



**Minutes**  
**Town of Lake Park, Florida**  
**Regular Commission Meeting**  
**Wednesday, September 19, 2012, 6:48 p.m.**  
**Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, September 19, 2012 at 6:48 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Jeanine Longtin, and Tim Stevens, Town Manager Dale S. Sugerman, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley.

Commissioner Steve Hockman was absent.

Town Clerk Vivian Lemley performed the Roll Call

**ADDITIONS/DELETIONS/APPROVAL OF AGENDA:**

Commissioner Longtin requested that an item be added to discussion the request of former Commissioner Otterson's family to hold the memorial services in Town Hall.

Mayor DuBois suggested added the item as number 5 under Discussion and Possible Action.

Town Manager Sugerman suggested hearing the item before number 4 because there might be a lengthy discussion on the proposed Marina dockage rates.

Mayor DuBois suggested that the item be heard after the Proclamation.

The Commission reached consensus to hear the item after the proclamation.

**Motion: A motion was made by Commissioner Longtin to approve the Agenda as amended; Vice-Mayor Rumsey made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman			Absent
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor			

DuBois	X		
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Motion passed 4-0

**PROCLAMATION:**

**1. Honoring Dwayne Bell, Sr. as the Employee of the Year for 2011**

Mayor DuBois presented a Proclamation to Dwayne Bell, Sr. as the 2011 Employee of the Year.

**DISCUSSION AND POSSIBLE ACTION:**

**Discussion of former Commissioner Otterson's Memorial Service being held in Town Hall.**

Commissioner Longtin stated that Mr. Otterson's serviced Lake Park for many years as a builder and a Commissioner. She explained that when Mr. Otterson's wife passed a memorial service was held in the Commission Chambers for about an hour and then went to the Mirror Ballroom and that his family has requested to do the same thing. She requested that the rental fee for the Mirror Ballroom be waived.

**Motion: A motion was made by Commissioner Longtin to approve the use of the Commission Chambers and Mirror Ballroom for the Memorial Service of former Commissioner Otterson and that the rental fee for the use of the facility be waived; Vice-Mayor Rumsey made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman			Absent
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0

Commissioner Longtin asked that the family of Mr. Otterson be permitted to provide information regarding when the Memorial Service would be held.

The Memorial Service is scheduled for Friday, September 21, 2012 at 3:00 pm and the reception will be immediately following in the Mirror Ballroom.

Ms. Otterson requested that the Memorial Service be placed on the marquee and stated that they expected a large crowd and asked for suggestions on what to do.

The Commission reached consensus that six (6) to seven (7) tables and chairs be set up in the Commission Chambers and the Mirror Ballroom and that folding chairs be available if needed and an easel for Mr. Otterson's picture.

Town Manager Sugerman stated that staff will prepare to have 100 people in attendance.

**PUBLIC and OTHER COMMENT:**

No Public and Other Comment was received.

**CONSENT AGENDA ITEMS:**

2. **Special Call Budget Workshop Meeting Minutes of August 22, 2012**
3. **Approve the Award of FY 2011-2012 Sidewalk Improvement Project to Low Bid Contractor, Dunworth Construction, Inc. for \$12,253.74**

**Motion: A motion was made by Commissioner Stevens to approve the Consent Agenda; Commissioner Longtin made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman			Absent
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0.

**DISCUSSION AND POSSIBLE ACTION:**

4. **Resolution No. 29-09-12 Establishing Annual and Transient Rates for the Use of Boat Slips at the Lake Park Harbor Marina**

Town Manager Sugerman provided an explanation of the item (see attached Agenda Request Form Exhibit "A") and recommended that the Commission adopt the Resolution and if the Commission does adopt the Resolution the rates would become effective October 1, 2012.

Vice-Mayor Rumsey asked if existing clients will automatically see a reduction in their October 1, 2012 bill.

Town Manager Sugerman stated "yes".

Commissioner Stevens stated that if the Marina is 37% occupied at the new rates the Marina will break even year over year. He stated that this is an experiment that he is somewhat concerned about race to the bottom issues with competing marinas. He thinks if carried out correctly it will work out and it is a proactive move in the right direction.

Commissioner Longtin thinks this is a step in the right direction.

Mayor DuBois stated that this is a change in the way the Town bills based on increments of 30, 40 and above feet to actual lineal feet of boat. He asked if it has been taken into account that a 27 foot boat in a 30 foot slip would be charged for 27 feet instead of 30 feet for the slip.

