

INVITATION TO BID

The Town Commission is accepting sealed bids for the following:

Security Service Contract (Unarmed) General Statement of Scope of Work

Lake Park Harbor Marina (“Marina”) is a public facility owned by the Town of Lake Park. The Marina provides water access to Marina tenants, local residents and visitors. This access is made available through the leasing of 112 slips and the availability of two public boat ramps with trailer parking. This Invitation to Bid is requesting that contractors provide all management, supervision, labor, materials, vehicles and equipment necessary to provide full building and site security services (unarmed) as described further herein for the Lake Park Harbor Marina.

Submitting Bids

All bids must be submitted in triplicate at the address below, in the office of the Town Clerk, no later than **10:00 a.m. on December 30, 2014**, at which time all bids will be publicly opened and read in the Commission Chamber of Town Hall. Receipt of a response by any Town office, receptionist or personnel other than the Clerk’s Office shall not constitute “receipt” as required by this solicitation. The “Clerk’s time stamp” shall be conclusive as to the timeliness of each bid submittal.

Bid Documents

Bid documents may be obtained by visiting or calling the Office of the Town Clerk at (561) 881-3311, 8:30 a.m.–5:00 p.m., Monday–Friday, upon payment of a \$25.00 non-refundable fee, for each bid set.

All bids must be submitted in triplicate in a sealed envelope and be delivered, prior to the closing time written above, to:

Town of Lake Park
Attn: Town Clerk
535 Park Avenue
Lake Park, Florida 33403

Envelope must be identified as BID FOR SECURITY SERVICES, TOWN OF LAKE PARK HARBOR MARINA, BID # 107-2014.

The Town reserves the right to accept or reject any or all bids (in whole or in part) with or without cause, to waive any technicalities, irregularities or formalities, or to accept the bid(s) which in its judgment best serves the Town.

TOWN OF LAKE PARK

Dale S. Sugerman, Ph.D., Town Manager
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