

RESOLUTION NO. 39-10-13

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A LETTER AGREEMENT WITH CALVIN, GIORDANO AND ASSOCIATES INC., FOR THE MAINTENANCE OF ITS INKFORCE CODE ENFORCEMENT SOFTWARE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Lake Park, Florida (“Town”) is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons; and

WHEREAS, the Town Commission has previously entered into an Agreement with Calvin, Giordano and Associates, Inc. (CGA) in 2005 for the purchase of a license to use and the installation, and maintenance of its INKforce software; and

WHEREAS, the Town has employed the INKforce software since 2005 for its code enforcement program; and

WHEREAS, the Town and CGA have agreed to enter into a new Letter Agreement whereby CGA has agreed to grant the Town the right to continue to use the INKforce software and CGA shall continue the maintenance of this software program for a one year term; and

WHEREAS, the Town has budgeted \$9,579 as part of the 2013-2014 fiscal year budget to pay for the maintenance services of the software of this Letter Agreement; and

WHEREAS, Town staff is recommending that the Town Commission approve this Letter Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION
OF THE TOWN OF LAKE PARK:**

Section 1. The whereas clauses are hereby incorporated herein as true and correct.

Section 2. The Mayor is hereby authorized and directed to execute the Letter Agreement with Calvin, Giordano and Associates Inc., a copy of which is attached hereto and incorporated herein as **Exhibit "A"**.

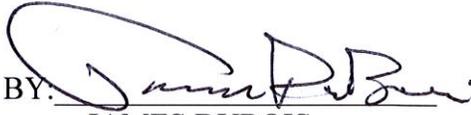
Section 3. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was offered by Commissioner Rapoza, who moved its adoption. The motion was seconded by Commissioner Flaherty and upon being put to a roll call vote, the vote was as follows:

	AYE	NAY
MAYOR JAMES DUBOIS	<u>/</u>	—
VICE-MAYOR KIMBERLY GLAS-CASTRO	<u>/</u>	—
COMMISSIONER ERIN FLAHERTY	<u>/</u>	—
COMMISSIONER MICHAEL O'ROURKE	<u>/</u>	—
COMMISSIONER KATHLEEN RAPOZA	<u>/</u>	—

The Town Commission thereupon declared the foregoing Resolution NO. 39-10-13 duly passed and adopted this 16 day of October, 2013.

TOWN OF LAKE PARK, FLORIDA

BY: 
JAMES DUBOIS
MAYOR

ATTEST:


VIVIAN MENDEZ
TOWN CLERK

TOWN OF LAKE PARK
SEAL
(TOWN SEAL)
FLORIDA

Approved as to form and legal sufficiency:

BY: 
THOMAS J. BAIRD
TOWN ATTORNEY

Exhibit "A"



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS

September 23, 2013
Ms. Nadia Di Tommaso
Community Development Director
Town of Lake Park
535 Park Avenue, Lake Park, FL 33403

RE: 07-1356.2 Lake Park INKforce Code Enforcement Tracking (CET)
Maintenance & Hosting (ASP)

Ms. Di Tommaso:

Pursuant to the recent conversations between Mr. Hector Perez of CGA and yourself, the INKforce CET Software currently used by the Community Development Department since 2005 is due for maintenance re-authorization. While the software terms and overall maintenance agreement with the Town has been ongoing for well over 7 years and has been maintained at a yearly rate which is pursuant to the attached matrix of costs, I understand that the Town would like to re-formalize these terms in the form a written letter between parties. We recognize that the Town of Lake Park purchased the INKforce software in 2005 and paid CGA \$43,260 from December 2005 through September 2006 (in four installments) for the initial installation of the software. Since then, the Town has been paying yearly maintenance costs, on a monthly basis, to have INKforce maintain the software and provide the needed updates. The yearly maintenance charge for Fiscal Year 2013/2014 is \$9,579.

Maintenance and monthly fees cover new software updates, monthly license fees (hosted) and GIS data updates from Palm Beach County Property Appraiser Tax Rolls and Parcel Maps. The Town of Lake Park currently uses the hosted or ASP licensing model. This gives the Town full access to INKforce while it is being hosted on CGA servers at a secure data center. The advantages of this licensing model are that the Town off loads immediate resources and responsibility to CGA for the required uptime and maintenance of this mission critical software web application. Under this agreement CGA also updates all GIS data layers and Tax Roll information, critical to the INKforce software.