Town Manager Sugerman explained that the rate would be charged based on the length of the boat and not the length of the slip, so a 27 foot boat in a 30 foot slip would be charged for 27 lineal feet. He stated that management of the Marina would make the determination to ensure the right boats are in the correct slip for the boat size to optimize the use of the Marina and the slip.

Mayor DuBois asked if there is a substantial difference between charging for the lineal feet of the boat versus the actual length of the slip.

Town Manager Sugerman stated it would make a positive difference because the boat owner would not have to purchase a 30 foot slip for a 27 foot boat.

Commissioner Stevens stated that there would be a detriment to revenue.

Town Manager Sugerman explained that it would only be a detriment if there was 100% capacity of all the slip sizes.

Mayor DuBois stated that the attraction to the new rate structure of charging per lineal foot of the boat versus per lineal foot of the slip should overcome the loss of revenue.

Town Manager Sugerman concurred.

Commissioner Stevens asked the \$888,372 in projected revenue at 100% capacity if that is for the full slip length.

Town Manager Sugerman explained that the projected revenue is based on staff's anticipated boat length and provided an example of a 60 foot slip with a 55 foot boat and the revenue the 55 foot boat would provide to the Marina.

Vice-Mayor Rumsey asked what time of year typical would the rentals for the winter season begin.

Marina Director Jamie Hart stated "October" and that he is beginning to hear from the seasonal renters now.

Vice-Mayor Rumsey asked if the seasonal renters are being advised of the proposed changes in the rate structure.

Marina Director Hart stated "yes".

Vice-Mayor Rumsey asked what percentage the Marina was leased during last year's winter season.

Marina Director Hart stated that he would have to get the information and provide it at another time.

Vice-Mayor Rumsey thinks that the percentage of rentals during the winter season from November 1 to April 30.

Marina Director Hart stated that the percentage of rentals during the winter season does increase.

Vice-Mayor Rumsey asked how the new rates are going to be marketed.

Marina Director Hart stated that it is being placed on channel 18, e-mails, press release, sending new rate card to call customers, and media outlets.

Vice-Mayor Rumsey asked if notice are being sent to past customers.

Marina Director Hart stated that both past and current customers will be advised of the rate change.

Town Manager Sugerman stated that staff is evaluating having a presence at the Palm Beach and Fort Lauderdale Boat Shows.

Vice-Mayor Rumsey asked when the Boat Shows are held.

Marina Director Hart stated Fort Lauderdale Boat Show is in October and Palm Beach Boat Show is February or March.

Vice-Mayor Rumsey asked at the present rates if there was 31% occupancy for the year how much revenue would be generated and at the new rates if there was 31% occupancy for the year how much revenue would be generated.

Town Manager Sugerman stated that the present rates at 31% occupancy would generate \$332,202.00 and 31% occupancy at the proposed rates would generate \$275,395.32 and in order to bring in the same amount of revenue at the proposed rates occupancy would need to be between 31 and 50%.

Vice-Mayor Rumsey asked if all the 30 foot slips get filled would the boats then roll into the 40 foot slips.

Marina Director Hart stated that he does not anticipate that happening because the 40 foot slips will get filled first because they are the floating docks and the 30 foot slips are the fixed docks and the 40 foot slips are more attractive to the boat owners.

Commissioner Stevens asked if there will be any advertising in the trade magazines.

Marina Director Hart stated that the Marina will be advertising in the waterway guides and southern boating.

Commissioner Longtin asked if there are any delinquencies.

Marina Director Hart stated that there is one delinquency and that Attorney Baird has sent a demand letter for payment.

Commissioner Longtin thinks that word of mouth will be a big opportunity and that it will take a year to get going and suggested that the Marina advertise that it is under new management. She doubts the accuracy of the historical occupancy rates.

Marina Director Hart stated that staff is doing daily checks on the boats and keeping a daily occupancy rate.

Commissioner Longtin asked how the money is accounted for boat launching.

Marina Director Hart explained that there is a drop box system for payment and that he is working on updating the system.

Town Manager Sugerman stated that the first meeting of the Marina Task Force is on Thursday, September 20, 2012 and that one of their assigned tasks is to look at the boat launch and the generation of revenue. He stated that currently it is an honor system and that there may be a better way to do it.

