Mandatory Pre-Bid Minutes
Town of Lake Park, Florida
Professional Construction Inspection Services –
Marina Seawall
Tuesday, September 30, 2014 11:00 a.m.
Commission Chamber, Town Hall, 535 Park Avenue

The mandatory pre-bid meeting was conducted on Tuesday, September 30, 2014 at 11:00 a.m. Present were Public Works Director Dave Hunt, Project Manager Richard Pittman, Administrative Assistant Janet Perry, and Town Clerk Vivian Mendez.

Public Works Director Hunt called the meeting to order at 11:00 a.m. and introduced himself and staff. He explained how the Town had arrived at the phase for the construction at the Harbor Marina. He explained that the depressed paver brick at the Lake Park Harbor Marina had been covered up with plywood and indoor/outdoor carpeting for the past five years. He explained that the Town's engineering firm, Simmons & White, determined that there were areas of the filter fabric that had caused leakage in the seawall panels.

He explained that several months ago the Town had competitively bid two demonstrations projects to repair the leakage issue on the seawall. Both projects shown to be successful at correcting the seawall leakage.

Mr. Hunt explained how the project would be accomplished and what the awarded contractor/inspector would be expected to do.

He explained that an engineer's report had been created and would be provided to everyone. He explained that this project has been broken down into six sections. He stated that one of the phases has been modified due to time constraints on the project. He explained that an addendum has been created and would be provided to everyone at the conclusion of this meeting.

Mr. Hunt opened the floor for questions from members of the audience.

1) Is this a professional services project or a risk construction management effort?
Mr. Hunt asked for clarification regarding the questions and then stated that a risk involved with the final aspect of the project.

2) Why was a bid bond required?
Mr. Hunt explained that the Town is not requiring a performance bond. The bid bond is required should your company be awarded the bid.

3) Would the material sampling be covered under this contract or a separate contract?
Mr. Hunt explained that the material sampling would be handled under separate contract. He stated that a materials testing sub would not be required.

4) Are there any specific certification requirement for the technician?
Mr. Hunt explained that a daily report would need to be submitted by the professional engineer, and therefore would be left to the discretion of the professional signing off on the field technicians daily report.

5) Has a contractor been selected to do the densities and construction material testing?
Mr. Hunt explained that there is currently a bid out on the street for the densities and construction material testing. A contractor had not been selected yet.

6) What is the estimated construction start date?
Mr. Hunt stated that the project is estimated to begin on October 10, 2014. The first inspector work would begin after November 5, 2014.

7) What is the name of the manufacturing company that would do the grout injection?
Mr. Hunt explained that two products have been chosen to work for his construction and the awarded company has chosen to use one of the two products.

Mr. Hunt made everyone aware that after the schedule of bid items, there is a page, which provides clarifications and acceptance. He asked that everyone use this page.

ADJOURNMENT:

The mandatory pre-bid meeting adjourned at 11:30 a.m.

Town Clerk Vivian Mendez

TOWN OF LAKE PARK SEAL FLORIDA