



Minutes
Town of Lake Park, Florida
1st Public Hearing on the Tentative Budget
Wednesday, September 8, 2010, 7:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Public Hearing on Wednesday, September 8, 2010 at 7:00 p.m. Present were Mayor Desca DuBois, Vice-Mayor Patricia Osterman, Commissioners Kendall Rumsey, Steven Hockman, and Jeanine Longtin, Town Manager Maria Davis, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley.

Mayor Desca DuBois led the Pledge of Allegiance.
 Town Clerk Vivian Lemley performed the Roll Call.

Discussion ensued between the Commissioners, Town Manager Davis and Attorney Baird on how to proceed with the Public Hearing and whether or not to add a Parking Meter discussion item to the Agenda.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Commissioner Longtin to approve the Agenda; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

STAFF PRESENTATION:

Finance Director Anne Costello began a PowerPoint presentation titled "Town of Lake Park Brief Overview of Tentative Budgets Fiscal Year 2010-2011" (see Exhibit "A"). She explained the "Statutory (TRIM) Requirement" (see page 2 of Exhibit "A"). She discussed and explained the "Tentative Millage" (see page 3 of Exhibit "A"). She stated

that the "Proposed Millage Rate" would not increase and stay the same current millage rate of 8.5163. She explained and reviewed "Assessed Taxable Value" (see page 4 of Exhibit "A"). She stated that there has been a 17.5% decrease in taxable value. She showed and explained a pie chart that displayed the "Breakdown of Revenue" (see page 5 of Exhibit "A"). She explained and reviewed the "Analysis of Property Tax Revenue" (see page 6 of Exhibit "A"). She stated that "Total Proceeds" for Fiscal Year 2011 would be \$3,823,100 which was \$813,000 less in tax revenue. She explained that the revenue would not even cover the cost of police and fire services and \$741,205 must be used from other sources to cover those costs.

Town Manager Davis reiterated and stated that Finance Director Costello's statement was huge. The Town's property taxes do not even cover the cost of police and fire rescue services. The shortfall of \$741,205 had to be pulled from other General Fund Revenue just to cover the police and fire rescue services.

Finance Director Costello continued and reviewed "Property Tax vs. Cost of Police and Fire" (see page 7 of Exhibit "A"). She gave an overview of the "General Fund Expenditures" (see page 8 of Exhibit "A"). She stated that there was a total budget cut in "General Fund Expenditures" of \$853,210. She explained in "Expenditure Highlights" (see page 9 of Exhibit "A") that there would be no COLA or Merit Increases, a total of five furlough days scheduled, travel budgets eliminated within departments, and virtually no capital outlay. She stated that recently the Town received a letter from Palm Beach County informing the Town that they would no longer be maintaining the medians on Congress Avenue or the sidewalks on Congress Avenue and Old Dixie Highway. She explained that this happened after the adoption of the tentative millage rate and after budgets had been prepared and presented. She stated that approximately \$800,000 was cut from the budget. The "Unfunded Mandate from PBC" (see page 10 of Exhibit "A") would cost approximately \$30,000 for just maintaining the medians and those funds would have to come from reserves next year. The sidewalk maintenance costs were still unknown but may need to be done on an as needed basis. She stated that the Town must assess the condition of the sidewalks because it was a liability issue.

Commissioner Rumsey asked Attorney Baird if the Town had any recourse on the mandate from Palm Beach County.

Town Manager Davis explained to Attorney Baird that she had not supplied him with a packet explaining that the County got an Attorney General opinion and decided to invoke a statute and determined that they had every right to require municipalities to maintain medians within their jurisdictions even though they were County owned.

Commissioner Rumsey asked if the County could issue an unfunded mandate after the Town has adopted the millage rate for that year.

Discussion ensued between the Commissioners regarding Palm Beach County's decision to issue an unfunded mandate.

Vice-Mayor Osterman stated that the fact that the County set the mandate post millage adoption was unacceptable. She recommended writing a letter to the County and sending a copy to the League of Cities.

Finance Director Costello stated that all 37 municipalities received the mandate.

Vice-Mayor Osterman stated that the cities should have been informed of the mandate at least two weeks before the millage adoption.

Attorney Baird asked what the Palm Beach County League of Cities was doing for the cities who have been faced with the unfunded mandate over the last two years. He stated that the League should present a unified voice to the County.

Commissioner Rumsey recommended sending the letter to the League of Cities and finding other municipalities to join in on signing the letter. He asked Finance Director Costello when it was required for the Town to set the millage rate.

Finance Director Costello stated that it was legally required to set the millage rate by the end of July.

Commissioner Rumsey asked when the Town received the letter informing them of the unfunded mandate.

Finance Director Costello stated that the letter was received approximately a week and a half ago.

Commissioner Rumsey stated that he agreed with Attorney Baird that the Commission should write a letter to the League of Cities and ask for support.

Mayor DuBois explained what the League of Cities does for municipalities. She recommended writing the letter and sending it to Jamie Titcomb at the League of Cities and copying the letter to the Palm Beach County Commissioners.

Commissioner Hockman asked if they were able to review any damage on the sidewalks and make the County fix those sidewalks before the Town takes over the maintenance.

Attorney Baird asked if the right of ways and sidewalks were County owned or Town owned.

Town Manager Davis stated that they were County owned.

Attorney Baird stated that the Town would not want to accept the right of ways because the liability would go to in part the property owner. He stated that he was not sure how the County could pass off maintenance responsibilities to the Town for property that the Town did not own.

Town Manager Davis apologized that she did not give a copy of the letter to Attorney Baird to review before the meeting.

Attorney Baird stated that the letter was addressed to Mr. Titcomb at the League of Cities which would mean that the League was already informed of the situation and he was not sure why it had not been mentioned by them or addressed in some way.

Town Manager Davis stated that Attorney Baird had made some very good points and it was something that she wanted to take up with the County. She stated that staff could look at the sidewalks to see if there were any existing repairs that needed to be made by the County.

Commissioner Hockman stated that the County should be made aware of any damages before the Town agrees to maintain those sidewalks and medians.