Mayor DuBois stated that the big change is in how the customer is being charged for the number of feet of the boat versus the number of feet of the slip and thinks it is a huge thing to let people know that they are only paying for the size of their boat. He stated that the Town has done the Boat Shows in the past and has received a huge response and that it was staffed by volunteers from the Marina Board. He offered to be a volunteer at the Boat Show if needed. He requested that the Commission be provided periodic updates on the Marina.

**Motion: A motion was made by Vice-Mayor Rumsey to approve Resolution No. 29-09-12 Establishing the Annual and Transient Rates for the Use of Boat Slips at the Lake Park Harbor Marina; Commissioner Stevens made the second.**

Vote on Motion:

Commission	Aye	Nay	Other
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Member			
Commissioner Hockman			Absent
Commissioner Longtin	X		
Commissioner Stevens	X		
Vice-Mayor Rumsey	X		
Mayor DuBois	X		

Motion passed 4-0.

**COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY**

**Vice-Mayor Rumsey** stated that there was a memo in the paychecks and read it into the record (see attached Exhibit “B”) and asked for an explanation.

Town Manager Sugerman stated that there was an error made in the accrual rate since October 1, 2011 whereas general employees were credited with 2.16 hours of sick leave when they should have been created with 1.56 hours of sick leave.

Vice-Mayor Rumsey asked where did the number 2.16 come from.

Town Manager Sugerman stated that 2.16 hours of sick leave is for employees covered by the Collective Bargaining Agreement.

Vice-Mayor Rumsey stated that union employee get 2.16 hours of sick leave, but general employees do not.

Town Manager Sugerman stated “yes”.

Vice-Mayor Rumsey asked if any general employees take sick leave based on the 2.16 and that they are now over what they were allotted.

Town Manager Sugerman stated that there are a handful of cases where employees have used all of their sick leave that they received at the 2.16 accrual rate and with the correction of the error would now have a negative sick leave balance. He stated that those employees have received communication that there are other alternatives if they are negative such as sick leave bank, sick leave donation policy, major illness leave policy and approve the use of vacation leave.

Vice-Mayor Rumsey asked how many paychecks are left in this fiscal year.

Finance Director Blake Rane stated that there is one paycheck left in this fiscal year.

Vice-Mayor stated that his concern is that he does not think anyone should be punished for mistake done by the Town, so if anyone is going to lose pay for taking time that they believe that they had received that it should not happen.

Town Manager Sugerman stated that he concurs that he does not want to punish anyone and that no one is losing pay and what is happening is the accruals are being allowed to go negative until they go positive again.

Vice-Mayor Rumsey asked if the negative sick leave balance is being carried over into next year.

Town Manager Sugerman stated "yes".

Finance Director Rane explained that most of the negative balances are for only a few hours.

Town Manager Sugerman stated that the largest negative is eleven hours.

Vice-Mayor Rumsey stated that this was the Town's mistake and that the employee used what they believe they accrued. He suggested that everyone start at zero as of October 1 and get rid of the negative balances. He stated that he did not know union and general employees did not get the same thing and this is a surprise to him.

Commissioner Longtin thinks that this is over stepping the bounds and that the Town Manager should handle how this as he sees fit.

Commissioner Stevens stated that in fairness to the employees affected by the change he suggested that the person with negative eleven hours be given zero and all the other employees be created with eleven hours so that all employees affected receive the same benefit.

Mayor DuBois thinks that this is purely an administrative issue.

Vice-Mayor Rumsey stated that he does not want to see the employees punished for a mistake that was made at a level higher than them.

Mayor DuBois stated that he believes that this item is a non-issue and has been handled administrative and he does not wish to discuss the item, but that he would be willing to go along with the decision of the Commission.

Commissioner Stevens stated that he shares the concerns of Vice-Mayor Rumsey, but it is apparent that they do not have a majority.

**Commissioner Longtin** stated that there will be a Special Call Final Budget Public Hearing on Monday, September 24, 2012 at 6:30 pm. She stated that the Sunset Celebration will be on Friday, September 28, 2012 at 6:00 pm at the Marina. She stated that the Memorial Service for Former Commissioner Otterson will be on Friday, September 21, 2012 at 3:00 pm in the Commission Chambers.

**Commissioner Stevens** stated that the Marina Task Force will have a meeting on Thursday, September 20, 2012 at 3:00 pm and encouraged everyone to attend. He stated that he will miss former Commissioner Otterson.

