITH YOUR STRATEGIC IDEAS.

Choosing the future, Stuart Wells

There is unprecedented change in the local government operating environment. Innes Strategy offers an effective way to address these changes through facilitating the management of organizational culture.

Innes Strategy works in partnership with The Innovation Groups, Inc. and provides organizations with a cultural understanding to address environmental change through continued research and development of ideas and technologies. These leading products and services transform local government organizations.

The following Organizational Culture Assessment outline is a guide that can be customized to fit each organization's specific needs.



WHEN WE VIEW ORGANIZATIONS AS CULTURES, WE SEE THEM AS MINI-SOCIETIES WITH THEIR OWN DISTINCTIVE VALUES, RITUALS, IDEOLOGIES AND BELIEFS.

Gareth Morgan 1998.

Why Organizational Culture?

Experience and research focuses on Organizational Cultural Management as a key component for an organization to address change within the turbulent local government environment.

Why Innes Strategy?

Innes Strategy provides structure and supporting technology to identify and manage organizational cultures for local government.

OVERVIEW

structure

1

technology

2

identification

3

management

4

ORGANIZATIONAL CULTURE IS A MOSAIC OF INTERRELATED ELEMENTS, OR ORGANIZATIONAL PROCESSES.

WHEN CULTURE IS SEGMENTED INTO THESE PROCESSES, IT BECOMES POSSIBLE TO ESTABLISH AN OPERATIONAL DESCRIPTION OF THE CULTURE

IT BECOMES POSSIBLE TO DESCRIBE A CULTURE THAT CAN BE ACTIVELY MANAGED.

Timothy J. Gaplin, Mark Herndon 2000

INNES STRATEGY ORGANIZATIONAL CULTURE FRAMEWORK

For organizations seeking to further enhance their innovative and pro-active organizational capabilities, Innes Strategy has shaped an organizational culture framework.

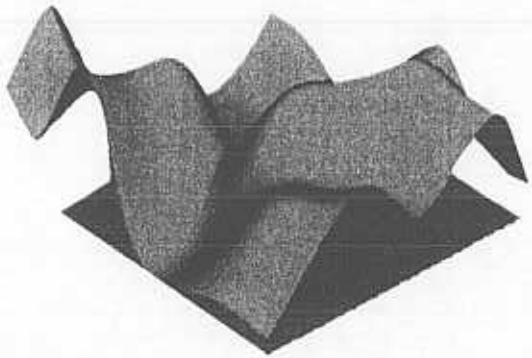
Affectionately known as 'The Grid', the framework structures cultural variables for understanding and decision making. Basically, it provides a hard shell around a seemingly invisible area.

There are 9 cultural layers measured within this framework that provide an understanding of existing and preferred organizational culture.

The framework also produces an 'optimization' index that measures the level of external focus and proactive capability of the organization.

ORGANIZATIONAL CULTURE IS A PARADOX IN ITSELF. IN ONE WAY IT IS EVERYWHERE; IN ANOTHER, IT IS INVISIBLE

Jac Fitz-Enz 1997



'Visible' Culture Screenshot

Innes Strategy developed technology allows the framework to 'come to life' and provide visual quantitative measurement [in 3D].

Never before has such a high level of visual output provided such powerful insights into an organization's culture, performance and development. Can you imagine flying around your organization's culture?

From these visualizations an organzational development strategy can be facilitated and it's effectiveness measured from one year to another.

A CLEAR, ARTICULATED VISION OF THE DESIRED FUTURE STATE IS ABSOLUTELY ESSENTIAL IN THE CHANGE PROCESS...SO A STARTING POINT IN MANAGING THE CHANGE PROCESS TO ACHIEVE A DEVELOPMENT CULTURE IS A DEFINITION OF THE FUTURE STATE.

Peggy Simonsen 1997

DEFINITION OF 'THE IDEAL'

The 'ideal culture' provides definition of the desired state for the organization. This enables the direction for the organization to be placed in the cultural framework. This is achieved through viewing governance policy, citizen and interest group information or surveys, and strategic documents. Additionally if verification is required, a workshop can be held with council and interest groups or advisory commitees.

ORGANIZATIONAL PARTICIPATION

PROCESS	
Online Organizational Culture Survey	Through utilization of web technologies, unique organizational culture surveys can be efficiently undertaken by supervisors and their superiors.
Frontline Staff Focus Groups	Focus groups are held with a cross section of frontline employees. This participation allows expression of their perception of the organization's culture and key matters to be addressed.
Managers/Supervisors Workshop	The workshop discusses the survey data, looks at organizational direction and outlines a unique organizational development strategy for their cultural management.
Leadership / Senior Management Team Workshop	The optional leadership workshop endorses the overall Organizational Development Strategy and the necessary actions.

IN AN INCREASINGLY COMPETITIVE AND RAPIDLY CHANGING WORLD, THE NEED TO ADAPT BECOMES OF CRUCIAL IMPORTANCE. SURVIVAL IS THE BOTTOM LINE AND ORGANIZATIONAL DEVELOPMENT IS THE ONLY WAY TO RISE ABOVE THE BASIC SURVIVAL MODE.

THE AIM OF CULTURE MANAGEMENT IS THE HARMONIZATION OF SYSTEMS AND PROCESSES THROUGH MOTIVATION OF ITS PEOPLE.

Jeff Cartwright 1999

BROAD ORGANIZATIONAL DEVELOPMENT STRATEGY OUTLINED

Following the structure, technology and identification stages, a broad organizational development strategy is provided for cultural management.

Cultural management focuses previous and current initiatives while also identifying new initiatives required to reinforce the desired cultural change.

Over time, the original cultural information becomes the baseline information. This monitors the effectiveness of the organizational development strategy in establishing cultural change towards the ideal.

Organizational Development Strategy & Implementation

Focusing existing programs or targeting new programs in the organization

Vision Statement

Values Statement

Departmental Purpose Statements

Organizational Structure and systems alignment

Performance

Incentive Compensation

Job Descriptions

Recruitment

Personality testing

Training
- Covey, De Bono
- Group dynamics
- Supervisory

Business Planning process / projects

Projects both Internal across Depts.

External partnerships

External citizen stakeholder information

For more information or to initiate cultural change contact

Greg Innes,
Founder, Principal Consultant
Innes Strategy

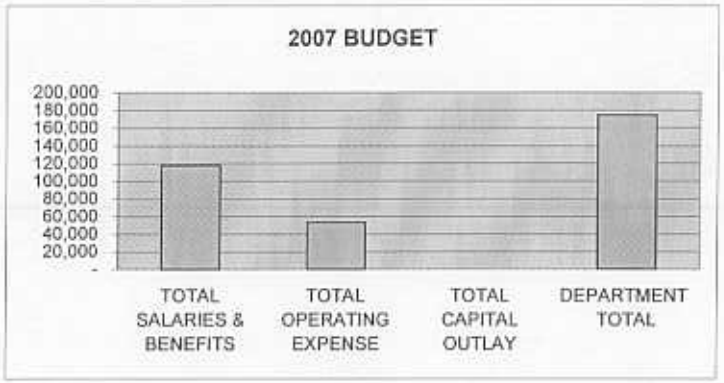
greg.innes@innes-strategy.com

TO MANAGE ORGANIZATIONAL CULTURE EFFECTIVELY, MANAGERS MUST BE CLEAR IN THEIR MINDS ABOUT THE TYPE OF CULTURE AND THE SPECIFIC NORMS AND VALUES THAT WILL HELP THE ORGANIZATION REACH ITS STRATEGIC GOALS.

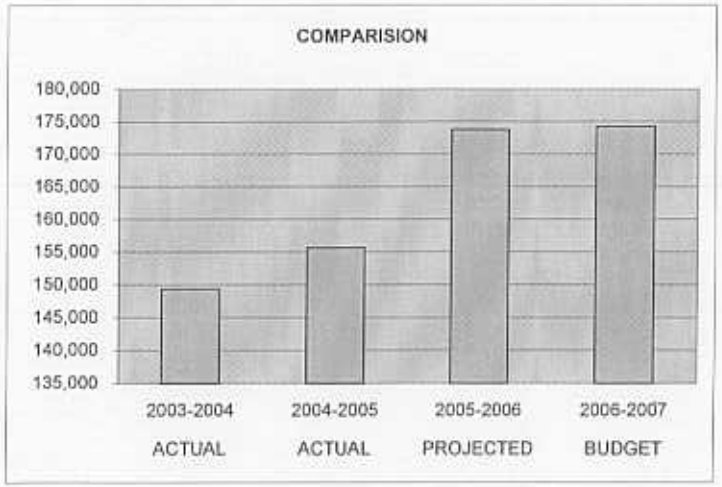
Michael L. Tushman, Charles A. O'Reilly III 1997.

ANNUAL BUDGET
Fiscal Year 2006 to 2007
Personnel Detail

COST CENTER: 106 Town Clerk



POSITION TITLE		ANNUAL SALARY
TOWN CLERK	$	52,151
DEPUTY CLERK		34,495
		86,646
SALARIES AND BENEFITS	$	117,970.73
OPERATING EXPENSES	$	53,200.00
CAPITOL OUTLAY	$	-
DEBT SERVICE	$	3,094.53
OTHER	$	-
TOTAL BUDGET	$	174,265.26



PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR BUDGET	(0.21)
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	2

DEPT:	Town Clerk						Cost Center: 106	
	001-51-512-106-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
11000	Executive Salaries	45,544	43,105	50,016	58,968	47,492	36,373	52,151
12000	Regular Salaries	34,832	34,448	28,273	41,072	32,136	23,201	34,495
13000	Other / Part Time Salaries	-	-	-	-	-	-	-
14000	Overtime Pay	274	968	800	3,600	300	327	2,000
15000	Special Pay	-	-	-	-	-	-	-
	TOTAL SALARIES	**80,650**	**78,521**	**79,088**	**103,641**	**79,928**	**59,901**	**88,646**
21000	FICA Tax	6,049	5,643	5,765	7,929	6,115	4,276	6,781
22000	Retirement/Pension	2,019	3,025	4,433	7,773	6,353	1,119	6,648
23100	Health Insurance	7,041	11,833	13,984	16,498	13,622	8,577	12,522
23150	HRA Insurance	-	-	594	1,000	2,000	1,225	1,000
23200	Insurance - Dental	575	582	630	827	742	495	817
23300	Insurance - Life	289	236	271	318	246	156	275
23400	Insurance - Vision	120	103	296	113	94	69	103
23500	Disability	-	-	-	333	672	431	733
24000	Workers' Compensation Insurance	416	356	365	611	372	279	446
	TOTAL BENEFITS	**16,509**	**21,777**	**26,338**	**35,402**	**30,216**	**16,626**	**29,325**
	TOTAL SALARIES & BENEFITS	**97,160**	**100,298**	**105,426**	**139,042**	**110,144**	**76,526**	**117,971**
31000	Professional Services	620	632	250	11,000	1,000	350	1,000
31100	Professional Svc - Town Attorney	-	-	-		-	-	-
31101	Professional Svc - Other Legal	-	-	234	-	-	-	-
33000	Accounting & Auditing	508	6,467	8,081	10,000	7,554	9,674	11,500
34000	Contractual Services	6,820	12,807	16,658	6,000	7,500	22,461	6,000
34100	Contracted Personal Services	-	-	-		-	-	-
40000	Travel & Per Diem	492	808	671	1,000	1,000	900	1,200
41100	Telephone	2,137	1,486	1,440	2,000	1,956	1,354	2,300
41200	Postage & Shipping	248	601	499	1,250	500	413	1,250
43000	Utilities	1,842	2,150	2,279	2,000	3,590	3,215	3,800
43250	Garbage and Trash	-	389	389	400	389	389	400
44100	Rentals	-	-	-	-	-	-	-
44200	Equipment Leases	4,292	4,898	4,405	5,000	4,404	3,304	4,500
45000	Insurance	2,113	2,273	2,250	2,700	2,952	2,214	3,000
46000	Repairs & Maintenance	767	21	329	1,000	500	236	500
46100	Equip. Maint. Contracts	343	451	-	-	-	-	-
47000	Printing	-	432	258	1,000	500	248	500
48000	Promotional Activity	19	-	1,973	500	450	189	500
48100	Advertising	11,155	6,226	2,526	4,000	3,500	1,834	3,500
48200	Recording Fees	-	-		1,000	-	-	2,000
49000	Other Current Charges	177	-	89	100	100	55	100

DEPT:	Town Clerk							Cost Center: 106
	001-51-512-106-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
49100	Education & Training	588	-	885	1,000	1,000	-	1,300
49200	Conferences & Seminars	1,316	1,996	1,530	4,000	2,500	2,424	4,000
49300	Computer Software	751	-	-	-	-	-	-
49400	Uniforms & Clothing	-	-	159	150	150	-	200
51000	Office Supplies	3,217	2,801	3,845	6,000	3,312	4,965	4,000
52000	Operating Supplies	6,016	2,870	-	-	-	-	-
52100	Gasoline & Diesel Fuel	-	-	-	400	-	-	500
53000	Drainage/Streets/Sidewalks	-	-	-	-	-	-	-
54100	Books & Subscriptions	236	382	47	350	300	293	350
54200	Memberships, Dues, & Subscriptions	666	736	842	800	700	856	800
	TOTAL OPERATING EXPENSE	**44,320**	**48,426**	**49,640**	**61,650**	**43,857**	**55,374**	**53,200**
						-		
64100	Machinery & Equipment	11,476	648	592	15,865	15,865	13,790	-
66000	Library Materials	-	-	-	-	-	-	-
66100	Land	-	-	-	-	-	-	-
66900	Vehicles	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	**11,476**	**648**	**592**	**15,865**	**15,865**	**13,790**	**-**
						-		
71000	Principal	-	-	-	3,182	3,000	-	2,583
71000	Principal	-	-	-	-	-	-	-
72000	Interest	-	-	-	993	900	-	512
72000	Interest	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	**-**	**-**	**-**	**4,176**	**3,900**	**-**	**3,095**
						-		
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	**-**	**-**	**-**	**-**	**-**	**-**	**-**
						-		
						-		
	DEPARTMENT TOTAL	**152,955**	**149,372**	**155,658**	**220,733**	**173,766**	**145,690**	**174,265**
	* BASED ON 20% INCREASE							

PERSONAL SERVICE SUMMARY

Town Clerk - Dept. 106
2%COLA 5% MERIT

POSITION TITLE & EMPLOYEE NAME			SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23300 LIFE INSURANCE	23500 DISABILTY INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES										
Town Clerk , Vivian Mendez					612.73	83.33	37.12	14.10	36.18	4.29
10-01-06 to 03-23-07	49,857.60	3,988.61	3,988.61							
03-24-07 to 09-30-07	52,350.48	48,162.44	48,162.44							
TOTAL EXECUTIVE SALARIES		52,151.05		52,151.05						
REGULAR SALARIES										
Deputy Clerk, Jessica Shepherd					430.75	83.33	30.93	8.80	24.88	4.29
10-01-06 -04-30-07	33,280.00	8,985.60	8,985.60	34,494.72						
05-01-07 - 09-30-07	34,944.00	25,509.12	25,509.12							
		34,494.72								
TOTAL REGULAR SALARIES				34,494.72						
					1,043.48	166.66	68.05	22.90	61.06	8.58
					12,521.78	1,000.00	816.55	274.75	732.67	102.96

OFFICE OF THE TOWN CLERK

VISION STATEMENT

To strive to deliver convenient and superior service to the elected officials, town staff and the public. To strive to meet the needs of customers, fostering participation and involvement in local government, through the establishment of clear procedures and responsive staff.