Commissioner Rumsey asked Attorney Baird if a letter were to be written to the County stating that the Town would not maintain the property if repairs were not done could the County possibly refuse to make those repairs and put that responsibility on the Town.

Attorney Baird explained that he did not know how they would respond but the Town could put them on notice and explain that in the County's stewardship of the sidewalks and medians they fell into disrepair and it would not be fair for the County to place the responsibility on the Town to repair those items that the County failed to properly maintain. He stated that it could also be suggested to them that in the event of a liability arising from their failure to maintain, that liability would go to them and not the Town.

The Commission came to consensus to write letters to Palm Beach County and the League of Cities regarding the Town's view on the unfunded mandate to maintain County owned sidewalks and medians within the Town and that the responsibility and liability of the sidewalks and medians would go to the County should they fail to make any necessary repairs to those medians and sidewalks.

Finance Director Costello continued the presentation and explained and reviewed "Fiscal Year 2011 Proposed Eliminations" (see page 11 of Exhibit "A"). She explained that it was proposed to eliminate two positions which were Grounds Maintenance Crew Leader in the Grounds Maintenance Division and Administrative Assistant in the Community Development Department.

Town Manager Davis explained that it was made clear to her that most of the Commission at the last meeting were not willing to eliminate the Administrative Assistant position in the Community Development Department. She stated that in reviewing the matter she determined that it was possible to have that employee work a part-time position. She explained that part of the funds for the position would still need to come out of Reserves and that the other part of the funds was already budgeted.

Commissioner Rumsey stated that he appreciated that staff and Town Manager Davis worked to find a solution. He needed more clarification of the proposed part-time position.

Town Manager Davis explained that there was a vacant parking enforcement position available. The employee who held the position resigned. She stated that she was also proposing part-time hours in the Community Development Department. The parking enforcement hours would be 24 hours per week and the Community Development Department would be approximately 8 to 10 hours. She stated that part of the funds would need to come out of Reserves.

Vice-Mayor Osterman asked how much money would need to come out of Reserves to fund the position.

Town Manager Davis stated that approximately \$20,000 would need to come out of Reserves to fund the position.

Commissioner Rumsey stated that \$7000 was cut from the budget last time but then \$7300 was put back in for an air card for Public Works.

Finance Director Costello stated that the total savings was \$7300.

Commissioner Rumsey stated that the \$7300 was in the budget and the actual approximate amount out of Reserves would be \$13,000 to \$15,000. He asked if the employee would have any benefits.

Town Manager Davis explained that the employee would not have any benefits except for their retirement plan which would stay in place.

Mayor DuBois stated that she appreciated staff working to put something together to make it possible for the employee to stay. She asked for the total amount in Reserves.

Finance Director Costello stated that there was 1.1 million in Reserves as of 9/30/09.

Vice-Mayor Osterman stated that she was happy to save a position for the sake of saving a position not a person. She stated that she was concerned about what precedent the Town would be setting for the future and what other employees who have been let go in the past might say since their positions were not fought for in the same way. She stated that it was her job to be fiscally responsible which was not about people but positions. If the Town Manager was telling the Commission that those hours were warranted and needed in that department then that was acceptable to her, but she had concerns over holding a position for a person for personal reasons. She asked the Commission to think about the long-term repercussions about a decision made on emotion and not logic.

Commissioner Rumsey stated that his decisions on the dais were not made from emotion. He stated that Commissioner Hockman had brought up at the last meeting an idea he had about cutting the permit department back to a certain number of hours or that permits could be issued on certain days and times. He asked if Commissioner Hockman's idea would be better for the proposed part-time position so that the employees' duties did not get passed on to someone else in the department.

Commissioner Hockman stated that he has observed other municipalities that have cut back to three days a week in their permitting departments and have operated fine within the past year. He stated that the City of Palm Beach Gardens sends their permits out for review. He stated that he was informed that permits were down in the Town's Community Development Department.

Town Manager Davis explained that HyByrd's contract has already been reduced by 20% over the last two years and they have looked at the number of inspections they have had to do. She stated that they not only do inspections, but also plan review.

Commissioner Hockman asked why couldn't the cost of reviewing the plans and inspecting the project be allotted to the person who receives the permits.

Town Manager Davis explained that those costs are covered by the permit fees that are charged. She explained that the Community Development Department statutorily has to be self-sufficient. She explained that staff reviewed the workload in the Community Development Department and they made the recommendation to eliminate the position because the workload did not warrant the position. She explained that the fees that come in from the permits and plan review are intended to cover the expenses of that department and those fees were currently not covering that employees' salary.

Discussion ensued between the Commissioners regarding how other municipalities handle their permitting department and the possible changes that could be made in the Town's Community Development Department with regards to permitting.

Commissioner Rumsey made a motion to cut the full-time Administrative Position in the Community Development Department and create a part-time Administrative Position in the Community Development Department.

The motion failed due to lack of a second.

Vice-Mayor Osterman asked if the part-time position made sense and if the 8 to 10 hours was needed in that department.

Commissioner Hockman asked if it was possible to re-open the position in 6 months if the economy picked up.

Vice-Mayor Osterman stated that Town Manager Davis made a recommendation at the last meeting. She asked if that has changed because she re-evaluated the department and recognized that there was a need or did she make the recommendation because she felt pressure from the Commission to make a change. She stated that if Town Manager Davis did it because of pressure from the Commission, she did not receive consensus. She stated that if she made the recommendation because of a re-evaluation she needed to know that.

Town Manager Davis stated she made her initial recommendation of eliminating the position based on a reduction in the workload and the need to balance the budget however they also eliminated a position from the Public Works Department and planned

to spread the pain in the Public Works Department as well as the Community Development Department. She stated that she misread the dais and thought that she saw sentiment to not eliminate the position. She stated that she did not want to eliminate the position or put more work load on an already spread thin workforce. She stated that they could make it work if the Commission told her that they wanted to balance the budget and not tap Reserves. She stated that if the Commission wanted the money taken out of Reserves she would not take money out of Reserves next year to balance the budget. She stated that she would never recommend using Reserves for operating dollars. She stated that she would not be party to tapping into Reserves year after year. She stated that she could not justify a full-time position in the Community Development Department but could justify a part-time position.