Vice-Mayor Rumsey asked if the Marina Task Force meeting will be broadcast on channel 18.

Town Manager Sugerman stated “no” because there are more participants than fit on the dais however, it is a public meeting that people can attend and that there will be an audio recording and minutes.

Vice-Mayor asked if the Task Force is governed by the Sunshine.

Town Manager Sugerman stated “yes” and he will be making a presentation at the meeting regarding the Sunshine Law. He stated that the Marina Task Force is also subject to the Inspector General’s office and the Commission on Ethics and that they will have to go through the training from the Commission on Ethics and sign-off that they have been trained.

**Mayor DuBois** stated that he attended the Mayor’s Literacy Coalition event and that they are short of volunteers for the program such as Bridges, Kiwanis After School Program and Library programs and encouraged people to volunteer. He stated that the Marina Task Force meeting is Thursday, September 20, 2012 and asked that notification of the meetings and agendas be better distributed. He stated that Bridges of Lake Park will be having the Trunk or Treat event, Octoberfest is upcoming and that the Seafood Fest will be held on November 10, 2012.

Commissioner Stevens asked where the minutes of the Marina Task Force will be available.

Town Clerk Lemley stated the minutes will be available on the Town website.

**Attorney Baird** stated that he has begun to collect the Robert Cutcher work products and a list of documents from the consulting attorneys has been provided to the Town and staff is going through the list to determine what items are duplicates of documents that Town already has and what the Town does not have will be provided. He stated that he was informed that the consulting attorneys have 60 boxes of records related to the litigation and wanted to know if the Commission wanted these documents. He stated that these records would include depositions, interrogatories and related litigation documents. He stated that his concern is transporting those boxes and the cost associated and if the Town does not want the boxes the firm would keep them in accordance with court rules.

Mayor DuBois asked if the Town had a place to store these boxes.

Town Clerk Lemley stated that the boxes need to be picked up so that the records are in the Town’s possession.

The Commission concurred.

Mayor DuBois asked if the documents could be kept electronically.

Town Manager Sugerman stated "yes", but there are no funds budgeted to scan the records.

Mayor DuBois asked if there are funds available to store the records. He suggested that the most cost effective method for storing the records be utilized.

Attorney Baird suggested that he get an inventory from the attorney's and that he does not think that the Town needs to store here or scan into the Town's records the 20 or so depositions that were taken in the case. He stated that it will not be a public record unless it comes to the Town.

Commissioner Longtin asked if a member of the public wants to see any of documents from the litigation how would they get that information.

Attorney Baird stated that once the records become a public records they would make a public records request of the Town.

Commissioner Longtin suggested that the records be brought to the Town and allow the Town Clerk to go through the records and decide what to do with the records.

Commissioner Stevens asked if once the Town takes possession of the documents do they become public record.

Attorney Baird stated "yes".

Commissioner Longtin stated that the records should be public record.

Commissioner Stevens stated that the benefit of obtaining the records would be to get a better picture of the Marina deficiencies.

The Commission reached consensus to receive an inventory of the documents to determine what records shall be provided to the Town and for staff to determine the cost associated with storing these records.

**Town Manager Sugerman** no comments.

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Rumsey and seconded by Commissioner Stevens, and by unanimous vote, the meeting adjourned at 7:53 p.m.



Mayor James DuBois



Deputy Town Clerk, Shari Canada, CMC



Town Clerk, Vivian Mendez Lemley, CMC



Approved on this 17 of October, 2012

Exhibit "A"



Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: September 19, 2012

Agenda Item No. Tab 4

- Public Hearing, Resolution, Ordinance on First Reading, Discussion/Possible Action, Ordinance on Second Reading, Bid/RFP Award, Presentation/Proclamation, Consent Agenda, Other.

SUBJECT: Establishing Annual and Transient Rates for the Use of Boat Slips at the Lake Park Harbor Marina

RECOMMENDED MOTION/ACTION: Approve the resolution establishing annual and transient rates for the use of boat slips at the Lake Park Harbor Marina.

Approved by Town Manager [Signature] Date: 9/10/12
DALE S. SUGERMAN / TOWN MANAGER 9/10/12

Table with 3 columns: Originating Department, Department Review, and Advertised. Includes fields for costs, funding source, attachments, and departmental approvals.