MISSION STATEMENT

The Town Clerk's Office mission is to "Serve". We serve the elected officials, Town staff and most importantly the public. Service is provided in many different forms. We protect and preserve official city records and documents such as original ordinances, resolutions, minutes, contracts and agreements. We disseminate information concerning legislative decisions and policy issues. We facilitate the distribution of information and we also administer municipal elections. The Clerk administers the Oath of Office and maintains the Town Seal.

11000 & 12000
Salaries

Town Clerk	**$52,151.05**
Deputy Town Clerk	**$34,494.72**

4000
Overtime pay
Projected at *26 regular commission meetings* a year. Special Call meetings/workshops are projected at 10. In an effort to reduce this line item, the Town Clerk is now covering all meetings of the Town Commission. The Deputy Clerk will attend Commission Meetings during the absence of the Town Clerk, and may occasionally exceed pass a forty hour work week for certain projects.

Overtime can be reduced to $2,000.00

33000
Election Account
The 2006 General/Runoff Election cost the Town approximately: 8,631.02

- Poll Workers salaries are set by Palm Beach County and possibly risk being raised each year. Next year we anticipate a small increase of approximately $25.00-30.00 in hourly wages.

- Promotional Campaign to increase local Voter Registration and Participation.

I am proposing that only $11,500.00 is allocated to cover next year's election.

34000
Contractual Services
For codification of Town Ordinances
Miscellaneous professional services

- The Clerk's Office has brought the Town Code up to date.
- Recording Fees for applicable contracts and releases of liens.
- Codification of Ordinances by Municipal Code Corporation.
- Scanning and Indexing of documents.

- I am proposing that $1,000.00 is allocated for professional services and $6, 000.00 for contractual services.

40000
Travel & Per Diem
Meals, tolls, use of private vehicles, etc., for Clerk's and Deputy Clerk's attendance at training sessions through out the year: I propose that funds are allocated in the amount of $1,200.00 to cover increases fuel expenses.

41100
Telephone

- There is a great deal of interaction and communication between the Town Clerk and the Town Commission; Town Clerk monthly reimbursement for cellular service.
- Second phone line was reconnected in the Clerk's Office to provide sufficient coverage to incoming telephone inquiries.

49100
Education and Training
Educational courses and training in records management, research resources, methods, and techniques, to improve the effectiveness of the Clerk's Office and Advisory Board members. I am proposing that funds are allocated in the amount of $1,300.00

49200
Conferences and Seminars

- Florida Association of City Clerks Conference
- International Institute for Municipal Clerks.

(Both of these events provide the employees with job specific training and experience. The employees obtain points toward the Certified Municipal Clerk (CMC) designation, or toward the Master Municipal Clerk (MMC) designation.)

- Supervisor of Elections Seminar to keep abreast with the ever changing requirements of State and Federal Election Laws.
- Records Management Seminar; both are duly conducive to the successful operation of the Clerks Office.
- I am proposing that funds are allocated in the amount of $4,000.00.

52100
Fuel/Gasoline
The Town Car (White Malibu) is often used for administrative purposes by the Town Clerk and Deputy Town Clerk. The office of the Town Clerk is responsible for the dissemination of information to the Town Commission, Advisory Boards, and to the Town Attorney. I am proposing that $500.00 is allocated for this purpose.

54100
Books and Subscriptions
Professional journals, technical manuals, reference materials such as, Election Management and Performance Indicators, Maintaining Democratic Imperatives, Language of Local Government, Managing Records on Limited Resources, and Applying Computer Technology to Records Systems: Increased to $350.00.

54200
Memberships, dues and subscriptions

- Dues for two memberships in the following organizations:
- Florida Association of City Clerks
- International Institute of Municipal Clerks
- Palm Beach Clerks' Association
- Association of Business and Professional Women
- Association of Records Managers and Administrators
- National Association of Parliamentarians
- The Florida Association of Records Management. $800.00

JUSTIFICATION OF GOALS

The role of the Clerk's Office is vital in local government and staff should be equipped with the necessary resources that are available, including education and technological advances. The proposed appropriations listed above directly tie into the mission and vision of the Clerk's Office.

1. TRACKING SYSTEM:
   Establishing a tracking system for all department records. The Office of the Town Clerk is proposing that any record that need to be stored off-site must follow a tracking system, which will include a destruction date, if necessary. Implementation of a Central file system will allow the Office of the Town Clerk to maintain all records, including permanent records of all departments, to insure proper storage.

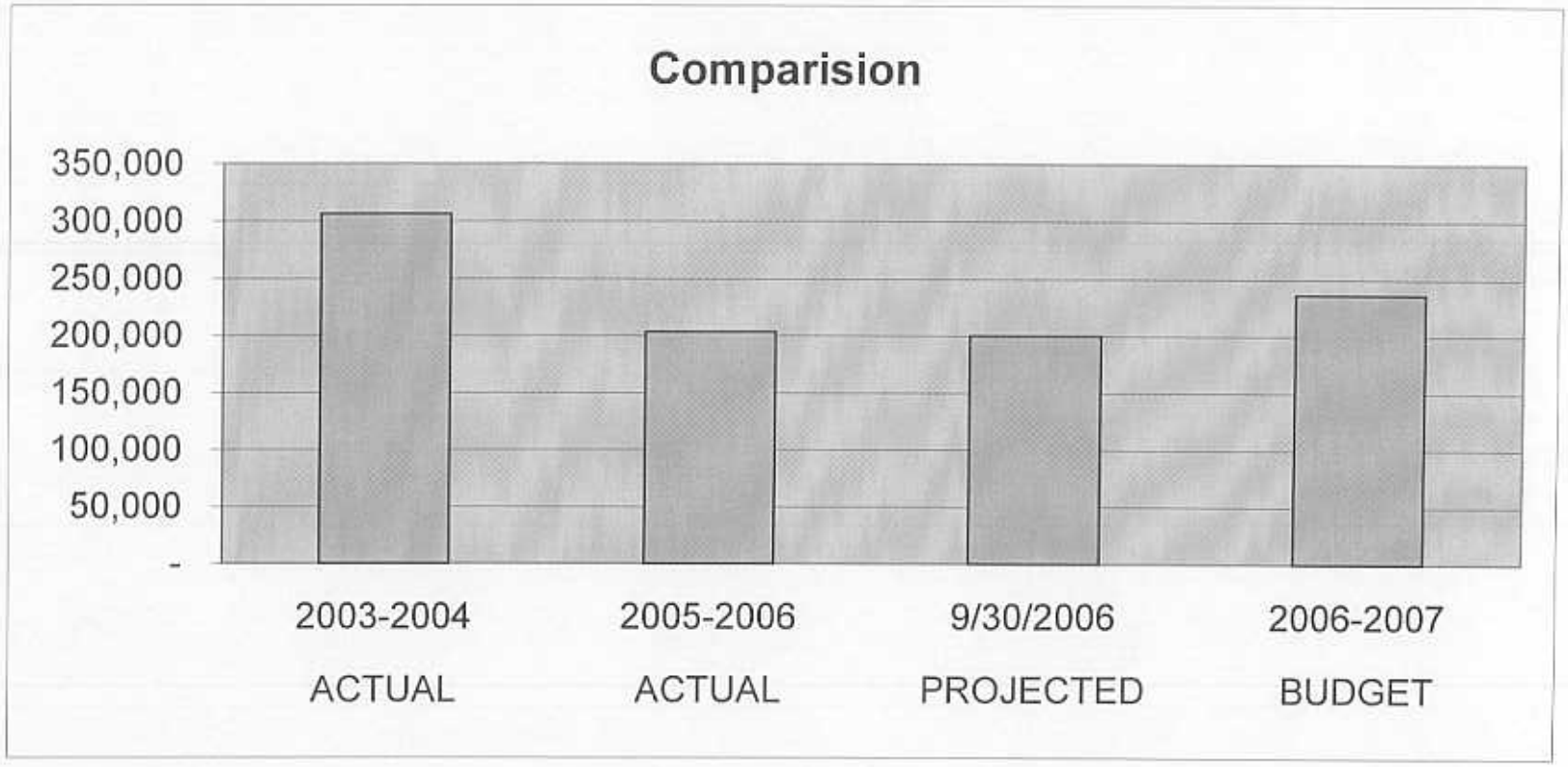
2. RECORDS MANAGEMENT:
   Once each Department has come into compliance they will be able to find their documents easier and quicker making them more efficient, and the organization as a whole will be compliant with Florida State requirements.

   Having everything on microfilm/digital documents means everything can be safely stored off site in a controlled environment as required by State Statutes will easy accessibility.

3. EDUCATION/TRAINING/CONFERENCES/SEMINARS
   Continuation of Clerk's and Deputy's Clerks education in their field will guarantee an up to date office in the subjects of record retention, elections, public information request, the sunshine law, parliamentary procedures and other job related subjects.

4. Reorganizing
   a) Tracking of contracts, permits, franchise agreements, etc. Currently an Excel spreadsheet and Outlook calendar is used to track the expiration of such documents.
   b) Indexing records. The process has decreased the research time taken on documents. Proposing to switching the indexing company and use them for storage as well.
   c) Lien search survey and propose to increase the current rate of $4.00 to a rate comparable with other municipalities.

Cost Center 108 Legal



DEPT:	Legal			COST CENTER 108				
	001-51-514-108-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2005-2006	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
31000	Professional Services	-	-	-	-	-	-	-
31100	Professional Svc - Town Attorney	157,884	196,091	183,473	200,000	185,000	134,481	195,000
31101	Professional Svc - Other Legal	55,371	84,292	15,035	50,000	10,000	5,260	15,000
33000	Accounting & Auditing	-	-	-	-	-	-	-
34000	Contractual Services	-	-	-	-	-	-	-
34100	Contracted Personal Services	-	-	-	-	-	-	-
34110	E-911 Telephone	-	-	-	-	-	-	-
34310	Disposal Costs	-	-	-	-	-	-	-
34500	Insurance Settlements	-	25,000	3,335	25,000	3,991	3,991	25,000
40000	Travel & Per Diem	1,255	-	-	-	-	-	-
41100	Telephone	-	-	-	-	-	-	-
49200	Conferences & Seminars	-	857	1,392	1,000	1,000	-	1,250
49300	Computer Software	-	-	-	-	-	-	-
49400	Uniforms & Clothing	-	-	-	-	-	-	-
51000	Office Supplies	-	-	-	-	-	-	-
52000	Operating Supplies	-	-	-	-	-	-	-
52100	Gasoline & Diesel Fuel	-	-	-	-	-	-	-
53000	Drainage/Streets/Sidewalks	-	-	-	-	-	-	-
54100	Books & Subscriptions	-	-	-	-	-	-	-
54200	Memberships, Dues, & Subscriptions	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSES	214,509	306,240	203,234	276,000	199,991	143,732	236,250
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	-	-	-
	TOTAL OTHER EXPENSES	-	-	-	-	-	-	-
	COST CENTER TOTAL	214,509	306,240	203,234	276,000	199,991	143,732	236,250

DEPT: 110	INFORMATION TECHNOLOGY						
OBJECT NUMBER	DESCRIPTION	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
31000	Professional Services-Adm IT	4,895	6,192	10,500	10,000	4,999	12,500
46100	Equipment Maintenance	-	2,257	5,256	5,200	1,505	6,000
49200	Conferences & Seminars	1,058	505	1,000	750	-	1,000
49302	Town Manager-Software-Software	216		-	-	425	300
49303	Administration-Software	8,350	4,584	8,250	8,000	2,265	8,250
49305	Town Clerk-Software	-	259	-	-	-	-
49306	Finance-Software	4,065	4,065	4,500	4,500	4,065	5,000
49307	Recreation-Software	-	-	-	-	-	-
49308	Comm Develop-Software	331	-	62,640	60,000	24,063	6,000
49309	Public Works-Software	2,369	1,590	2,000	16,000	12,595	-
49310	Library-Software	1,850		2,000	-	575	2,000
52000	Operating Supplies	-	50	1,250	-	3,249	5,000
54200	Memberships, Dues, & Subscriptions	-	-	200	-	125	200
64101	Commission-Hardware	-		6,000	-	-	-
64102	Town Manager-Hardware	-			-	5,767	2,000
64103	Administration-Hardware	3,000	4,140	3,000	-	1,048	-
64105	Town Clerk-Hardware				-	-	2,000
64104	Adm Services-Hardware	357			-	-	4,400
64106	Finance-Hardware	2,201		2,000	-	2,017	2,000
64107	Recreation-Hardware	-		4,450	-	-	-
64108	Comm Develop-Hardware	1,146	1,715	2,000	-	4,219	2,000
64109	Public Works-Hardware	5,977		-	-	-	-
64110	Library-Hardware	3,542		7,000	-	-	7,000
64220	Media Room						2,500
	Contingency	-	2,589	10,000	-	-	10,000
	TOTAL OPERATING EXPENSES	**39,359**	**27,947**	**132,046**	**104,450**	**66,917**	**78,150**

Notes on Information Technology

31000	**Professional Services**		**$12,500.00**
	Support from KDT for servers,		$8,000.00
	Library Maintenance for network		$2,000.00
	E-Mail Hosting		$2,500.00
46100	**Equipment Maintenance**		**$6,000.00**
	Bell South Town Hall	188.10 per month	$2,258.00
	Bell South Public Works	169.13 per QTR	$ 700.00
	Bell South Recreation	150.00 per month	$1,800.00
49200	**Conference and Seminars**		**$1,000.00**
	Attend IT Seminars		
49302	**Town Manager Software**		**$ 300.00**
49303	**Administrative Software**		**$8,250.00**
	Anti Spam software update to Microsoft		
49306	**Finance Software**		**$5,000.00**
	ADG Yearly maintenance Fee		
	Update Adobe program		

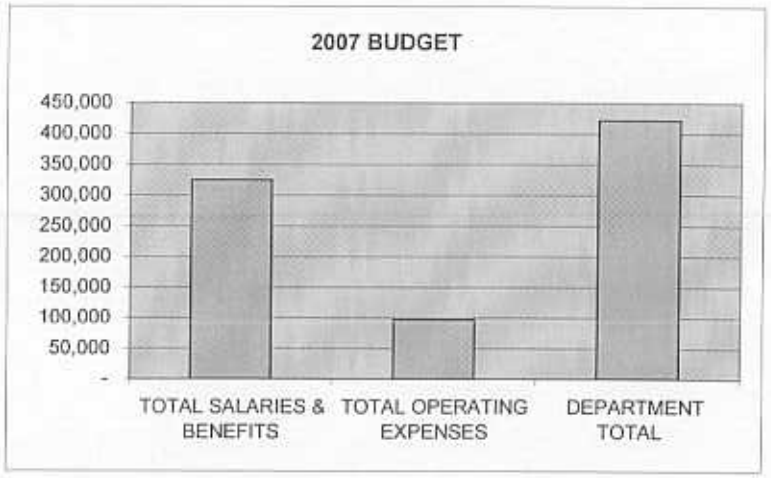
Information Technology

49308	**Community Development Software**	$ 6,000.00
	GIS System/Inkforce	$ 3,300.00
	Information System year maintenance	$ 2,640.00
49309	**Public Works Software**	**$ 0**
49310	**Library Software**	**$2,000.00**
	Anti-viruses and upgrades	
52000	**Operating Supplies**	**$5,000.00**
	Misc. Computer supplies, keyboards mouse and battery backups Eliminating Administrative Hardware	
64102	**Town Manager-Hardware**	**$2,000.00**
	New Computer for Town Manager	
64103	**Administration Hardware**	**$ 0.00**