The term of this contract shall run through September 30, 2014.

ASP Software Municipal License Pricing (Hosted by CGA)

See attached pricing matrix for monthly fees. Under this ASP monthly fee agreement all software upgrades are included. Customization of existing software functionality will be completed under a separate additional services agreement.

Building Code Services
Code Enforcement
Construction Engineering & Inspection
Construction Services
Contract Government
Data Technologies & Development
Emergency Management Services
Engineering
Governmental Services
Indoor Air Quality
Landscape Architecture & Environmental Services
Municipal Engineering Planning
Public Administration
Redevelopment & Urban Design
Surveying & Mapping
Transportation Planning & Traffic Engineering
Utility & Community Maintenance Services

560 Village Blvd., Suite 340
West Palm Beach, FL 33409
Phone: 561.684.6161
Fax: 561.684.6360

www.calvin-giordano.com

Calvin, Giordano & Assoc., Inc.
Federal ID: 65-0013869
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316
954-921-7781

TOWN OF LAKE PARK

535 PARK AVENUE
LAKE PARK, FL 33403

Contract: 0713562

Customer ID: L100

LkPk INKforceCET Maint Hosting

Project 07-1356 Extra 2 LkPk INKforceCET Maint Hosting
CET RENEWAL FY13

Fees will increase 3% effective FY13 Renewal

Billing period through November 19th 2012

Item Description	Contract Amount	Percent Complete	Billed To Date	Previously Billed	Current Billed
30113 Data Tech CET FY13	4,944.00	100.00%	4,944.00	0.00	4,944.00
31113 TECH SUPPORT CET FY13	4,635.00	100.00%	4,635.00	0.00	4,635.00
Contract total	9,579.00	100.00%	9,579.00	0.00	9,579.00

Invoice total

9,579.00

Project Summary

Fee	9,579.00
Invoiced to date	9,579.00
Fee remaining	0.00

Town of Lake Park INKforce™ Software Costs for all Components - ASP Installation

INKforce™ CET (Code Enforcement Tracking) ASP Setup Fee - Nonrecurring Cost					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
<i>INKforce™ BASE Product</i>					
CET-ASP-BASE	INKforce™ ASP BASE CET Package V2.0 - Setup Fee (NRC)	\$15,000.00	0	\$0.00	
	Base Customization (up to 20 hrs.)	Included	0		
	Training (up to 12 hrs.)	Included	0		
CET-ASP-MAINT	1st year Gold Software Maintenance	Included	0		
				Sub-Total	\$0.00

INKforce™ CET (Code Enforcement Tracking) ASP Monthly Recurring License Package					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
CET-ASP-MAINT	1st year Gold Software Maintenance	Included	0	\$0.00	
<i>INKforce™ Licenses</i>					
CET-ASP-SING	INKforce™ User CET V2.0 ASP Licenses (\$100 - \$250/mo/user) (MRC)	\$100.00	3	\$300.00	
<i>Read Only CET Licenses</i>					
CET-ASP-READ	INKforce™ User CET V2.0 ASP Read-Only Licenses	\$75.00	1	\$75.00	
GIS Access	Enterprise-Wide GIS- Includes Property Appraiser quarterly updates				
CET-ENT-GIS	INKforce™ CET GIS Enterprise-Wide (\$400 - \$650/mo) (MRC)	\$400.00	1	\$400.00	
				Sub-Total	\$775.00
				Annual Cost	\$9,300.00

INKforce™ BPT (Building and Permit Tracking) ASP Setup Fee - Nonrecurring Cost					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
<i>INKforce™ BASE Product</i>					
BPT-ASP-BASE	INKforce™ ASP BASE BPT Package V2.0 - Setup Fee (NRC)	\$15,000.00	0	\$0.00	
	Base Customization (up to 20 hrs.)	Included	0		
	Training (up to 12 hrs.)	Included	0		
BPT-ASP-MAINT	1st year Gold Software Maintenance	Included	0		
				Sub-Total	\$0.00