Mayor DuBois asked for clarification of Commissioner Hockman's recommendation.

Commissioner Hockman asked how many total positions were in the Community Development Department.

Town Manager Davis stated that there were two full-time Code Enforcement Officers, and an Administrative Assistant that assists with Code, a Planner, and two part-time Parking Enforcement Officers.

Mayor DuBois recommended moving on and into the parking meter discussion.

Commissioner Rumsey recommended that each Commissioner say whether or not they wanted to keep the Administrative Assistant position or eliminate it.

Commissioner Rumsey stated that he did not want to cut the position.

Commissioner Longtin stated that she wanted to cut the position.

Mayor DuBois stated that she did not want to cut the position.

Vice-Mayor Osterman stated that she was undecided but leaning more towards cutting the position but still had another question.

Commissioner Hockman stated that he did not want to cut the position.

Vice-Mayor Osterman made a motion to cut the full-time Administrative Position in the Community Development Department and create a part-time Administrative Position in the Community Development Department to handle permits and not to exceed \$10,000 from Reserves to fund the position.

Commissioner Rumsey asked Vice-Mayor Osterman if she was including the \$7,300 that was saved in the budget toward funding the position.

Vice-Mayor Osterman stated that the limit would be \$10,000 from Reserves.

Commissioner Rumsey asked if Vice-Mayor Osterman was opposed to amending her motion to include the \$7000 that was saved to go towards funding the position.

Vice-Mayor Osterman stated that she was opposed because they just pulled money out of Reserves to fix the sprinkler system.

Commissioner Rumsey stated that the Commission has said that it was opposed to pulling money out of Reserves but at the last meeting it was agreed to pull money out of Reserves to fix a sprinkler system and not go out to bid for it.

Town Manager Davis stated that there was a difference between Contingency and Reserves. She explained that each year there are funds placed in Contingency in the event of an unforeseen expense that could not be anticipated. She stated that Reserves are funds in the bank for emergencies and they try to build that Reserve to 15% to 20% and the Reserves are not at 15% right now. She stated that the funds for the sprinkler system were taken from Contingency.

Vice-Mayor Osterman repeated her motion.

The motion failed for lack of a second.

Discussion continued regarding the Administrative Position in the Community Development Department.

Commissioner Longtin asked if the position could be discussed at the next meeting and asked if a decision had to be made that night or could it be discussed and finalized at the next meeting.

Town Manager Davis stated that the final decision did not have to be made that night; it could be made next week at the Final Hearing of the Budget.

Discussion continued.

Mayor DuBois asked Finance Director Costello to continue with her presentation.

Finance Director Costello reviewed and explained the "Parking Meter Operation" portion of the presentation (see page 12 of Exhibit "A"). She discussed the Revenue, Expenses, and Net Revenue of the Parking Meter Operation. She reviewed and explained a "Parking Meter Analysis" (see page 13 of Exhibit "A"). She stated that "Total Revenue" for 9 ½ months of operation would be \$97,000 and "Net Revenue" would be \$46,200. She stated that "Projections for Fiscal Year 2015 after Debt is Paid Off" would be a "Total Revenue" of \$116,000 and a "Net Revenue" of \$96,000 and would stay at the approximately at \$96,000 if Revenue stayed steady.

Commissioner Longtin asked why labor costs were not included.

Finance Director Costello stated that the labor figures were already in the budget.

Commissioner Longtin asked for clarification.

Town Manager Davis explained that when the parking meters were proposed to the Commission it was not proposed as an Enterprise Fund where they would have to bring in employees to service the meters and do parking enforcement. They used existing staff and did not add any staff or cost to the budget other than the cost of purchasing the meters and the wireless credit card system. She stated that that was why she was baffled that the Commission directed her to include labor when they do not analyze any other department in the Town other than the Enterprise Funds. She stated that the parking meters were not set up as an Enterprise Fund. She stated that what they proposed was exactly what it was doing which is adding revenue to the General Fund. She stated that the officer who repairs the meters and collects the funds was already an employee long before the parking meters were installed. She stated that a code enforcement officer in the Community Development Department retired and that former officer's salary pays for the two part-time parking enforcement officers that were hired. Therefore no money was added to the budget and positions were simply shifted.

Commissioner Longtin asked how many hours did the part-time parking enforcement officers work and did they receive health benefits.

Community Development Director Sullivan stated that one officer works 24 hours and the other 25 hours. They do not receive health benefits.

Commissioner Longtin stated that she did not understand why it was being said that there was no personnel on the meters when there are.

Finance Director Costello explained that it was because it was an existing position and they took the funds that were already in the budget to pay for the two parking enforcement officer's salaries. She stated that parking enforcement fines generate \$26,000 and the parking enforcement officers cost \$20,000. She stated that they were generating more revenue than they cost.

Vice-Mayor Osterman stated that if the parking meters were eliminated, they would still have to pay \$32,300 per year for debt service for four more years.

Finance Director Costello explained that there was net revenue calculated into the budgets, they would face a budget deficit if the meters were removed.

Vice-Mayor Osterman stated that one or two positions would need to be cut.

Commissioner Longtin stated that the meters could be sold to cut the debt service. She expressed her concern with what the meters were doing to people who want to visit the parks and how they were affecting nearby businesses. She stated that she did not understand the figures that were being presented.

Town Manager Davis stated that the figures included what Commissioner Longtin asked for and the meters were still netting \$17,400.

Finance Director Costello stated that she also included overhead in the figures.

Commissioner Longtin asked where the breakdown of the operating expenses were.

Finance Director Costello stated that the breakdown was within the budget document in the parking meter cost center which shows \$18,400.