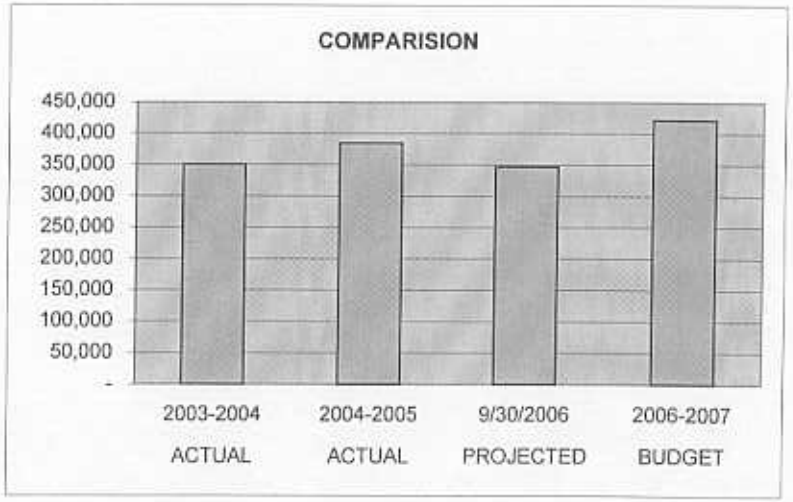
Notes on Information Technology

64104	**Adm Services-Hardware**		**$4,400.00**
	New Computer	$2,000.00	
	Color Printer	$2,100.00	
	Adobe	$ 300.00	
64105	**Town Clerk Hardware**		**$2,000.00**
	Laptop for Clerk-		
64106	**Finance Hardware**		**$2,000.00**
	New computer- Finance has some old ones, would like to start replacing.		
64108	**Community Development Hardware**		**$2,000.00**
	Laptop for Director		
64110	**Library Hardware**		**$7,000.00**
	Start rotating out some old computers for the public		

ANNUAL BUDGET
Fiscal Year 2006 to 2007 FINANCE
Personnel Detail



POSITION TITLE		ANNUAL SALARY
FINANCE DIRECTOR	$	74,045
ASST TO FINANCE DIRECTOR	$	55,923
ACCOUNTANT	$	46,517
ADMINSTRATIVE ASSIT	$	42,750
	$	219,236
OCCUPATIONAL LICENSES	$	35,000
Total	**$**	**254,236**



SALARIES AND BENEFITS	$	324,330
OPERATING EXPENSES	$	97,050
CAPITAL OUTLAY	$	-
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	$	421,380

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR-BUDGET	21.63%
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	5

DEPT:	Finance Department							Cost Center: 150
	001-51-513-150-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
11000	Executive Salaries	54,119	55,504	62,865	67,171	64,784	49,249	74,045
12000	Regular Salaries	120,415	115,225	127,874	133,278	128,984	98,712	145,191
13000	Other Salaries	-	30,870	38,200	35,000	35,000	24,457	35,000
14000	Overtime Pay	-	-	-	-	180	177	-
15000	Special Pay	1,000	500	500	1,500	2,000	1,500	500
	TOTAL SALARIES	**175,535**	**202,098**	**229,439**	**236,949**	**230,948**	**174,095**	**254,736**
21000	FICA Tax	12,943	14,946	18,458	18,127	17,668	12,678	19,487
22000	Retirement/Pension	9,096	7,933	11,352	14,217	13,800	10,288	15,284
23100	Health Insurance	18,200	21,790	23,559	21,909	20,885	15,699	24,830
23150	HRA Insurance	-		1,504	3,000	3,000	796	4,000
23200	Insurance - Dental	1,045	1,220	1,503	1,856	2,166	1,392	2,227
23300	Insurance - Life	439	536	971	668	650	421	720
23400	Insurance - Vision	245	206	206	257	206	154	257
23500	Disability	-	-	-	832	2,010	1,303	2,068
24000	Workers' Compensation Insurance	4,247	1,070	628	720	640	480	720
25100	Unemployment Compensation	275	-	-	-	-	-	-
	TOTAL BENEFITS	**46,488**	**47,700**	**58,180**	**61,585**	**61,025**	**43,212**	**69,594**
		222,023	**249,798**	**287,619**	**298,534**	**291,973**	**217,306**	**324,330**
31000	Professional Services	-		-	-	-	-	-
31100	Professional Svc - Town Attorney	-		-	-	-	-	-
31101	Professional Svc - Other Legal	-		-	-	-	-	-
33000	Accounting & Auditing	94,755	49,875	41,380	45,000	-	15,000	35,000
34000	Contractual Services	31,210	2,015	-	-	-	-	-
40000	Travel & Per Diem	957	413	969	1,200	-	624	1,200
41100	Telephone	4,345	2,734	3,334	3,500	3,400	1,893	3,500
41200	Postage & Shipping	8,638	13,198	15,058	4,000	-	4,179	4,000
43000	Utilities	5,436	6,533	6,909	6,480	5,712	4,080	6,000
43250	Garbage and Trash	-	389	389	400	389	389	400
44100	Rentals	-		-	-	-	-	-
44200	Equipment Leases	4,713	4,834	3,154	5,050	5,022	3,668	5,050
45000	Insurance	7,664	7,656	7,182	8,318	3,749	2,812	4,500
46000	Repairs & Maintenance	973	473	-	-	100	-	-
46100	Equip. Maint. Contracts	3,440	-	-	-	-	-	-
47000	Printing	1,166	1,769	2,395	2,500	1,768	1,361	2,500
48000	Promotional Activity	-		-	-	-	-	-

DEPT:	Finance Department							Cost Center: 150
	001-51-513-150-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
48100	Advertising	-		-	-	-	-	-
49000	Other Current Charges	218	1,209	162	500	1,010	595	1,000
49100	Education & Training	424	952	761	1,500	500	-	-
49200	Conferences & Seminars	1,765	931	685	2,000	1,800	1,217	2,000
49300	Computer Software	-	695	-	-	-	-	-
49400	Uniforms & Clothing	-	-	-	-	-	-	-
49600	Bank Charges/ Admin Fees	605	511	5,550	3,000	25,000	12,303	25,000
51000	Office Supplies	3,196	1,991	7,125	6,000	4,800	3,620	5,500
52000	Operating Supplies	3,912	2,698	4	-	-	-	-
52100	Gasoline & Diesel Fuel	-		-	-	-	-	-
53000	Drainage/Streets/Sidewalks	-		-	-	-	-	-
54100	Books & Subscriptions	1,241	861	1,221	1,000	860	430	1,000
54200	Memberships, Dues, & Subscriptio	693	325	410	400	370	340	400
	TOTAL OPERATING EXPENSES	**175,351**	**100,061**	**96,687**	**90,848**	**54,480**	**52,511**	**97,050**
64100	Machinery & Equipment	2,871	-	-	-	-	-	-
66000	Library Materials	-	-	-	-	-	-	-
66100	Land	-	-	-	-	-	-	-
66900	Vehicles	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	**2,871**	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	-	-	-	-	-	-	-
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	-	-	-
	TOTAL OTHER	-	-	-	-	-	-	-
	DEPARTMENT TOTAL	**400,245**	**349,860**	**384,306**	**389,382**	**346,453**	**269,817**	**421,380**

PERSONAL SERVICE SUMMARY

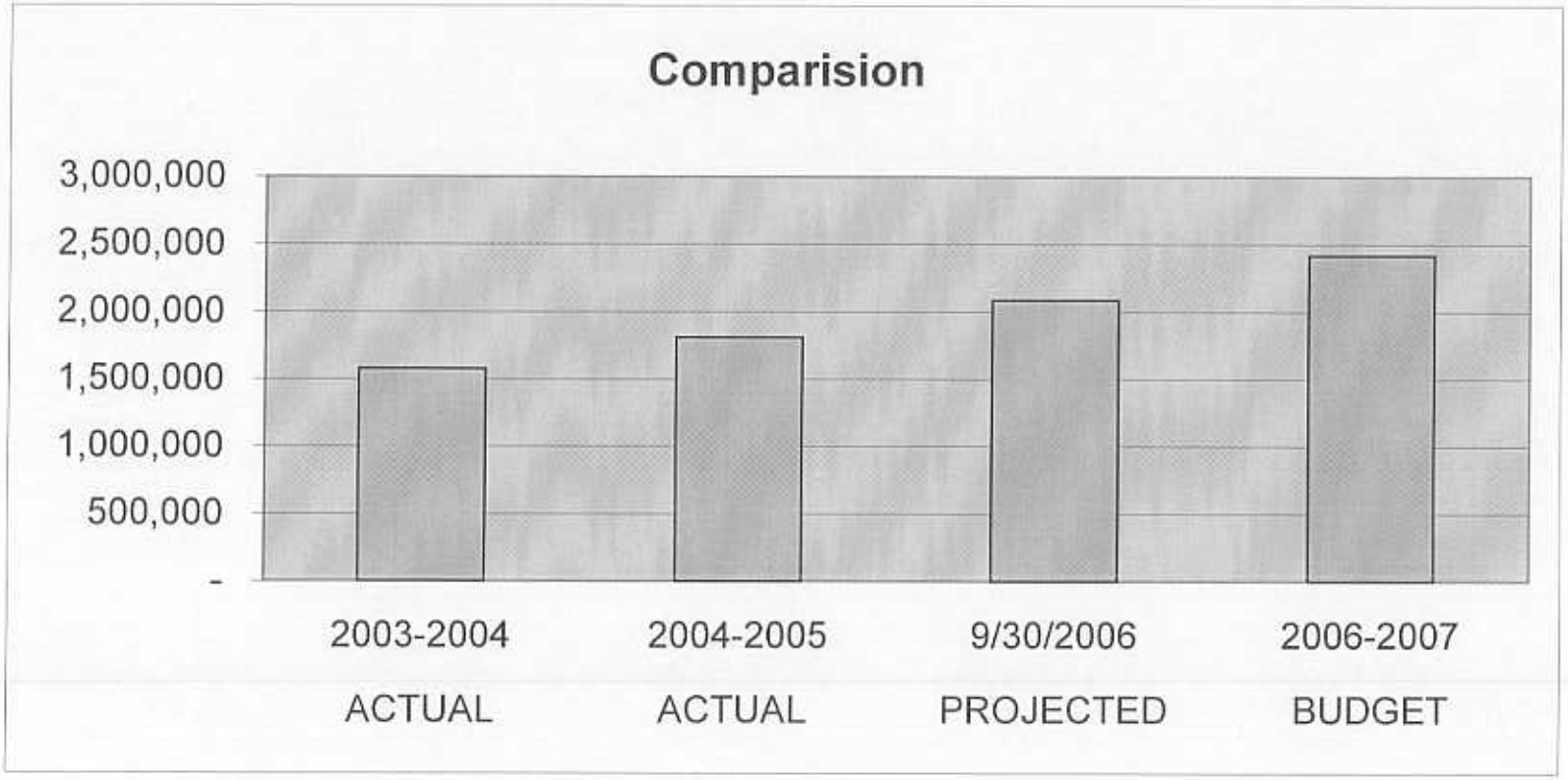
Finance Department - Dept. 150

POSITION TITLE & EMPLOYEE NAME	ANNUAL SALARY	%	DATE OF HIRE/REVIEW	SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23300 LIFE INSURANCE	23500 DISABILITY INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES											
Finance Director, Cynthia R. Sementelli						776.92	83.33	37.12	13.82	40.56	4.29
10-01-06 to 09-08-07	73,860.80	0.95		70,167.76							
09-09-07 to 09-30-07	77,553.84	0.05		3,877.69							
TOTAL EXECUTIVE SALARIES					74,045.45						
REGULAR SALARIES											
Adm Assist, Merry Ann Catasus			12/21/2003			430.75	83.33	37.12	11.57	32.48	4.29
10-01-06 - 12-16-06	42,432.00	0.25		10,608.00	42,750.24						
12-17-07 - 09-30-07	42,856.32	0.75		32,142.24							
Assist to the Finance Dir, Larry Kernan			10-09-00			430.75	83.33	37.12	13.82	35.14	4.29
10-01-06 - 10-08-06	53,310.76	0.02		1,066.22							
10-09-06 - 09-30-07	55,976.30	0.98		54,856.78	55,922.99						
Accountant, Wayland Paul											
10-01-06 to 11-08-06	44,471.71	0.08		3,557.74							
11-09-06 to 09-30-06	46,695.30	0.92		42,959.68	46,517.41	430.75	83.33	37.12	11.84	32.59	4.29
Occupational Licenses, Glenn Dale											
10-01-06 to 09-30-06	35,000.00	1		35,000.00	35,000.00	-	-	37.12	8.93	31.57	4.29
TOTAL REGULAR SALARIES					180,190.64						
			Monthly Total			2,069.17	333.32	185.58	59.99	172.34	21.45
			Annual Total			24,830.06	3,999.84	2,226.96	719.82	2,068.13	257.40

Notes of Finance Department

33000 - Accounting and Auditing-	Decrease from $45,000 to $35,000.
41200 – Postage and Shipping-	Remains the same. Bulk of the postage is for O/L.
44200 – Equipment Leases-	Copier 98.56 per month $1182.72 Postage machine $960.00 per quarter
45000 – Insurance-	Budget is lower this year because insurance is appropriately disbursed.
49600 – Bank Charges-	Cost of accepting credit cards-fees from merchant accounts Bank is also charging service fees on accounts.
54200 - Membership and dues-	FAOLA 40.00 (occupational licenses) FGFOA 25.00 PFOA 20.00 Costco 145.00 GFOA 150.00

POLICE - COST CENTER 200



DEPT:	Police Administration							
	001-52-521-200-		COST CENTER 200				based on 4.5% increase	
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
34010	Contract PBC Sheriff	1,537,000	1,569,244	1,802,701	1,864,715	1,802,701	1,631,098	1,883,823
	Additional Deputies	-	-	-	159,482	274,228	99,675	521,105
41100	Telephone	2,154	2,239	2,469	2,500	3,295	1,648	3,500
41200	Postage & Shipping	-	-	-	-	-	-	-
43000	Utilities	3,476	2,684	3,288	2,500	5,960	3,612	6,500
44100	Rentals	-	-	-	-	-	-	-
44200	Equipment Leases	850	2,449	-	-	-	-	-
45000	Insurance	-	-	-	-	-	645	1,000
46000	Repairs & Maintenance	63	-	-	-	-	-	-
46100	Equip. Maint. Contracts	21	-	-	-	-	-	-
47000	Printing	-	-	-	-	-	-	-
48000	Promotional Activity	-	-	-	-	-	-	-
48100	Advertising	-	-	-	-	-	-	-
49000	Other Current Charges	-	-	-	-	-	-	-
49101	Property Tax	247	421	414	500	433	433	500
49100	Education & Training	0	-	-	-	-	-	-
52000	Operating Supplies	222	-	-	-	-	-	-
	TOTAL OPERATING EXPENSES	**1,544,033**	**1,577,038**	**1,808,871**	**2,029,697**	**2,086,617**	**1,737,111**	**2,416,427**
	DEPARTMENT TOTAL	**1,544,033**	**1,577,038**	**1,808,871**	**2,029,697**	**2,086,617**	**1,737,111**	**2,416,427**

