AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, August 17, 2011,
Immediately Following the Special Call
Attorney-Client Session,
Lake Park Town Hall
535 Park Avenue

James DuBois	—	**Mayor**
Kendall Rumsey	—	**Vice-Mayor**
Steven Hockman	—	**Commissioner**
Jeanine Longtin	—	**Commissioner**
Tim Stevens	—	**Commissioner**
Maria V. Davis	—	**Town Manager**
Thomas J. Baird, Esq.	—	**Town Attorney**
Vivian M. Lemley, CMC	—	**Town Clerk**

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. ***Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.***

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA

F. PUBLIC and OTHER COMMENT:
This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

G. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item

will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

Recommended For Approval:

1. Special Call Commission Meeting Minutes of July 13, 2011 — Tab 1
2. Renewal of Audit Services — Tab 2
3. Notice of Contributions to the Retired Police Officers Pension Plan — Tab 3

H. PUBLIC HEARING:

***** OPEN PUBLIC HEARING*****

A. Staff Report

B. Public Comments

C. Commission Deliberation

ORDINANCE ON FIRST READING

4. ORDINANCE NO. 06-2011 Comprehensive Plan Capital Improvements Schedule Tab 4
AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING AND UPDATING THE CAPITAL IMPROVEMENTS ELEMENT OF ITS COMPREHENSIVE PLAN; PROVIDING FOR AN UPDATED FIVE YEAR CAPITAL IMPROVEMENTS SCHEDULE PURSUANT TO SECTION 163.3177(3)(b)1., FLORIDA STATUTES; PROVIDING FOR THE AMENDMENT OF THE TEXT OF THE CAPITAL IMPROVEMENTS ELEMENT SO AS TO BE CONSISTENT WITH THE NEW SCHEDULE ; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Requests: Motion to Approve

***** CLOSE PUBLIC HEARING*****

I. DISCUSSION AND POSSIBLE ACTION:

5. Town Manager Goals — Tab 5

J. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

K. ADJOURNMENT:

Consent Agenda

TAB 1

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: **August 17, 2011** **Agenda Item No.** Tab 1

[ ] PUBLIC HEARING [ ] RESOLUTION

[ ] ORDINANCE ON FIRST READING [ ] DISCUSSION/POSSIBLE ACTION

[ ] ORDINANCE ON SECOND READING [ ] BID/RFP AWARD

[ ] PRESENTATION/PROCLAMATION **[x] CONSENT AGENDA**

[ ] Other:

SUBJECT: **Special Call Commission Meeting Minutes of July 13, 2011**

RECOMMENDED MOTION/ACTION: **To Approve the Special Call Commission Meeting Minutes of July 13, 2011.**

Approved by Town Manager _____ **Date:** 8/13/11

Kelly Arney Dep Town Clerk 8/11/11

Name/Title Date of Actual Submittal

Originating Department: **Town Clerk**	Costs: $ 0 Funding Source:0 Acct. # 0	**Attachments:** **Meeting Minutes**
Department Review: [ ] Attorney_____ [ ] Community Development___ [ ] Finance _____ [ ] Fire Dept _____	[ ] Grants _____ [ ] Human Resources_____ [ ] Information Technology ____ [ ] Library _____ [ ] Marina _____	[ ] PBSO _____ [ ] Public Works_____ [ ] Recreation _____ **[x] Town Clerk** VMC [ ] Town Manager_____
Advertised: Date: _____ Paper: _____ **[x] Not Required**	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case VMC **Please initial one.**

Summary Explanation/Background:

Minutes
Town of Lake Park, Florida
Special Call Commission Meeting
Wednesday, July 13, 2011, 7:09 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Special Call Commission Meeting on Wednesday, July 13, 2011 at 7:09 p.m. Present were Mayor James DuBois, Vice-Mayor Kendall Rumsey, Commissioners Steven Hockman, Jeanine Longtin, and Tim Stevens, Town Manager Maria Davis, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley.

Mayor DuBois led the Invocation and the Pledge of Allegiance.
Town Clerk Vivian Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Commissioner Hockman asked if the letter from Palm Beach County concerning the building at 115 U.S. Highway 1 was going to be discussed or put on the agenda. Town Manager Davis explained that it was previously discussed that the letter would be put on an agenda either for the first or second meeting in August. Commissioner Longtin requested that it be put on the first meeting in August since the "clock is ticking."

Motion: A motion was made by Commissioner Hockman to approve the Agenda; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 5-0

APPOINTMENT OF A VICE-MAYOR:

The Mayor indicated that Vice-Mayor Rumsey has been doing a good job thus far and entertained a motion to nominate Kendall Rumsey to remain as Vice-Mayor. Commissioner Longtin seconded for discussion and Mayor DuBois stated that a second for discussion was not needed. Commissioner Stevens nominated Kendall Rumsey for Vice-Mayor. Commissioner Longtin nominated Tim Stevens for Vice-Mayor.

Kendall Rumsey made a motion to close nominations, and Mayor DuBois then closed the nominations.

Mayor DuBois asked for all those in favor for Tim Stevens.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey		X	
Commissioner Stevens		X	
Mayor DuBois		X	

Motion failed 2-3

Mayor DuBois asked for all those in favor for Kendall Rumsey to respond.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman		X	
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 3-2

Vice-Mayor Rumsey had three votes and Commissioner Stevens had two votes. Kendall Rumsey will continue as Vice-Mayor.

PROCLAMATION:
Todd Dry

Mayor DuBois read and presented Todd Dry with a Proclamation and thanked him for his service on the Planning and Zoning Board.

PUBLIC AND OTHER COMMENTS:

Mayor DuBois reminded residents that if they wanted to discuss an agenda item, they needed to indicate that on their pink comment card. Mayor DuBois also reminded Commissioners that if anyone wanted to respond to the residents' comments/concerns, that it should be done during the Commissioner's Comments section of the agenda.

1. *Kathleen Lampkin, 618 Date Palm Drive*– indicated that the camera at the ball field may be broken. She stated that she was having issues with soccer balls hitting and coming over her fence and she had to repair her fence as a result of it. She stated that seed pods are falling over her fence into her backyard.

   Mayor DuBois asked Ms. Lampkin to give her phone number on her comment card so the Town can get back to her. He asked the Town Manager to be in the touch with Ms. Lampkin.

   Town Manager Davis was asked if the cameras were even working at the ball field and she responded that they weren't because of a lightning storm. She explained that they have been ordered but that she wasn't sure when.

   Mayor DuBois thanked Ms. Lampkin for bringing this issue to their attention.

2. *Rick Goodsell, 410 9th St.*– he stated he wanted to see who the Citizens Requiring Accountability from Politicians were. He also stated that he is with the Community Watch and that the Community Watch meeting on the sign out front was supposed to have been changed to 6:00 pm. This wasn't done. He spoke about his frustration with how Commissioner Longtin and Hockman have been treated. They were looking into things that people can't look into themselves. CRA is number one and meters are number two. He mentioned that he hopes with the new Commission, that Commissioner Longtin and Hockman will be treated better. He indicated that he has issues regarding the CRA and how residents are told new businesses are coming and never come forth. CRA is taking care of those blocks but if should take care of the whole CRA. He hopes that everyone gets along on the Commission and that things get done.

3. *Jim Lloyd, 220 Lake Shore Dr.* – stated that in the past couple of months he has learned that this Town is full of nice folks. He thanked all those that welcomed him into their homes. He stated that he realized that this Town's government needs some improvement. He stated the actions of those who run things, only occasionally coincide with State and local law. He stated that he is happy to be part of Citizens Requiring Accountability from Politicians intend to keep an eye on Town Hall. He explained that www.Thestreetwhereyoulive.wordpress.com is a blog where anyone can go to read from citizens talking about the Town and 1-877-500-6560 for more information on the organization.

4. *Susan Lloyd, 220 Lake Shore Dr.*– see "exhibit A"

   Mayor DuBois asked the Citizens Requiring Accountability from Politicians group to refer to itself by their full name. He also asked Ms. Lloyd if she would mind entering her document (Exhibit A) into the record. Ms. Lloyd agreed.

   Motion: Vice-Mayor Rumsey made a motion to receive and file the document; Commissioner Stevens made a second.

   Attorney Baird explained that the Public Comment Cards were kept on file as well.

5. *John Mede, 220 Lake Shore Dr.* – Congratulated the new Mayor and Commissioner Stevens. He explained that what started out as an email joke to friends and neighbors asking them to become members of Citizens Requiring Accountability from Politicians started to form into what it is now an awareness for both sides. He stated that the majority of people do have opinions on political matters, but fail to voice or act upon them and consequently end up accepting political decisions made on their behalf by elected officials. He stated that this was true from the local, County, State, and Federal levels. He explained that on the news there is always some type of news regarding how government has acted in such a way that people ask themselves "how did that happen". He explained that what Citizens Requiring Accountability from Politicians. intends to do is bring awareness and understanding to both sides of the political process, of those that represent and those that are being represented. Citizens Requiring Accountability from Politicians is to be a form of informational exchange asking how decisions are made and what has gone into the thought process of the action being taken by the elected representatives. Citizens Requiring Accountability from Politicians will be a place where citizens may go and ask questions regarding issues that affect their day to day lives and what determines the course of action that is being taken by their representatives and how the representatives arrive at their decisions. He explained that the political accountability needs to be revised. He stated that the basic components are the elected officials and their constituents and how a disconnect occurs. He explained how the pendulum swings both ways, which is what caused Citizens Requiring Accountability from Politicians to rise. He stated that he hoped the humor in the name will continue in an effort to keep the attention on matters that indeed impact lives. He explained the Citizens Requiring Accountability from Politicians is an open exchange of information. He stated that what it is not is bashing organization or group of activities who are trouble makers. He stated that respect is a requirement, which also swings both ways so that a member of Citizens Requiring Accountability from Politicians is bound to be respectful of both process and players regardless of a representative's position. He quoted Vice-Mayor Rumsey's saying of "We can disagree without being disagreeable". Citizens Requiring Accountability from Politicians would like to see that moving forward and although some may be offended by the acronym, they will become aware of the intent, which is to raise citizen awareness and input and have the political representatives aware of their

positions prior to making decisions. Citizens Requiring Accountability from Politicians intent is to make transparent government exactly what it says it is, because now that is not the case.

6. *Priscilla Chase, 810 2nd Ct.* – Congratulated Mayor DuBois and Commissioner Stevens. She expressed her concerns about vacant and abandoned homes. She gave the Commission a copy of a newspaper article (see exhibit "B") regarding the topic. She spoke about a house around her property that is abandoned and is an "eye sore" and made reference to other streets that need attention. She asked the Commission to consider more attention to this topic.

   Mayor DuBois explained that there was an Ordinance that did not pass concerning registered homes and would like to see this come up again. Commissioner Longtin asked if they could bring it up now. Attorney Baird suggested that it be brought up under Commissioner's Comments.

7. *Al Jacquet, West Palm Beach* – spoke to the Commission and citizens on behalf of State Representative Mack Bernard. He congratulated the new Mayor and Commissioner. Mr. Jacquet brought a legislative update handout for the citizens to review, which is attached as Exhibit "C".

CONSENT AGENDA:

3. Regular Commission Meeting Minutes of May 18, 2011
4. Special Call Commission Attorney – Client Meeting Minutes of May 23, 2011
5. Regular Commission Meeting Minutes of June 1, 2011
6. Regular Commission Meeting Minutes of June 15, 2011
7. Resolution No. 17-07-11 Northlake Boulevard Task Force Interlocal Agreement for a Five Year Extension
8. Resolution No. 22-06-11 Interlocal Agreement National Pollutant Discharge Elimination System (NPDES) Third Term Permit
9. Purchase of Commercial Dumpsters
10. Award of Bid for "Eyes on Park Avenue" – Park Avenue Security Camera System to Econocomm Inc. d/b/a Mobile Communications

Public Comment Open.
None
Public Comment Closed.

Commissioner Hockman asked that item numbers 3, 7, 8, and 10 be pulled from the Consent Agenda for discussion.

Commissioner Longtin also asked for item number 4 to be pulled from the Consent Agenda for discussion.

Motion: A motion was made by Commissioner Hockman to approve item number 5, 6, and 9 on the Consent Agenda; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 5-0

Commissioner Hockman stated that item number 3 on the Consent Agenda had a misprint in the minutes on page 30, it states the payout will be $10,000 and should actually be $110,000.

Commissioner Longtin also mentioned that on page 9 of the minutes, it mentioned that Commissioner Longtin stated "...the reserves are not that important." She says she doesn't recall saying that and wanted to clarify that by saying "Reserves are ultimately extremely important."