**Summary Explanation/Background:**

At the September 5, 2012 Town Commission meeting, a proposal for modifying (lowering) the rates at the Lake Park Harbor Marina was introduced and discussed by the Town Commission. This agenda item, if approved, will implement the modified rates effective October 1, 2012.

The modified rates are:

Annual rate (12 months contract)	\$17.00 per lineal foot
Summer monthly (5/1 to 10/31)	17.00 per lineal foot
Winter monthly (11/1 to 4/30)	24.00 per lineal foot
Charter annual (12 months contract)	20.00 per lineal foot
Transient (daily)	2.00 per lineal foot

**Recommendation:**

Adopt the resolution as proposed.

**RESOLUTION NO. 29-09-12**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA ESTABLISHING ANNUAL AND TRANSIENT RATES FOR THE USE OF BOAT SLIPS AT THE LAKE PARK HARBOR MARINA; AUTHORIZING THE TOWN MANAGER TO ADJUST THESE RATES ON A CASE-BY-CASE BASIS FOR THE SOLE PURPOSE OF GENERATING INCREASED REVENUES AND TO PROMOTE THE USE OF MARINA FACILITIES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Lake Park, Florida is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

**WHEREAS**, the Town Commission has previously adopted general provisions pertaining to the use and operation of the Lake Park Harbor Marina (“Marina”); and

**WHEREAS**, the Town Manager has recommended to the Town Commission that a revised rate schedule for the transient and annual use of boat slips at the Marina be adopted and become effective October 1, 2012; and

**WHEREAS**, the Town Commission has determined that the Town Manager should have the authority to approve discretionary rate changes on a case-by-case basis to promote the use of the Marina and its associated facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA:**

**SECTION 1.** The foregoing “WHEREAS” clauses are incorporated herein.

**SECTION 2.** The rate schedule as set forth in Exhibit “A” which is attached hereto and incorporated herein, is hereby adopted by the Town Commission.

**SECTION 3.** The Town Manager is hereby delegated the authority to approve discretionary changes to the rate schedule on a case-by-case basis for purposes of generating increased revenues and promoting the use of the Marina and its associated facilities. The Town Manager shall provide written documentation for any case-by case rate changes deemed to be in the best interests of the Town and the Marina.