INKforce™ BPT (Building & Permit Tracking) ASP Monthly Recurring License Package					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
BPT-ASP-MAINT	1st year Gold Software Maintenance	Included	0	\$0.00	
<i>INKforce™ Licenses</i>					
BPT-ASP-SING	INKforce™ User BPT V2.0 ASP Licenses (\$100 - \$250/mo/user) (MRC)	\$100.00	0	\$0.00	
<i>Read Only BPT Licenses</i>					
BPT-ASP-READ	INKforce™ User BPT V2.0 ASP Read-Only Licenses	\$75.00	0	\$0.00	
GIS Access	Enterprise-Wide GIS- Includes Property Appraiser quarterly updates				
BPT-ENT-GIS	INKforce™ BPT GIS Enterprise-Wide (\$400 - \$650/mo) (MRC)	\$0.00	0	\$0.00	
				Sub-Total	\$0.00
				Annual Cost	\$0.00

GIS Integration					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
<i>GIS Integration Base</i>					
CET-ASP-GIS	GIS Integration into CET INKforce™	\$7,500.00	0	\$0.00	
BPT-ASP-GIS	GIS Integration into BPT INKforce™	\$7,500.00	0	\$0.00	
				Sub-Total	\$0.00

INKforce™ Contractor Licensing System					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
<i>BPT-Contractor Licensing System</i>					
BPT-ASP-Contr	Contractor Integration into BPT INKforce™	Included	1		
				Sub-Total	\$0.00

Interactive Voice Recognition (IVR) Integration					
ASP Deployment					
Part Number	Description	List Price	Qty	Extended	
<i>IVR Integration Base</i>					
CET-ASP-IVR	IVR Integration into CET INKforce™	\$15,500.00	0	\$0.00	
BPT-ASP-IVR	IVR Integration into BPT INKforce™	\$15,500.00	0	\$0.00	
				Sub-Total	\$0.00

Mobile Application					
ASP Deployment - Nonrecurring Cost					
Part Number	Description	List Price	Qty	Extended	
<i>Mobile Application Base</i>					
CET-ASP-MOBL	Mobile integration into CET INKforce™	\$300.00	0	\$0.00	
BPT-ASP-MOBL	Mobile integration into BPT INKforce™	\$300.00	0	\$0.00	
				Sub-Total	\$0.00

Point of Sale (POS) Integration					
ASP Deployment - Nonrecurring Cost					
Part Number	Description	List Price	Qty	Extended	
<i>Point of Sale Base</i>					
BPT-ASP-POS	POS Integration into BPT INKforce™ Per Terminal	\$2,000.00	0	\$0.00	
				Sub-Total	\$0.00

TOTAL INKforce™ SOFTWARE IMPLEMENTATION - ASP License Model - Nonrecurring				TOTAL	\$0.00
TOTAL INKforce™ SOFTWARE IMPLEMENTATION - ASP License Model - Annual Recurring Cost				TOTAL	\$9,300.00
TOTAL YEARLY CHARGES					\$9,300.00

plus 3% increase effective for 2013

LICENSING AGREEMENT

CGA hereby grants the Town of Lake Park, Florida and the Town of Lake Park hereby accepts from CGA, a personal, nonexclusive, nontransferable right to use internally, the approved CGA software "INKforce", for Code Enforcement Tracking, CGA reserves exclusive rights to INKforce or any modules. The Town of Lake Park is the owner of their specific customized CET module and data, and at end of this contract, can request to uninstall for use on their network environment. CGA will export all data and provide on CD media at no additional charge. Onsite support to install and setup on Town's network will be completed under a separate services agreement.

Under this licensing agreement the Town of Lake Park, Florida shall not:

Sell, rent, lease, sublease, lend, assign, time-share or transfer in whole or in part, or provide third parties access to or present versions of INKforce or any of its modules, data and relates materials, any updates or rights under this agreement. Reverse engineer, decompile or disassemble INKforce or any its modules. Remove or obscure any CGA copyright, trademark or proprietary rights notices. Acquire any rights to the CGA software INKforce or any of its modules and any of those specified herein.

Should you require any additional information or discussion, please contact me at 954-232-4186. Thank you for your consideration.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.


Dennis Giordano
President

Contract Acceptance

Date Accepted: October 16, 2013

Client: The Town of Lake Park

Name: Dennis DuBain

Title: Mayor