

RESOLUTION NO. 54-09-06

A RESOLUTION BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A CONTRACT WITH CRYSTAL BUILDING MAINTENANCE TO PROVIDE COMMERCIAL JANITORIAL SERVICES FOR SELECT BUILDINGS LOCATED IN THE TOWN OF LAKE PARK, FLORIDA.

WHEREAS; the Town of Lake Park requested proposals for janitorial services,
and

WHEREAS; Crystal Building Maintenance, located at P.O. Box 18023, West Palm Beach, Florida 33416 was the low bidder to provide janitorial services to the Town of Lake Park, and

WHEREAS; the contract between Crystal Building Maintenance and the Town of Lake Park is for a one year term starting on October 1, 2006 and ending on September 30, 2007, and

WHEREAS; the contents of the contract between the Town of Lake Park and Crystal Building Maintenance are as set forth in the attached Exhibit "A", which is incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Lake Park, Florida,

Section 1. The Mayor is hereby authorized and directed to execute all necessary documents to effectuate the contract with Crystal Building Maintenance.

Section 2. This Resolution shall be effective upon adoption.

The foregoing Resolution was offered by Vice-Mayor Daly, who moved its adoption. The motion was seconded by Commissioner Osterman, and upon being put to a roll call vote, the vote was as follows:

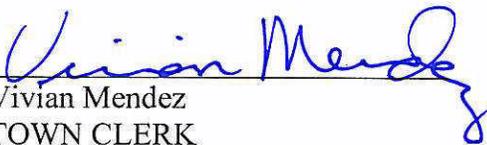
	AYE	NAY
MAYOR PAUL W. CASTRO	<u>X</u>	_____
VICE-MAYOR ED DALY	<u>X</u>	_____
COMMISSIONER CHUCK BALIUS	<u>X</u>	_____
COMMISSIONER JEFF CAREY	<u>X</u>	_____
COMMISSIONER PATRICIA OSTERMAN	<u>X</u>	_____

The Town Commission thereupon declared the foregoing Resolution NO. 54-09-06 duly passed and adopted this 20 day of September, 2006.

TOWN OF LAKE PARK, FLORIDA

BY: 
PAUL W. CASTRO
MAYOR

ATTEST:


Vivian Mendez
TOWN CLERK



Approved as to form and legal sufficiency:

BY: 
THOMAS J. BAIRD
TOWN ATTORNEY



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416
561 684 5652
Commercial Janitorial Specialists

Established 1979

PROPOSAL - Public Works

SUBMITTED TO:

The Town of Lake Park
Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis
650 Old Dixie Hwy., Lake Park, Florida 33403

We hereby submit specifications and estimates for janitorial services at the above location. See specifications of work, titled "Exhibit C, SERVICE SPECIFICATIONS" on preceding pages.

This agreement will take effect upon the signing of "Acceptance Of Proposal" below, and shall continue for a period of One (1) year. This agreement shall automatically renew itself for like periods at the end of each existing term. If for any reason you wish to cancel the contract, all that is required is forty five (45) days notice.

We hereby propose to furnish Janitorial Services, for the sum of:

OPTION A - Two Times Per Week Service - One Hundred Eighty (\$180.00) Dollars Per Month
OPTION B - Three Times Per Week Service - Two Hundred Ten (\$210.00) Dollars Per Month

Plus applicable sales tax. With Payments to be made as follows: Payable on or before the 15th day of the month for the current month.

All work is to be completed in a manner according to commercial standard practices. Any alteration or deviation from the specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the proposal amount. All agreements are contingent upon strikes, accidents or delays beyond our control.

If any litigation for nonpayment arises out of this contract, the prevailing party in such litigation shall be entitled to recover reasonable attorney's fees, costs and expenses related thereto.

The parties agree that if the cancellation provision is not adhered to, liquidated damages will be paid equal to the billing rate per day times the notice days not given.

Notices - any notice required herein including service concerns, must be given in writing to Crystal Building Maintenance at PO Box 18023, WPB., Florida 33416, by U.S. certified mail.

The customer warrants and agrees that during the term of this agreement, and extending 180 days after termination, that the customer will not employ directly or indirectly any employee, laborer, or agent of Crystal Building Maintenance.