Attorney Baird recommended that the Clerk to check the quote but said the minutes could not be changed after the fact. He explained that if in fact it was incorrect, the Clerk could make that change. If it was correct, then the minutes of this meeting would be used as record of clarifying that statement.

Motion: A motion was made by Commissioner Hockman to approve item number 3 on the Consent Agenda with the appropriate corrections; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 5-0

Commissioner Longtin stated that in item number 4 on the Consent Agenda, that there was another gentleman in attendance at the Attorney-Client meeting and his name is not listed in the minutes.

Attorney Baird stated that the minutes can only reflect what was stated at the meeting.

Town Manager Davis mentioned that the gentleman's name was Larry Cook.

Vice-Mayor Rumsey explained that from what he remembers, what is in the minutes is what he read before they went upstairs. Mr. Cook was not in the Commission Chamber and was actually upstairs when they got there.

Motion: A motion was made by Commissioner Stevens to approve item number 4 on the Consent Agenda; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 4-1

Commissioner Hockman stated that on item number 7 on the Consent Agenda, on page 6 of 6 it was not reflecting the current Mayor's name.

The Mayor stated that the administrative change will be made.

Commissioner Hockman questioned the possible payout of up to $5,000.00 on the Northlake Boulevard Task Force contract.

Town Manager Davis explained that historically this was in the contract but that the Northlake Boulevard Task Force has waived the requirement and she believes that the Task Force will mostly likely do the same this year, pursuant to an understanding between the parties to the Interlocal Agreement.

Motion: A motion was made by Commissioner Stevens to approve number 7 on the Consent Agenda; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 4-1

Commissioner Hockman stated that on item number 8 on the Consent Agenda, he will have to abstain from voting on this because of past and future work of contracts.

Commissioner Longtin wanted to know what obligations or responsibilities this agreement holds us to if it is passed.

Public Works Director David Hunt explained the requirements of this agreement regarding pollution discharge. He explained that the Town has no other responsibilities other than to follow their interpretation of the permit and to pay our annual dues of approximately $4,000.

Motion: A motion was made by Commissioner Stevens to approve item number 8 on the Consent Agenda; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman			Abstained
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 4-0, 1 Abstained

CRA Project Manager Richard Pittman discussed item number 10 on the Consent Agenda the "Eyes on Park Avenue" bid. He gave a brief overview of what was required for these cameras as well as their intent.

Commissioner Hockman asked if the Town has upgraded its electrical at this point.

Project Manager Pittman responded "no" and explained that there is a transformer at several locations and that the conversion for providing the electrical service is part of the contract, except for behind the Post Office.

Commissioner Hockman asked approximately how much money will the Town have to spend on this project.

Project Manager Pittman explained that Casper Electric gave a quote of $1, 200.00 to upgrade the alley, but there will also be a monthly Internet service cost.

Town Manager Davis explained that the Information Technology Director was out of Town and that she would be happy to have him get an actual monthly cost and she will provide this information to the Commission.

Vice-Mayor Rumsey asked to get an actual monthly cost for connection to the Internet to see exactly what we are looking at.

Town Manager Davis mentioned she would be happy to get that number for them, but reminded them that this is a time-sensitive matter. She asked that Virginia Martin, Grants Writer, speak to the Commission.

Grants Writer Martin confirmed the time-sensitive nature of this item and that it had been previously postponed until a full Commission was in place. She explained that if the national debt ceiling not raised, all funds not committed will be returned to the Federal government.

Town Manager Davis affirmed this.

Mayor DuBois asked if the contract is contingent on the grant money and clarified that the Town will not enter into the contract without the grant. He asked about the service agreement in view of the warranty period.

Project Manager Pittman informed the Commission that there is a one-year warranty. He explained that the extended warranty will take the Town over budget. He explained that after the one-year warranty time is up, the Town is responsible.

Commissioner Stevens asked what the poles will withstand in terms of wind load.

Project Manager Pittman stated the transmitter could withstand 118 mph and the cameras could withstand 110 mph. The fiberglass poles are 10 years old could withstand 140 mph.

Commissioner Longtin asked who would be monitoring the cameras, and asked if he will be the Palm Beach County Sheriff's Office (PBSO).

Project Manager Pittman explained that no one will be sitting 24 hours a day looking at them. He explained that they are available for PBSO to look at on the Internet when they need to and they will have the capabilities to look at a "real time" view on their laptops.

Commissioner Longtin asked after the initial year who warranties them. She asked why not cameras in other areas, for example the ball fields.

Project Manager Pittman assured Commissioner Longtin that once the contract is over, the Town would be responsible for the cameras.

Commissioner Longtin also asked why we had to put ten cameras on three blocks. She mentioned that we should put cameras in the ball fields and industrial park because we have issues there.

Town Manager Davis explained that we already have cameras at the ball fields from the last grant.

Commissioner Longtin asked if those were functional.

Town Manager Davis explained that the cameras had been hit by lightening and were being fixed.

Commissioner Longtin asked if the cameras were being replaced at our cost.

Town Manager Davis explained that it was.

Commissioner Longtin asked if we could just take the cameras from this grant and put them at the ball fields to replace the ones that were not working.

Town Manager Davis explained that this grant was already written and could not be changed to relocate the cameras. She explained that it would not fit into the scope of work for the grant.

Commissioner Longtin asked how many cameras were at the ball fields.

Town Manager Davis was not sure and mentioned that she would get back to the Commission with that answer.

Grant Writer Martin mentioned there are eight cameras at the ball fields.

Commissioner Longtin explained that she will be voting "no" on this.

Mayor DuBois asked her to hold off on that decision because he wanted to go for a motion, and then discuss that for debate, if there is a motion and a second. Mayor DuBois then asked for a motion and a second so they could, in fact, discuss the issue.

Motion: A motion was made by Commissioner Stevens to approve item number 10 on the Consent Agenda conditioned on the cost of Comcast being no more than $300.00 yearly; Vice-Mayor Rumsey made the second.

Vice-Mayor Rumsey questioned Commissioner Stevens if it was $300.00 monthly or annually.

Commissioner Stevens answered "yearly."

Vice-Mayor Rumsey mentioned that he was confused about the grant and if we actually had the money or not. He stated that he knows it is a time-sensitive issue.

Grant Writer Martin explained that we already had the money but we have to spend the money or we may have to send it back to Washington, and that all funds not expended could be recalled.

Mayor DuBois tried to recap the situation by saying we have a free system being installed at basically very little cost for the Town with added security and confidence to the CRA and Park Avenue for as long as it will survive. He explained that whatever time we get out of it and whatever maintenance we can put into it, we will be ahead. He said he saw it as a win if the system was approved.

Commissioner Longtin explained that she feels the need to be fiscally responsible no matter if it is Lake Park taxpayer money, County taxpayer money, State taxpayer money, or Federal taxpayer money. She feels that having ten cameras on three city blocks is too much. She reiterated that she will be voting "no" on this subject.

Motion: A motion was made by Commissioner Stevens to approve item number 10 on the Consent Agenda conditional of the cost of Comcast being no more than $300.00 yearly; Vice-Mayor Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman		X	
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 3-2

ORDINANCE ON FIRST READING:
Ordinance No. 04-2011 K-Mart Rezoning

PUBLIC HEARING: Quasi-Judicial Hearing

Ex parte Communication:

Mayor DuBois: stated that he had spoken to Nadia DiTommaso about this project. He has had no other communications.

Commissioner Hockman: stated that he spoke with Mr. Gentile a month ago. He explained that he was going to abstain from voting due to past and possible future working contracts.

Commissioner Stevens: stated that he was on the Planning and Zoning Board when this matter first came up. He declared no ex parte communication.

Commissioner Longtin: stated that she spoke Mr. Gentile regarding the project.

Vice-Mayor Rumsey: none.

Community Development Director Nadia DiTommaso explained the request for re-zoning. She reassured the Commission that there is no development being proposed at this time. Gentile, Holloway, O'Mahoney and Associates, Inc. are working on behalf of the owner of the property. She explained that they want to change the zoning from a Commercial-1 (C-1) property to a PUD (Planned Unit Development) and she explained the Code regarding a PUD. She stated that by doing this, it will subdivide the property and it would presumably facilitate the likelihood of future redevelopment, which would benefit the Town with possible increased tax base. She explained that it would also bring the property into legal conforming use and that the Town will still have full control over the site. She explained that the Planning and Zoning Board reviewed this twice (April 4, 2011 and May 2, 2011). The Planning and Zoning Board recommended approval to the Town Commission with the conditions to add some additional plantings along the south and west property lines. She stated that staff is recommending that the Town Commission grant the approval of the change in zoning and that the applicant was here to give a presentation as well.

Dodi Glas, representative for Gentile, Holloway, O'Mahoney and Associates, Inc., gave a Powerpoint presentation (see exhibit "D") to the Commission. She gave more history on the PUD's and spoke about how the property would be broken into three separate parcels. She stated that now they have to abide by standards to two different Codes (Town and the Northlake Boulevard Overlay Zone [NBOZ]). She explained that the Town Code is older than NBOZ and these Codes differ in three different areas – landscaping, parking, and open space. She explained on slide 14, the parking difference with each of the Codes which impacted the landscaping as well. She explained that on slide 18 the buffer points and their variations, and that she would be happy to answer any other question the Commission may have.

Attorney Baird stated that the witnesses were not sworn in and proceeded to swear them in.

Commissioner Hockman reiterated that he could participate pursuant to the new County Ethics Law effective June 1, 2011 concerning conflicts of interest.

Vice-Mayor Rumsey apologized to the applicant for not being at the previous meeting and forcing them to have to come back a second time. He asked about splitting the property into three owners and who would be the ultimate decision maker when it came to landscaping.

Dodi Glas explained that unity of control designates the entity in charge.

Vice-Mayor Rumsey asked if another business came in and wanted to purchase their portion of the property would this apply to them as well.

Dodi Glas explained that the plat dictates the subdivision and that no division can occur until the Commission reviews it and the documents are in place.

Commissioner Stevens thanked the applicant on the landscaping improvements and also wanted to know if there were any downsides to the Town if they approved the PUD.

Dodi Glas explained it would only be a downside if the Commission decided they didn't like the new design. She stated that sometimes a PUD is seen as a way of getting around the Code, but that the PUD standard is higher because there are design elements that have to be met rather than just Code.

Commissioner Longtin stated that, in her opinion "this site is one of the ugliest sites in Town". She stated that this site is a prime location being at the entrance of Town, and that this is where the landscaping should be required and brought up to Code.

Mayor DuBois explained to Commissioner Longtin that this portion of the meeting is for her to ask questions of the applicant.

Commissioner Longtin asked the applicant why they couldn't get rid of the wheel stops and put in landscaping islands.

Dodi Glas explained that the parking stops were standard requirements at the time of installation and that today it meets the standard and at this time, they do not want to redesign the parking lot. She explained that they could come back at a later time to request the redesign of the lot.

Commissioner Longtin commented that the Commission could ask, in lieu of approval, to "green up" the space. She expressed concern with the process. She indicated that more would need to be done on the parking lot.

Public Comment Open:

Brent Headberg, 220 Lake Shore Dr. – questioned the process for this agenda item and asked why this hearing was not publicized if this is an actual quasi-judicial hearing. He stated that he wants to see the notice that went out and the advertisement that went in the newspaper.

Town Manager Davis said she would be happy to provide the advertisement.

Mayor DuBois responded that this is a first reading and that the Ordinance will come back on second reading for additional discussion at that time.

Mr. Headberg commended Gentile, Holloway, O'Mahoney and Associates, Inc. for their plans and stated they are very well done. He explained that he is in support of this project and stating that he just wants clarification on the process of this hearing. He stated that he will formally request the information, if needed. He said we need to add as much as we can to enhance the landscape, etc. He is "all for it".

Mayor DuBois recommended that if he requests information in the future that he provide his contact information.

Mr. Headberg said he will send this information by email.

Public Comments Closed

There were no comments from Commissioner Hockman and Vice-Mayor Rumsey

Commissioner Longtin expressed concern that she doesn't see any agendas or minutes from the Planning and Zoning Board on the Town's website. She explained that a gentleman came to one of the Planning and Zoning meetings to speak, but is not sure of his concerns. She wasn't sure if he was contacted. She stated she thought we had to send out notices to surrounding property owners and wasn't sure if that had been done. She felt we should ask for more landscaping and had concerns with drainage. She explained that she hasn't seen any issues lately, but it is still a concern. She would like to see what the Planning and Zoning Board had to say about this issue in writing. She wasn't sure if surrounding property owners were notified and would like to see landscaping improved. She explained that she will be voting "no" on this issue.