Commissioner Hockman stated that he has heard from many residents, especially seniors, who have not been able to afford to go to the park and read a book. He stated that there were many people who play tennis that have parked at other area businesses taking up their parking spaces so that they do not have to pay the parking meters at the park. He stated that he has also heard from people outside of the Town who have received tickets from code enforcement for stopping in Town for business for just a few minutes. He stated that he has heard from other City officials such as Riviera Beach who have said that they refuse to come into the Town because of the fines. He stated that it was a bad reputation for the Town. He asked why meters were not placed on Park Avenue or other places in Town besides the park. He stated that he knew several names of people who would be willing to buy the parking meters. He stated that it was a shame to place parking meters at the park. He asked if the Town would really get the revenue stated from the meters. He stated that the numbers he's seen have been all over the place and not consistent from one month to the next. He stated that he understood where Commissioner Longtin was coming from in asking for a breakdown of the overhead costs. He discussed how the parking enforcement officers give out tickets and how he did not understand how parking meter enforcement officers could give a ticket at the Marina then at Lakeshore Park then again at the south end of the Marina and be able to go back into Town to perform other code enforcement duties.

Finance Director Costello stated that she could give a printout of tickets issued in other parts of the City by the code enforcement officers and parking meter enforcement officers because it was tracked in the system.

Commissioner Hockman stated that he did not understand why the meters were placed at the parks. He stated that people should be drawn and attracted to the park instead of being deterred because of the parking meters. He continued to discuss his concerns regarding the placement and affects of the parking meters on the Town.

Finance Director Costello explained that there would be a net revenue of \$50,000 for this fiscal year. She explained that they were not projections or estimates but actual dollars deposited in the bank.

Commissioner Hockman asked if the \$20,000 to pay the parking enforcement officers had been taken out of that figure.

Finance Director Costello explained that it was not but that after taking the \$20,000 out there would still be a net revenue of \$30,000.

Commissioner Hockman asked if the parking meters would be installed on Park Avenue since it's been packed with people and more revenue could be made.

Commissioner Longtin stated that on page 76 of the Budget provided to the Commission it states that there were operating expenses in the amount of \$33,233.

Finance Director Costello explained that part of that figure was installation costs funded by the loan and the actual operating expenditures were the Operating Figures. She stated that part of the installation costs were funded in the loan because there was signage, concrete slabs, and concrete poles that were purchased. The actual operating expenses were reported in the Parking Meter Collection Summary that is provided to the Commission by the Town Manager every month because it was unfair to look at a one-time installation cost as an operating expense.

Vice-Mayor Osterman stated that if someone does not like the parking meters she gets that but does not want to hear that numbers are being thrown around. She stated that no matter what numbers are presented it seemed that there is no belief in them and it seems to be a discussion that goes nowhere even though there was \$71,000 in the bank.

Commissioner Longtin stated that the numbers were not accurate and labor costs were not reflected.

Vice-Mayor Osterman stated that the labor costs were reflected. She stated that there was another benefit to the parking meters that have not been addressed. She asked if Mayor DuBois could have someone from staff explain that there has been a decrease in vandalism and drug sales and crime at the park as a result of the parking meters.

Town Manager Davis stated that the reduction in crime and vandalism was an unintended positive consequence of installing the parking meters. She stated that Public Works staff stated to her that they couldn't believe how much cleaner the park has been since the meter installation. She stated that the majority of the people who went to the park were people from other cities. She stated that vandalism has dropped dramatically since the installation of the meters.

Vice-Mayor Osterman stated that she has had people say to her that they now go to the park because they feel safer and they don't have to worry that their child would be offered drugs. She stated that the drug problem at the park was very bad and had not been publicized.

Commissioner Rumsey stated that he applauded Commissioner Hockman for his tenacity on the parking meter issue and how he has made it clear that he's been against the meters from day one and because his comments they have received better information than what they were getting. He stated that having said that, they just disagree on the issue. He explained how it was the hardest decision he has had to make since being a Commissioner. He commented on Commissioner Hockman's comment regarding the fact that officials from Riviera Beach did not want to come into the Town of Lake Park because of the parking meters. He stated that what failed to be mentioned was the fact that the City of Riviera Beach raised their taxes by 17%. The Town of Lake Park did not raise their taxes. He then explained the changes that were made to the Community

Development Department with regards to the code enforcement officers and the parking enforcement officers.

Commissioner Rumsey requested that the Commission recess the meeting to award the Employee of the Year Award so that the recipient and her daughter could go home.

Motion: A motion was made by Commissioner Rumsey to recess the Public Hearing and call to order the Special Call Commission Meeting to award the Employee of the Year Award; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 4-1

The Public Hearing was recessed at 8:42 p.m.

The Mayor called to order the Special Call Commission Meeting.

PROCLAMATION

Employee of the Year Award to Doris K. Bainter

Mayor DuBois read the proclamation to Doris K. Bainter.

Ms. Bainter accepted her proclamation and thanked her co-workers, residents of the Town and the Commission.

Motion: A motion was made by Commissioner Rumsey to recess the Special Call Commission Meeting; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner			

Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

The Special Call Commission Meeting was recessed at 8:43 p.m.

Mayor DuBois reconvened the Public Hearing at 8:55 p.m.

Public Hearing Open

Cynthia Gray 503 Sable Palm Dr. - thanked the Commission for their work on improving the Town. She stated that she plays tennis and does tai chi at Kelsey Park. She stated that she was glad that vandalism and crime at the park decreased but stated that those who use the park like herself were angry that they had to pay to go to the park. She stated that the parking meters were driving people away. She stated that she started a petition and was able to get 50 signatures opposing the parking meters within an hour. She stated that she no longer goes to Kelsey Park because it is too expensive. She stated that the issue for everyone was how do they attract people to the park and keep crime and vandalism down without keeping the parking meters there. She recommended selling a decal to residents at a reduced rate for parking at the parks. She continued to express her concerns regarding the parking meters and offer solutions.

William Serrano 304 Foresteria Dr. – thanked the Commission for doing a good job on improving the Town. He stated that he has started walking to the park because of the parking meters but it was a benefit to him for health reasons and for getting out and seeing the neighborhood. He stated that he believed that the parking meters were hurting some of the businesses such as Southern Kitchen. He stated that it was inconvenient for people to have to find parking without meters in order to park and have breakfast. He also recommended decals or passes for residents at a reduced rate.