EXHIBIT A
CONSIDERATION

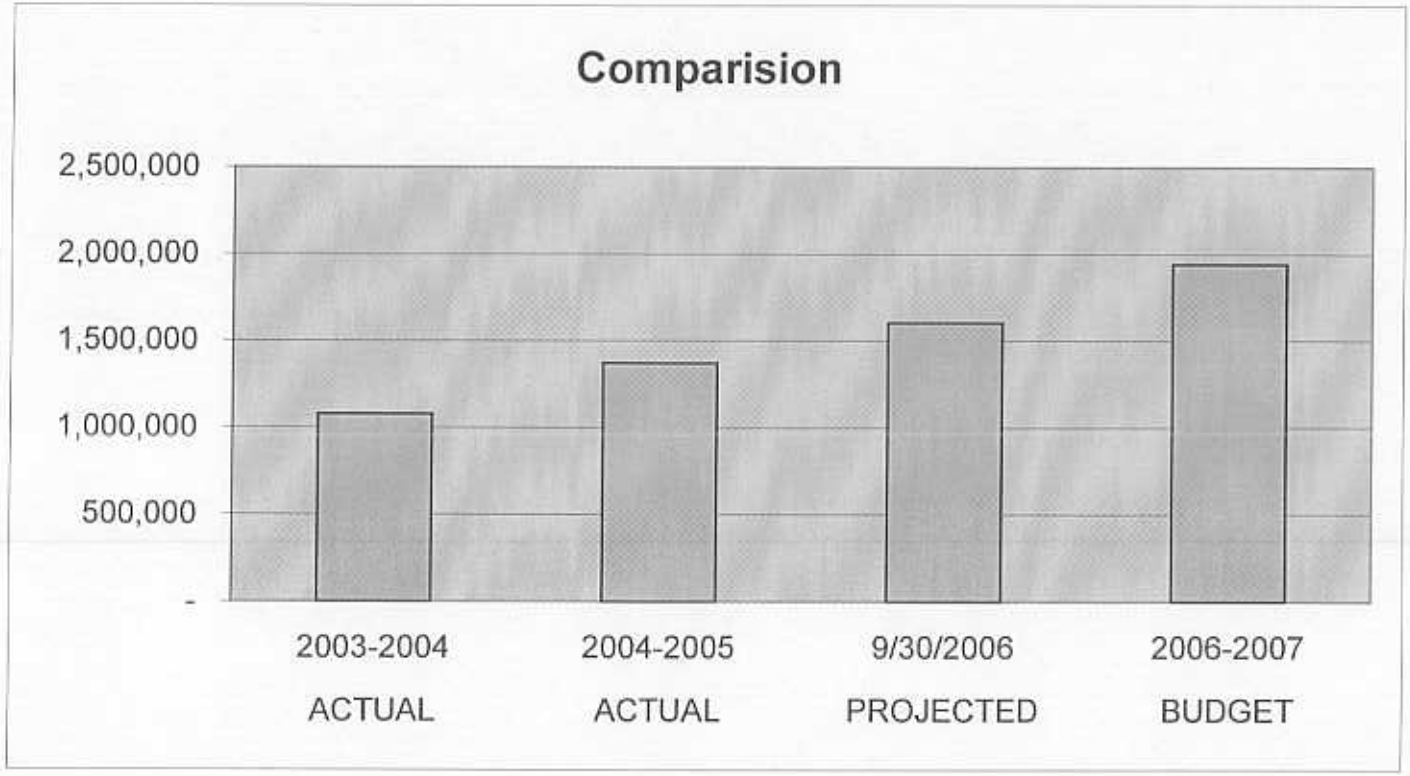
First year of Term	Yearly Consideration	Monthly Consideration
TOWN obligations	$2,076,927.90*	$173077.32 (11 months) $173077.40 (last month)

*first year consideration includes;

- $113,061.00 prorated for 10 months ($ 94,217.50) for one law enforcement sergeant
- $ 46,421.00 prorated for 10 months ($ 38,684.16) for one law enforcement aide
- $339,183.00 prorated for 05 months ($141,326.25) for three law enforcement sergeants

(Subsequent yearly consideration subject to adjustment per Article 6, Section 6.2)

FIRE - Cost Center 300
Based on Gross Taxable Value



DEPT:	Fire							
	001-52-522-300-	Goes up with the Ad Valorem taxes		2.98 mil		COST CENTER: 300		
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
23200	Dental Insurance	-	-	957		-		
31000	Professional Services	3,129	-	128	-	-	-	-
31100	Professional Svc - Town Attorney	-	-	-	-	-	-	-
31101	Professional Svc - Other Legal	-	-	-	-	-	-	-
31110	Professional Svc - Fire Dept.	-	-	-	-	-	-	-
33000	Accounting & Auditing	-	-	-	-	-	-	-
34000	Contractual Services	989,932	1,078,272	1,370,210	1,655,817	1,604,052	1,069,368	1,942,292
34900	Bad Debt Expense	-	(1,723)	(300)	-	-	-	-
40000	Travel & Per Diem	-	-	-	-	-	-	-
41100	Telephone	(58)	-	-	-	-	-	-
41200	Postage & Shipping	-	-	-	-	-	-	-
43000	Utilities	-	-	-	-	-	-	-
43250	Garbage and Trash	2,567	-	-	-	-	-	-
44100	Rentals	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSES	979,298	1,076,549	1,370,996	1,655,817	1,604,052	1,069,368	1,942,292
	DEPARTMENT TOTAL	979,298	1,076,549	1,370,996	1,655,817	1,604,052	1,069,368	1,942,292

regarding said employees during regular business hours, with all permanent personnel and all other records relating to the Fire Department operation, to be transferred by Town to County within thirty (30) days of the effective date of this Agreement. The Town shall retain copies of records in accordance with Florida's records retention laws.

D Transfer of Equipment:

Effective June 29, 2002, all fire-rescue equipment and vehicles identified in Exhibit "3" shall be transferred to and shall become the property of the County. Such equipment shall be provided to the County complete with all equipment currently assigned including, but not limited to, breathing equipment, hydraulic extrication equipment, 12 lead EKG, and portable generators, and shall be identified in Exhibit "3" attached hereto and incorporated herein.

The Town shall also transfer to the County as of June 29, 2002, all staff vehicles, reserve equipment, maintenance or support equipment, and appliances/ furnishings presently assigned to the Town's Fire Rescue Department and shall also be identified in Exhibit "3". The Town shall deliver all equipment, vehicles and any other items identified on Exhibit "3" to the County at the Lake Park fire-rescue facility located at 1000 Park Avenue by 7:30 a.m. on June 29, 2002, and shall transfer title to same to County as of said date.

The Town hereby stipulates that all equipment, both fleet and operating, will be in good working condition upon delivery to the County on June 29, 2002. Any equipment not in good working condition as of June 29, 2002 shall promptly be made so at the Town's expense.

All equipment, vehicles and other items transferred to the County by the Town hereunder shall become the property of the County.

SECTION 8. COSTS FOR SERVICES:

A. Contract price for Lake Park

The Town's contract price for services rendered under this service Agreement for each year of this Agreement shall be calculated by multiplying the Town's then current taxable property value, as certified by the Property Appraiser's Office on July 1 of each year, times the millage rate

for the Fire Rescue MSTU as adopted by the Board of County Commissioners for the upcoming fiscal year.

However, for the remainder of fiscal year 2002, the contract price for services hereunder shall be two hundred seventy thousand, seven hundred fifty dollars ($270,750). This amount is due in two equal installments of one hundred thirty five thousand, three hundred seventy five dollars ($135,375.00). The first installment is due within15 days of the effective date of this Agreement. The second installment is due on August 1, 2002.

B. Method of Payment

Beginning October 1, 2002, the recalculated contract amount shall be paid to the County in 12 equal monthly installments for each and every year of the agreement. All payments are due on the first of each month and shall be considered delinquent if not received by Fire-Rescue within 10 business days after the due dates. County shall invoice the Town 15 days prior to the above dates.

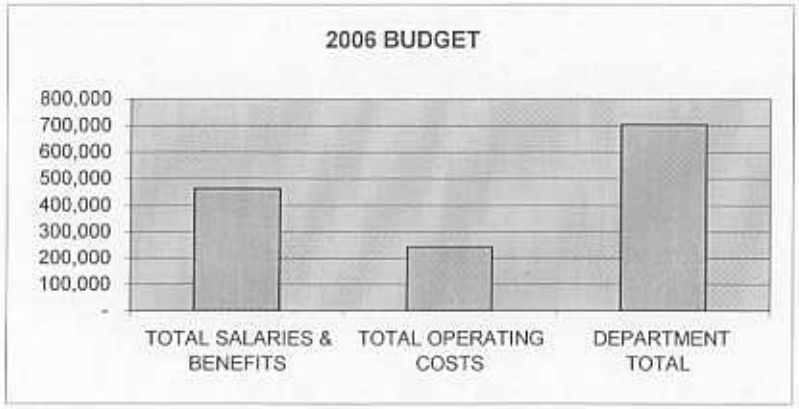
By mutual consent of the parties in a written agreement, the parties may at a future date amend this Agreement if the provisions of Section 9 relating to an MSTU/MSBU are implemented.

C. Other Revenue:

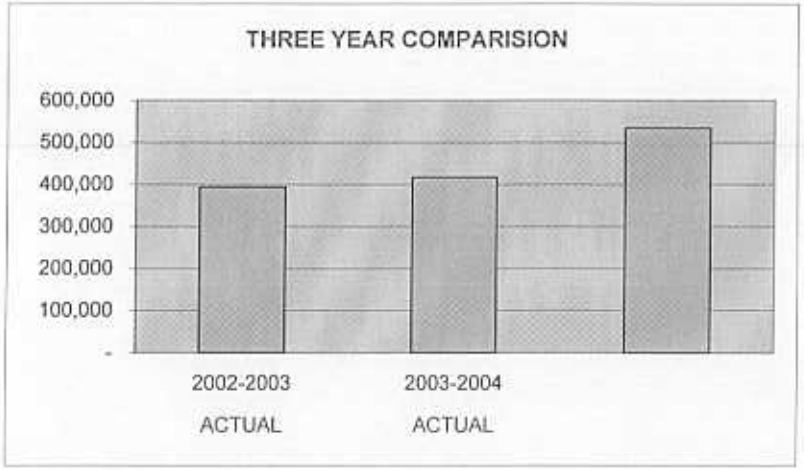
1. The parties acknowledge and agree that, effective June 29, 2002, the County may invoice, collect, and retain all revenues from those companies or persons directly receiving hazardous materials mitigation services or benefitting therefrom, in accordance with the Palm Beach County Regional Hazardous Materials Response Ordinance of 1998, as it may be modified from time to time.

2. The parties acknowledge and agree that, effective June 29, 2002, the County may invoice, collect, and retain fees for non-emergency services provided within the Town's boundaries, including, but not limited to fire inspection fees, plans review fees, and false alarm fees in accordance with the Fire Code.

ANNUAL BUDGET
Fiscal Year 2005 to 2006 **COMMUNITY**
Personnel Detail **DEVELOPMENT**



POSITION TITLE		ANNUAL SALARY
COMM DEVELP DIRECTOR		74,511
PLANNER		45,760
ADMIN ASSISTANT		40,386
ADMIN ASSISTANT		37,777
CODE OFFICER		45,831
CODE OFFICER		33,037
ADMIN SECRETARY		32,845
TOTAL SALARIES	$	310,147



SALARIES AND BENEFITS	$	462,245
OPERATING EXPENSES	$	241,500
CAPITAL OUTLAY	$	-
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	$	703,745

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR	18.71%
NUMBER OF NEW POSITIONS	1
TOTAL POSITIONS	7

DEPT:	Community Development							
	001-52-524-500-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
11000	Executive Salaries	20,624	10,924	66,463	69,677	30,215	19,446	74,511
12000	Regular Salaries	98,499	115,108	155,756	199,914	160,587	119,309	235,636
13000	Other Salaries	-	960	-	-	-	-	45,760
14000	Overtime Pay	1,802	1,386	1,876	2,200	1,624	1,674	2,200
15000	Special Pay	-	-	-	1,000	-	1,000	500
	TOTAL SALARIES	**120,925**	**128,377**	**224,095**	**272,790**	**192,427**	**141,429**	**358,607**
21000	FICA Tax	9,037	9,446	17,085	20,868	14,721	10,743	27,433
22000	Retirement/Pension	6,730	4,751	8,272	16,367	8,738	6,856	21,516
23100	Health Insurance	11,736	14,588	18,461	24,055	10,789	7,931	32,525
23150	HRA Insurance	-	-	1,086	6,500	5,000	1,434	7,000
23200	Insurance - Dental	653	721	1,597	2,598	1,753	1,392	3,118
23300	Insurance - Life	384	359	790	765	850	400	2,722
23400	Insurance - Vision	103	129	208	360	300	133	360
24000	Workers' Compensation Insurance	5,954	3,209	4,251	7,800	3,929	3,298	7,800
23500	Disabiltiy	-	-	-	1,164	-	1,174	1,164
25100	Unemployment Compensation	1,100	-	-	-	-	-	-
	TOTAL BENEFITS	**35,697**	**33,203**	**51,750**	**80,478**	**46,078**	**33,361**	**103,639**
	TOTAL SALARIES & BENEFITS	**156,622**	**161,580**	**275,845**	**353,268**	**238,505**	**174,790**	**462,245**
31000	Professional Services	11,645	6,739	9,888	7,000	6,810	9,960	10,000
31100	Professional Svc - Town Attorney	-						-
31101	Professional Svc - Other Legal	-			-			-
33000	Accounting & Auditing	-						-
34000	Contractual Services	162,679	209,320	271,507	172,000	155,825	212,105	175,000
34100	Contracted Personal Services	100	192	-		-	-	-
34910	Legal Advertising	-	(15)	635	1,000	250	-	1,000
40000	Travel & Per Diem	687	663	1,398	1,500	1,400	615	2,000
41100	Telephone	5,215	3,209	4,007	4,500	4,200	2,709	4,500
41200	Postage & Shipping	3		-	9,600	8,946	7,157	9,600
43000	Utilities	8,332	9,598	10,134	7,500	6,860	4,080	7,500
43250	Garbage and Trash	-	389	389	400	389	389	400
44100	Rentals	-		-	-	-	-	-
44200	Equipment Leases	2,907	2,786	2,786	3,000	3,714	2,089	4,300
45000	Insurance	10,540	11,759	11,664	15,000	3,935	2,951	4,500
46000	Repairs & Maintenance	1,013	707	161	750	500	-	500
46100	Equip. Maint. Contracts	1,880	151	-			-	-
46200	Software Maintenance Contract	-		-			-	-
46300	Vehicle Parts/Supplies	-		-			-	-
46400	Machinery Parts/Supplies	-		-			-	-
46500	Bldg, Grounds Maint Supplies	-		-			-	-
46600	Signs & Signals	-		-			-	-
47000	Printing	1,948	1,591	2,280	1,500	1,800	1,869	3,000
48000	Promotional Activity	-		-			-	-
48100	Advertising	1,666	702	34	-	500	310	1,000
49000	Other Current Charges	1,251	982	2,695	1,500	1,200	2,432	1,200
49100	Education & Training	399	60	1,602	2,000	1,800	806	3,000

DEPT:	Community Development							
	001-52-524-500-							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
49200	Conferences & Seminars	1,134	841	2,681	1,600	1,600	1,309	2,000
49300	Computer Software	-		-	-	-	-	-
49400	Uniforms & Clothing	81	202	483	450	450	263	500
49500	Insurance Claim Deductibles	-		-			-	-
51000	Office Supplies	3,219	2,335	9,496	7,500	7,500	6,019	8,000
52000	Operating Supplies	4,105	1,550	-			-	-
52100	Gasoline & Diesel Fuel	417	755	1,493	1,000	1,400	423	1,500
53000	Drainage/Streets/Sidewalks	-	-	-			-	-
54100	Books & Subscriptions	291	-	442	250	350	166	500
54200	Memberships, Dues, & Subscriptions	55	180	660	1,500	1,200	974	1,500
	TOTAL OPERATING EXPENSES	220,716	254,816	334,464	239,550	210,629	256,624	241,500
62100	Buildings	-	-	-	-	-	-	-
64100	Machinery & Equipment Copiers	-	-	-	-	-	520	-
66000	Library Materials	-	-	-	-	-	-	-
66100	Land	-	-	-	-	-	-	-
66700	Other F/A -	7,876	-	4,117	-	-	-	-
66900	Vehicles	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	7,876	-	4,117	-	-	520	-
71000	Principal	7,260	-	-	-	-	-	-
72000	Interest	201	-	-	-	-	-	-
71000	Principal	-	-	-	-	-	-	-
72000	Interest	-	-	-	-	-	-	-
	TOTAL DEBT SERVICE	7,461	-	-	-	-	-	-
99110	Transfer to General Fund	-	-	-	-	-	-	-
99900	Emergency Reserve	-	-					
	TOTAL OTHER	-	-	-	-	-	-	-
	DEPARTMENT TOTAL	392,675	416,396	614,416	592,818	449,134	431,934	703,745
	534192							

4. **COMPENSATION; INSURANCE CERTIFICATE; CERTIFICATION:** All terms and conditions of this Agreement shall be the terms and conditions as specifically set forth in Hy-Byrd's Proposal dated July 6, 2004, as previously submitted to the Town, except that the annual compensation paid to Hy-Byrd for FY 2004-2005 shall be $98,188.08 with an increase to $101,133.73 for FY 2005-2006 and with an increase to $104,167.75 for FY 2006-2007.

