

# AGENDA

Community Redevelopment Agency Meeting  
 Wednesday, October 20, 2010, 7:00 p.m.  
 Lake Park Town Hall  
 535 Park Avenue

<b>Desca DuBois</b>	—	<b>Chair</b>
<b>Patricia Osterman</b>	—	<b>Vice-Chair</b>
<b>Steven Hockman</b>	—	<b>Board Member</b>
<b>Jeanine Longtin</b>	—	<b>Board Member</b>
<b>Kendall Rumsey</b>	—	<b>Board Member</b>
<b>Christiane Francois</b>	—	<b>Board Member</b>
<b>Michelle McKenzie-Suiter</b>	—	<b>Board Member</b>
<hr style="border-top: 1px dashed black;"/>		
<b>Maria V. Davis</b>	—	<b>Executive Director</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Agency Attorney</b>
<b>Vivian M. Lemley, CMC</b>	—	<b>Agency Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**
- E. **Consent Agenda:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Board member or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked

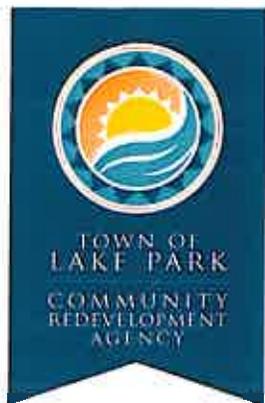
to complete a public comment card located on either side of the Chambers and given to the Agency Clerk. Cards must be submitted before the item is discussed.

**Consent Items For Approval:**

1. CRA Board Meeting Minutes of September 15, 2010

Tab 1

- F. **DISCUSSION AND POSSIBLE ACTION**  
Economic Development Update
- G. **BOARD MEMBER COMMENTS**
- H. **EXECUTIVE DIRECTOR COMMENTS**
- I. **ADJOURNMENT**



**CRA**  
**Agenda Request Form**

**Meeting Date: October 20, 2010**

**Agenda Item No. 1**

- |                          |                             |                                     |                |
|--------------------------|-----------------------------|-------------------------------------|----------------|
| <input type="checkbox"/> | Public Hearing              | <input type="checkbox"/>            | Resolution     |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/>            | Discussion     |
| <input type="checkbox"/> | Ordinance on First Reading  | <input type="checkbox"/>            | Bid RFP/Award  |
| <input type="checkbox"/> | General Approval of Item    | <input checked="" type="checkbox"/> | <b>Consent</b> |
| <input type="checkbox"/> | Presentation                | <input type="checkbox"/>            | Other          |

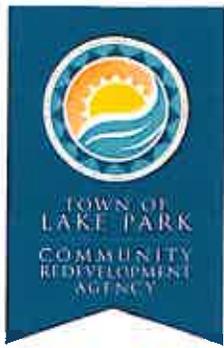
**SUBJECT: CRA Meeting Minutes of September 15, 2010**

**RECOMMENDED MOTION/ACTION: To Approve the CRA Meeting Minutes of September 15, 2010**

Approved by Executive Director *W. Davis* Date: 10/12/10

<b>Prepared By:</b>  Jessica Shepherd Deputy Town Clerk	<b>Costs: \$</b>  <b>Funding Source:</b> Acct. #	<b>Attachments:</b>
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**Summary Explanation/Background:**



**Minutes**  
**Town of Lake Park, Florida**  
**Community Redevelopment Agency Board Meeting**  
**Wednesday, September 15, 2010, 7:57 p.m.**  
**Town Commission Chamber, 535 Park Avenue**

The Community Redevelopment Agency Board met on Wednesday, September 15, 2010 at 7:57 p.m. Present were Chair Desca DuBois, Vice-Chair Patricia Osterman, Board Members Steven Hockman, Kendall Rumsey, Jeanine Longtin, Executive Director Maria Davis, and Agency Clerk Vivian Lemley. Board Members Francois and McCann were absent.

Chair DuBois led the Pledge of Allegiance.  
 Agency Clerk Vivian Lemley performed the Roll Call.

**ADDITIONS/DELETIONS/APPROVAL OF AGENDA**

None.

**Motion: A motion was made by Board Member Rumsey to approve the agenda; Board Member Hockman made the second.**

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Steven Hockman	X		
Board Member Christiane Francois			Absent
Board Member Jeanine Longtin	X		
Board Member Kendall Rumsey	X		
Board Member Leila McCann			Absent
Vice-Chair Patricia Osterman	X		
Chair Desca DuBois	X		

Motion passed 5-0

**Consent Agenda**

1. CRA Meeting Minutes of July 14, 2010
2. CRA Budget Workshop Meeting Minutes of August 18, 2010

### 3. Renewal of Property & Casualty Insurance for Fiscal Year 2011

**Public Comment Open.**

*None*

**Public Comment Closed.**

**Motion: A motion was made by Board Member Rumsey to approve the Consent Agenda; Board Member Hockman made the second.**

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Steven Hockman	X		
Board Member Christiane Francois			Absent
Board Member Jeanine Longtin	X		
Board Member Kendall Rumsey	X		
Board Member Leila McCann			Absent
Vice-Chair Patricia Osterman	X		
Chair Desca DuBois	X		

Motion passed 5-0

#### **STAFF PRESENTATION**

##### **RESOLUTION(S):**

##### **RESOLUTION NO. 40-09-10 CRA Budget**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK ADOPTING THE 2010-2011 FISCAL YEAR BUDGET.**

**Public Comment Open.**

*None*

**Public Comment Closed.**

Finance Director Anne Costello began a PowerPoint presentation to discuss and explain the CRA Budget (see Exhibit "A"). She stated that she would discuss the "Proposed Budget 2011, Revenue Values and Tax Increments" (see page 2 of Exhibit "A"). She reviewed "Comparison of Values" (see page 3 of Exhibit "A"). She stated that there was a 20.7% decrease in taxable value. She explained and discussed "Taxable Values in CRA Area Over Last 10 Years" (see page 4 of Exhibit "A"). She explained what a "Tax Increment" was and reviewed a tax increment chart (see page 5 of Exhibit "A"). She reviewed and explained the CRA's "Revenue" (see page 6 of Exhibit "A"). She reviewed and discussed "Tax Increment Funds FY 2010 vs. FY 2011" (see page 7 of

Exhibit "A"). She explained the "History of Tax Increment Funds" (see page 8 of Exhibit "A"). She explained the "Summary of Expenditures" (see page 10 of Exhibit "A"). She stated that there were no "Capital Improvements" of "Programs" for next year (see pages 11 through 12 of Exhibit "A").