Mayor DuBois suggested that she should not tell her vote because it prejudices other's votes. He explained that there will be a motion and a second and once that is done there will be time for debate and she can discuss that then.

Attorney Baird advised the Mayor that it is perfectly permissible to discuss how they may vote or suggest how they may vote if things are done.

Mayor DuBois explained about what he remembered from being a member of the Planning and Zoning Board when Chick-Fil-A came up. He stated that he missed the

improvement to K-Mart in general but recalled some really good discussion on this project. He recalled that there was not much that could be done on this site because of the non-conforming issues and lack of set-back. He recalled that the Planning and Zoning Chairman did everything that he could to improve landscaping. He stated that Chick-Fil-A came in under the Northlake Boulevard Overlay Zone, which contains architectural standards. He stated that with each application that comes to the Town under the PUD, there will be control in place that wasn't there before as this pertains to future applicants. He looked forward to this.

Motion: A motion was made by Vice-Mayor Rumsey to approve the K-Mart Re-zoning ordinance; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman			Abstain
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 3-1, 1 Abstained

Attorney Baird read Ordinance No. 04-2011 by caption- only.

DISCUSSION AND POSSIBLE ACTION
Resolution No. 23-06-11 Signature on Bank Account

Finance Director Anne Costello explained the Code issues with Section 2-85 and Section 2-222 which are in conflict, but she stated that she will be addressing that at a later date with an amendment to the Code to make it not conflict with itself. She stated that she is in need of authorized signers, and needs someone to be appointed to join the Mayor and Vice-Mayor as signers.

Commissioner Longtin nominated Commissioner Stevens to be the third signee.

Motion: A motion was made by Commissioner Longtin to appoint Commissioner Stevens as a signatory; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		

Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 5-0

Designation of voting Delegate and Alternate (s) to the Palm Beach County League of Cities, Inc.

Mayor DuBois stated he would be happy to provide that service if that is what the Commission decides.

Motion: A motion was made by Commissioner Longtin to have the Voting Delegate in the following order of Mayor DuBois, Vice-Mayor Rumsey, Commissioner Stevens, Commissioner Hockman, Commissioner Longtin; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 5-0

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Commissioner Hockman explained that he met with the Town Manager, the Finance Director, and Marina Director concerning the "Majestic Princess" and its seizure. He expressed his disappointment and stated for the record, "The Town has never sent an email, a notice, or anything in regard to the payment that was made was unsatisfactory." He hopes that from now on staff will now put things of this nature in letter form and not just hearsay. He stated that a lot of people have been asking what was going on about it. The Majestic Princess did get behind in what they owed the Town and were making payments. He explained that word got out about them doing a contract with West Palm and people 'jumped the gun" and thought the owner was going to "jump ship" and not pay the Town what they owed. He explained that they were making payments by the

agreement. He was told that the Town never made an email or any other notification that further action would be taken. He stated that he doesn't feel that this is a way to conduct business with our businesses in Town.

He asked the Town Manager if she would let him know by the next Commission meeting what the status was on the metal building at 115 U.S. Highway 1. He stated that he knew the first contractor backed out and the second, he is assuming, backed out. He thought this because the building is still standing and nothing has been done on it.

He stated that there have been a lot of rumors going on around Town. He said the first rumor is that on July 3, 2011, he was at the Marina and saw the parking lot was full. He noticed five boats backing up. He asked them why they were backing up and they responded that the Marina was full and there was no place to park. He stated that he noticed that the lot that we paid $2.4 million for was empty and locked. He said that he went down and asked the dock attendant why we were not parking in there. The dock attendant replied that there was no key and he didn't know who had it. He stated that he made arrangements for the boats to park at Winn Dixie and went home to email the Town Manager as to why we are not utilizing the lot. He stated the Town Manager replied that "we can't use the lot because we need funds to open up the north fence and install a sliding gate." He mentioned, for the record, "Per the minutes in the August 4th meeting and again in October, the Town Manager stated that all was needed was to paint the stripes and the Town staff could do that and wouldn't cost very much." He expressed concern that costs seem to be climbing and he sent the Town Manager another email asking why we need the fence and that it should be removed. He stated the Town Manager replied that it was for security reasons. He stated that recently the security company had changed the hours and he is not sure who is watching the un-gated part of the Marina between the time when the staff leave at 5:00 p.m. or 5:30 p.m. and the security company gets there at 10:00 p.m. or 11:00 p.m. He explained that all this led to an email he received on Thursday that made him very disappointed. He explains that in this email he was being accused of threatening employees. He explained that the email explained that he was down at the dock threatening and demanding that the attendant open up the gate or else he wouldn't have a job on Tuesday. He stated that he wouldn't have done that because he was already told that the attendant didn't have a key, so why would he demand that it be opened. He mentioned that there are a lot of accusations going around about him that are not his personality. He stated that because of the lies and accusations, he is going to step down as the Library Board's liaison. He doesn't want to see any other charges or accusations against him. He is very disappointed with how things are going.

Vice-Mayor Rumsey welcomed Mayor DuBois and Commissioner Stevens to the dais and stated that he looks forward to working with both of them. He hopes that the Commission will be doing a proclamation for former Commissioner Osterman for her service to the Town. Mayor DuBois wanted to know if there was consensus of the Commissioners for doing that proclamation.

Commissioner Longtin explained that she did not want to vote for it because Ms. Osterman moved away in October and should not have collected the money she received nor made the votes she voted on. She believes that Ms. Osterman should have stepped

down when she moved away and believes Ms. Osterman owes the Town approximately $5,000.00. She pointed out that Ms. Osterman never apologized for her actions and doesn't feel that they should reward her. She stated that she does wish Ms. Osterman and her family a wonderful life and states that she will be voting no.

Motion: A motion was made by Vice-Mayor Rumsey to offer a proclamation to former Commissioner Patricia Osterman for her years of service to the Town of Lake Park; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin		X	
Commissioner Hockman		X	
Vice-Mayor Rumsey	X		
Commissioner Stevens		X	
Mayor DuBois	X		

Motion failed 2-3

Vice-Mayor Rumsey explained that he had gone to breakfast with Mr. Mede of the Citizens Requiring Accountability from Politicians organization. Mr. Mede told him all about Citizens Requiring Accountability from Politicians and he looks forward to reading what they have to say and feels it is an excellent program. He hopes they really do keep the organization going with a "positive light" as Mr. Mede had mentioned. He wishes the organization well.

Vice-Mayor Rumsey spoke about the 4th of July celebration and that because of budget cuts it was canceled again this year. He mentioned that it had been a wonderful celebration. He has decided that it was time to "Bring Back the Boom." He felt as a community, we can bring the fireworks celebration back and he would like to see if around early September we could have our Parks and Recreation Department put together a solid budget as to what it would cost to put on a fireworks show. He stated that then he would like to see the community get behind and do what it takes to raise the money to make it happen. He explained that he knows there are some businesses in the community that will step up and will help us make it happen. He stated that there isn't much that this Town can't do when they get together. He looks forward to everyone working together and contributing to bring this back the last weekend of June.

Commissioner Stevens stated he was in support of bringing the fireworks back. Going door-to-door this is what he heard. He stated that fireworks and parking meters were the big issues when he was running for office. He stated that as far as the fireworks are concerned, the combination of community support and support of big business it is feasible without having to use Town funds.

He stated that on the issue of parking meters, he "knows it does generate significant revenue for the Town." He would like to see the Town explore the decal issue and suggested using a system similar to Lake Worth's system for their beaches. He realizes that there may be funding restraints, but he would like us to look into it.

He explained that it was a pleasure serving on his first Commission meeting and looks forward to working together with everyone to address the issues of Lake Park. He was very happy to see the turnout at the meeting and hopes everyone continues to attend the meetings, continues to contact us, and truly makes us accountable to the residents who voted us in.

Commissioner Longtin was concerned that the Planning and Zoning minutes and agendas were not located on the web site.

She congratulated Mayor DuBois and Commissioner Stevens and welcomed them to the Commission.

She questioned Commissioner Stevens regarding the comment he made about the parking meters making money. She suggested that he confirm the figures he has been given.

Commissioner Stevens clarified his statement by saying that the meters were not money makers, but a "source of revenue."

Commissioner Longtin wanted to point out that expenses exceeded the revenue on the meters.

She commended Vice-Mayor Rumsey for "thinking outside of the box" regarding bringing back the fireworks. She stated that she hopes it works out because it is something she hears a lot about. She commented that money is not being budgeted in certain direction.

She wanted to make sure that people were aware of the websites that inform the public. She stated that www.lakeparkflorida.org was pretty good. www.municode.com will give you the Code for pretty much every municipality in the United States. She reminded everyone that you can make a Public Records Request pursuant to Florida Statute 119, and that we have to give you what you request.

Commissioner Longtin requested that the Town Manager give an update every meeting or at least once a month on the restaurants on Park Avenue. She stated that Casper's is open for business and is a lovely little restaurant.

Commissioner Longtin asked about the new Deputy Town Clerk and asked for her name.

Mayor DuBois informed the Commission that her name was Kelly Avery.

Commissioner Longtin congratulated and welcomed Kelly and stated that she was in awe of the Town Clerk's Office.

She mentioned that Palm Beach County has excellent hurricane information on their website (www.pbc.com). She stressed that special need residents need to pre-register with the County Emergency Operations Center (EOC) at 1-561-712-6400. Pets need to be pre-registered with Animal Control as well. She spoke of a past hurricane issue as an example of the need to register. She stressed getting a plan in order and if anyone knows of a neighbor who has special needs to remind or help them to register.

Commissioner Longtin brought up the issue of the bank Ordinance. She explained that she wanted to vote on this before, but felt it should be done in a lawful manner and felt it was not done that way initially. She asked the Mayor to consider putting it back on the agenda.

Motion: A motion was made by Commissioner Longtin to put the bank registration ordinance on the agenda with possible amendments; Commissioner Stevens made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman		X	
Vice-Mayor Rumsey	X		
Commissioner Stevens	X		
Mayor DuBois	X		

Motion passed 4-1

Attorney Baird asked Commissioner Longtin if she could put in writing to staff what was not done correctly so we can correct it.

Commissioner Longtin thanked the citizens who went out, got informed, and voted.

Mayor DuBois mentioned that the bank registration Ordinance will be brought back and asked when it could be brought back.

Town Manager Davis and Attorney Baird confirmed it could be brought back in August as soon as they receive the corrections.

Mayor DuBois feels there needs to be a formal liaison to the Boards for the Town and to show support. He asked the Commission to allow him to be the liaison for the Planning and Zoning Board.

Motion: A motion was made by Commissioner Longtin to appoint Mayor DuBois as Liaison to the Planning and Zoning Board;

Attorney Baird informed the Commission that a motion wasn't necessary, just a consensus.

The Commission gave consensus to have Mayor DuBois be the liaison for the Planning and Zoning Board.

Mayor DuBois explained that they may visit the issue of him being the liaison for the other Boards at the next Commission meeting.

Mayor DuBois asked Attorney Baird if text messages were appropriate at the dais.

Attorney Baird said it was fine.

Mayor DuBois stated that Vice-Mayor Rumsey talked about the sponsorships of the 4th of July celebration. He feels that the Easter Egg Hunt should be one of the most important events and he asked the Finance Department to look into finding out how much the event would cost. He feels that maybe sponsorship may be just the thing to get the ball rolling. He suggested that the Commission could consider "sponsoring" the Easter Egg Hunt. He suggested that maybe later we could jump into the Irish Fest and the fireworks celebration. He feels if it isn't too much, that maybe the Commission could take a little deduction out of their next 26 pay checks to fund the Easter Egg Hunt.

Town Manager Davis agreed to finding out how much it would cost.

Mayor DuBois feels that we should also have sponsorship drives to fund afterschool programs and mentors for kids.

Attorney Baird welcomed and congratulated Mayor DuBois and Commissioner Stevens.

Attorney Baird informed the Commission that our current Magistrate has resigned and that she accepted a position of General Counsel of the South Florida Water Management District. He stated that in the past, the Town Attorney has recommended the Magistrates, and he recommended Gary Brandenburg. He explained that Mr. Brandenburg was a Magistrate for Palm Beach County for many years and is the former County Attorney for Palm Beach County and Indian River County. Attorney Baird stated that Mr. Brandenburg is very qualified and even lives in North Palm Beach. Mr. Brandenburg could get here in a hurry, if necessary. He asked for a consensus to accept Mr. Brandenburg.

Commissioner Longtin asked if he was related to Mary Brandenburg.