   ADDITIONAL FEES: It is further understood and agreed that all plan reviews with a total valuation of $300,000.00 to $400,000.00 will require a minimum review of $250.00; for all plan reviews with a total valuation of $400,001.00 or more, the review fee will be $1.25 per thousand dollars or a fraction thereof.

5. **PROVISION OF OFFICE SPACE AND SUPPLIES:** The Town agrees to Provide the necessary administrative materials for Hy-Byrd, including desk space, filing cabinets, business cards, in-house clerical assistance, and building code related materials, i.e., code books, plan review materials.

6. (See Addendum)

7. A contract Addendum is attached hereby and made part hereof: (Exhibit A).

8. **NOTICES:** All notices shall be sent to:

   Town Manager, Town of Lake Park
   535 Park Avenue
   Lake Park, Fl 33403

   Joseph A. Crisafulle
   Hy-Byrd, Inc.
   511 South East Coast Street
   Lake Worth, FL 33460

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year first above written.

WITNESS:

Joan R. Bury

June 24, 2005
Date

HY-BYRD, INC.

Joseph A. Crisafulle, Sr.

June 24, 2005
Date

PERSONAL SERVICE SUMMARY

Community Development - Dept. 500

POSITION TITLE & EMPLOYEE NAME	ANNUAL SALARY	%	SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23300 LIFE INSURANCE	23500 DISABILITY INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES										
Director, Patrick Sullivan										
10-01-06 - 04-10-07	72,800.00	0.53	38,584.00							
04-11-07 - 09-30-07	76,440.00	0.47	35,926.80	74,510.80	708.94	83.33	37.12	14.10	40.56	4.29
				74,510.80						
REGULAR SALARIES										
Planner										
10-01-06 - 09-30-07	45,760.00	1	45,760.00							
Total Part-time				45,760.00	708.94	83.33	37.12	14.10	40.56	4.29
Adm Assist, Linda Otto										
10-01-06 - 06-25-07	39,887.58	0.75	29,915.69							
06-26-07 - 09-30-07	41,881.96	0.25	10,470.49	40,386.17	430.75	83.33	37.12	10.44	30.86	4.29
Adm Assist, Dianne Sophinos										
10-01-06 - 06-25-07	40,261.45	0.75	30,196.08							
06-26-07 - 09-30-07	42,274.52	0.25	10,568.63	37,776.79	-	83.33	37.12	10.44	30.98	4.29
Code Officer, Greg Durgin										
10-01-06 - 10-30-06	43,836.17	0.09	3,945.25							
10-31-06 - 09-30-07	46,027.97	0.91	41,885.46	45,830.71	-	83.33	37.12	11.57	32.26	4.29
Code Officer, Dave Caban										
10-01-06 - 01-09-07	32,231.68	0.5	16,115.84							
01-09-07 - 09-30-07	33,843.26	0.5	16,921.63	33,037.47	430.88	83.33	37.12	8.75	26.75	4.29
Administrative Secretary, Kim Rowling			-							
10-01-06 - 05-11-07	32,240.12	0.625	20,150.07							
05-18-05 - 09-30-05	33,852.12	0.375	12,694.55	32,844.62	430.88	83.33	37.12	8.18	24.88	4.29
TOTAL REGULAR SALARIES				235,635.77						
					2,710.39	583.31	259.81	77.58	226.85	30.03
					32,524.62	6,999.72	3,117.74	930.96	2,722.18	360.36

Community Development Notes

Professional Services. Includes legal review. Attorney fees for Special Masters Hearing.

Contractual Sevices. Includes consulting services and building inspection services. This line is to be reduced considerably due to the hiring of a full time Community Development Director and a full time Planner. Staff will be responsible for updating the comprehensive plan and numerous Code changes that normally would have been sent to the consultant. The consultant will still be used to review the more complex development plans and other areas that require engineering and landscape expertise. The consultant will also be used for traffic analysis and GIS products as needed.

Legal Advertising. Will remain the same as last year as we are not expecting and increase.

Travel & per diem. Rates increase every year (especially gas and air travel). This line item is linked to conferences and education. Most conferences and education workshops require meals and travel expenses. Many require an overnight stay. Professional growth and development is important and provides the Town with professional and educated employees.

Telephone. Will remain the same as last year. No increases expected.

Postage. Keep at last year's level. Average $895 per month

Utilities and Garbage. No change expected.

Insurance. No change expected.

Repair and Maintenance. No change expected.

Equipment Leases. Will increase slightly due to the purchase of a copier.

Printing. Since the Code division is part of the budget the current budget is not adequate to cover all the costs of both divisions. I would recommend an increase to $3,000. As an example, Code booklets for the public are a $1,000 expense. This would also allow the department to provide the public with products that present a more professional design than what we provide now.

Advertising. I would recommend funding at $1,000 level to cover contingencies.

Education and Training. I would like to be able to provide for my staff and myself the opportunity to keep current and be able to attend appropriate conferences and seminars as they come up.

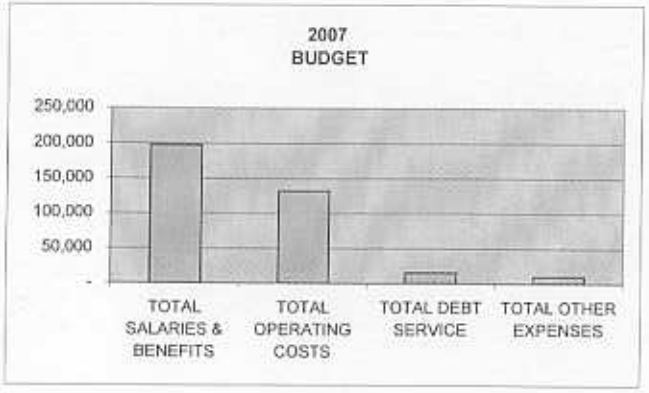
Uniform and Clothing. No expected change.

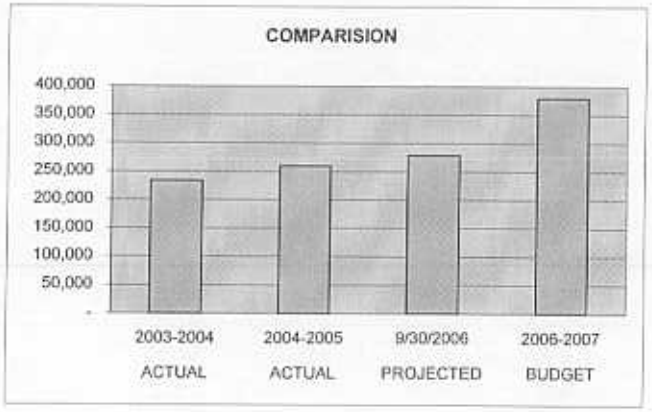
Books, Subscriptions. I expect an increase here due to the need for additional planning manuals, books and periodicals in order to stay current with the profession

Memberships and dues. There are a variety of professional associations that would be appropriate for membership for myself and my staff. I would recommend an increase to $2000.

There should be no net gain due to the reduction in the consulting budget.

ANNUAL BUDGET
Fiscal Year 2006 to 2007 **Recreation**
Personnel Detail





POSITION TITLE		ANNUAL SALARY
RECREATION DIRECTOR	$	73,229
ASSIST DIRECTOR	$	51,089
	$	124,318
PART-TIME	$	14,000
TOTAL SALARIES	$	138,318

SALARIES AND BENEFITS	$	196,968
OPERATING EXPENSES	$	132,130
CAPITAL OUTLAY	$	25,000
DEBT SERVICE	$	15,100
OTHER	$	10,000
TOTAL BUDGET	$	354,198

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR	26.09%
NUMBER OF NEW POSITIONS	0
TOTAL POSITIONS	2

A	Community Affairs						COST CENTER: 600	
	001-57-572-600							
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
11000	Executive Salaries	50,966	52,264	65,138	66,514	66,514	48,744	73,229
12000	Regular Salaries	16,951	23,500	31,380	46,699	46,699	34,284	51,089
13000	Other Salaries	11,335	17,356	23,162	12,000	12,000	17,165	20,000
14000	Overtime Pay	1,858	944	1,741	500	100	1,218	500
15000	Special Pay	2,400	2,400	2,400	2,400	2,400	2,800	2,400
	TOTAL SALARIES	**83,510**	**96,463**	**123,820**	**128,112**	**127,713**	**104,210**	**147,218**
21000	FICA Tax	5,976	6,950	9,072	9,801	9,770	7,456	11,262
22000	Retirement/Pension	2,629	2,592	3,215	7,687	4,820	3,592	8,833
23100	Health Insurance	8,567	11,561	13,386	15,489	15,614	13,009	18,646
23150	HRA Insurance	-	-	792	1,000	1,000	1,320	1,000
23200	Insurance - Dental	444	582	513	2,000	742	618	2,000
23300	Insurance - Life	213	232	315	296	270	226	325
23400	Insurance - Vision	61	104	77	103	102	77	103
23500	Disability	-	-	-	333	752	628	981
24000	Workers' Compensation Insurance	5,468	5,340	6,561	6,600	6,680	5,009	6,600
	TOTAL BENEFITS	**23,358**	**27,362**	**33,931**	**43,307**	**39,750**	**31,935**	**49,750**
	TOTAL SALARIES & BENEFITS	**106,868**	**123,825**	**157,751**	**171,419**	**167,463**	**136,145**	**196,968**
31000	Professional Services	526	261	-	-		-	-
34000	Contractual Services	105	105	-	-		-	-
40000	Travel & Per Diem	9		-	300	150	108	200
41100	Telephone	3,381	3,860	3,861	3,000	3,546	2,210	3,500
41200	Postage & Shipping	52	34	80	800	1,226	630	1,200
43000	Utilities	21,416	23,992	23,950	20,000	19,131	14,963	20,000
43250	Garbage and Trash	1,400	1,400	1,400	1,500	1,400	1,400	1,400
44100	Rentals	1,150	468	206	-	-	-	-
44200	Equipment Leases	-	-		-	-	-	-
45000	Insurance	2,643	2,847	2,820	3,384	9,399	9,399	11,280
46000	Repairs & Maintenance	7,074	17,961	5,423	5,000	3,600	2,987	4,000
46100	Equip. Maint. Contracts	21	-		-	-	-	-
46600	Signs & Signals	-	-		-	-	-	-
47000	Printing	209	-	177	-	-	-	-
48000	Promotional Activity	30,054	38,939	39,655	54,500	47,028	52,063	73,250
48100	Advertising	2,098	277	195	1,000	2,092	1,543	2,000
49000	Other Current Charges	71	32	189	250	190	228	200
49100	Education & Training	-	-		-	-	-	-
49200	Conferences & Seminars	-	-		1,000	-	-	1,000

A	Community Affairs							COST CENTER: 600	
	001-57-572-600								
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
49300	Computer Software	-	-		-	-	-	-
49400	Uniforms & Clothing	415	498		550	-	61	550
49600	Bank Charges	-			-	-	-	-
51000	Office Supplies	418	193	1,917	1,000	2,400	2,107	2,500
52000	Operating Supplies	9,376	7,834	11,051	10,000	10,426	17,551	10,000
52100	Gasoline & Diesel Fuel	20	97	64	300	300	-	300
53000	Drainage/Streets/Sidewalks	-	-		-	-	-	-
54100	Books & Subscriptions	-	-		-	250	173	250
54200	Memberships, Dues, & Subscriptions	419	-	440	500	300	150	500
	TOTAL OPERATING COSTS	**80,857**	**98,797**	**91,428**	**103,084**	**101,438**	**105,575**	**132,130**
64100	Machinery & Equipment	-	-	1,975	-		880	-
66000	Library Materials	-	-	-	-		-	-
66500	Capitol Improvements	-	-	-	-		19,574	25,000
66900	Vehicles	-	-	-	-		-	-
	TOTAL CAPITAL OUTLAY	**-**	**-**	**1,975**	**-**	**-**	**20,454**	**25,000**
71000	Principal	-	-	-	12,340		-	11,200
71000	Principal	-	-	-	-		-	-
72000	Interest	-	-	-	3,900		-	3,900
72000	Interest	-	-	-	-		-	-
	TOTAL DEBT SERVICE	**-**	**-**	**-**	**16,240**	**-**	**-**	**15,100**
99110	Transfer to General Fund	-	-					
99900	Emergency Reserve	-	-					
99910	Bingo Expense	3,015	5,382	5,742	7,000	6,500	6,000	7,000
99930	Summer Camp Expense	1,425	-	3,040	3,000	3,000	3,463	3,000
99940	Basketball Expense		5,471		-		-	-
99920	Ballroom Dancing		12		-		-	-
	TOTAL OTHER EXPENSES	**4,440**	**10,865**	**8,782**	**10,000**	**9,500**	**9,463**	**10,000**
	DEPARTMENT TOTAL	**192,165**	**233,487**	**259,936**	**300,743**	**278,401**	**271,636**	**379,198**

PERSONAL SERVICE SUMMARY

Parks & Recreation - Dept. 600

POSITION TITLE & EMPLOYEE NAME	ANNUAL SALARY	%	SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23500 DISABILITY INSURANCE	23300 LIFE INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES										
Parks & Recreation Director, Dale Dougherty					776.92	83.33	30.93	40.86	14.10	4.29
10-01-06 - 11-07-06	70,008.84	0.08	5,600.71							
11-08-06 - 09-30-07	73,509.28	0.92	67,628.54							
TOTAL EXECUTIVE SALARIES				73,229.24						
REGULAR SALARIES										
Assistant Director, Greg Dowling					776.92	83.33	30.93	40.86	12.97	4.29
10-01-05 - 01-29-06	49,648.90	0.42	20,852.54							
01-30-06 - 09-30-06	52,131.35	0.58	30,236.18							
				51,088.72						
TOTAL REGULAR SALARIES				51,088.72						
OTHER / PART TIME SALARIES										
Camp Counselors/Security										
10-01-06 - 09-30-07	15,000.00	1	14,000.00							
TOTAL OTHER / PART TIME SALARIES				14,000.00						
					1,553.83	166.66	61.86	81.72	27.07	8.58
					18,645.98	1,999.92	742.32	980.64	324.86	102.96

RECREATION - 2006/2007

13000 Other Services - $15000
Summer camp staff and misc. assistants during the year.

40000 Travel & Per Diem - $200

41100 Telephone - $3,500
Office telephone system and Nextel communication system.

41200 Postage & Shipping - $1,200
Miscellaneous mailings (event vendors).

43000 Utilities - $20,000
Recreation facilities: Ballfields, Tennis Courts and Recreation Station.

43250 Garbage and Trash - $1,400
Miscellaneous trash removal from the Recreation Station.

45000 Insurance - $11,280
Miscellaneous insurance.

46000 Repairs and Maintenance - $4,000
Miscellaneous maintenance for the Recreation Station (landscaping, painting, A/C repairs, electric).