Commissioner Rumsey asked about the proposed improvement to the alleyways on the 700 block of Park Avenue. He asked since there was no Capital Outlay if the project was still being postponed.

Executive Director Davis explained that there were no funds to improve the 700 block alleyways.

Commissioner Rumsey asked if there were funds left over from the first alleyway improvement project to use toward the 700 block alleyway project once the parking lot was completed.

Finance Director Costello explained that a loan was taken out to fund the alleyway improvement project but not for the parking lot.

Executive Director Davis explained that the original scope of work was to include the 700 block of alleyway. What took place was that the Board decided to purchase the three properties on the 700 block and demolished them. She stated that it made sense to make it a contiguous parking area but decided to defer it and the area was currently being used as a Community Garden. Only enough money was taken out to do the improvements that were done.

**Motion: A motion was made by Board Member Rumsey to approve Resolution No. 40-09-10 CRA Budget; Vice-Mayor Osterman made the second.**

Vote on Motion:

Board Member	Aye	Nay	Other
Board Member Steven Hockman	X		
Board Member Christiane Francois			Absent
Board Member Jeanine Longtin	X		
Board Member Kendall Rumsey	X		
Board Member Leila McCann			Absent
Vice-Chair Patricia Osterman	X		
Chair Desca DuBois	X		

Motion passed 5-0

**Public Comment Open.**

*William Serrano 304 Foresteria Dr.* – asked if the salaries for the CRA employees in 2008 versus 2010 could be presented.

Executive Director Davis explained that there was not an Economic Development Director in 2008 and they were abating less of the salaries. She stated that the CRA was established in 1996 but nothing started happening until 2008. She stated that actual expenditures in 2008 was \$223,000 and for the upcoming year it would be \$288,000.

Mr. Serrano stated that he glanced at the CRA Director's salary and stated that he thought that the salary was a bit high for the size of the Town's CRA Director. He asked how the salary was determined.

Executive Director Davis explained that a salary survey was done. She stated that the salary of the incumbent was not at the top of the range. She stated that the salary was right in line with the duties assigned to the position. She stated that the position was an Economic Development Director not a CRA Director position.

Mr. Serrano asked if the Economic Development Director had an assistant.

Executive Director Davis explained that the Economic Development Director did not have an assistant. She indicated that the Recreation Director assists the Economic Development Director with events only. She stated that in most cities events were handled by half a dozen people. She stated that in her opinion the Economic Development Director was overloaded.

Mr. Serrano stated that he was concerned over the amount of work that the Economic Development Director has had to take on and he recommended that a part-time assistant be hired to help out.

**Public Comment Closed.**

**Board Member Comments**

**Board Member Rumsey**

None

**Board Member Longtin** stated that during a Town sponsored event an individual had succumbed to the heat and another individual raced to that person's aid. She stated that this person stayed with the individual until Fire Rescue arrived and she made sure that they were okay. She stated that the Good Samaritan had also donated golf carts to the Town. She asked for consensus from the Board to write a letter of commendation to her.

**The CRA Board came to consensus to write a letter of commendation to the individual who donated golf carts to the Town and helped an another individual in need at a Town event.**

**Board Member Longtin** asked for a status update on Park Avenue Barbeque and Dockside Sea Grill.

**Executive Director Davis** stated that she did not have a status on the Park Avenue Barbeque building. She stated that the owner has rescinded his plans three times and was not planning to do anything anytime soon.

**Board Member Longtin** asked if the building was in compliance.

**Executive Director Davis** stated that the building was currently in compliance. She stated that Dockside Sea Grill should be coming in with their plans any day.

**Vice-Chair Osterman**

None

**Board Member Hockman** thanked staff for their work on the Town's Beer and Wine Festival. He stated that there was a nice turnout but he hoped there would be more. The day was very hot and the start of football season. He stated that he hoped that the Seafood Festival would take place in the evening.

**Executive Director Davis** stated that the Seafood Festival would be taking place in the evening hours.

**Chair DuBois** spoke about the Art Opening that took place. She stated that there were people spilling out of the building. She stated that everyone was dressed nicely and it was a wonderful event. She commented on the Beer and Wine Festival that took place. She recommended that dates be checked for future events so as to not schedule an event on the same day as another big event such as the start of football season.

**Executive Director Davis** stated that the pedestrian sidewalks from the sidewalks into the parking lots have been poured.

**Board Member Francois**

Absent

**Board Member McCann**

Absent

**ADJOURNMENT**

There being no further business to come before the Board and after a motion to adjourn by Board Member Hockman and seconded by Vice-Chair Osterman, and by unanimous vote, the meeting adjourned at 8:19 p.m.

\_\_\_\_\_  
Chair Desca DuBois

\_\_\_\_\_  
Deputy Agency Clerk, Jessica Shepherd, CMC

Town Seal

Approved on this \_\_\_\_\_ of \_\_\_\_\_, 2010