Attorney Baird reported that he was not.

Commissioner Longtin commented that she doesn't even know this gentleman.

Commissioner Stevens wanted to know if it was possible to bring back the Code Enforcement Board. He agrees with Commissioner Longtin in the fact that they don't know Mr. Brandenburg and feels that a resume would be nice to review.

Mayor DuBois commented that he has met Mr. Brandenburg once or twice and does feel that a resume would be nice to see.

Attorney Baird agreed to have a resume submitted to the Commission.

Commissioner Stevens stated he totally trusts Attorney Baird's judgment, but wants to know if the Code Enforcement Board is something they could discuss. The consensus was to discuss this at a future meeting.

Mayor DuBois asked the Town Attorney if he could get Mr. Brandenburg's resume circulated via email.

Attorney Baird agreed.

Mayor DuBois asked if we should just wait until we get the resume or if we have a Magistrate Hearing coming up.

Attorney Baird stated that there is a hearing August 4, 2011. He stated that the Commission could do a Special Call meeting to discuss this one topic. It could possibly be done the same day that we have the Budget Workshop.

Commissioner Stevens asked if this was a contract we were signing with Mr. Brandenburg.

Attorney Baird responded with a "yes".

Commissioner Hockman asked if the contract was a big one or just a couple thousand a year.

Attorney Baird stated that he thought it was an hourly rate and said it should be consistent with the same hourly rate that he received.

Commissioner Longtin said she would like to see the contract.

Mayor DuBois stated that we could schedule it at the Budget Workshop.

Town Manager Davis agreed.

Town Manager Davis congratulated Mayor DuBois and Commissioner Stevens and stated that she looks forward to working with both of them.

She informed the Commission that the Palm Beach County Ethics Commission requires each municipality to go through Ethics Training. This includes the Commission, staff, and all Boards. She wanted to know if the Commission wants a separate meeting or to tag it along with a regular Commission meeting and explained that staff and the Commission will have to attend. She explains that the Advisory Boards will have to have different training than the others.

Mayor DuBois wanted to know if they will come out to each of the Board meetings.

Town Manager Davis stated that she did not think they want to do that. She stated that the Commission on Ethics would prefer to do one meeting for the Boards together and a separate meeting for everyone else.

Mayor DuBois suggested scheduling it for a meeting where we have a light agenda.

Commissioner Longtin suggested scheduling it as a separate meeting because when it comes to questions, it could last awhile.

Vice-Mayor Rumsey agreed with Commissioner Longtin to conduct it as a separate meeting.

Vice-Mayor Rumsey asked if they are charging us to come out for these meetings.

Town Manager Davis stated that they were not because we are already paying for it.

Mayor DuBois instructed Town Manager Davis to go ahead and set up a meeting.

Vice-Mayor Rumsey asked Town Manager Davis if we had a time set for the July 27, 2011 Budget Workshop.

Town Manager Davis responded that the meeting would begin at 6:00 pm.

Commissioner Longtin stated that she found the Planning and Zoning minutes and agendas on the web site. They are under the Community Development tab. She mentioned that she could not find April's agenda or minutes.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Rumsey and seconded by Commissioner Hockman, and by unanimous vote, the meeting adjourned at 9:56 p.m.

_____
Mayor James DuBois

_____
Town Clerk, Vivian Lemley

_____
Deputy Town Clerk, Kelly Avery

Town Seal

Approved on this _____ of _____, 2011

Exhibit "A"

Hello, my name is Susan Lloyd and I live at 220 Lakeshore Dr.

I am a member of a newly formed organization named
Citizens Requiring Accountability from Politicians-in short CRAP.

Within the last few months by eyes have been opened regarding our Towns Government.

The special election was a real eye opener.

Were laws broken before and during the campaign? I believe yes.

Having a commissioner move out of Lake Park and still reside on the ~~board~~ Commision for 5 months, voting on issues and collecting a paycheck. Law broken.

When the mayor position became open there should have been a temporary Mayor assigned immediately Not done Law broken.

During the campaign seating ~~board~~ Commision members and a member of the House of Representative campaigned openly for a candidate. Law broken.

Rumor has it that public work employees where told not to talk to one candidate at all and solicit votes during working hours for the other candidate. Law broken.

Campaign signs placed in ~~swells~~ swale and on Town property. Law broken.

50 campaign ~~stolen~~ SIGNS MISSING: Law broken.

I found it very interesting to see the picture of the winning candidate in the Palm Beach Post surrounded by Lake Park employees.

Does this sound like sour grapes….its not its CRAP
Citizens Requiring Accountability from Politicians.

Money flows thru this town like water thru a sieve.

The town paying 2.4 mil for property appraised at $700,000

The town paid $65,000 for employee handbooks. Original estimate was $4,500-went to $15,000 and then they paid $65,000.

The Marine boardwalk- that lovely green carpeting over plywood covering the sinking pavers has to date cost the town $150,000!

The parking meters –.original cost-~~final cost with all additional expenses~~ 150,000

150,000 - then all of a sudden there were extra fees — and how do we make money when we owe money.

Commission

I ask this ~~board~~ that in the future any item that is presented by the town manager- large or small – especially ones that involve money are thoroughly scrutinized.

No item should be pushed thru quickly.

Ask numerous questions and know who she is dealing with.

If you vote in favor of an issue that involves money-
put in a stipulation that if the cost is greater than originally stated that the vote is null and void and must come back up for review.

Your bosses – the citizens – are going to demand it.

CITIZENS REQUIRING ACCOUNTBILITY FOR POLITICIANS – CRAP – I encourage all Lake Park Citizens to join this organization. We need to watch closely all activities that goes on in Lake Park. Call us at 877-500-6560 for more information.

See you at the next meeting.

"exhibit B"

ROYAL PALM BEACH

Banks held responsible for abandoned homes

The village wants to know who to contact if upkeep is necessary.

By MITRA MALEK
Palm Beach Post Staff Writer

ROYAL PALM BEACH — The house next door might be abandoned, but if the village has its way, it won't look like it.

A new local ordinance calls for the at least 400 vacant or foreclosed homes in the village to be registered and maintained.

"Somebody needs to be tagged with responsibility: keeping the pool working, screens up, just maintaining the property," Councilman David Swift said.

"It's been very difficult for us to do. We need to have a legal means."

Village staff is sorting out the kinks of putting the new rules in place, namely hiring a company that would track foreclosures and match them to mortgage companies or banks.

It's unlikely banks are going to know straight away that they must register a home bound for foreclosure, Village Manager Ray Liggins said.

They will, though, when the village sends a notice to them requiring a $150 registration fee and contact information.

"If there's a problem, we

See HOMES, 4B ▶

Boynton Beach's program working

▶ HOMES, from 1B

have someone to call," Liggins said.

But it's the ordinance's maintenance requirement that gets the banks' attention, Liggins said.

"That's kind of the real kicker," he said. "Banks must monitor property if people vacate. Our goal is to keep all properties maintained and consistent with codes."

Boynton Beach adopted a similar program in February 2010, and city officials say it has worked well.

"It provides us with a good opportunity to make sure things are kept up," said Boynton Beach City Manager Kurt Bressner.

Bressner said he's had "zero complaints from surrounding property owners associated with foreclosed homes," since the city started the program.

A total of 1,264 properties have registered, and the city has collected $65,250 from the program since it fiscal year started in October.

The point though isn't collecting code enforcement fines, which properties are subject to if they aren't maintained, Boynton Beach officials said.

"In some cases we are able to contact management companies to abate the nuisance prior to starting a case," said Diane Springer, the city's code compliance coordinator. "If we do have to cite the property, the bank information provided by FPRC ensures the notices of violation and hearing are going to the correct person handling that foreclosure."

FPRC is an abbreviation for the company with which Boynton Beach works to run its program: Federal Property Registration Corp., based in Melbourne. Royal Palm Beach is hammering out details to work with the same vendor.

The new ordinance, which the village council passed in late April, should stop housing values from deflating and keep neighborhoods safer, council members said.

"It gives us what we need to keep the community up, the houses up to standard, so we do not adversely affect the rest of those homes around which may be on the market," Councilwoman Martha Webster said. "It makes for a good quality neighborhood."

Not everyone believes the registrations programs are without drawbacks however.

That's because some properties get registered in the *lis pendens* stage which is a notice of possible foreclosure, perhaps never to be realized.

"We're concerned that you're capturing a lot of people who don't have these vacant, abandoned foreclosed homes," said Dionna Hall, senior vice president of the Realtors Association of the Palm Beaches.

"Banks pay fees, and then distribute them to the rest of us."

@mitra_malek@pbpost.com

Exhibit "C"

Capitol Office:
1201 The Capitol
402 S. Monroe Street
Tallahassee, FL 32399
(850) 488-8632

District Office:
526 24th Street
West Palm Beach, FL 33407
(561) 650-6880

Belle Glade Office:
110 Dr. Martin Luther King Jr. Blvd., W
Belle Glade, FL 33430-3900
(561) 829-1857

Legislative Assistant:
Al Jacquet

District Secretaries:
Bobby Powell
Theresa Fordham Jones

Committee Memberships:

- Redistricting Committee
- Health & Human Services Committee
- Economic Development & Tourism Subcommittee
- Civil Justice Subcommittee
- House Redistricting Subcommittee
- Insurance & Banking Subcommittee
- Transportation & Economic Development Appropriations Subcommittee

Legislative Update

State Representative Mack Bernard

District 84

Dear Friends and Neighbors,

Thank you for the honor of serving you in the Florida House of Representatives. As always, I appreciate your vote of confidence.

Without a doubt, it's good to be back in House District 84 after a challenging 2011 legislative session. Each day of the nine-week session, I was reminded that Floridians remain worried about the economy and that our focus must be on creating jobs and improving livelihoods.

I proudly sponsored 13 bills this legislative session. Eight of those bills passed the House and four passed the Senate, as well. As of this newsletter, three of the bills have been signed into law by the Governor. They include legislation that increases penalties for domestic violence offenders, prohibits Florida from doing business with companies in Iran and the Sudan, and provides additional consumer protections for insurance customers. Unfortunately, there also was some backsliding of progress on key issues and many decisions were made without my support.

At the center of controversy was the debate over how to craft a new annual state spending plan. Just as many households are making ends meet with reduced revenue, the State of Florida faced a stiff challenge creating a balanced budget without the federal stimulus dollars that helped us get by in recent years.

I hope you find this legislative update to be a useful source of information on the 2011 session. If you have any questions or would like to discuss any issues, please call my office at 561-650-6880, or send me an e-mail at mack.bernard@myfloridahouse.gov. And as always, if there is anything that I can do to assist you, feel welcome to contact my office.

Thank you for giving me the opportunity to represent you.

Sincerely,

Mack Bernard

Representative Bernard speaking on the floor of the Florida House of Representatives

BUDGET

The state budget, approved without my support in the final hours of the session, provides crucial funding for important projects; but it fails, in my opinion, to meet the overall needs of Floridians.

Arguably, not a single new job was created as a result of this budget, yet nearly 5,000 positions are eliminated. And though some contend it was balanced without raising taxes, the spending plan relies upon savings from a salary reduction, or what I call a personal income tax, of 3 percent on teachers, firefighters, police officers and hundreds of thousands of other participants in the Florida Retirement System.

In my opinion, this nearly $70-billion spending plan is balanced on lopsided priorities. It appears to me that it allows multi-state and multi-national corporations to pay less than their fair share. And yet, it cuts spending on everything from public schools to affordable housing and environmental protection.

Deep cuts to public schools means funding to educate Florida's children will be reduced by $1.35 billion. Per-student funding declines by a whopping $542 to $6,267 per student, or what amounts to an 8-percent cut. This produces the lowest per-student funding in Florida since the Fiscal Year 2005-06 state budget.

The budget raids millions of dollars from state trust funds intended to pay for priorities such as road construction, environmental land purchases, affordable housing, and fighting fraud. It also freezes spending for Florida Forever, the state's land-buying program, and reduces spending for Everglades restoration.

I fear the budget will cause real pain, and potentially threaten the health, safety and well-being of many Floridians. For instance, the budget slashes Medicaid reimbursement rates for hospitals and nursing homes, health departments, and non-emergency transportation. It also reduces spending on the Healthy Start program for women and infants.

PUBLIC SAFETY

I believe protecting the safety and security of the public is the fundamental role of government. Floridians deserve a justice system that guarantees due process, a corrections system that provides secure prisons, and law enforcement that protects and serves all Floridians.

