



Minutes
Town of Lake Park, Florida
Budget Workshop
Wednesday, August 20, 2014, 6:30 PM
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a budget workshop on Wednesday, August 20, 2014 at 6:30 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, Michael O'Rourke and Kathleen Rapoza, Town Manager Dale S. Sugerman, Attorney Thomas Baird, and Town Clerk Vivian Mendez.

Town Clerk Mendez performed the roll call and Mayor DuBois led the pledge of allegiance.

DISCUSSION:

1. 2014/2015 Budget Workshop

Town Manager Sugerman explained that tonight's budget workshop is designed for informal discussion about the proposed 2014/2015 budget. He explained that staff is available to answer questions and take any suggestions offered by the Commission. He stated that there would be two more opportunities to discuss the budget in a formal manner in September. He announced that the first public hearing on the budget has been scheduled for Wednesday, September 3, 2014 at 6:30 p.m. in the Commission Chamber. The second public hearing on the budget has been scheduled for Thursday, September 18, 2014. Based on the two budget workshops, and the first public hearing on the budget, the Commission could schedule the final public hearing on the budget for Wednesday, September 17th, before the regular agenda, instead of Thursday, September 18th. He stated that rescheduling the final public hearing on the budget could be determined at the end of this budget workshop.

Mayor DuBois asked how the September 17th meeting agenda was stacking up.

Town Manager Sugerman stated that the September 17th agenda looked manageable to have the first public hearing on the budget before the regular Commission meeting.

Town Manager Sugerman explained that there have been few changes to the proposed budget since the first budget workshop. He explained that the insurance premium costs had come in less than anticipated. He stated that a few mathematical errors were found, which have been corrected. He thanked Commissioner Flaherty for bringing some of the errors to staff's attention. He explained that at the first budget workshop \$48,000.00 was reflected as being unrestricted surplus funds in the General Fund. After balancing all of the funds, and correcting all the errors, the surplus would be presented at the September 3rd first public hearing on the budget meeting. Town Manager Sugerman disclosed to the Commission that once the first formal public hearing on the budget is considered at the meeting of September 3rd, the unrestricted surplus funds could increase by an additional

\$30,000 or so. The latest version of the proposed budget would be released next week in anticipation of the September 3rd first public hearing on the budget meeting.

Commissioner Flaherty asked for support from the Commission to transfer half of the funds allocated for the Sunset Celebrations to be allocated to funding a volunteer recognition dinner instead.

Rather than taking any of the allocation from the Sunset Celebration appropriation, the Commission came to consensus to add \$5,000, from the unrestricted surplus funds into the Town Commission budget of the General Fund for a volunteer recognition event. The Commission decided to discuss, at a future Commission meeting, the concept for the volunteer recognition event.

Commissioner Flaherty suggested lowering the annual parking pass fee from \$100.00 to \$25.00 for residents and to consider holding raffles at Town events where residents can win free annual parking passes.

The Commission came to consensus to discuss resident annual parking pass fees at a future Commission meeting.

Commissioner Rapoza asked for clarification on the several line items on the Marina budget.

Town Manager Sugerman clarified the Marina budget for Commissioner Rapoza.

Commissioner O'Rourke expressed concern with the large amount of costs to the Town found in the Palm Beach County Sheriff's Office and Palm Beach County Fire Rescue budgets. He suggested that it might not be so important to focus on expense items that amount to just a few hundred or a few thousand dollars in the annual operating budget, but that rather the Town Commission should focus on the biggest ticket items such as the police and fire service costs to the Town.

Vice-Mayor Glas-Castro suggested that a Municipal Services Taxing Unit (MSTU) be established, which would itemize the tax bill for fire rescue services so that residents could clearly see what their tax dollars cover.

The Commission discussed and came to consensus to move forward with an ordinance for an MSTU.

The Commission came to consensus to move the second public hearing on the budget to Wednesday, September 17th at 6:30 p.m. before the regular Commission meeting.

PUBLIC COMMENT:
None

Mayor DuBois thanked Town Manager Sugerman and staff for the work that resulted in the proposed budget.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Rapoza and seconded by Commissioner Flaherty, and by unanimous vote, the meeting was adjourned at 7:36 p.m.



Mayor James DuBois



Town Clerk, Vivian Mendez, CMC



Approved on this 3 of September, 2014



AGENDA

Lake Park Town Commission

Town of Lake Park, Florida

Town Commission

Budget Workshop

Wednesday, August 20, 2014, 6:30 P.M.

Lake Park Town Hall

535 Park Avenue

James DuBois	—	Mayor
Kimberly Glas-Castro	—	Vice-Mayor
Erin T. Flaherty	—	Commissioner
Michael O'Rourke	—	Commissioner
Kathleen Rapoza	—	Commissioner
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Dale S. Sugerman, Ph.D.	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER/ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **DISCUSSION**

1. 2014/2015 Budget Workshop

Tab 1

D. **PUBLIC COMMENT**

This time is provided for audience members to address items related to the **Fiscal Year 2014/2015 Budget**. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a **TOTAL** of three minutes.

E. **ADJOURNMENT**

Next Scheduled First Public Hearing on the Budget will be held on Wednesday, September 3, 2014