Bert Bostrom 1451 Flagler Blvd. – stated that there were many other cities within the County that have parking meters. She stated that if parking meters were not installed then taxes would need to be raised. She stated that there were some Commissioners that were deliberately trying to do things to destroy some of the work that’s been done in the Town. She stated that those Commissioners know who they are and know who they are working with. She stated that it was time that the Commissioners put their feelings about each other aside and do the job that they were elected to do.

Stephen Hall 302 Lake Shore Dr. – stated that he wanted to show support for the Commissioners and the parking meters. He stated that he could see that the parking meters were making a profit. He stated that he did not mind paying for parking and he realized that it may be a hardship for some people but not for him.

Public Comment Closed.

Vice-Mayor Osterman recommended negotiating with Southern Kitchen to lease parking spots from the Town.

Mayor DuBois stated that she was open to suggestions.

Commissioner Longtin stated that the Town had 2 million dollars into a plot of ground on Foresteria Drive for parking for Park Avenue businesses. She stated that the Town was doing everything to get business to Park Avenue but those businesses that are unfortunate to be near the park are having business driven away because of the parking meters. She stated that she knew many people who drive down from Stuart and Fort Pierce to come and eat breakfast at Southern Kitchen. She stated that she did not believe the figures that were presented on the parking meters and stated that she would have to review them. She explained why she did not believe in the parking meters.

Finance Director Costello continued her PowerPoint presentation from where she previously left off and finished explaining the "Parking Meter Analysis" (see page 13 of Exhibit "A") and stated that the projected revenue from the parking meters was \$96,000 per year after the debt was paid off (see page 14 of Exhibit "A"). She went on to explain the "Millage Equivalent" (see page 15 of Exhibit "A"). She explained the "Revenue Generated the 1st 10 years" (see page 16 of Exhibit "A"). She stated that the "Net Revenue 1st Five Years" would be \$306,000 (see page 16 of Exhibit "A"). She continued to explain "Revenue Generated" and "Net Revenue after Debt is Paid Off" (see page 17 of Exhibit "A"). She stated that total additional net revenue would be \$786,000. She explained the "Assessed Taxable Value", "Commercial vs. Residential" graph (see page 18 of Exhibit "A"). She stated that assessments for residential and commercial were usually split 50/50 but over the last three years there has been a shift in residential value and the split has been 70/30. She stated that it was anticipated that residential value will level off but commercial values will continue to decline and if those values drop next year the Town could be in very serious trouble. She stated that if there was a 20% drop in commercial value it would equate to a loss of \$550,000 tax revenue. She explained the "Tentative Millage Rates" (see page 19 of Exhibit "A"). She explained the "Debt Service Fund" (see page 20 of Exhibit "A") and stated that the "Debt Service Millage Rate" was 1.7000. She discussed the "Streets & Roads Fund", "Marina Fund", "Stormwater Utility Fund", and "Sanitation Fund" (see pages 21 through 25 of Exhibit "A").

Commissioner Hockman asked if the proposed \$65,000 for the meters was in the budget.

Finance Director Costello explained that the actual dollars projected in the budget was \$41,300 because her projections were very conservative estimates. The \$65,000 was a more realistic figure of what they anticipate to actually create a net in the budget next year based on nine month figures. She stated that she did not want to increase her budget projections rather than be caught short. She would rather go conservative and exceed her expectations rather than have a shortfall.

PUBLIC HEARING(S):

RESOLUTION(S):

RESOLUTION NO. 33-09-10 - Millage Rate

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING A MILLAGE RATE FOR THE TOWN OF LAKE PARK FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; STATING THE ROLLED-BACK RATE FOR THE TOWN OF LAKE PARK; STATING THE PERCENT BY WHICH THE TOWN MILLAGE RATE EXCEEDS, IF ANY, THE ROLLED-BACK MILLAGE RATE; AND LEVYING FOR AD VALOREM TAXES ON ALL TAXABLE REAL AND TANGIBLE PERSONAL PROPERTY IN THE TOWN OF LAKE PARK FOR FISCAL YEAR 2010/2011; PROVIDING FOR AN EFFECTIVE DATE.

Motion: A motion was made by Commissioner Rumsey to approve Resolution No. 33-09-10; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

RESOLUTION NO. 34-09-10 - Budget for Fiscal Year 2011

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, MAKING SEPARATE AND SEVERAL APPROPRIATIONS FOR ITS NECESSARY OPERATING EXPENSES, THE EXPENSES OF THE VARIOUS FUNDS AND DEPARTMENTS OF THE TOWN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011, AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

Motion: A motion was made by Commissioner Rumsey to approve Resolution No. 34-09-10; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		

Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

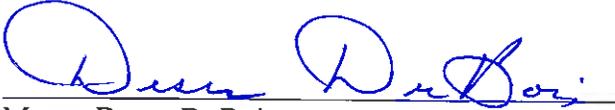
Motion passed 5-0

Commissioner Longtin stated that the Agenda Request Form for Resolution No. 34-09-10 was incomplete.

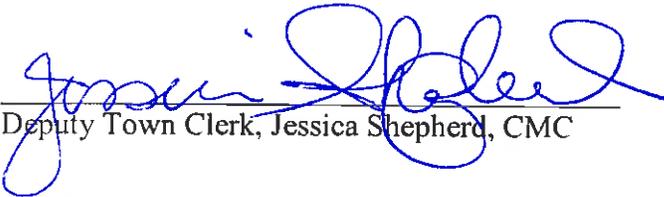
Finance Director Costello explained that the second page of the Agenda Request Form was not included in uploaded version of the agenda on the website and did not know why. She would read the second page of the form.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Rumsey and seconded by Commissioner Hockman, and by unanimous vote, the meeting adjourned at 9:23 p.m.