In this tight budget year, the Legislature focused on funding the core functions of the courts, prisons, and law enforcement . The good news is, Florida didn't have to resort to the early release of dangerous criminals into our neighborhoods and communities. The bad news is, despite my opposition, the Florida Legislature voted to close the Glades Correctional Facility, eliminating several hundred jobs.

On a brighter note, Florida finally took action on the prescription drug abuse epidemic that has plagued our state for many years. In fact, more than seven people a day are dying from prescription drug abuse in Florida, and the state's current polices have been unable to adequately address this egregious problem. In concert with Governor Scott and Attorney General Bondi, the House worked to build consensus around an aggressive and all-inclusive solution that tackles this crisis in Florida from all angles.

This bipartisan legislation fights the prescription drug epidemic on multiple levels, but it most importantly stops the problem at the source. By prohibiting doctors from dispensing medically unbelievable amounts of the most dangerous drugs, the epidemic of prescription drug abuse in Florida can be quickly and effectively put to an end. This legislation also gives law enforcement the support and tools necessary to combat the illicit distribution of controlled substances.

I believe the legislation passed this session, although not perfect, protects our most vulnerable, guards our neighborhoods from the scourge of harmful drugs, and preserves the fundamental rights we enjoy as Americans.

HEALTH CARE

In spite of the difficult budget challenges facing Florida, the Florida House remained committed to providing vital health care services to Floridians to the greatest extent financially possible. This year, the Legislature increased health care spending by 5.03% to provide quality health care for the neediest Floridians.

For individuals in Florida's Medicaid program, this session's reforms are bringing more accountability to the system, cracking down on fraud, and improving patient care by moving to a statewide managed care program. This move will ensure costs are controlled while delivering better and more stable services to Floridians who depend on Medicaid for their health care needs.

The Legislature restored full funding to important programs such as the Meds AD and the Medically Needy program, impacting approximately 42,115 beneficiaries in the Meds AD program and 46,096 beneficiaries in the Medically Needy program.

The Legislature also stepped up for our seniors in need of care. No one wants to stay in a nursing home if they can avoid it, and the quality of life for our seniors is higher if they can receive care at home or in their community. To address this, the legislature voted to increase the number of nursing home diversion slots, which will now allow nearly 19,000 of Florida's frailest elders who would otherwise qualify for Medicaid nursing home placement to receive necessary services in their homes or stay in their communities.

The Legislature also realized the strain that recent budget reductions had placed on Florida's developmentally disabled individuals and their families. We worked hard to protect services for Florida's developmentally disabled citizens to help maintain their quality of life and to make sure that our most vulnerable will continue receiving the care they need.

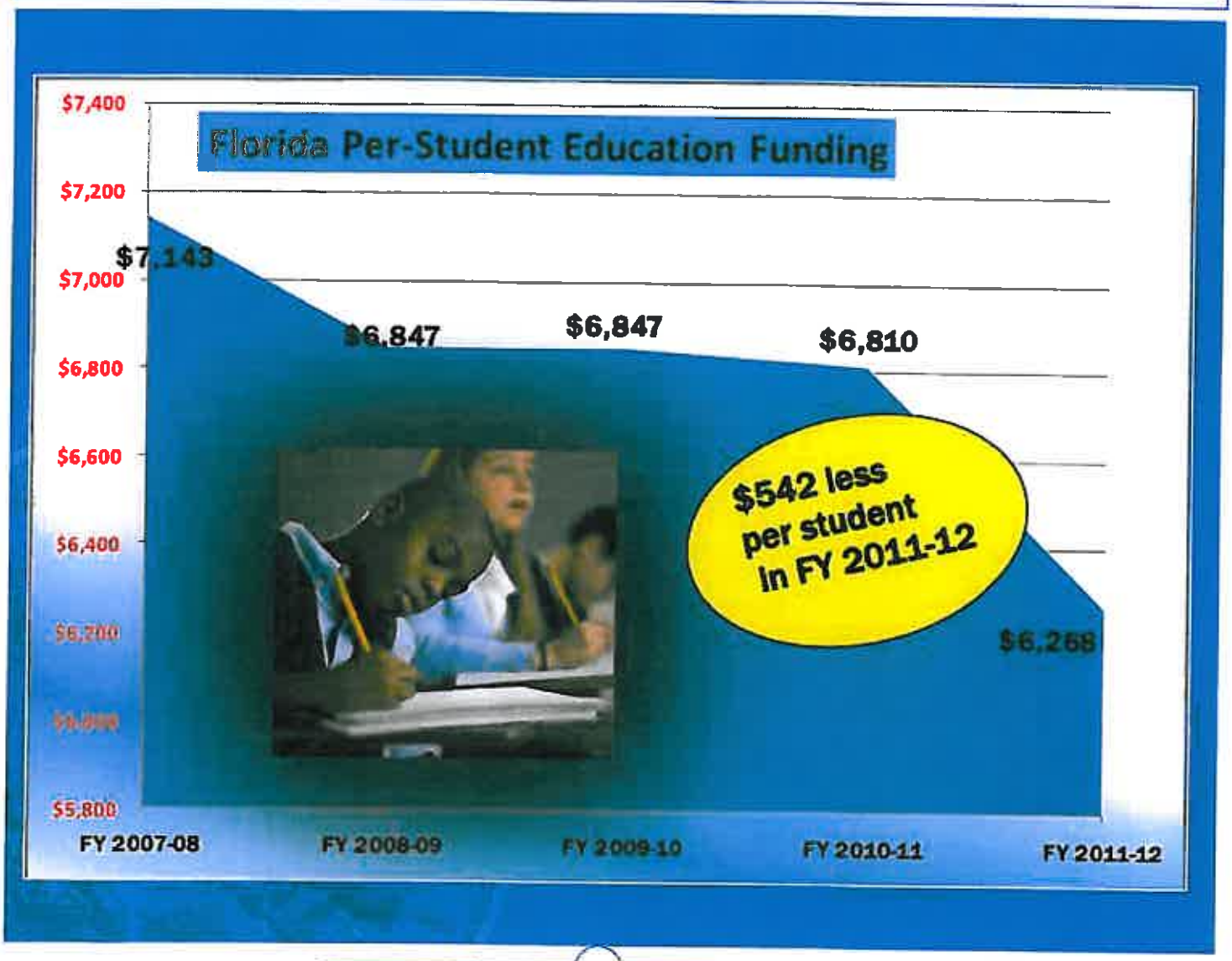
EDUCATION

I believe Florida's economic recovery will not be complete until we establish a world-class education system for students and educators. But that goal will become harder to meet, in my opinion, under this year's state budget and certain bills that passed the Legislature.

Most glaringly, this Legislature significantly cut education funding, authorizing a disappointing 8-percent reduction in per-student funding at public schools.

Raising standards, demanding accountability and offering innovative opportunities are widely supported approaches toward attaining higher student success. But I have found in Tallahassee that often legitimate debates on education reform have become political in tone. This year, I opposed the creation of a complex new teacher evaluation plan that many educators have said will be detrimental to teaching in Florida. The strategy requires all new teachers in Florida, starting July 1, to be evaluated on their effectiveness according to yet-developed measurements that will be based partially on students' FCAT scores.

Legislation also passed that is designed to relax enforcement of the 2002 amendment regarding class sizes by, among other changes, expanding the list of core courses that are exempt from the class-size limits.



CONSTITUTIONAL AMENDMENTS

Seven Constitutional Amendments passed this session that will be on the ballot in 2012:

Smart cap: If approved by voters, Senate Joint Resolution 958 will limit future growth in state revenues to a formula based on population growth and inflation. If the state collects money in excess of the cap, that money will go first to the budget stabilization fund and then to school property tax reductions. This cap includes state spending only and does not apply to local governments.

Property taxes: Would give first-time homebuyers a property-tax discount and lower the cap on the annual rise in assessments for non-homestead property from 10 percent to 5 percent.

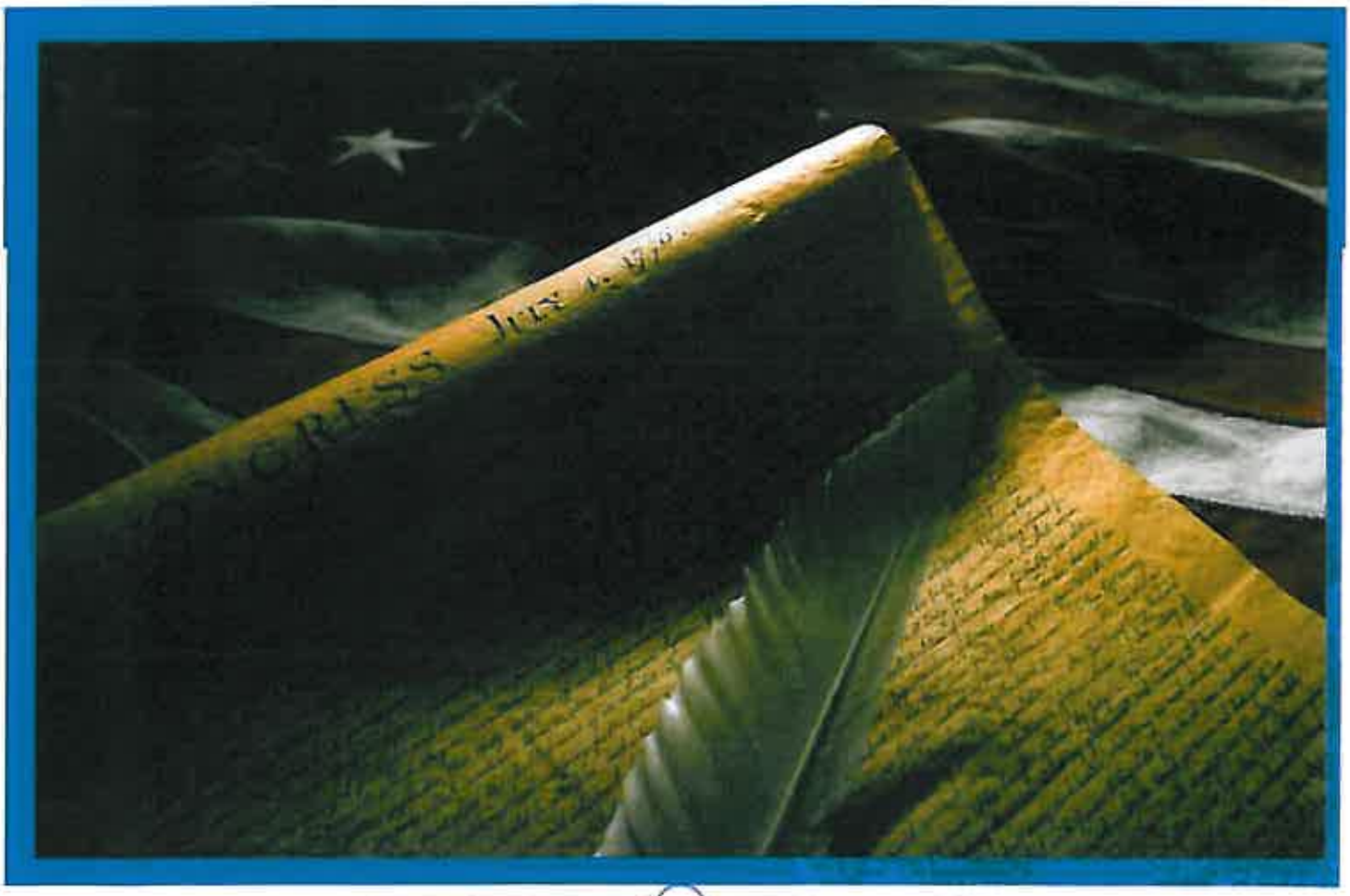
Property taxes: Would expand a property-tax discount for veterans injured in combat.