Authorized Signature: 
Crystal Building Maintenance

Date: 7/05/06
Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. Crystal Building Maintenance is authorized to do the work specified. Payment will be made as outlined above.

ACCEPTED:
Authorized Signature: 
Signature: _____

Date: 9/20/06

Edward Daly - Vice - Mayor
Please print name and title

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416

561 684 5652

Commercial Janitorial Specialists

Established 1973

exhibit A

SERVICE SPECIFICATIONS - Library & Tennis Center Restrooms (3 times per week)

SUBMITTED TO:

The Town of Lake Park
Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis
650 Old Dixie Hwy., Lake Park, Florida 33403

Thank you for accepting this proposal regarding the performance of certain cleaning and maintenance services to be utilized on a **three or five** times per week basis.

Below is a general summary of work to be performed:

OFFICE AND COMMON AREAS:

Clean all entrance glass doors.
 Remove all trash / reline cans.
 Dust mop and mop all hard floor areas.
 Vacuum all carpeted areas.
 Leave notice of irregularities.

Dust/wipe clean work stations with disinfectant.
 Dust clean all desk tops and counters.
 Spot clean all interior partition glass.
 Clean water fountain.
 Secure premises / turn out lights.

EMPLOYEE / CUSTOMER RESTROOMS : (Tennis Center Three Times Per Week)

Complete sanitizing of all fixtures, toilets, basins, bowls, urinals, mirrors, walls and floors.
 Remove trash / reline cans.

Refill paper and soap dispensers.

* Customer will provide Seat covers, Toilet tissue, Paper towels, Hand soap and Trash liners *

KITCHEN AND BREAK ROOM AREAS :

Clean all counter tops, tables, chairs and sink area.
 Sweep and mop all tile floors.
 Wipe clean exterior of appliances and vending machines.

Remove all trash and reline cans.

WORK TO BE PERFORMED ON A ROTATING BASIS: Monthly

Dust clean all A/C vents.
 Dust ceiling area, remove cobwebs.

Dust clean all baseboards, doors and ledges.
 Dust window frames and blinds.

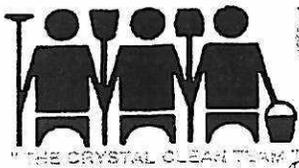
Additional Services (extra charge) - as requested by customer

Special Projects - \$12.00 per Man Hour
 Strip and Wax Tile Floors - .24 Cents Per Sq. Ft., per occurrence
 Machine Clean and Wax Tile Floors - .18 Cents Per Sq. Ft., per occurrence
 Machine Clean Hard Floors - .15 cents per Sq. Ft., per occurrence
 Carpet Cleaning Service - .11 cents per Sq. Ft., per occurrence

Estimated Manning

Quality control inspector checks job and meets with customer as needed.
 Areas manager checks the job and meets with job supervisor throughout the month
 Floor Maintenance Crew to perform Additional Services as requested.
 1 Working Supervisor/cleaner - 2 hours per day
 1 Working cleaner - 1.5 hours per day

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416

561 684 5652

Commercial Janitorial Specialists

"THE CRYSTAL CLEAN TEAM"

We don't cut corners,
WE CLEAN THEM !!!

Established 1979

PROPOSAL - Library & Tennis Center Restrooms (3 times per week)

SUBMITTED TO:

The Town of Lake Park

Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis

650 Old Dixie Hwy., Lake Park, Florida 33403

We hereby submit specifications and estimates for janitorial services at the above location. See specifications of work, titled "Exhibit A, SERVICE SPECIFICATIONS" on preceding pages.

This agreement will take effect upon the signing of "Acceptance Of Proposal" below, and shall continue for a period of One (1) year. This agreement shall automatically renew itself for like periods at the end of each existing term. If for any reason you wish to cancel the contract, all that is required is forty five (45) days notice.

We hereby propose to furnish Janitorial Services, for the sum of:

OPTION A - Three Times Per Week Service - Five Hundred Seventy (\$570.00) Dollars Per Month

OPTION B - Five Times Per Week Service - Eight Hundred Fifty (\$850.00) Dollars Per Month

Plus applicable sales tax. With Payments to be made as follows: Payable on or before the 15th day of the month for the current month.

