



Minutes
Town of Lake Park, Florida
Marina Task Force
Thursday, October 18, 2012 3:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Marina Task Force met for the purpose of a regular meeting on Thursday, October 18, 2012 at 3:00 p.m. Present were Diane Bernhard, Wayne Creber, Erin Flaherty, Brent Headberg, Jorge Quintero, Marina Director James Hart, Public Works Director Dave Hunt, Project Manager Richard Pittman, Finance Director Blake Rane, Town Manager Dale S. Sugerman, and Town Clerk Vivian Mendez Lemley. Mayor James DuBois was in attendance.

Town Manager Sugerman led the Pledge of Allegiance.

Town Manager Sugerman explained that Mayor James DuBois chose Mr. Wayne Creber as the newly appointed Board member.

Introductions:

A. Newly Appointed Task Force Citizens – Wayne Creber introduced himself.

Update on Assignments:

A. Interlocal Agreement with Palm Beach County sent to members of the Task Force (Dale Sugerman). Everyone received the document electronically. Diane Bernhard did not receive the electronic version of the Interlocal Agreement or the agenda packet. Her email address will be verified in the system to ensure she receives future material from staff.

B. Report on exact count of boat trailer parking spaces (James Hart).

Marina Director Hart explained that there are 52 boat trailer parking spaces in the lower lot and 24 boat trailer parking spaces in the upper lot. Each space is between 45 and 50 feet long.

Project Manager Pittman explained how more parking spaces can be added. (see exhibit "A").

C. Informal survey of rigs parked in the parking spaces (James Hart).

Marina Director Hart explained that the average size rig was 44 feet during the surveyed timeframe.

D. Brent Headberg and Dale Sugerman to review Town Manager file on Marina. The Town Managers files were of no value to the Marina Task Force.

E. Development Department to get involved in early review of conceptual plans.

Discussion:

Jorge Quintero provided a conceptual parking modification map (see exhibit "B"). Diane Bernhard provided a conceptual parking modification map (see exhibit "C"). The Task Force discussed different parking lot configuration options.

New Business

Brent Headberg will take the existing parking map and incorporate the conceptual maps provided at this meeting. He will email the newly designed map to the Clerk for distribution to the other members before the next scheduled meeting.

Erin Flaherty will make a list of how other Marina conduct business and provide it at the next meeting.

Jorge Quintero suggested changing the entrance sign to the Marina to draw more attention. Wayne Creber offered to bring some design concepts to the next meeting.

Next Meeting

A. November 15, 2012 at 3:00 p.m. – Assignments for the next meeting.

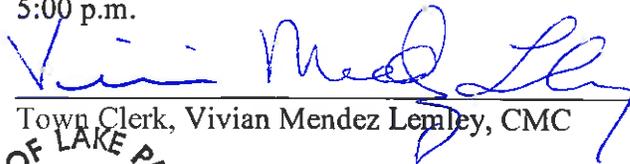
- What have the revenues been over the past few years for boat launches?
- Staff will conduct a survey on what other Marina charge for annual passes, seasonal and monthly boat launches.

Public Comment

Mayor DuBois thanked the Marina Task Force for their efforts. He referred to some of the discussion items and suggested having arrows painted on the ground at the upper parking lot to help direct traffic.

Adjournment

There being no further business to come before the Task Force the meeting adjourned at 5:00 p.m.