Abortion: Bans the use of public dollars to pay for abortions

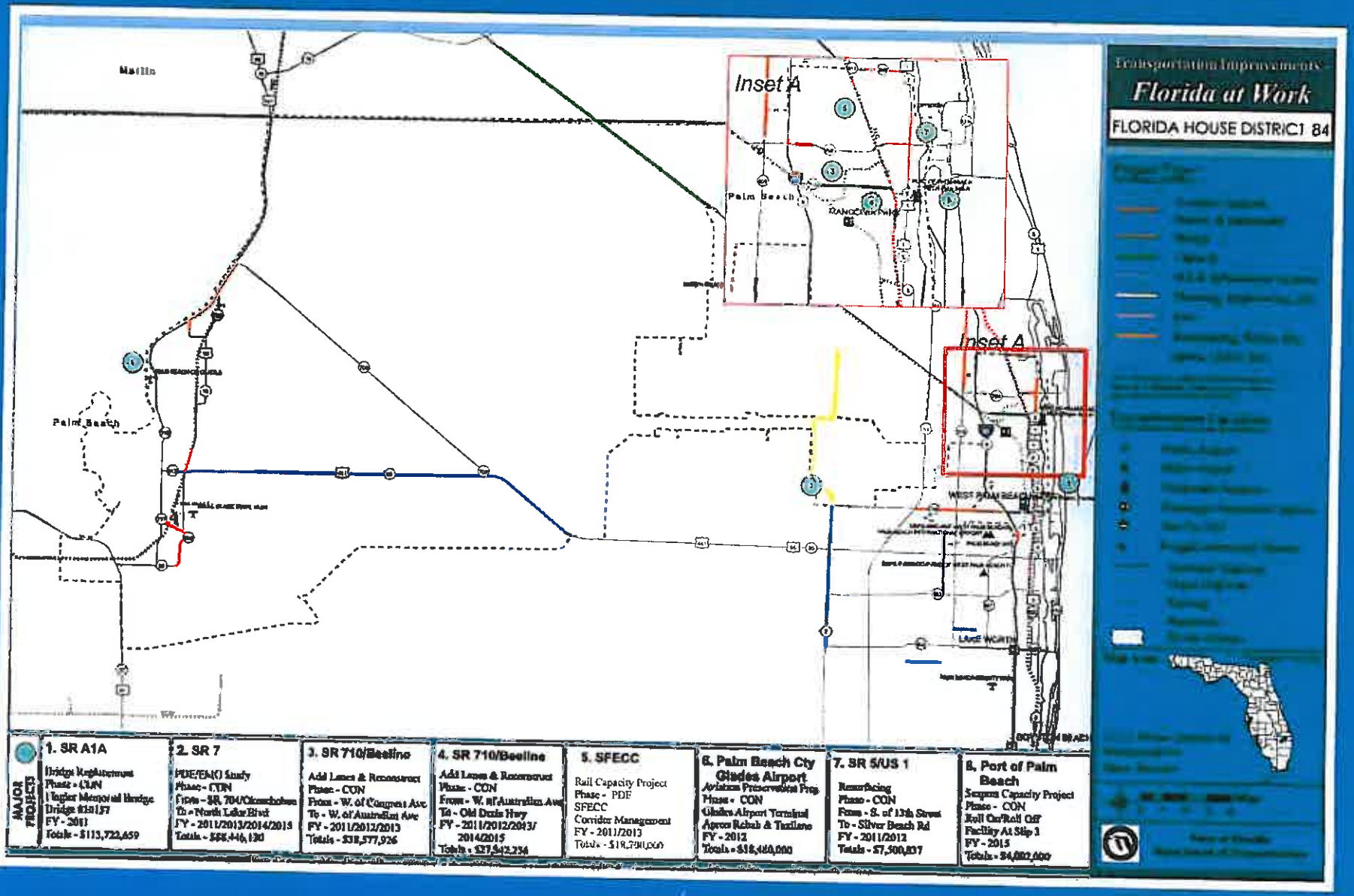
Faith-based groups: Repeals a Reconstruction-era constitutional amendment that bans using state dollars for religious purposes. Sponsor Sen. Thad Altman said it would allow the state to partner with successful church-affiliated social programs such as substance-abuse treatment.

Health care: Would ban mandated health care, an attempt to block President Obama's reforms.

Courts: Would require Senate confirmation of Supreme Court justices and give the Legislature greater power to review court rules.



PROPOSED TRANSPORTATION IMPROVEMENTS FOR DISTRICT 84



State Representative Mack Bernard
526 24th Street
West Palm Beach, FL 33407
(561) 650-6880

PRESORTED STANDARD
U.S. POSTAGE
PAID
WEST PALM BEACH
FLORIDA
PERMIT 593

TAX RELIEF

I believe keeping Florida a low-tax, low-cost state is vital to our state's prosperity. This session, the Legislature passed several pieces of legislation aimed at providing tax relief for Floridians.

Through a combination of tax-relief measures and appropriations, the Legislature shaped an Economic Development Package that provides $126 million in economic development incentives. We also approved a 3-day, back-to-school sales tax holiday on clothing, shoes, and school supplies.

Additionally, Florida lawmakers passed legislation to provide corporate income tax relief to Florida's businesses. The measure we passed will actually eliminate the corporate income tax for approximately 15,000 of Florida's small businesses.

Tax relief is not just about providing relief to families, seniors, and businesses - it is also about stimulating our economy. I believe we can speed up our economic recovery by keeping taxes and burdensome government regulations low, reducing state spending while maximizing the value of every tax dollar the state collects, and pursuing policies that encourage entrepreneurship and re-investment in our state.

Exhibit "D"

The Plaza at Lake Park

(aka: K-Mart Shopping Plaza)

Request for:

Rezoning

Presented to:

Town of Lake Park Commission Meeting

July 13, 2011

Gentile Holloway O'Mahoney

K-Mart Plaza

Planned Unit Development (PUD)

- A **Planned Unit Development (PUD)**, is both a type of building development as well as a regulatory process.
- A **PUD** is a designed grouping of varied and compatible land uses, such as housing, recreation, **commercial centers**, and industrial parks, all within **one unified development** or subdivision.

Planned Unit Development (PUD)

- PUD was created in the code and more recently expanded in 2008 to provide standards for both commercial and residential PUDs
- PUD creates a mechanism for subdivision
- PUD allows for flexible design standards (waivers)
- PUD provides special regulations for project area rather than modifying policies Town wide.

Why PUD

- Older shopping center/pre-existing conditions
- Creates ownership opportunities
- Addresses mix of uses
- Future marketing and re-investment
- Maintains uniformity across the site

K-Mart Plaza

Request

- Rezone to Planned Unit Development (PUD)
  - Sub-Divide property into 3 parcels/tracts

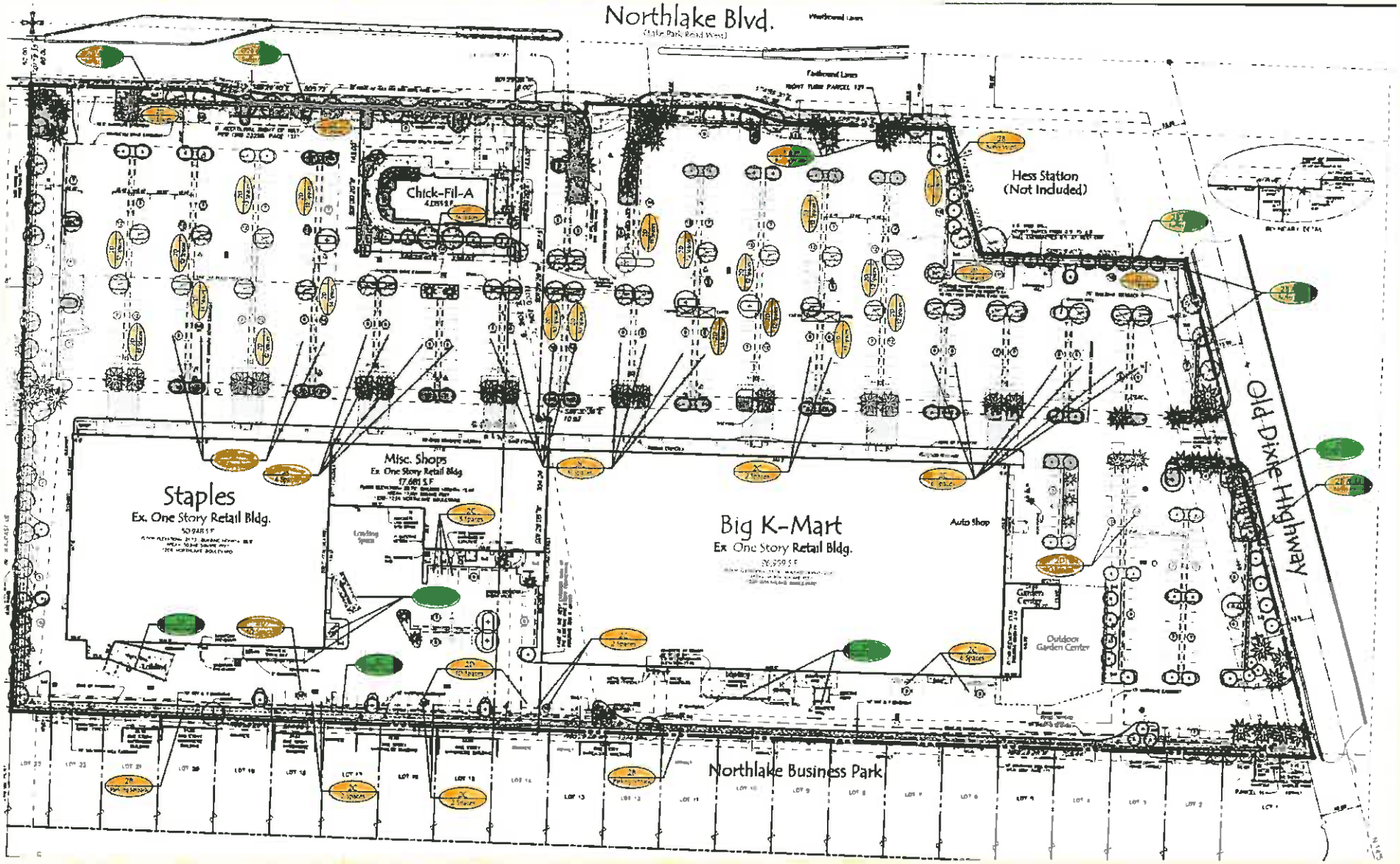
Background

- Center Developed in 1974
- Multiple improvements approved late 1990's & early 2000's
- Chick-Fil-A approved in August 2, 2006
- December 2010 Rezoning requested

Request

Rezone to Planned Unit Development (PUD)

- **PUD creates a mechanism for subdivision**
- **PUD allows for flexible design standards (waivers)**



Gentile
Holloway
O'Mahoney

Waivers

Waivers reflect the <u>EXISTING</u> conditions, establishes a record.

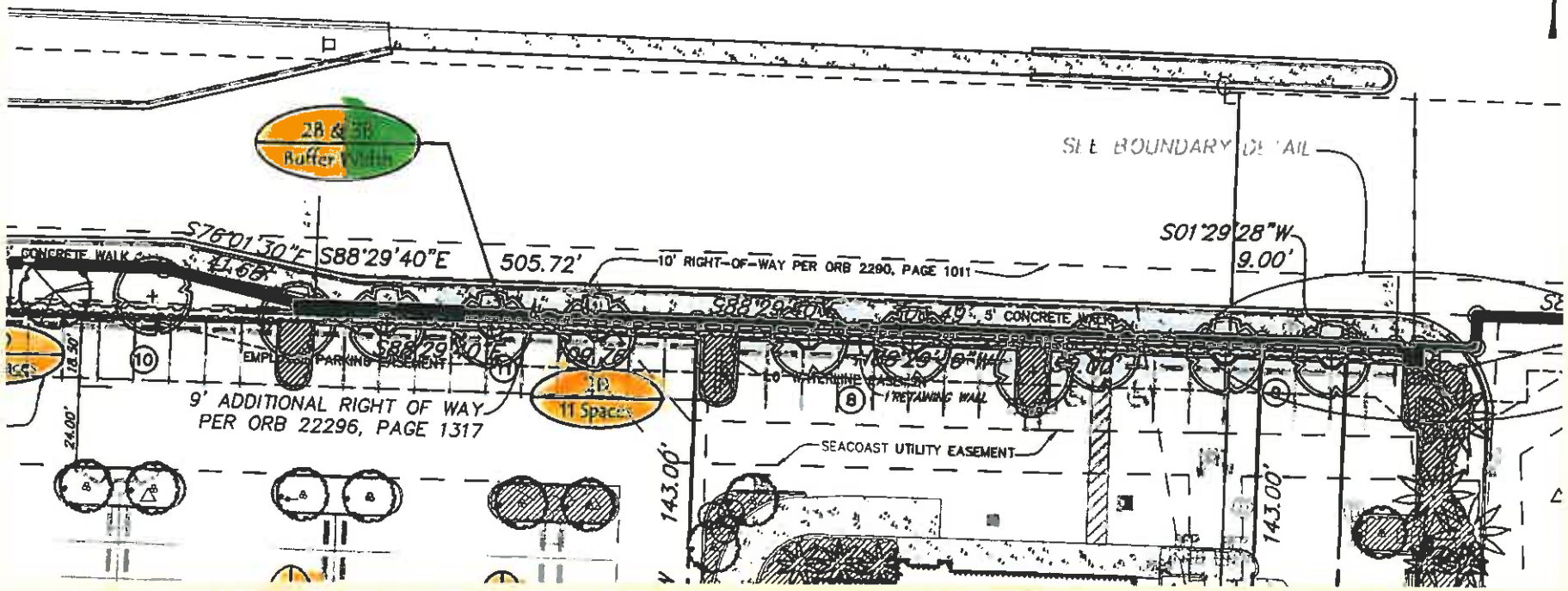
Waivers reflect policy from 2 codes (Town & NBOZ)