All work is to be completed in a manner according to commercial standard practices. Any alteration or deviation from the specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the proposal amount. All agreements are contingent upon strikes, accidents or delays beyond our control.

If any litigation for nonpayment arises out of this contract, the prevailing party in such litigation shall be entitled to recover reasonable attorney's fees, costs and expenses related thereto.

The parties agree that if the cancellation provision is not adhered to, liquidated damages will be paid equal to the billing rate per day times the notice days not given.

Notices - any notice required herein including service concerns, must be given in writing to Crystal Building Maintenance at PO Box 18023, WPB., Florida 33416, by U.S. certified mail.

The customer warrants and agrees that during the term of this agreement, and extending 180 days after termination, that the customer will not employ directly or indirectly any employee, laborer, or agent of Crystal Building Maintenance.

Authorized Signature: _____

Crystal Building Maintenance

Date: _____

7/5/06

Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. Crystal Building Maintenance is authorized to do the work specified. Payment will be made as outlined above.

ACCEPTED:

Authorized

Signature: _____

Date: _____

9/20/06

Edward Daly - Vice-Mayor

Please print name and title

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416

561 684 5652

Commercial Janitorial Specialists

ESTABLISHED 1979

exhibit B

SERVICE SPECIFICATIONS - Recreation Center

SUBMITTED TO:

The Town of Lake Park
Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis
650 Old Dixie Hwy., Lake Park, Florida 33403

Thank you for accepting this proposal regarding the performance of certain cleaning and maintenance services to be utilized on a **three or five** times per week basis.

Below is a general summary of work to be performed:

OFFICE AND COMMON AREAS:

Clean all entrance glass doors.
 Dust mop and mop all hard floor areas.
 Vacuum all carpeted areas.
 Leave notice of irregularities.

Remove all trash / reline cans.
 Clean water fountain.
 Secure premises / turn out lights.

EMPLOYEE / CUSTOMER RESTROOMS :

Complete sanitizing of all fixtures, toilets, basins, bowls, urinals, mirrors, walls and floors.
 Remove trash / reline cans. Refill paper and soap dispensers.
 * Customer will provide Seat covers, Toilet tissue, Paper towels, Hand soap and Trash liners *

KITCHEN AND BREAK ROOM AREAS :

Clean all counter tops, tables, chairs and sink area.
 Sweep and mop all tile floors.
 Wipe clean exterior of appliances and vending machines.

Remove all trash and reline cans.

WORK TO BE PERFORMED ON A ROTATING BASIS: Monthly

Dust clean all A/C vents. Dust clean all baseboards, doors and ledges.
 Dust ceiling area, remove cobwebs. Dust window frames and blinds.

Additional Services (extra charge) - as requested by customer

Special Projects - \$12.00 per Man Hour
 Strip and Wax Tile Floors - .24 Cents Per Sq. Ft., per occurrence
 Machine Clean and Wax Tile Floors - .18 Cents Per Sq. Ft., per occurrence
 Machine Clean Hard Floors - .15 cents per Sq. Ft., per occurrence
 Carpet Cleaning Service - .11 cents per Sq. Ft., per occurrence

Estimated Manning

Quality control inspector checks job and meets with customer as needed.
 Areas manager checks the job and meets with job supervisor throughout the month
 Floor Maintenance Crew to perform Additional Services as requested.
 1 Working Supervisor/cleaner - 2 hours per day

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416

561 684 5652

Commercial Janitorial Specialists

Established 1988

PROPOSAL - Recreation Center

SUBMITTED TO:

The Town of Lake Park
Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis
650 Old Dixie Hwy., Lake Park, Florida 33403

We hereby submit specifications and estimates for janitorial services at the above location. See specifications of work, titled "Exhibit B, SERVICE SPECIFICATIONS" on preceding pages.

This agreement will take effect upon the signing of "Acceptance Of Proposal" below, and shall continue for a period of One (1) year. This agreement shall automatically renew itself for like periods at the end of each existing term. If for any reason you wish to cancel the contract, all that is required is forty five (45) days notice.