48000 Promotional Activity - $68,250

Fireworks Festival	June 30, 2007	$24,000 ($10k for fireworks)
Barge for Fireworks		$ 5,000
Irish Festival	March 17, 2007	$14,000 (Ads, entert, stages, lights, rides, chairs/tables, RR)
Veteran's Day / Car Show	November 11, 2006	$ 7,000 (Veteran's Day recognition and car show)
Easter Egg Hunt Fest	March 31, 2007	$ 7,000 (Full kid's festival 1 week before Easter)

Dr. Martin Luther King, Jr.	January 15, 2007	$ 5,500 (MLK Day recognition)
Holiday/Flea Mkt	December 8, 2006	$ 5,000 (Park Avenue Street Festival – 1 Park Ave festival)
Howard Allen Art Fest	February 10 & 11, 2007	$ 2,000 (Professional Art Fest w/ Howard Allen Events)
Halloween Egg Haunt / Costume Competition	October 28, 2006	$ 1,500 (B & O eggs, ads, trophies, entertainment)
Santa Claus Ride	December 16, 2006	$ 1,000 (Ads, horse carriage, costumes, treats)
Holiday Tree Lighting	December 2, 2006	$ 1,000 (Ads, lights, entertainment)
Holiday Light Competition	December 19, 2006	$ 250 (Five homes chosen as best decorated)
Santa Claus Mail Box	November – December	$ 0 (Santa's mail box appears in Town Hall)

48100 Advertising - $2,000
Miscellaneous ads, public notices and employment advertising.

49200 Conferences & Seminars - $1,000
State conference and local meetings.

49400 Uniforms & Clothing - $550
Camp counselor shirts.

51000 Office Supplies - $1,500
Stationary, color paper for flyers to schools, Printer Toner, Calendars, film.

52000 Operating Supplies - $10,000
New clay for the ballfields, replace windscreens at tennis courts, additional chairs in Mirror Ballroom, chairs and tables for the Recreation Station & rental pavilion, playground swings/supplies, interior decor for the Recreation Station

52100 Gasoline & Diesel Fuel - $300
Bus gasoline.

53000 Books & Subscriptions - $250

54200 Membership, Dues & Subscriptions - $500
Florida Recreation & Parks Association, National Parks & Recreation Assoc.

66500 Capitol Improvements- $25,000
Electric at Kelsey Park and New playground Equipment

71000 Principal
New Bus

72000 Interest
New Bus

Loan Calculator

Enter Values	
Loan Amount	$ 70,000.00
Annual Interest Rate	6.50 %
Loan Period in Years	5
Number of Payments Per Year	12
Start Date of Loan	10/1/2006
Optional Extra Payments	

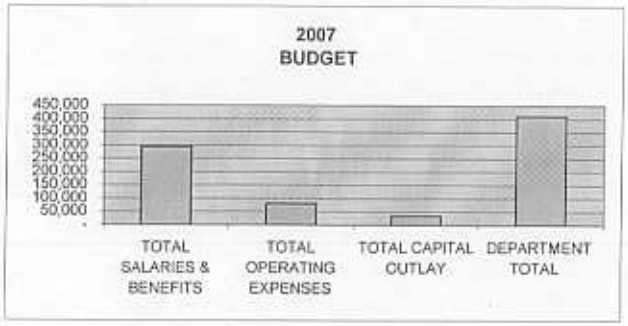
Loan Summary	
Scheduled Payment	$ 1,369.63
Scheduled Number of Payments	60
Actual Number of Payments	60
Total Early Payments	$ -
Total Interest	$ 12,177.82

Lender Name:

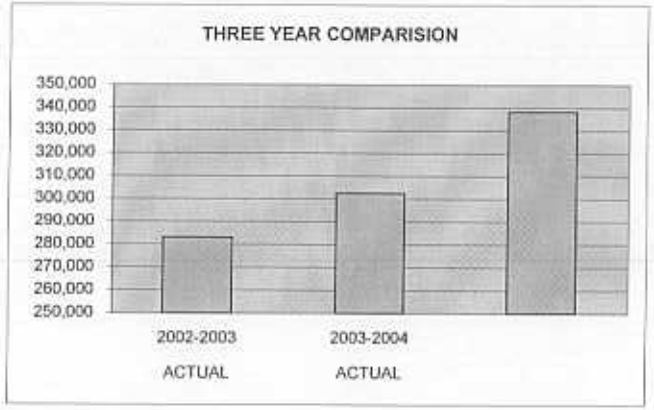
Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
1	11/1/2006	$ 70,000.00	$ 1,369.63	$ -	$ 1,369.63	$ 990.46	$ 379.17	$ 69,009.54
2	12/1/2006	69,009.54	1,369.63	-	1,369.63	995.83	373.80	68,013.71
3	1/1/2007	68,013.71	1,369.63	-	1,369.63	1,001.22	368.41	67,012.48
4	2/1/2007	67,012.48	1,369.63	-	1,369.63	1,006.65	362.98	66,005.84
5	3/1/2007	66,005.84	1,369.63	-	1,369.63	1,012.10	357.53	64,993.74
6	4/1/2007	64,993.74	1,369.63	-	1,369.63	1,017.58	352.05	63,976.16
7	5/1/2007	63,976.16	1,369.63	-	1,369.63	1,023.09	346.54	62,953.07
8	6/1/2007	62,953.07	1,369.63	-	1,369.63	1,028.63	341.00	61,924.43
9	7/1/2007	61,924.43	1,369.63	-	1,369.63	1,034.21	335.42	60,890.23
10	8/1/2007	60,890.23	1,369.63	-	1,369.63	1,039.81	329.82	59,850.42
11	9/1/2007	59,850.42	1,369.63	-	1,369.63	1,045.44	324.19	58,804.98
12	10/1/2007	58,804.98	1,369.63	-	1,369.63	1,051.10	318.53	57,753.87
13	11/1/2007	57,753.87	1,369.63	-	1,369.63	1,056.80	312.83	56,697.08
14	12/1/2007	56,697.08	1,369.63	-	1,369.63	1,062.52	307.11	55,634.55
15	1/1/2008	55,634.55	1,369.63	-	1,369.63	1,068.28	301.35	54,566.28
16	2/1/2008	54,566.28	1,369.63	-	1,369.63	1,074.06	295.57	53,492.22
17	3/1/2008	53,492.22	1,369.63	-	1,369.63	1,079.88	289.75	52,412.33
18	4/1/2008	52,412.33	1,369.63	-	1,369.63	1,085.73	283.90	51,326.60
19	5/1/2008	51,326.60	1,369.63	-	1,369.63	1,091.61	278.02	50,234.99
20	6/1/2008	50,234.99	1,369.63	-	1,369.63	1,097.52	272.11	49,137.47
21	7/1/2008	49,137.47	1,369.63	-	1,369.63	1,103.47	266.16	48,034.00
22	8/1/2008	48,034.00	1,369.63	-	1,369.63	1,109.45	260.18	46,924.55
23	9/1/2008	46,924.55	1,369.63	-	1,369.63	1,115.46	254.17	45,809.10
24	10/1/2008	45,809.10	1,369.63	-	1,369.63	1,121.50	248.13	44,687.60
25	11/1/2008	44,687.60	1,369.63	-	1,369.63	1,127.57	242.06	43,560.03
26	12/1/2008	43,560.03	1,369.63	-	1,369.63	1,133.68	235.95	42,426.35
27	1/1/2009	42,426.35	1,369.63	-	1,369.63	1,139.82	229.81	41,286.53
28	2/1/2009	41,286.53	1,369.63	-	1,369.63	1,146.00	223.64	40,140.53
29	3/1/2009	40,140.53	1,369.63	-	1,369.63	1,152.20	217.43	38,988.33
30	4/1/2009	38,988.33	1,369.63	-	1,369.63	1,158.44	211.19	37,829.88
31	5/1/2009	37,829.88	1,369.63	-	1,369.63	1,164.72	204.91	36,665.17
32	6/1/2009	36,665.17	1,369.63	-	1,369.63	1,171.03	198.60	35,494.14
33	7/1/2009	35,494.14	1,369.63	-	1,369.63	1,177.37	192.26	34,316.77
34	8/1/2009	34,316.77	1,369.63	-	1,369.63	1,183.75	185.88	33,133.02
35	9/1/2009	33,133.02	1,369.63	-	1,369.63	1,190.16	179.47	31,942.86
36	10/1/2009	31,942.86	1,369.63	-	1,369.63	1,196.61	173.02	30,746.25
37	11/1/2009	30,746.25	1,369.63	-	1,369.63	1,203.09	166.54	29,543.17
38	12/1/2009	29,543.17	1,369.63	-	1,369.63	1,209.60	160.03	28,333.56
39	1/1/2010	28,333.56	1,369.63	-	1,369.63	1,216.16	153.47	27,117.40
40	2/1/2010	27,117.40	1,369.63	-	1,369.63	1,222.74	146.89	25,894.66
41	3/1/2010	25,894.66	1,369.63	-	1,369.63	1,229.37	140.26	24,665.29
42	4/1/2010	24,665.29	1,369.63	-	1,369.63	1,236.03	133.60	23,429.27
43	5/1/2010	23,429.27	1,369.63	-	1,369.63	1,242.72	126.91	22,186.54
44	6/1/2010	22,186.54	1,369.63	-	1,369.63	1,249.45	120.18	20,937.09
45	7/1/2010	20,937.09	1,369.63	-	1,369.63	1,256.22	113.41	19,680.87
46	8/1/2010	19,680.87	1,369.63	-	1,369.63	1,263.03	106.60	18,417.84
47	9/1/2010	18,417.84	1,369.63	-	1,369.63	1,269.87	99.76	17,147.98
48	10/1/2010	17,147.98	1,369.63	-	1,369.63	1,276.75	92.88	15,871.23
49	11/1/2010	15,871.23	1,369.63	-	1,369.63	1,283.66	85.97	14,587.57
50	12/1/2010	14,587.57	1,369.63	-	1,369.63	1,290.61	79.02	13,296.96
51	1/1/2011	13,296.96	1,369.63	-	1,369.63	1,297.61	72.03	11,999.35
52	2/1/2011	11,999.35	1,369.63	-	1,369.63	1,304.63	65.00	10,694.72
53	3/1/2011	10,694.72	1,369.63	-	1,369.63	1,311.70	57.93	9,383.02
54	4/1/2011	9,383.02	1,369.63	-	1,369.63	1,318.81	50.82	8,064.21
55	5/1/2011	8,064.21	1,369.63	-	1,369.63	1,325.95	43.68	6,738.26
56	6/1/2011	6,738.26	1,369.63	-	1,369.63	1,333.13	36.50	5,405.13

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
57	7/1/2011	5,405.13	1,369.63	-	1,369.63	1,340.35	29.28	4,064.78
58	8/1/2011	4,064.78	1,369.63	-	1,369.63	1,347.61	22.02	2,717.16
59	9/1/2011	2,717.16	1,369.63	-	1,369.63	1,354.91	14.72	1,362.25
60	10/1/2011	1,362.25	1,369.63	-	1,362.25	1,354.87	7.38	0.00

ANNUAL BUDGET
Fiscal Year 2006 to 2007 LIBRARY
Personnel Detail



POSITION TITLE		ANNUAL SALARY
LIBRARY DIRECTOR	$	67,828
LIBRARIAN	$	43,420
LIBRARY SYSTEM CORD	$	35,863
CHILD SERVICE MANAGERS	$	34,901
	$	182,012
PART-TIME	$	50,000
	Total $	**232,012**



SALARIES AND BENEFITS	$	294,060
OPERATING EXPENSES	$	80,435
CAPITAL OUTLAY	$	35,000
DEBT SERVICE	$	-
OTHER	$	-
TOTAL BUDGET	$	409,495

PERCENTAGE OF INCREASE (DECREASE) FROM LAST YEAR	17.36%
NUMBER OF NEW POSITIONS	0

Library
001-57-571-700

DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
Executive Salaries	51,461	51,550	63,094	56,978	60,014	48,519	67,828
Regular Salaries	85,361	92,523	101,700	105,678	105,038	80,329	114,184
Other Salaries	38,042	41,360	39,905	44,000	44,000	42,835	50,000
Other Salaries-Teen achieve	-	-	5,908		6,000	4,058	6,000
Overtime Pay	-		-	-	-	-	-
Special Pay	-	1,500	500	-	-	-	-
TOTAL SALARIES	**174,864**	**186,933**	**211,107**	**206,656**	**215,052**	**175,741**	**238,012**
FICA Tax	13,343	14,236	15,708	15,809	16,451	12,991	17,749
FICA Tax - Teen achieve	-	-	452		462	310	459
Retirement/Pension	8,284	8,672	10,874	9,759	11,666	8,558	10,921
Health Insurance	15,843	20,339	20,061	18,688	14,508	11,466	17,691
HRA Insurance	-	-	297	4,000	2,500	989	4,000
Insurance - Dental	1,097	1,331	1,503	1,485	1,550	1,206	1,782
Insurance - Life	423	425	563	476	426	293	440
Insurance - Vision	184	219	206	206	206	150	206
Disabilty	-	-	-	665	1,504	1,047	1,586
Workers' Compensation Insurance	649	720	883	1,216	825	619	1,216
Unemployment Compensation	640	(18)	-	-	-	-	-
TOTAL BENEFITS	**40,463**	**45,923**	**50,547**	**52,304**	**50,099**	**37,629**	**56,048**
TOTAL SALARIES & BENEFITS	**215,327**	**232,856**	**261,655**	**258,960**	**265,151**	**213,370**	**294,060**
Professional Services	-		-	-	-	-	-
Professional Svc - Town Attorney	-		-	-	-	-	-
Professional Svc - Other Legal	-		-	-	-	-	-
Accounting & Auditing	-		-	-	-	-	-
Contractual Services	3,305	5,781	10,820	13,150	13,000	7,303	14,000
Contracted Personal Services	(20)	1,000	3,500	4,500	4,200	3,040	4,500
Travel & Per Diem	-		391	1,000	982	1,000	1,000
Telephone	5,840	2,369	1,749	2,500	1,745	1,062	2,500
Postage & Shipping	59	50	53	1,000	748	457	1,000
Utilities	12,632	13,657	11,655	12,000	11,491	8,609	12,000
Rentals	-		-		-	-	-
Equipment Leases	1,988	2,000	1,975	2,000	1,988	1,324	2,000
Insurance	4,953	5,538	5,508	6,610	14,904	11,178	17,885
Repairs & Maintenance	1,413	2,743	2,922	3,000	1,072	818	7,300
Equip. Maint. Contracts	21		-		-	-	-
Signs & Signals	-		-		-	-	-
Printing		325	334	600	450	474	600
Promotional Activity	-		-	2,000	1,000	-	2,000