Mayor Desca DuBois



Deputy Town Clerk, Jessica Shepherd, CMC



FLORIDA
Approved on this 4 of October, 2010

Exhibit "A"

TOWN OF LAKE PARK

Brief Overview of Tentative Budgets

Fiscal Year 2010 - 2011

Statutory (TRIM) Requirement

- The first substantive issue that must be discussed shall be the percentage increase in millage over the rolled-back rate necessary to fund the budget, if any, and the specific purposes for which ad valorem tax revenues are being increased (s.200.065(2)(e)1., F.S.).

TENTATIVE MILLAGE

PROPOSED MILLAGE RATE

8.5163

(current millage)

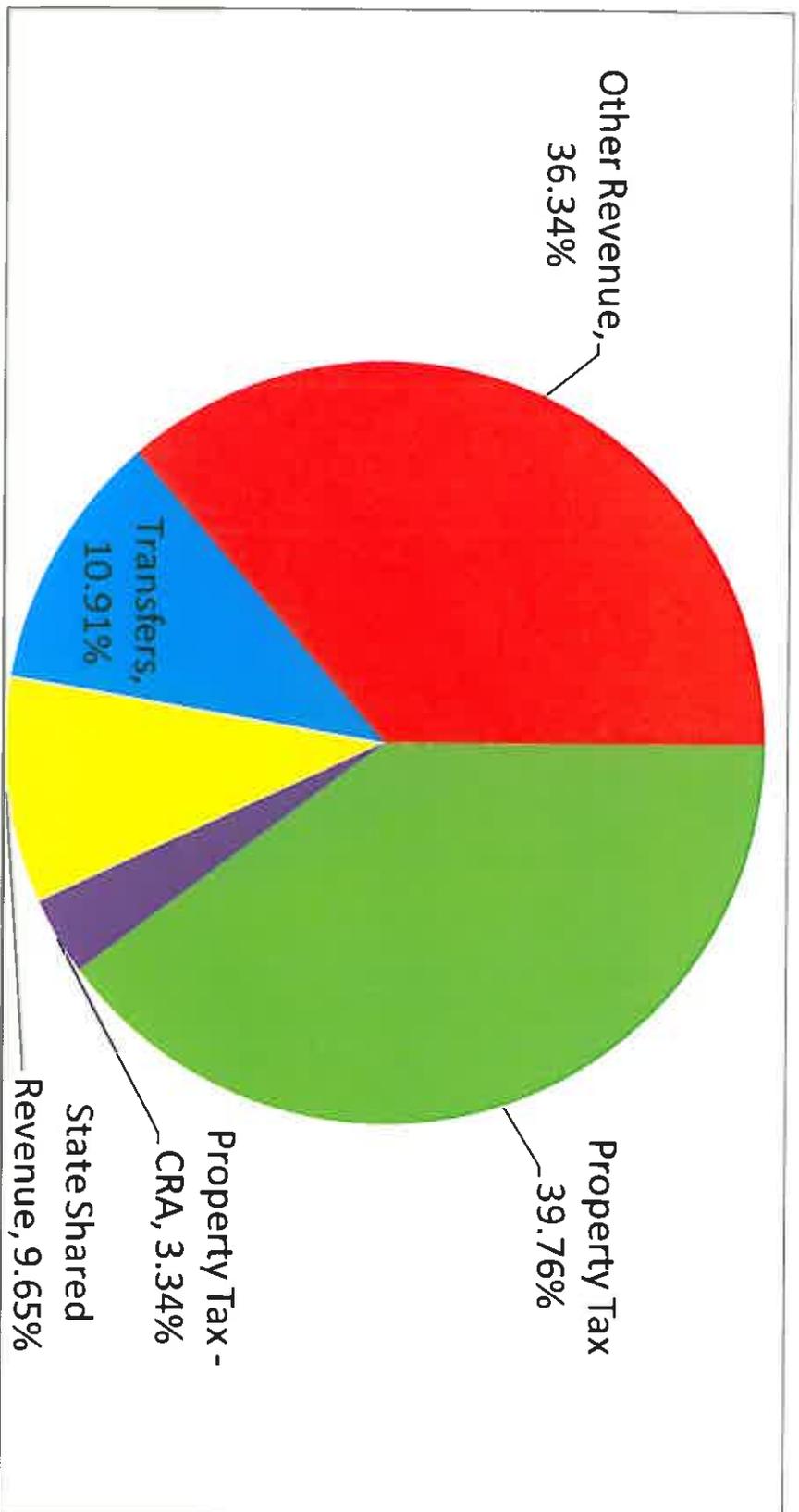
- No increase from current millage
- Rolled-back rate is 10.0123 mills
- Tentative millage is 14.94% **below** the rolled-back rate
- One mill (one tax dollar) generates \$448,915

Assessed Taxable Value

Fiscal Year 2010	\$ 573,052,834
Fiscal Year 2011	\$ 472,543,309
Loss of Value	\$(100,509,525)
Loss of Tax Dollars	\$ (813,200)