**SECTION 4.** This Resolution shall become effective immediately upon adoption.

Lake Park Harbor Marina

Slip #	Occupied	Unoccupied	Slip Len	Present Boat Len	Boat Name	Annual Income	Current Rate	Proposed Rate/ Boat Length	31% Occupancy (Present)	50% Occupancy	75% Occupancy	100% Occupancy
1 A19	1		30	40	Deep Obsession	10,320.00	21.50	20.00	2,978.00	4,800.00	7,200.00	9,600.00
2 A20	1		30	30	Sirena	7,740.00	21.50	20.00	2,232.00	3,600.00	5,400.00	7,200.00
3 B21		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
4 B22		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
5 B23		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
6 B24		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
7 B25		x	35	32		0.00		17.00	2,023.68	3,264.00	4,896.00	6,528.00
8 B26	1		40	40	Lady in Red	9,360.00	19.50	17.00	2,529.60	4,080.00	6,120.00	8,160.00
9 B27	1		40	40	US Customs 1	9,360.00	19.50	17.00	2,529.60	4,080.00	6,120.00	8,160.00
10 B28	1		38	38	Little Deeper	9,804.00	21.50	20.00	2,827.20	4,560.00	6,840.00	9,120.00
11 B29		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
12 B30		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
13 C31		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
14 C32		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
15 C33		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
16 C34	1		60	64	Spirit of Palm Beach	16,512.00	21.50	20.00	4,781.60	7,680.00	11,520.00	15,360.00
17 C35		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
18 C36		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
19 C37		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
20 D39		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
21 D39		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
22 D40	1		40	37	Mac	8,658.00	19.50	17.00	2,339.88	3,774.00	5,661.00	7,548.00
23 D42	1		40	40	Shawn C	9,360.00	19.50	17.00	2,529.60	4,080.00	6,120.00	8,160.00
24 D43	1		40	27	Wild Eagle	6,318.00	19.50	17.00	1,707.48	2,754.00	4,131.00	5,508.00
25 D44	1		40	36	Jonally	8,424.00	19.50	17.00	2,276.64	3,672.00	5,508.00	7,344.00
26 D45	1		40	35	Running Free	8,180.00	19.50	17.00	2,213.40	3,570.00	5,355.00	7,140.00
27 D45		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
28 D46		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
29 D47		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
30 D48		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
31 D49		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
32 D50		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
33 D51		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
34 D52		x	40	36		0.00		17.00	2,276.64	3,672.00	5,508.00	7,344.00
35 D53	1		40	34	BaBa III	7,956.00	19.50	17.00	2,150.16	3,468.00	5,202.00	6,936.00
36 D54		x	40	37		0.00		17.00	2,339.88	3,774.00	5,661.00	7,548.00
37 D55		x	40	37		0.00		17.00	2,339.88	3,774.00	5,661.00	7,548.00
38 D56		x	40	37		0.00		17.00	2,339.88	3,774.00	5,661.00	7,548.00
39 D57	1		40	40	Seafarer	9,360.00	19.50	17.00	2,529.60	4,080.00	6,120.00	8,160.00
40 D58		x	40	37		0.00		17.00	2,339.88	3,774.00	5,661.00	7,548.00
41 D59		x	40	37		0.00		17.00	2,339.88	3,774.00	5,661.00	7,548.00
42 E61		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
43 E62		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
44 E63		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
45 E64	1		30	30	Aqua Hunter	7,740.00	21.50	20.00	2,232.00	3,600.00	5,400.00	7,200.00
46 E65		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
47 E66	1		30	29	Champagne	6,786.00	19.50	17.00	1,833.96	2,958.00	4,437.00	5,916.00
48 E67		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
49 E68		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
50 E69	1		30	31	Kaikias	7,254.00	19.50	17.00	1,960.44	3,182.00	4,743.00	6,324.00
51 E70		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
52 E71		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
53 E72	1		30	27	Overdrawn	6,318.00	19.50	17.00	1,707.48	2,754.00	4,131.00	5,508.00
54 E73		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
55 E74	1		30	29	One More II	6,786.00	19.50	17.00	1,833.96	2,958.00	4,437.00	5,916.00
56 E75		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
57 E76		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
58 E77		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
59 E78		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
60 E79		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
61 E80		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
62 E81		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
63 E82		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
64 E83		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
65 E84		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
66 E85		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
67 F88		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
68 F89		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
69 F90		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
70 F91	1		45	45	Narwhal	10,530.00	19.50	17.00	2,845.80	4,590.00	6,885.00	9,180.00
71 F92		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
72 F93		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
73 F94		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
74 F95		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00
75 F96		x	45	41		0.00		17.00	2,592.84	4,182.00	6,273.00	8,364.00

Lake Park Harbor Marina

	Slip #	Occupied	Unoccupied	Slip Len	Present Boat Len	Boat Name	Annual Income	Current Rate	Proposed Rate/ Boat Length	31% Occupancy (Present)	50% Occupancy	75% Occupancy	100% Occupancy
76	F97	1		45	25	Florida Fish & Wildlife	5,850.00	19.50	17.00	1,581.00	2,550.00	3,825.00	5,100.00
77	FD2	1		30	34	Keylypso	8,772.00	21.50	20.00	2,529.60	4,080.00	6,120.00	8,160.00
78	G98	1		50	22	Bones	5,148.00	19.50	17.00	1,391.28	2,244.00	3,366.00	4,488.00
79	G99		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
80	G99		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
81	G100	1		50	45	Ingram	10,530.00	19.50	17.00	2,845.80	4,590.00	6,885.00	9,180.00
82	G101		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
83	G102		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
84	G103		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
85	G104		x	50	45		0.00		17.00	2,845.80	4,590.00	6,885.00	9,180.00
86	G105	1		50	50	Lucille	11,700.00	19.50	17.00	3,162.00	5,100.00	7,650.00	10,200.00
87	G106		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
88	G107	1		60	44	Turning Point	10,296.00	19.50	17.00	2,782.56	4,488.00	6,732.00	8,976.00
89	G108			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
90	G109			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
91	G110			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
92	G111			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
93	G112			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
94	G113			60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
95	G114	1		60	70	Escapade	16,380.00	19.50	17.00	4,426.80	7,140.00	10,710.00	14,280.00
96	G115		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
97	H116	1		60	74	Ain't No Big Thing	17,316.00	19.50	17.00	4,679.76	7,548.00	11,322.00	15,086.00
98	H117	1		30	28	Whistler II	6,552.00	19.50	17.00	1,770.72	2,856.00	4,284.00	5,712.00
99	H118	1		60	38	Barrels of Fun	8,892.00	19.50	17.00	2,403.12	3,876.00	5,814.00	7,752.00
100	H119		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
101	H120	1		60	48	Patriot	10,764.00	19.50	17.00	2,909.04	4,692.00	7,038.00	9,384.00
102	H121		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
103	H122		x	60	55		0.00		17.00	3,478.20	5,610.00	8,415.00	11,220.00
104	H123	1		60	83	Shear Water	16,254.00	21.50	20.00	4,687.20	7,560.00	11,340.00	15,120.00
105	H125		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
106	H126		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
107	H128		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
108	H129	1		30	26	Fellowship	6,084.00	19.50	17.00	1,644.24	2,652.00	3,978.00	5,304.00
109	H130	1		19	17	Minnow	3,978.00	19.50	17.00	1,075.08	1,734.00	2,601.00	3,468.00
110	H131	1		30	38	Avatar	8,892.00	19.50	17.00	2,403.12	3,876.00	5,814.00	7,752.00
111	H132	1		30	77	Ya Baby	18,018.00	19.50	17.00	4,869.48	7,854.00	11,781.00	15,708.00
112	J134		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
113	J135		x	30	27		0.00		17.00	1,707.48	2,754.00	4,131.00	5,508.00
							332,202.00			275,396.32	444,186.00	666,279.00	888,372.00