Library
001-57-571-700

DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	PROJECTED 9/30/2006	ACTUAL 6/30/2006	BUDGET 2006-2007
Advertising			1,807		-	-	-
Other Current Charges	108		78	250	110	55	-
Education & Training	-	780	-		-	-	3,200
Conferences & Seminars	319	328	120	1,200	900	425	1,200
Computer Software	-		-		-	-	-
Uniforms & Clothing	-		-	500	450	-	500
Office Supplies	2,229	1,831	2,355	2,000	2,400	1,709	2,000
Operating Supplies	1,866	2,820	2,102	2,500	2,600	2,232	2,500
Gasoline & Diesel Fuel	-		-		-	-	-
Drainage/Streets/Sidewalks	-		-		-	-	-
Books & Subscriptions	3,818	1,645	5,752	5,500	5,500	5,060	5,500
Memberships, Dues, & Subscriptions	350	235	410	500	300	465	750
TOTAL OPERATING EXPENSES	**38,881**	**41,101**	**51,532**	**60,810**	**63,840**	**45,212**	**80,435**
Machinery & Equipment	6,657		3,431	-	645	643	-
Library Materials	22,171	28,479	26,310	30,000	30,000	21,701	30,000
Security System	-						-
Capitol Improvements							5,000
Vehicles	-						
TOTAL CAPITAL OUTLAY	**28,828**	**28,479**	**29,741**	**30,000**	**30,645**	**22,344**	**35,000**
			-	-	-	-	-
Principal	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
TOTAL DEBT SERVICE	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Transfer to General Fund	-	-	-	-	-	-	-
Teen Achieve	-	-	743			866	1,000
Emergency Reserve	-	-	-	-	-	-	-
TOTAL OTHER EXPENSES	**-**	**-**	**743**	**-**	**-**	**866**	**1,000**
DEPARTMENT TOTAL	**283,036**	**302,436**	**343,670**	**349,769**	**359,636**	**281,791**	**410,495**

PERSONAL SERVICE SUMMARY

Library - Dept. 700

POSITION TITLE & EMPLOYEE NAME	ANNUAL SALARY	%	SALARY	BUDGET TOTAL	23100 HEALTH INSURANCE	23150 HRA INSURANCE	23200 DENTAL INSURANCE	23500 DISABILTIY INSURANCE	23300 LIFE INSURANCE	23400 VISION INSURANCE
EXECUTIVE SALARIES										
Library Director, Jane Terwillegar					-	83.33	37.12	39.82	5.64	4.29
10-01-06 - 08-01-07	67,428.46	0.83	55,965.62							
08-02-07 - 09-30-07	69,778.73	0.17	11,862.38							
TOTAL EXECUTIVE SALARIES				67,828.00						
REGULAR SALARIES										
Librarian II, Karen Mahnk					430.75	83.33	37.12	31.02	10.44	4.29
10-01-06 to 03-26-07	42,360.86	0.5	21,180.43							
03-27-07 to 09-30-07	44,478.91	0.5	22,239.45							
				43,419.89						
Library Assistant II, Molly Phillips					430.76	83.33	37.12	30.28	10.15	4.29
10-1-05 to 1-17-07	34,648.64	0.299	10,359.94							
1-18-07 to 9-30-07	36,381.07	0.701	25,503.13							
				35,863.07						
Library Assistant II, Pamela Wilson					612.73	83.33	37.12	31.02	10.44	4.29
10-01-06 - 03-15-07	32,857.33	0.42	13,800.08							
03-01-07 - 09-30-07	36,381.07	0.58	21,101.02							
				34,901.10						
TOTAL REGULAR SALARIES				114,184.06						
OTHER / PART TIME SALARIES										
Library Account Clerk										
Library Assistant										
Library Page				50,000.00						
TOTAL OTHER / PART TIME SALARIES				50,000.00						
					1,474.24	333.32	148.48	132.13	36.67	17.16
					17,690.83	3,999.84	1,781.71	1,585.58	440.06	205.92

BUDGET GOALS FOR FY 2006-2007
Lake Park Public Library

1. Maintain funding for operating costs of shared online catalog. (Shared by communities of Boynton Beach, Palm Springs, Delray and Lake Park – inter-local agreement for COALA).

2. Continue with stabilized staff. (4 full-time, several part-time)
   - Add hours on Saturday to full day – (9:00 AM to 5:00 PM)
   - Change Friday hours to 9:00 AM – 5:00 PM

3. Add additional custodial hours for Library cleaning – especially needed on weekends with extended Saturday hours.

4. Continue SEFLIN membership (Southeast Florida Library Information Network) with Associate member status.

5. Continue outside services for security - to be arranged as needed.

6. Continue funding for contractual services to support computer networks , wireless system and security camera system

7. Continue promotional/marketing funds for library activities.

8. Review current non-book purchases (digital materials such as audio-books, DVD's) to determine if newer technologies offer better alternatives for providing public access to digital materials

9. Continue comprehensive children's programming with pre-school and school age storytelling sessions – add additional teenage and adult programming

10. Continue five year replacement plan for computer equipment. (Note: public access terminals in computer lab were replaced in FY'04.)

11. Continue art exhibits and expand activities of cultural interest for citizens of the community.

12. Add funds for improving front entrance to match Town Hall walkway

LIBRARY BUDGET – Cost Center 001-57-571-700
FY 2006 – 2007

Line Item Object	Explanation of Request
Executive Salary **11100 – $67,828**	Increase – cost of living, performance review
Regular Salaries **12000 – $112,116**	Increase – annual cost of living, performance reviews (3 full-time staff)
Other Salaries **11300 - $50,000**	Increase part-time staff salaries – longer Saturday hours
Contract Services **33400 - $14,000.00**	Slight Increase – Cost of Library Technology SIRSI Corp for Library Automation $3500.00 – Annual Maintenance contract $1200.00 – Enriched content for library catalog (Library automation is accomplished through COALA - by Inter-local agreement with Boynton Beach, Palm Springs, Delray and Lake Park for server and SIRSI Corp. software) $200.00 - Insurance for Automation Server $2365.00 – Upload records to national database with OCLC/SEFLIN $4235.00 – Contract with SEFLIN for Associate membership (Southeast Florida Library Network) Security services $2500.00 – Contract with security services for occasional security services at the Library
Contract Personal Services **34100 - $4,500.00**	No increase - library programming costs
Travel, Per Diem **40000 - $1000.00**	No increase
Telephone **44100 - $2,500.00**	No increase
Postage **41200 - $1000.00**	No increase
Utilities **43000 - $12,000.00**	No increase
Equipment Leases **34410 - $2,000.00**	No increase – cost of copier lease
Insurance **34500 - $17,885.00**	Increase – realignment of costs assigned to town buildings

LIBRARY BUDGET – Cost Center 001-57-571-700
FY 2006 – 2007

Line Item Object	Explanation of Request
Repairs & Maintenance **46000 - $7,300.00**	Increase – reflects increased costs in previous year
Printing **47000 - $600.00**	No increase
Promotional **48000 - $2000.00**	No increase
Education & Training **49100 - $3200.00**	Add – Allows library staff to enroll for graduate courses and/or additional professional training
Conference & Seminars **49200 - $1200.00**	No increase
Uniforms and Clothing **49400 - $500.00**	No increase
Office Supplies **51000 - $2000.00**	No increase
Operating Supplies **52000 - $2500.00**	No increase
Books & Subscriptions **54100 - $5500.00**	No increase
Memberships, Dues **54200 - $750.00**	No increase
CAPITAL OUTLAY Library Materials **66500 - $ 5,000.00**	Add – Improve front walkway to match Town Hall
66600 - $30,000.00	No increase

TECHNOLOGY Contract Services 33400 - $1500.00	No increase – maintenance service for Library network and camera security system
Computer Software 49300 - $2000.00	No increase – virus software, upgrade existing programs
CAPITAL OUTLAY Machinery & Equipment	No increase – continue replacement cycle for computer

64100 - $7000.00 hardware

DEPT: Library - State Aid Grant
001-57-571-710

COST CENTER: 700

OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	6/30/2006 ACTUAL	BUDGET 2006-2007
11000	Executive Salaries	-	-				
12000	Regular Salaries	-	-				
13000	Other Salaries	6,419	8,250	8,250	8,000	8,052	6,500
14000	Overtime Pay	-	-	-			
15000	Special Pay	-	-	-			
	TOTAL SALARIES	6,419	8,250	8,250	8,000	8,052	6,500
21000	FICA Tax	491	631	631	612	620	497
24000	Workers' Compensation Insurance	-	-	-			
	TOTAL BENEFITS	491	631	631	612	620	497
	TOTAL SALARIES & BENEFITS	6,910	8,881	8,881	8,612	8,672	6,997
52000	Operating Supplies	2,547	1,000	1,000	1,000	684	1,000
	TOTAL OPERATING EXPENSES	2,547	1,000	1,000	1,000	684	1,000
64100	Machinery & Equipment	5,549	-	-	2,792	3,211	4,003
66000	Library Materials	-	5,639	5,639	6,203	6,040	6,000
66100	Land	6,673	-	-			
66900	Vehicles	-	-	-			
	TOTAL CAPITAL OUTLAY	12,222	5,639	5,639	8,995	9,251	10,003
71000	Principal	-	-	-			
77105	Principal	-	-	-			
71000	Interest	-	-	-			
77205	Interest	-	-	-			
	TOTAL DEBT SERVICE	-	-	-	-	-	-
99110	Transfer to General Fund	-	-	-			
99900	Emergency Reserve	-	-	-			
	TOTAL OTHER EXPENSES	-	-	-	-	-	-
	DEPARTMENT TOTAL	21,679	15,520	15,520	18,607	18,607	18,000

DEPT:	Non - Departmental					Cost Center: 900	
	001-51-589-900-						
OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	ACTUAL 6/30/2006	PROPOSED 2006-2007
48000	Promotional					5,483	
81100	Contr to Northlake Task Force					5,000	5,000
91301	Contribution to Special Project				-		
99110	Retirement Parties				1,000		1,000
83101	Mirror Ballroom				100,000	11,332	125,000
91425	Transfer to Streets and Roads				40,761		100,000
91435	Transfer to Fund 435						
99900	Emergency Reserve						
	Insurance Increase						100,000
99901	Reserve for Unanticipated Exp		88,262	19,671	385,977	66,591	-
	TOTAL OTHER EXPENSES	-	**88,262**	**19,671**	**527,738**	**82,923**	**326,000**
	COST CENTER TOTAL	$ -	$ 88,262	$ 19,671	$ 527,738	$ 82,923	326,000

Community Redevelopment Agency Revenues

Fund 110

OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
311.100	Ad Valorem Taxes	$ 47,706	$ 55,000	$ 134,513	$ 160,000	$ 177,431	$ 223,563
337.150	Grant-PBC R2001 1396 Bldvd P	16,764	-	-	-	-	-
337.151	Grant-Town/CRA Match Blvd P	-	-	-	-	-	-
337.152	PDR-Chiral Inc	-	-	50,000	-	-	-
	Grant Baron's Signs	-	48,000	-	-	-	-
	Grant Baron Signs-Match	-	25,000	-	-	-	-
337.154	Grant-PBC R2000 1543 PA BBQ	49,619	-	-	-	-	-
337.155	Grant-Town/CRA Match PA BBQ	25,381	-	-	-	-	-
337.156	Grant-PBC R2001 1396 PA BBQ	50,000	-	-	-	-	-
337.157	Grant-Town/CRA Match PA BBQ	-	-	-	-	-	-
351.100	Fines & Forfeitures	-	-	-	-	-	-
361.100	Interest Earnings	748	-	4,756	5,000	8,137	10,000
	Total Revenue	190,218	128,000	189,269	165,000	185,568	233,563
389.900	Balance Brought Forward	-			-	-	-
	TOTAL	$ 190,218	$ 128,000	$ 189,269	$ 165,000	$ 185,568	$ 233,563

Community Redevelopment Agency Expenditures

Fund 110

OBJECT NUMBER	DESCRIPTION	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
31000	Professional Services	17,500	275	500	112	15,000
31100	Professional Svc - Town Attorney	-	-	1,500	-	2,500
	Contractual Services	-	-	-	2,516	-
34901	Administrative Fee	24,925	24,925	24,925	24,925	24,925
40000	Travel & Per Diem	500	-	-	-	-
41100	Telephone	-	-	-	-	-
41200	Postage & Shipping	500	4	2,500	-	2,500
47000	Printing	1,000	86	1,000	-	1,000
48000	Promotional Activity	3,000	-	5,000	-	5,000
48100	Advertising	2,500	47	1,000	-	3,000
49000	Other Current Charges	-	-	-	-	-
49100	Education & Training	-	-	-	-	-
49200	Conferences & Seminars	1,000	-	-	-	-
49300	Computer Software	-		-	-	-
49400	Uniforms & Clothing	-	-	-	-	-
51000	Office Supplies	-	-	-	-	-
52000	Operating Supplies	500	500	500	-	500
52100	Gasoline & Diesel Fuel	-		-	-	-
53000	Drainage/Streets/Sidewalks	-	-	-	-	-
54100	Books & Subscriptions	-	-	-	-	-
54200	Memberships, Dues, & Subscriptions	500	395	500	-	500
	TOTAL OPERATING EXPENSES	**51,925**	**26,233**	**37,425**	**27,553**	**54,925**
82100	Alleyway Improvements	-	-	-	-	75,000
82101	10th Street Landscape	-	-	-	-	60,000
	Park Ave Landscaping				-	15,000
82102	Grants - Park Avenue BBQ-2000	-	-	-	-	-
82103	Grant-PDR-Chiral	-	28,571	-	46,429	-
	Grants-Baron Signs	73,000	-	-	-	-
99110	Transfer to General Fund	-	-	-	-	-
99900	Emergency Reserve	-	-	-	-	-
99901	Unappropriated	15,575	-	127,575	-	28,638
	TOTAL OTHER EXPENSES	**88,575**	**28,571**	**127,575**	**46,429**	**178,638**
	TOTAL	$ 140,500	54,804	165,000	$ 73,982	233,563

BASED ON 1.3 Mil

Debt Service Fund Revenues

FUND 201

OBJECT NUMBER	DESCRIPTION	ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
311.100	Ad Valorem Taxes	955,755	848,513	784,259	728,743	771,818	764,696
361.100	Interest Earnings	2,727	2,611	7,688	10,000	9,354	10,000
361.100	Interest Earnings Tax Collector	-	1,271	1,583	300	437	300
		958,482	852,395	793,529	739,043	781,609	774,996
38-000-9000	Balance Brought Forward	-	-	-	91,870	-	-
	TOTAL	**958,482**	**852,395**	**793,529**	**830,913**	**781,609**	**774,996**

Debt Service Fund Expenditures

		ACTUAL 2002-2003	ACTUAL 2003-2004	ACTUAL 2004-2005	BUDGET 2005-2006	ACTUAL 6/30/2006	BUDGET 2006-2007
71100	Principal - 1997 Series	184,218	193,469	203,184	213,387	213,387	224,102
71105	Principal - 1998 Series	194,033	202,783	211,928	231,474	231,474	231,474
72100	Interest - 1997 Series	195,231	185,981	176,266	166,063	166,063	155,348
72105	Interest - 1998 Series	194,625	185,874	176,729	157,184	157,184	157,184
72110	Interest Expense		-				
	TOTAL DEBT SERVICE	**768,107**	**768,107**	**768,107**	**768,107**	**768,107**	**768,107**
99110	Debt Service Reserves	-	-	-	-	-	6,889
99900	Emergency Reserve	-	-	-	-		-
	TOTAL OTHER EXPENSES	**-**	**-**	**-**	**-**	**-**	**6,889**
	TOTAL	**768,107**	**768,107**	**768,107**	**768,107**	**768,107**	**774,996**

DEBT SERVICE FUND SUMMARY

FUND 201

YEAR	DESCRIPTION	AMOUNT
2003-2004	Actual Revenues	852,513
2003-2004	Actual Expenses	(768,107)
	Surplus / (Deficit)	84,406
	Estimated Retained Earnings on 09-30-04	83,351
2004-2005	Actual Revenues	793,529
2004-2005	Actual Expenses	(768,107)
	Surplus / (Deficit)	25,422
	Estimated Retained Earnings on 09-30-05	108,773
2005-2006	Estimated Revenues	781,609
2005-2006	Estimated Expenses	(768,108)
	Surplus / (Deficit)	13,501
	Estimated Retained Earnings on 09-30-06	122,274

SECTION I — CERTIFICATE OF TAXABLE ...