<u>3 Types of Waivers:</u>

- Open Space
- Parking
- Landscaping

Code Comparison

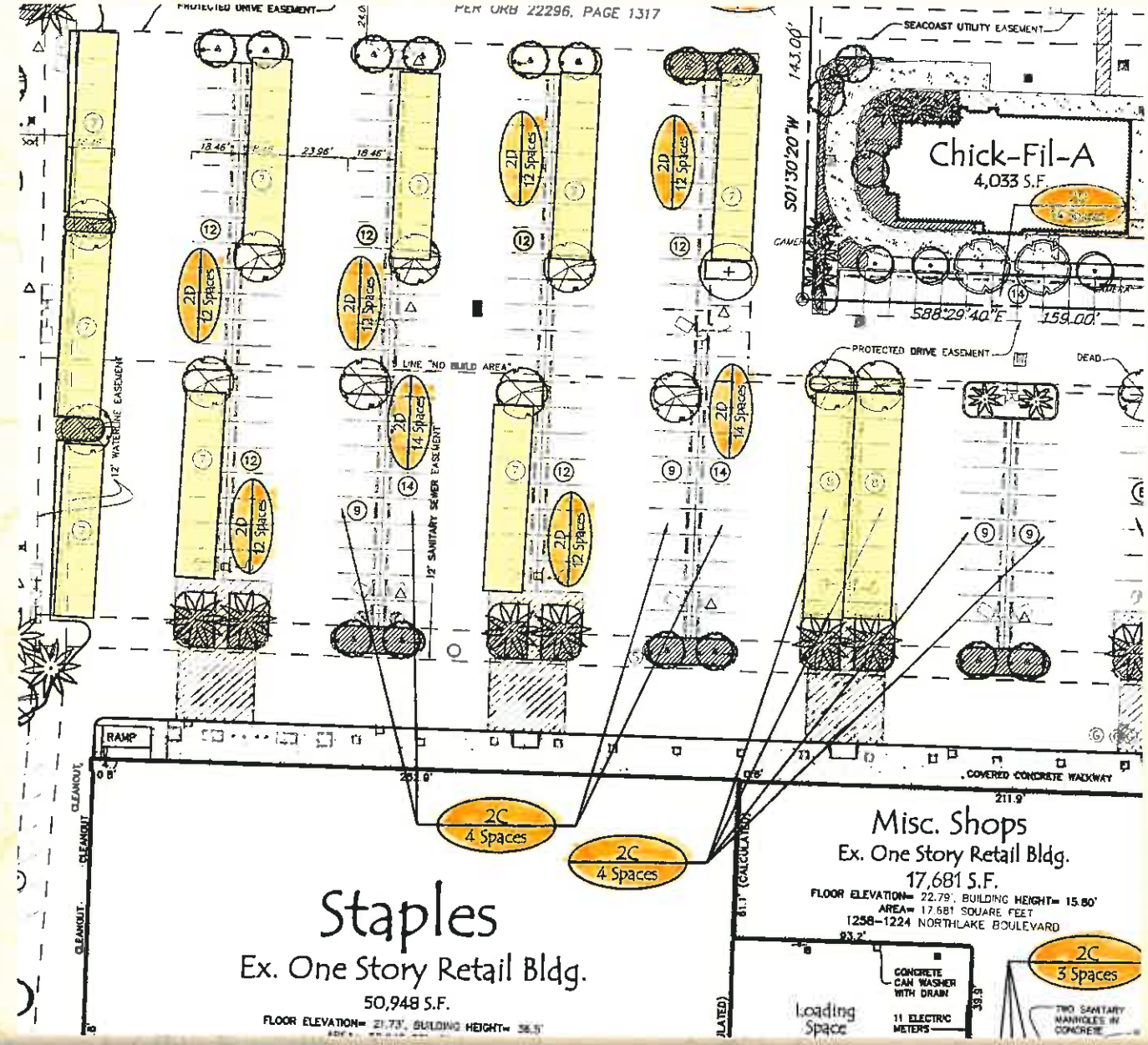
	Waiver#	Code Section (NBOZ or LP)	Description:	Required:	Existing:
1. Open Space	1	Section 6-2 (NBOZ)	Min. Open Space Required	15%	11%



Gentile
Holloway
O'Mahoney

Code Comparison

	Waiver#	Code Section (NBOZ or LP)	Description:	Required:	Existing:
2. Parking	2A	Section 78-142-1(LP)	Required No. of Parking Spaces	918 spaces	798 spaces
	2B	Section 6-2 (NBOZ)	Parking Setback	Front & Side Street: 10' Rear: 15'	3.3' & 8.82' 9'
	2C	Sec. 4-10 A.1 (NBOZ) Sec. 78-253(c)(1)(LP)	Parking area min. shade tree spacing	No Parking space more than 40' from shade tree	39 spaces affected
	2D	Sec 4-10 B (NBOZ)	Landscape Islands	Required every 9 spaces	28 rows w/ more than 9 spaces in a row

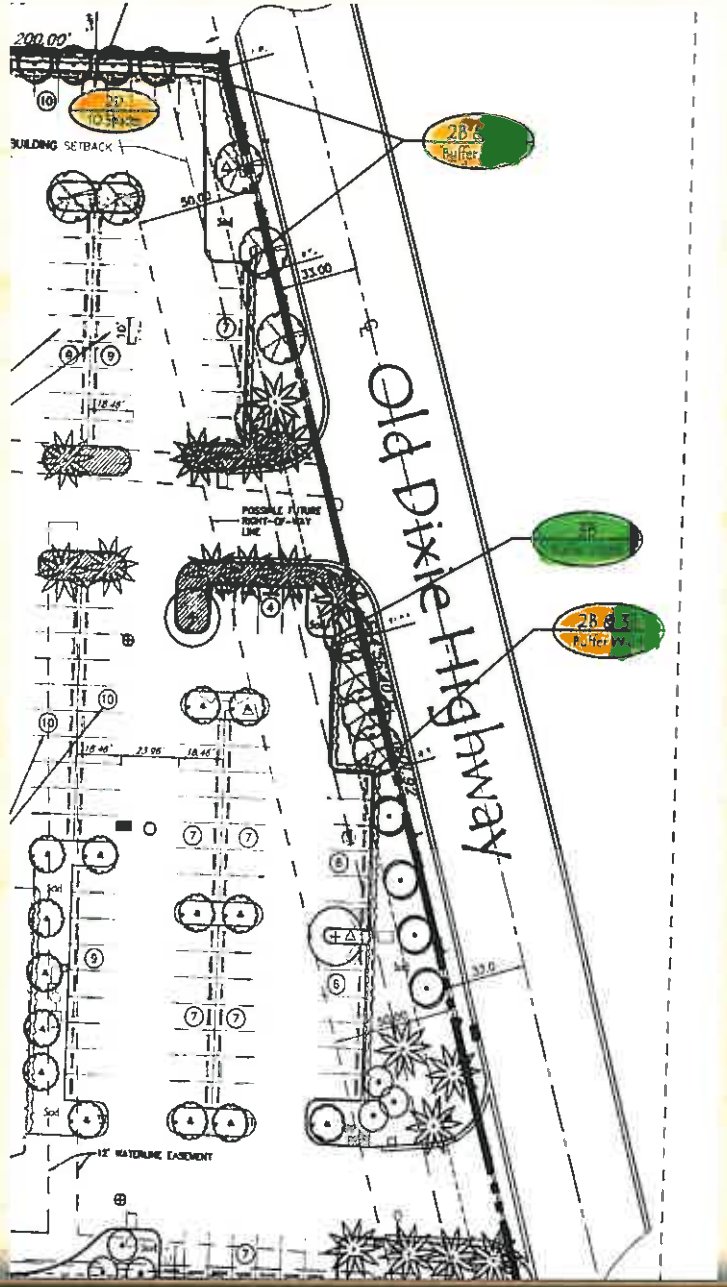


Gentile Holloway O'Mahoney

Code Comparison

	Waiver#	Code Section (NBOZ or LP)	Description:	Required:	Existing:
3. Landscape	3A	Sec. 4-10 F1 (NBOZ) Sec. 78-253(h)(4) (LP)	Hedges/Screening	All parking, loading or storage areas shall have cont. 3' hedge	None provided loading
	3B	Sec. 4-11 (NBOZ) Sec. 78-253(h)(1) (LP)	Landscape Buffer Widths	R/W Buffer = 15' Min. (NBOZ) Perimeter Buffer = 8' Min. (LP)	5'-35' 8'-10'
	3C	Sec. 4-11 (NBOZ) Sec. 78-253(h)(2) (LP)	Planting – Buffer Trees	116 trees (NBOZ) 122 trees (LP)	85 Buffer Tree

Gentile
Holloway
O'Mahoney



Gentile
Holloway
O'Mahoney

Rezoning to a PUD

- NOT increasing intensity or square footage
- NOT making any site modification

P&Z Meeting

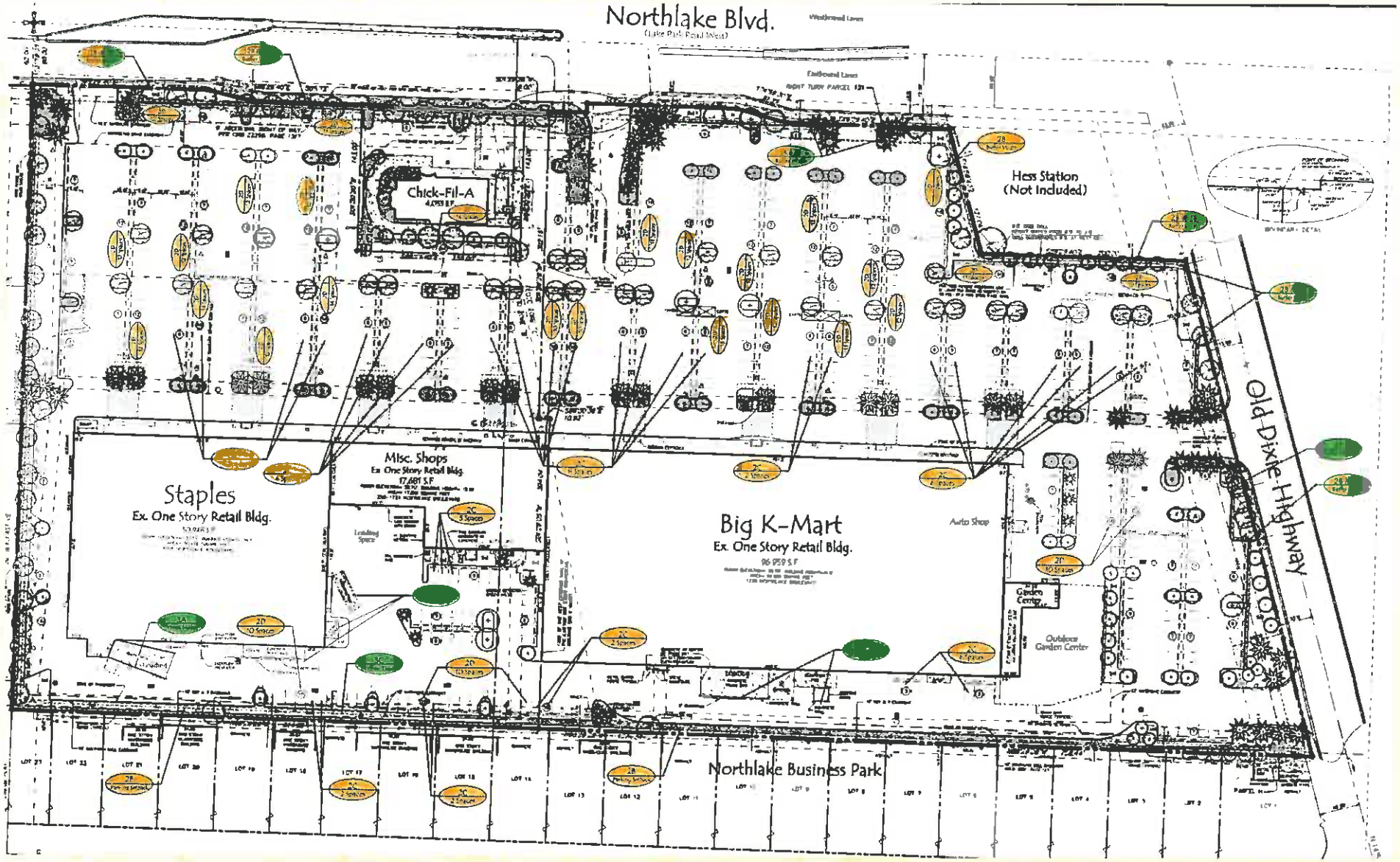
P&Z Condition:

Add landscaping in the form of additional plantings to the hedge lines along the south and west property lines.