17.5% Decrease in Taxable Value

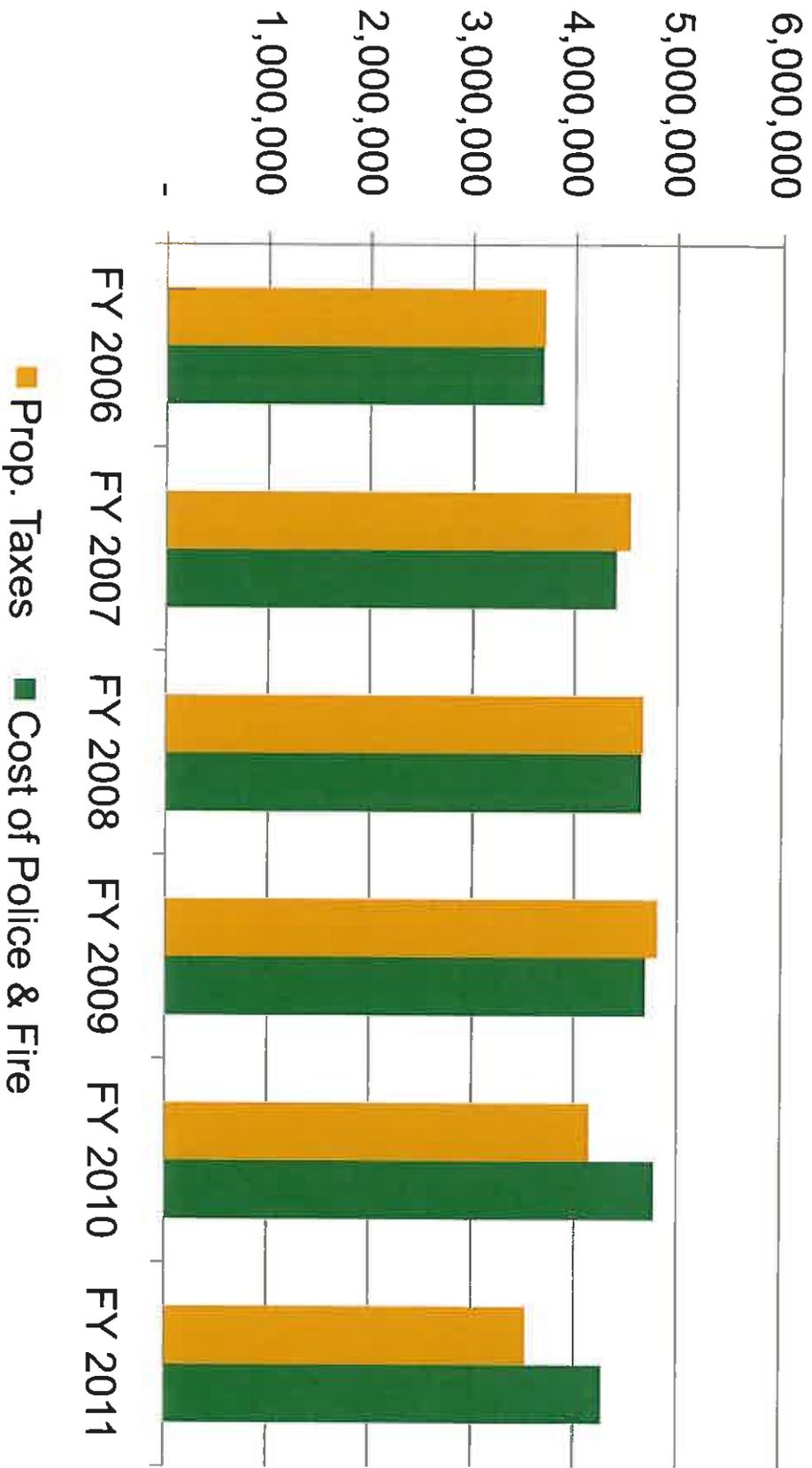
Breakdown of Revenue



Analysis of Property Tax Revenue

	Fiscal Year 2010 8.5163	Fiscal Year 2011 8.5163
PBSO Sheriff	\$2,776,550	\$2,634,120
PBC Fire Rescue	\$2,001,820	\$1,634,105
Total for Cost Police & Fire	\$4,778,370	\$4,268,225
CRA	\$491,600	\$295,900
Other Services – PW, Admin., Etc.	(\$633,695)	(\$741,025)
Total Proceeds	\$4,636,275	\$3,823,100

Property Tax vs. Cost of Police & Fire



General Fund Expenditures

	FY 2010	FY 2011	Difference
Salaries & Benefits	2,481,105	2,282,580	(198,525)
Operating Expenses	1,224,550	1,105,640	(118,910)
PBC Sheriff & Fire Rescue	4,796,295	4,399,195	(397,100)
Capital Outlay	12,000	5,000	(4,500)
Debt Service	338,425	337,365	(1,060)
Non-Departmental	872,380	741,765	(133,115)
Total	9,724,755	8,871,545	(853,210)

Expenditure Highlights

- No COLA
- No Merit Raises
- Five (5) Furlough Days Scheduled - \$50,000
- Eliminated Travel Budgets in Departments
- Virtually No Capital Outlay

Unfunded Mandate from PBC

- Maintenance of Medians
 - Congress Ave. from Northlake to Silver Beach
 - Estimated Annual Cost \$30,000
 - Not Provided for in Budget
 - Must be Funded from Reserves Next Year
- Maintenance of Sidewalks
 - Congress Ave. from Northlake to Silver Beach
 - Old Dixie Hwy. from Northlake to Silver Beach
 - Cost Unknown at this Time (on an as needed basis)
 - Must Assess the Condition/Liability Issue

Continued...

■ **FY 2011 Proposed Eliminations**

- Grounds Maintenance Division
 - Grounds Maintenance Crew Leader
- Community Development Department
 - Administrative Assistant

Parking Meter Operation

	Comm. Req.	Budgeted \$
■ Revenue		
□ Parking Fees	\$72,000	\$72,000
□ Parking Fines	<u>\$20,000</u>	<u>\$20,000</u>
■ Total Revenue	\$92,000	\$92,000
■ Expenses		
□ Operating Expenses	\$18,400	\$18,400
□ Maintenance	\$ 3,400	-0-
□ Enforcement	\$20,500	-0-
□ Debt Service	<u>\$32,300</u>	<u>\$32,300</u>
■ Total Expenses	\$74,600	\$50,700
■ Net Revenue	\$17,400	\$41,300

Parking Meter Analysis

	Current Year 9 1/2 Months of Operation Dec. 09 thru Sept. 10	Based on Actual Projected for Next Year	Projections for FY 2015 Debt is Paid Off
Parking Fees	75,000	90,000	90,000
Parking Fines	22,000	26,000	26,000
Total Revenue	97,000	116,000	116,000
Operating Exp.	(18,500)	(18,400)	(20,000)
Enforce. & Maint.	Already in budget	Already in budget	Already in budget
Debt Service	(32,300)	(32,300)	Debt paid off
Total Expenses	(50,800)	(50,700)	(20,000)
Net Revenue	46,200	65,300	96,000

After Debt is Paid Off

\$96,000

per Year

Millage Equivalent

After Debt is Paid Off

- \$96,000
 - Approx. \$56,000 to the General Fund (.125 mills)
 - Approx. \$40,000 to Marina Fund