2006 Year

PALM BEACH County

To Lake Park (Name of Taxing Authority)

1) Current Year Taxable Value of Real Property for Operating Purposes	$	621,795,589
Current Year Taxable Value of Personal Property for Operating Purposes	$	42,875,391
3) Current Year Taxable Value of Centrally Assessed for Operating Purposes	$	1,019,296
4) Current Year Gross Taxable Value for Operating Purposes (1) + (2) + (3)	$	665,690,276
5) Current Year Net New Taxable Value (New Construction + Additions + Rehabilitative Improvements Increasing Assessed Value By At Least 100% + Annexations - Deletions)	$	13,914,302
6) Current Year Adjusted Taxable Value (4) - (5)	$	651,775,974
7) Prior Year Final Gross Taxable Value (From Prior Year Applicable Form DR-403 Series)	$	516,917,894

do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official gnature at West Palm Beach, Fl., this the 30TH day of JUNE 2006

Signature of Property Appraiser

AXING AUTHORITY: If this portion of the form is not completed in FULL your Authority will be denied TRIM certification nd possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

ECTION II

(8) Prior Year Operating Millage Levy	$	Per $1,000
(9) Prior Year Ad Valorem Proceeds (7) x (8)	$	
10) Current Year Rolled-Back Rate (9) / (6)	$	Per $1,000
11) Current Year Proposed Operating Millage Rate	$	Per $1,000

12) Check one (1) TYPE of Taxing Authority

[ ] County [ ] Municipality [ ] Independent Special District [ ] Dependent District [ ] Municipal Service Taxing Unit [ ] Multi-County [ ] Water Management District

13) IF DEPENDENT SPECIAL DISTRICT OR MSTU IS MARKED, PLEASE SEE REVERSE SIDE.

14) Current Year Millage Levy for VOTED DEBT SERVICE	$	Per $1,000
15) Current Year OTHER VOTED MILLAGE	$	Per $1,000

DEPENDENT SPECIAL DISTRICTS SKIP lines (16) through (22)

16) Enter Total Prior Year Ad Valorem Proceeds of ALL DEPENDENT Special Districts & MSTU's levying a millage. (The sum of Line (9) from each District's Form DR-420)	$	
17) Total Prior Year Proceeds: (9) + (16)	$	
18) The Current Year Aggregate Rolled-back Rate: (17) / (6)	$	Per $1,000
19) Current Year Aggregate Rolled-back Taxes: (4) x (18)	$	
20) Enter Total of all non-voted Ad Valorem Taxes proposed to be levied by the Principal Taxing Authority, all Dependent Districts, & MSTU's if any. Line (11) x Line (4)	$	
21) Current Year Proposed Aggregate Millage Rate: (20) / (4)	$	Per $1,000
22) Current Year Proposed Rate as a PERCENT CHANGE OF Rolled-back Rate: [(Line 21 / Line 18) - 1.00] x 100		%

ate, Time and Place of the first Public Budget Hearing: _____

do hereby certify the millages and rates shown herein to be correct to the best of my knowledge and belief. FURTHER, certify that all millages comply with the provisions of Section 200.071 or 200.081, F.S. WITNESS my hand and official gnature at _____, Florida, this the _____ dayof _____, _____.

ignature and title of Chief Administrative Officer

Address of Physical Location

lailing Address

Name of Contact Person

ity State Zip Phone Number Fax Number

SEE INSTRUCTIONS ON REVERSE SIDE

Lake Park

1997 GOB #18

mpound Period.....: Semiannual

ninal Annual Rate..: 4.960 %
fective Annual Rate: undefined
riodic Rate.....: 2.4800 %
ily Rate.....: 0.01378 %

SH FLOW DATA

Event	Start Date	Amount	How Many	Period	End Date
Loan	08-07-97	4,800,000.00	1		
Payment	01-01-98	189,724.94	40	Semiann	07-01-17

ORTIZATION SCHEDULE - US Rule, 360 Day Year

Date	Payment	Interest	Principal	Balance
in 08-07-1997				4,800,000.00
97 Totals	0.00	0.00	0.00	
1 01-01-1998	189,724.94	97,216.00	92,508.94	4,707,491.06
2 07-01-1998	189,724.94	116,745.78	72,979.16	4,634,511.90
Totals	379,449.88	213,961.78	165,488.10	
3 01-01-1999	189,724.94	114,935.90	74,789.04	4,559,722.86
4 07-01-1999	189,724.94	113,081.13	76,643.81	4,483,079.05
9 Totals	379,449.88	228,017.03	151,432.85	
5 01-01-2000	189,724.94	111,180.36	78,544.58	4,404,534.47
6 07-01-2000	189,724.94	109,232.45	80,492.49	4,324,041.98
0 Totals	379,449.88	220,412.81	159,037.07	
7 01-01-2001	189,724.94	107,236.24	82,488.70	4,241,553.28
8 07-01-2001	189,724.94	105,190.52	84,534.42	4,157,018.86
1 Totals	379,449.88	212,426.76	167,023.12	
9 01-01-2002	189,724.94	103,094.07	86,630.87	4,070,387.99
0 07-01-2002	189,724.94	100,945.62	88,779.32	3,981,608.67
2 Totals	379,449.88	204,039.69	175,410.19	
1 01-01-2003	189,724.94	98,743.90	90,981.04	3,890,627.63
2 07-01-2003	189,724.94	96,487.57	93,237.37	3,797,390.26
3 Totals	379,449.88	195,231.47	184,218.41	
3 01-01-2004	189,724.94	94,175.28	95,549.66	3,701,840.60
4 07-01-2004	189,724.94	91,805.65	97,919.29	3,603,921.31
4 Totals	379,449.88	185,980.93	193,468.95	
-01-2005	189,724.94	89,377.25	100,347.69	3,503,573.62
-01-2005	189,724.94	86,888.63	102,836.31	3,400,737.31
Totals	379,449.88	176,265.88	203,184.00	

of Lake Park

	Date	Payment	Interest	Principal	Balance
17	01-01-2006	189,724.94	84,338.29	105,386.65	3,295,350.66
18	07-01-2006	189,724.94	81,724.70	108,000.24	3,187,350.42
06	Totals	379,449.88	166,062.99	213,386.89	
19	01-01-2007	189,724.94	79,046.29	110,678.65	3,076,671.77
20	07-01-2007	189,724.94	76,301.46	113,423.48	2,963,248.29
07	Totals	379,449.88	155,347.75	224,102.13	
21	01-01-2008	189,724.94	73,488.56	116,236.38	2,847,011.91
22	07-01-2008	189,724.94	70,605.90	119,119.04	2,727,892.87
08	Totals	379,449.88	144,094.46	235,355.42	
23	01-01-2009	189,724.94	67,651.74	122,073.20	2,605,819.67
24	07-01-2009	189,724.94	64,624.33	125,100.61	2,480,719.06
09	Totals	379,449.88	132,276.07	247,173.81	
25	01-01-2010	189,724.94	61,521.83	128,203.11	2,352,515.95
26	07-01-2010	189,724.94	58,342.40	131,382.54	2,221,133.41
10	Totals	379,449.88	119,864.23	259,585.65	
27	01-01-2011	189,724.94	55,084.11	134,640.83	2,086,492.58
28	07-01-2011	189,724.94	51,745.02	137,979.92	1,948,512.66
	tals	379,449.88	106,829.13	272,620.75	
29	01-01-2012	189,724.94	48,323.11	141,401.83	1,807,110.83
30	07-01-2012	189,724.94	44,816.35	144,908.59	1,662,202.24
12	Totals	379,449.88	93,139.46	286,310.42	
31	01-01-2013	189,724.94	41,222.62	148,502.32	1,513,699.92
32	07-01-2013	189,724.94	37,539.76	152,185.18	1,361,514.74
13	Totals	379,449.88	78,762.38	300,687.50	
33	01-01-2014	189,724.94	33,765.57	155,959.37	1,205,555.37
34	07-01-2014	189,724.94	29,897.77	159,827.17	1,045,728.20
14	Totals	379,449.88	63,663.34	315,786.54	
35	01-01-2015	189,724.94	25,934.06	163,790.88	881,937.32
36	07-01-2015	189,724.94	21,872.05	167,852.89	714,084.43
15	Totals	379,449.88	47,806.11	331,643.77	
37	01-01-2016	189,724.94	17,709.29	172,015.65	542,068.78
38	07-01-2016	189,724.94	13,443.31	176,281.63	365,787.15
16	Totals	379,449.88	31,152.60	348,297.28	
39	01-01-2017	189,724.94	9,071.52	180,653.42	185,133.73
40	07-01-2017	189,724.94	4,591.21	185,133.73	0.00
17	Totals	379,449.88	13,662.73	365,787.15	
	tals	7,588,997.60	2,788,997.60	4,800,000.00	

ke Park-General Obligation Bonds

1998 GOB #26

ınd Period.....: Semiannual

ıl Annual Rate..: 4.460 %
:ive Annual Rate: undefined
ıic Rate.....: 2.2300 %
Rate.....: 0.01239 %

FLOW DATA

vent	Start Date	Amount	How Many Period	End Date
ɔan	11-17-98	5,000,000.00	1	
ıyment	07-01-99	194,328.69	39 Semiann	07-01-18

IZATION SCHEDULE - US Rule, 360 Day Year

Date	Payment	Interest	Principal	Balance
11-17-1998				5,000,000.00
Totals	0.00	0.00	0.00	
07-01-1999	194,328.69	139,375.00	54,953.69	4,945,046.31
Totals	194,328.69	139,375.00	54,953.69	
-01-2000	194,328.69	110,274.53	84,054.16	4,860,992.15
-01-2000	194,328.69	108,400.12	85,928.57	4,775,063.58
Totals	388,657.38	218,674.65	169,982.73	
01-01-2001	194,328.69	106,483.92	87,844.77	4,687,218.81
07-01-2001	194,328.69	104,524.98	89,803.71	4,597,415.10
Totals	388,657.38	211,008.90	177,648.48	
01-01-2002	194,328.69	102,522.36	91,806.33	4,505,608.77
07-01-2002	194,328.69	100,475.08	93,853.61	4,411,755.16
Totals	388,657.38	202,997.44	185,659.94	
01-01-2003	194,328.69	98,382.14	95,946.55	4,315,808.61
07-01-2003	194,328.69	96,242.53	98,086.16	4,217,722.45
Totals	388,657.38	194,624.67	194,032.71	
01-01-2004	194,328.69	94,055.21	100,273.48	4,117,448.97
07-01-2004	194,328.69	91,819.11	102,509.58	4,014,939.39
Totals	388,657.38	185,874.32	202,783.06	
01-01-2005	194,328.69	89,533.15	104,795.54	3,910,143.85
07-01-2005	194,328.69	87,196.21	107,132.48	3,803,011.37
Totals	388,657.38	176,729.36	211,928.02	
1-2006	194,328.69	84,807.15	109,521.54	3,693,489.83
-01-2006	194,328.69	82,364.82	111,963.87	3,581,525.96
l. als	388,657.38	167,171.97	221,485.41	
01-01-2007	194,328.69	79,868.03	114,460.66	3,467,065.30

) of Lake Park-General Obligation Bonds

	Date	Payment	Interest	Principal	Bala e
17	07-01-2007	194,328.69	77,315.56	117,013.13	3,350,052.17
2007 Totals		388,657.38	157,183.59	231,473.79	
18	01-01-2008	194,328.69	74,706.16	119,622.53	3,230,429.64
19	07-01-2008	194,328.69	72,038.58	122,290.11	3,108,139.53
2008 Totals		388,657.38	146,744.74	241,912.64	
20	01-01-2009	194,328.69	69,311.51	125,017.18	2,983,122.35
21	07-01-2009	194,328.69	66,523.63	127,805.06	2,855,317.29
2009 Totals		388,657.38	135,835.14	252,822.24	
22	01-01-2010	194,328.69	63,673.58	130,655.11	2,724,662.18
23	07-01-2010	194,328.69	60,759.97	133,568.72	2,591,093.46
2010 Totals		388,657.38	124,433.55	264,223.83	
24	01-01-2011	194,328.69	57,781.38	136,547.31	2,454,546.15
25	07-01-2011	194,328.69	54,736.38	139,592.31	2,314,953.84
2011 Totals		388,657.38	112,517.76	276,139.62	
26	01-01-2012	194,328.69	51,623.47	142,705.22	2,172,248.62
27	07-01-2012	194,328.69	48,441.14	145,887.55	2,026,361.07
2012 Totals		388,657.38	100,064.61	288,592.77	
28	01-01-2013	194,328.69	45,187.85	149,140.84	1,877,220.23
29	07-01-2013	194,328.69	41,862.01	152,466.68	1,724,753.55
2013 Totals		388,657.38	87,049.86	301,607.52	
30	01-01-2014	194,328.69	38,462.00	155,866.69	1,568,886.86
31	07-01-2014	194,328.69	34,986.18	159,342.51	1,409,544.35
2014 Totals		388,657.38	73,448.18	315,209.20	
32	01-01-2015	194,328.69	31,432.84	162,895.85	1,246,648.50
33	07-01-2015	194,328.69	27,800.26	166,528.43	1,080,120.07
2015 Totals		388,657.38	59,233.10	329,424.28	
34	01-01-2016	194,328.69	24,086.68	170,242.01	909,878.06
35	07-01-2016	194,328.69	20,290.28	174,038.41	735,839.65
2016 Totals		388,657.38	44,376.96	344,280.42	
36	01-01-2017	194,328.69	16,409.22	177,919.47	557,920.18
37	07-01-2017	194,328.69	12,441.62	181,887.07	376,033.11
2017 Totals		388,657.38	28,850.84	359,806.54	
38	01-01-2018	194,328.69	8,385.54	185,943.15	190,089.96
39	07-01-2018	194,328.69	4,238.73	190,089.96	0.00
2018 Totals		388,657.38	12,624.27	376,033.11	
:and Totals		7,578,818.91	2,578,818.91	5,000,000.00	