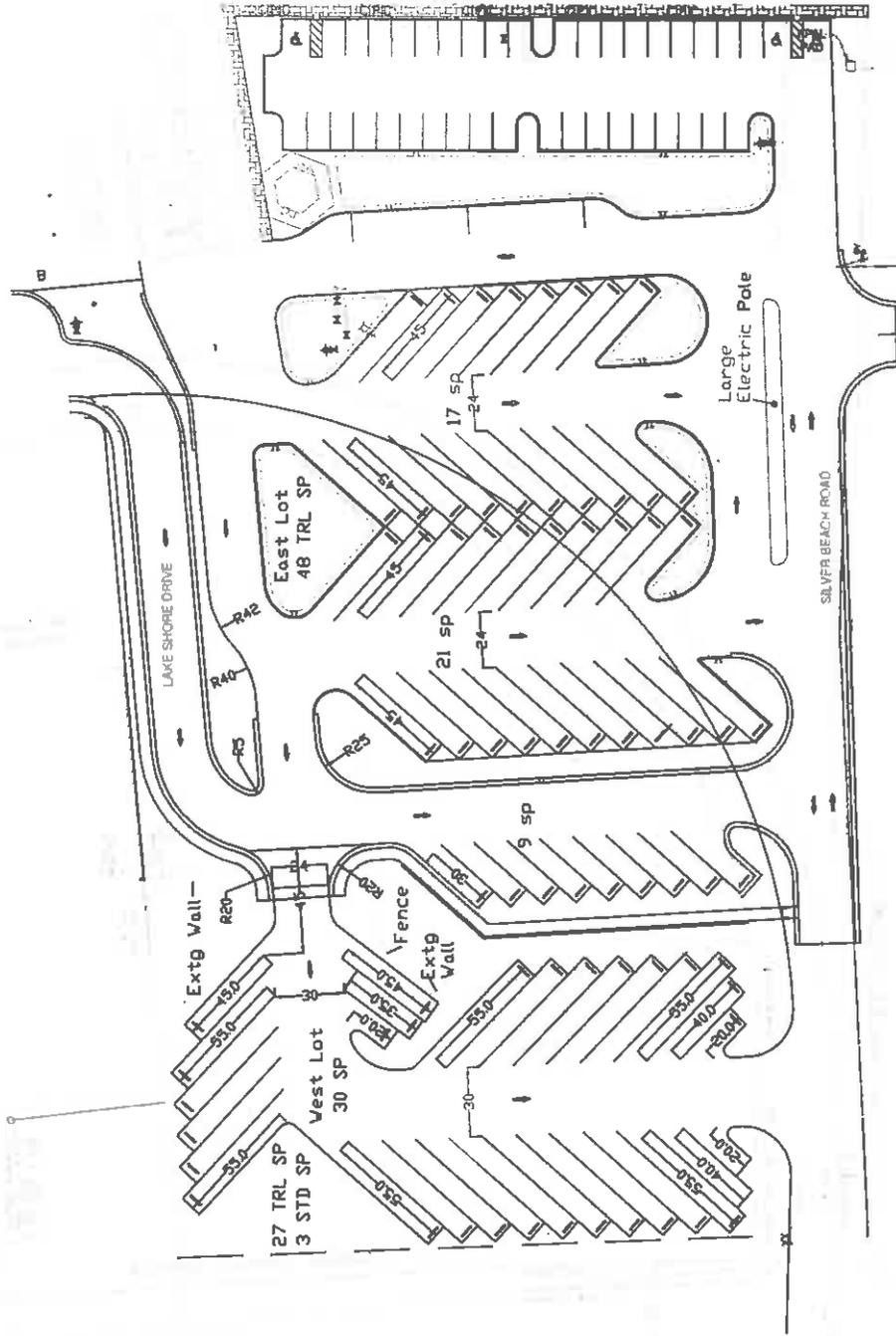


Town Clerk, Vivian Mendez Lemley, CMC



BAY
BERRY
STREET

U.S. HIGHWAY NO 1



LAKE PARK MARINA
CONCEPTUAL PARKING MODIFICATIONS
09/24/2012 prepared by Jorge Quintero

Exhibit "B"

25 LONG
13 MED
15 OR TRAILER

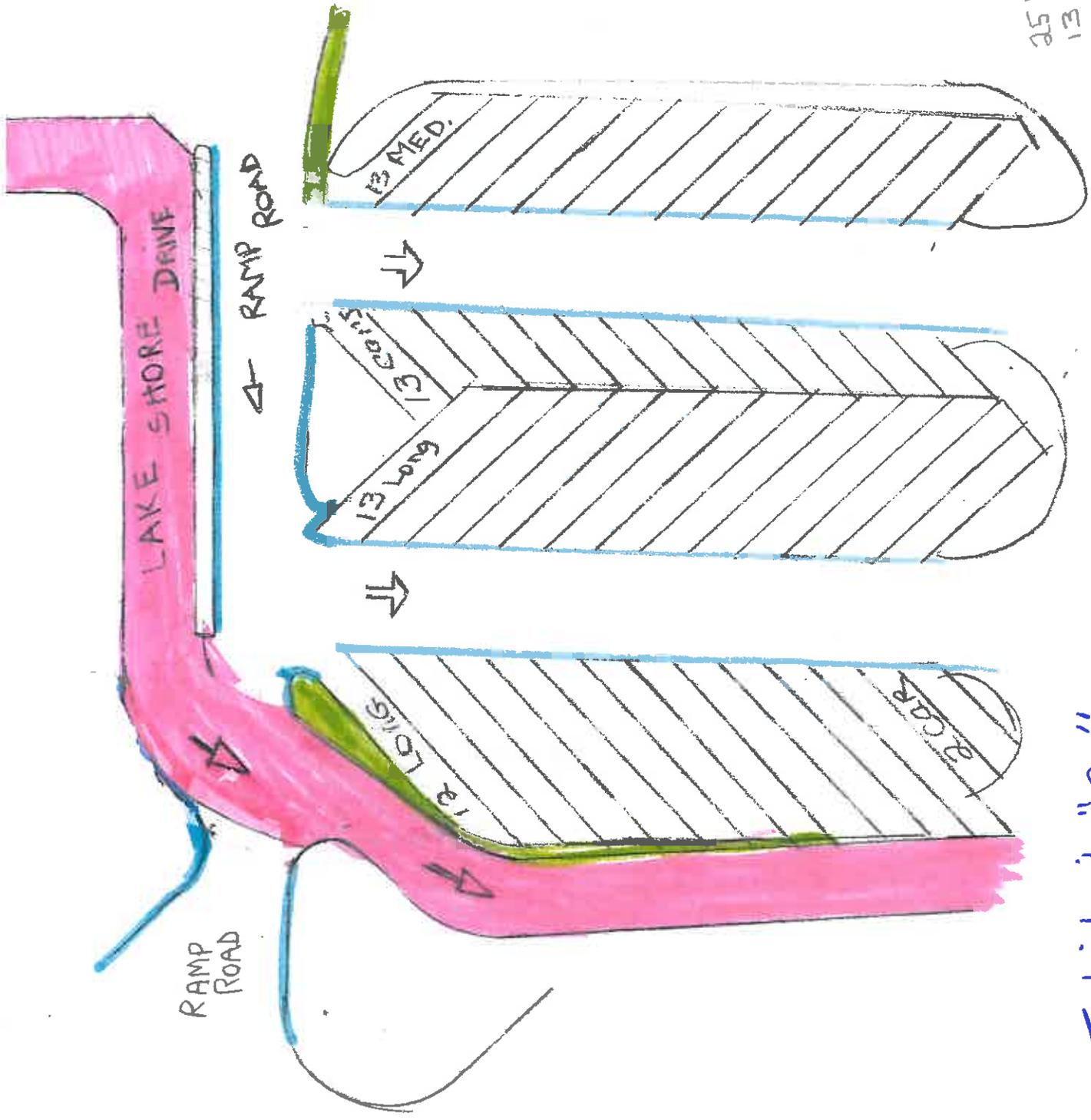


Exhibit "C"

B.H.
FROM PG 23.7