Revenue Generated 1st 10 Years

Net Revenue with Debt Service

- 2010 First Year Net Revenue \$ 46,000 10 mos.
- 2011 Net \$ 65,000 12 mos.
- 2012-2014 Net \$195,000
- Net Revenue 1st Five Years \$306,000

Revenue Generated - continued

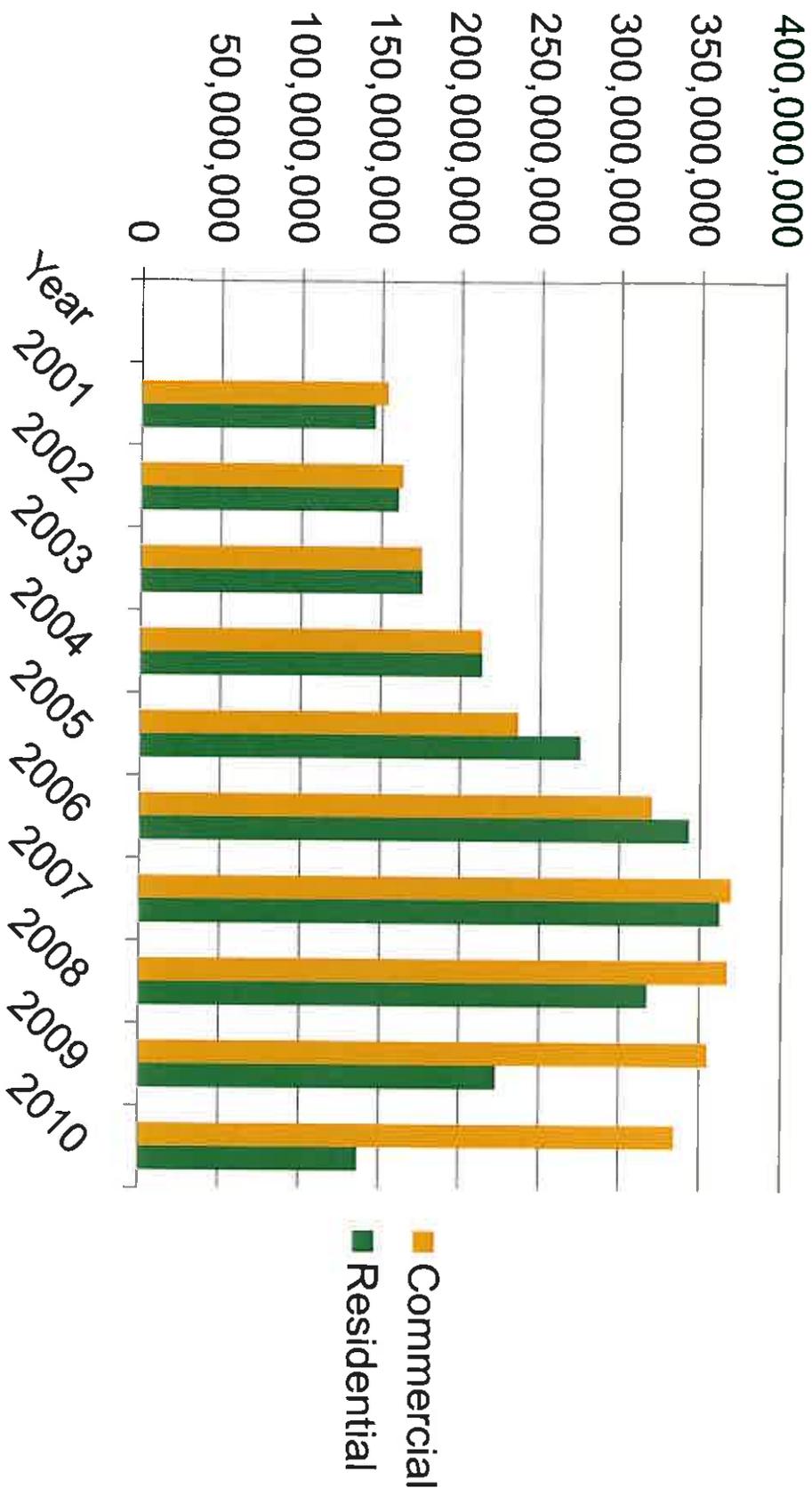
Net Revenue After Debt is Paid Off

- 2015 Net \$ 96,000 no debt
- 2016-2019 Net \$384,000
- Net Revenue 2nd Five Years \$480,000

Total Additional Revenue (Net)

\$786,000

Assessed Taxable Value Commercial vs. Residential



Tentative Millage Rates

Operating Millage Rate 8.5163

- Decrease of 14.94% below the Rolled-Back Rate

- Rolled-Back Rate 10.0123

Debt Service Millage Rate 1.7000

- Current Debt Millage 1.4000

DEBT SERVICE FUND

- 1997 G.O. Bond (\$4,800,000) \$ 379,450
 - Paid off in 2017
- 1998 G.O. Bond (\$5,000,000) \$ 388,650
 - Paid off in 2018
- Total Annual Debt Service \$ 768,100

Debt Service Millage Rate 1.7000

STREETS & ROADS FUND

■ Total Budget \$ 372,220

MARINA FUND

■ Total Budget \$1,221,350

- Dockage Rate increase proposed for Annual, Seasonal and Charter
 - Annual Rate \$17.50/ft to \$19.50/ft.
 - Seasonal Rate \$25.50/ft. to \$28.50/ft.
 - Charter Rate \$19.50/ft. to \$21.50/ft.
- Utility fee increase proposed
 - \$20/mo. to \$30/mo. Covers water and garbage.

STORMWATER UTILITY FUND

■ Total Budget \$ 503,000

- Rate per Equivalent Stormwater Unit (ESU)
\$6.50 per month, \$ 78.00/YR, **no increase** is
proposed for next year.

SANITATION FUND

- Total Budget \$ 1,533,150
- No rate increase proposed

Public Comments

Commission Comments