35  
31%

**Proposed Rate/Boat Length**  
 Annual Rate 17.00  
 Charter Annual Rate 20.00  
 Monthly Summer Rate 17.00  
 Monthly Winter Rate 24.00  
 Daily Transient Rate 2.00 per foot

**Historical Occupancy Rates/Period**  
 June - August 59%  
 September - Novembr 47%  
 December - February 59%  
 March - May 70%

September 13, 2012

To: All General Employees

Please be advised that since October 1, 2011 there has been an error in the sick leave accrual rate credited to all full-time, non-union, employees. The incorrect credit to your accrual bank for sick leave was done at a rate of 2.16 hours per pay period, when it should have accrued at 1.56 hours per pay period.

With this enclosed paycheck/Notice of Deposit, we have adjusted your accumulated sick leave balance to reflect the correct accrual rate for sick leave for this fiscal year.

In addition, as a reminder, the use of your Personal Leave allowance from your accrued sick leave balance is limited to 24 hours per fiscal year.

A handwritten signature in cursive script that reads "Dale".

Dale S. Sugerman  
Town Manager



# AGENDA

Lake Park Town Commission  
Town of Lake Park, Florida  
Regular Commission Meeting  
Wednesday, September 19, 2012,  
Immediately Following the Special Call  
Final Public Hearing on the Budget  
Lake Park Town Hall  
535 Park Avenue

<b>James DuBois</b>	—	<b>Mayor</b>
<b>Kendall Rumsey</b>	—	<b>Vice-Mayor</b>
<b>Steven Hockman</b>	—	<b>Commissioner</b>
<b>Jeanine Longtin</b>	—	<b>Commissioner</b>
<b>Tim Stevens</b>	—	<b>Commissioner</b>
.....		
<b>Dale S. Sugerman, Ph.D.</b>	—	<b>Town Manager</b>
<b>Thomas J. Baird, Esq.</b>	—	<b>Town Attorney</b>
<b>Vivian Mendez Lemley, CMC</b>	—	<b>Town Clerk</b>

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA

F. PROCLAMATION:

1. Honoring Dwayne Bell, Sr. as the Employee of the Year for 2011

Tab 1

G. PUBLIC and OTHER COMMENT:

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

- H. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

**Recommended For Approval:**

2. Special Call Budget Workshop Meeting Minutes of August 22, 2012 Tab 2  
3. Approve the Award of FY 2011-2012 Sidewalk Improvement Project to Low Bid Contractor, Dunworth Construction, Inc. for \$12,253.74 Tab 3

I. **DISCUSSION AND POSSIBLE ACTION:**

4. Resolution No. 29-09-12 Establishing Annual and Transient Rates for the Use of Boat Slips at the Lake Park Harbor Marina Tab 4

J. **COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:**

K. **ADJOURNMENT:**