We hereby propose to furnish Janitorial Services, for the sum of:

OPTION A - Three Times Per Week Service - Three Hundred Fifty (\$350.00) Dollars Per Month

OPTION B - Five Times Per Week Service - Five Hundred Sixty Five (\$565.00) Dollars Per Month

Plus applicable sales tax. With Payments to be made as follows: Payable on or before the 15th day of the month for the current month.

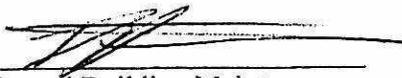
All work is to be completed in a manner according to commercial standard practices. Any alteration or deviation from the specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the proposal amount. All agreements are contingent upon strikes, accidents or delays beyond our control.

If any litigation for nonpayment arises out of this contract, the prevailing party in such litigation shall be entitled to recover reasonable attorney's fees, costs and expenses related thereto.

The parties agree that if the cancellation provision is not adhered to, liquidated damages will be paid equal to the billing rate per day times the notice days not given.

Notices - any notice required herein including service concerns, must be given in writing to Crystal Building Maintenance at PO Box 18023, WPB., Florida 33416, by U.S. certified mail.

The customer warrants and agrees that during the term of this agreement, and extending 180 days after termination, that the customer will not employ directly or indirectly any employee, laborer, or agent of Crystal Building Maintenance.

Authorized Signature: 
Crystal Building Maintenance

Date: 7/05/06

Note: This proposal may be withdrawn by us if not accepted within 60 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. Crystal Building Maintenance is authorized to do the work specified. Payment will be made as outlined above.

ACCEPTED:

Authorized Signature: 
Edward Daly - Vice-Mayor

Date: 9/20/06

Edward Daly - Vice-Mayor
Please print name and title

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED



Crystal Building Maintenance

PO BOX 18023 WPB, Florida 33416

561 684 5652

Commercial Janitorial Specialists

Established 1979

exhibit C

SERVICE SPECIFICATIONS - Public Works

SUBMITTED TO:

The Town of Lake Park
Joseph Kroll, Public Works Director

SERVICE LOCATION:

Public Works, Recreation Center, Library/Tennis
650 Old Dixie Hwy., Lake Park, Florida 33403

Thank you for accepting this proposal regarding the performance of certain cleaning and maintenance services to be utilized on a **two or three** times per week basis.

Below is a general summary of work to be performed:

OFFICE AND COMMON AREAS:

Clean all entrance glass doors.
Dust mop and mop all hard floor areas.
Vacuum all carpeted areas.
Leave notice of irregularities.

Remove all trash / reline cans.

Clean water fountain.

Secure premises / turn out lights.

EMPLOYEE / CUSTOMER RESTROOMS :

Complete sanitizing of all fixtures, toilets, basins, bowls, urinals, mirrors, walls and floors.

Remove trash / reline cans.

Refill paper and soap dispensers.

* Customer will provide Seat covers, Toilet tissue, Paper towels, Hand soap and Trash liners *

KITCHEN AND BREAK ROOM AREAS :

Clean all counter tops, tables, chairs and sink area.
Sweep and mop all tile floors.
Wipe clean exterior of appliances and vending machines.

Remove all trash and reline cans.

WORK TO BE PERFORMED ON A ROTATING BASIS: Monthly

Dust clean all A/C vents.

Dust clean all baseboards, doors and ledges.

Dust ceiling area, remove cobwebs.

Dust window frames and blinds.

Additional Services (extra charge) - as requested by customer

Special Projects - \$12.00 per Man Hour

Strip and Wax Tile Floors - .24 Cents Per Sq. Ft., per occurrence

Machine Clean and Wax Tile Floors - .18 Cents Per Sq. Ft., per occurrence

Machine Clean Hard Floors - .15 cents per Sq. Ft., per occurrence

Carpet Cleaning Service - .11 cents per Sq. Ft., per occurrence

Estimated Manning

Quality control inspector checks job and meets with customer as needed.

Areas manager checks the job and meets with job supervisor throughout the month

Floor Maintenance Crew to perform Additional Services as requested.

1 Working Supervisor/cleaner - 1.25 hours per day

QUALITY SERVICE - COMPETITIVE PRICING - LICENSED / BONDED / INSURED