Request: Rezone to PUD

- No additional intensity or square footage proposed
- Waivers reflect the EXISTING conditions
- Waivers intended to establish record

Section 78-77 4(a) states: A pre-existing development may convert its site to a PUD in order to provide for the subdivision of individual lots within the boundaries of the newly created PUD. Such a request shall not be required to conform to the regulations of this subsection 4 as part of such a request as long as no development is proposed.



Gentile
Holloway
O'Mahoney

	Waiver#	Code Section (NBOZ or LP)	Description:	Required:	Existing:
1. Open Space	1	Section 6-2 (NBOZ)	Min. Open Space Required	15%	11%
2. Parking	2A	Section 78-142-1(LP)	Required No. of Parking Spaces	918 spaces	798 spaces
	2B	Section 6-2 (NBOZ)	Parking Setback	Front & Side Street: 10' Rear: 15'	3.3' & 8.82' 9'
	2C	Sec. 4-10 A.1 (NBOZ) Sec. 78-253(c)(1)(LP)	Parking area min. shade tree spacing	No Parking space more than 40' from shade tree	39 spaces affected
	2D	Sec 4-10 B (NBOZ)	Landscape Islands	Required every 9 spaces	28 rows w/ more than 9 spaces in a row
3. Landscape	3A	Sec. 4-10 F1 (NBOZ) Sec. 78-253(h)(4) (LP)	Hedges/Screening	All parking, loading or storage areas shall have cont. 3' hedge	None provided loading
	3B	Sec. 4-11 (NBOZ) Sec. 78-253(h)(1) (LP)	Landscape Buffer Widths	R/W Buffer = 15' Min. (NBOZ) Perimeter Buffer = 8' Min. (LP)	5'-35' 8'-10'
	3C	Sec. 4-11 (NBOZ) Sec. 78-253(h)(2) (LP)	Planting – Buffer Trees	116 trees (NBOZ) 122 trees (LP)	85 Buffer Tree

TAB 2

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 17, 2011 **Agenda Item No.** Tab 2

[ ] PUBLIC HEARING
[ ] ORDINANCE ON FIRST READING
[ ] ORDINANCE ON SECOND READING
[ ] PRESENTATION/PROCLAMATION
[ ] Other:

[ ] RESOLUTION
[ ] DISCUSSION/POSSIBLE ACTION
[ ] BID/RFP AWARD
[X] CONSENT AGENDA

SUBJECT: **Renewal of Audit Services for Fiscal Year Ended September 30, 2011.**

RECOMMENDED MOTION/ACTION: **Exercise Option to Renew Contract for Audit Services with Nowlen, Holt & Miner, P.A. for Fiscal Year Ended September 30, 2011 and Authorize Finance Director to Sign Engagement Letter.**

Approved by Town Manager _____ **Date:** 8/11/11

Anne M. Costello
Anne M. Costello/Finance Director

8/11/11
Date of Actual Submittal

Originating Department: **Finance**	**Costs: $ 49,800** **Funding Source:** **Acct. # 150-33000**	**Attachments:** **Engagement Letter**
Department Review: [ ] Attorney_____ [ ] Community Development___ [ ] Finance _____ [ ] Fire Dept _____	[ ] Grants _____ [ ] Human Resources_____ [ ] Information Technology ____ [ ] Library _____ [ ] Marina _____	[ ] PBSO _____ [ ] Public Works_____ [ ] Recreation _____ [ ] Town Clerk _____ [ ] Town Manager _____
Advertised: Date: _____ Paper: _____ **[X] Not Required**	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case **n/a** **Please initial one.**

Summary Explanation/Background:

On June 16, 2010 the Town Commission awarded the contract for audit services to the firm of Nowlen, Holt and Miner. P.A. after following the selection procedures set forth in Section 218.391, Florida Statutes for selecting a firm to perform the required annual financial audit of the Town as required by State law. In accordance with Section 218.391, Florida Statutes the Town established an Auditor Selection Committee to select an audit firm to perform the annual financial audit. A Request for Proposal (RFP) was issued and five responses were received. The Selection Committee met on June 2, 2010 and ranked the responding firms based on criteria set forth within the RFP. The committee unanimously ranked Nowlen, Holt & Miner, P. A. the highest. The engagement was for a one year period with two optional one year renewals. The fee was $49,800, a reduction from the previous year of $9,200. The Town would like to exercise the first option to renew for a one year period to conduct the annual audit for Fiscal Year ending September 30, 2011.

Staff is requesting authority to execute a contract with Nowlen, Holt & Miner, P. A.. An engagement letter signed and executed by both parties constitutes a written contract. The term will be for a period of one year with one optional one year renewal remaining and the fee will be $49,800. The fee has not changed from last year.

Auditor Selection Committee
Evaluation/Ranking Summary

Committee Member:_____ SUMMARY

Name of Proposer:	Proposer #1	Proposer #2	Proposer #3	Proposer #4	Proposer #5
	Hinkle/Harris	Nowlen Holt	A. Caballero	Keefe, McCull. Grau & Assoc.	

Criteria:

	Points					
Proposer's Qualifications and Experience: 35%						
Licensed to practice in the State of Florida (yes or no)	0-5	15	15	15	15	15
Minimum 3 years municipal government audit experience	0-10	18	29	28	29	28
References provided	0-5	12	12	12	12	12
Qualifications of individuals assigned to audit	0-10	16	28	28	28	28
Past experience with Single Audits and test of compliance	0-10	30	30	30	30	30
Subtotal		91	114	113	114	113
Weighted score (points x 35%) Max. 14.00 pts.		31.85	39.9	39.55	39.9	39.55
Proposer's Ability and Capability to Perform Required Services: 35%						
Accessibility of office (i.e.. proximity to audit site)	0-10	21	30	16	21	22
Audit approach and schedule	0-10	22	26	24	27	17
External quality control reviews	0-5	9	15	15	15	15
Any pending litigation or proceeding against the Proposer	0-5	18	15	15	15	15
Subtotal		70	86	70	78	69
Weighted score (points x 35%) Max. 10.50 pts.		24.5	30.1	24.5	27.3	24.15
Fees for services: 30%						
Flat Fee: Financial Audit only		$ 52,900	$ 49,800	$ 58,000	$ 50,000	$ 42,000
Single Audit (if required)		5,850	6,000	5,000	-	3,000
Total Fee including Single Audit (if required)		$ 58,750	$ 55,800	$ 63,000	$ 50,000	$ 45,000
Rate per Hour for additional services		$ 150	$ 185	$ 225	$ 175	$ 255
Flat fee proposal	0-10	19	27	16	27	25
Fees for additional work outside the scope of contract	0-5	12	13	9	15	9
Subtotal		31	40	25	42	34
Weighted score (points x 30%) Max. 4.50 pts.		9.3	12	7.5	12.6	10.2
Total Score (sum of weighted scores) Max. 29.00 pts.		65.65	82	71.55	79.8	73.9

Public Comment Open.

Chuck Balius 148 Date Palm Dr. - stated that he was completely for traffic calming but not for street closures. He stated that based on the last Traffic Calming Workshop, the Commission did not know what they want. He stated that no one on the Commission was a traffic engineer. He stated that closing off streets and narrowing of streets must meet state requirements and if those requirements are not met the Town could get sued. He recommended that the Commission come up with an idea and give it to Town Manager Davis to handle and find an engineer or consultant to do the work. He stated that he could not support the Town handling the entire project because it would be a "lawsuit waiting to happen".

Public Comment Closed.

Motion: A motion was made by Commissioner Longtin to approve the Consent Agenda; Commissioner Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

DISCUSSION AND POSSIBLE ACTION
Auditor Selection

Finance Director Anne Costello explained that the Town had advertised for Audit Services on April 18, 2010 and had received five responses. The Commission appointed an Audit Selection Committee that consisted of two outside professionals and Commissioner Hockman. They met on June 2, 2010 to evaluate the proposals and there was a unanimous recommendation to appoint Nolan, Holt, and Minor as the auditors for the next fiscal year. She stated that the item was brought to the Commission for their action.

Public Comment Open.
None

Public Comment Closed.

Motion: A motion was made by Commissioner Rumsey to approve Nolan, Holt, and Minor as the Town's auditor for the next fiscal year; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

Red Light Cameras

Town Manager Davis explained that approximately a year and a half ago the Mayor had asked staff to research the red light camera program and at that time there were a lot of lawsuits going on because it had not been settled at the legislative level yet and the Mayor then directed staff to hold off until the legislature addressed the concerns. Recently the concerns were addressed and Commissioner Rumsey then asked that a firm be brought in to discuss the red light camera program. She introduced Emily Griffin and Jeff Slugget of American Traffic Solutions.

Ms. Griffin handed a packet regarding the red light cameras to each of the Commissioners (see Exhibit "A").

Jeffrey Slugget of Jeffrey Slugget Solutions introduced himself and stated that he was representing American Traffic Solutions. Mr. Slugget gave a brief description of the red light camera program and where and how it could be implemented in the Town.

Mayor DuBois asked if the Town would be responsible for refunding a ticket for a red light right turn.

Mr. Slugget explained that there was some controversy and litigation with regards to red light right hand turns but the legislation addressed it and determined that as long as a person makes a prudent and cautious right turn they shouldn't be cited. He stated that each jurisdiction would need to look at the definition of that and whether or not they want to use that discretion in citing the right turns or not. He stated that the main concerns would be going straight through a red light or making a left hand turn on a red light.

NOWLEN, HOLT & MINER, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

EVERETT B. NOWLEN (1930-1984), CPA
EDWARD T. HOLT, CPA
WILLIAM B. MINER, CPA
ROBERT W. HENDRIX, JR., CPA
JANET R. BARICEVICH, CPA

WEST PALM BEACH OFFICE
215 FIFTH STREET, SUITE 200
POST OFFICE BOX 347
WEST PALM BEACH, FLORIDA 33402-0347
TELEPHONE (561) 659-3060
FAX (561) 835-0628
WWW.NHMCPA.COM

KATHLEEN A. MINER, CPA
TERRY L. MORTON, JR., CPA
N. RONALD BENNETT, CPA
J. MICHAEL STEVENS, CPA
ALEXIA G. VARGA, CPA
BRIAN J. BRESCIA, CFP®, CPA
KARA D. PETERSON, CPA
EDWARD T. HOLT, JR., CPA

BELLE GLADE OFFICE
333 S.E. 2nd STREET
POST OFFICE BOX 338
BELLE GLADE, FLORIDA 33430-0338
TELEPHONE (561) 996-5612
FAX (561) 996-6248

August 08, 2011

Honorable Mayor and Town Commissioners
Town of Lake Park, Florida
535 Park Avenue
Lake Park, FL 33403

To the Town Council:

We are pleased to confirm our understanding of the services we are to provide the Town of Lake Park, Florida for the year ended September 30, 2011, with an option to renew for September 30, 2012. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Town of Lake Park, Florida as of and for the year ended September 30, 2011. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Lake Park, Florida's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Lake Park, Florida's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Budgetary Comparison Schedules – General Fund and CRA Fund
3) Schedule of Funding Progress–Retired Police Officer's Pension
4) Schedule of Employer and State Contributions–Retired Police Officer's Pension
5) Schedule of Funding Progress–Other Post Employment Benefits

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Lake Park, Florida's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1) Combining and individual fund financial statements

2) Budgetary Comparison Schedules – Non-major governmental funds

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance:

1) Introductory Section

2) Statistical Section

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Town of Lake Park, Florida and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that the Town of Lake Park, Florida is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lake Park, Florida and the respective changes in financial position and cash flows, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to

the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Lake Park, Florida's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We will provide copies of our reports to the Town of Lake Park, Florida; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nowlen, Holt, & Miner, P.A. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a grantor agency, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nowlen, Holt, & Miner, P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the aforementioned parties. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 1, 2011 and to issue our reports no later than March 30, 2012. Edward T. Holt is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Assuming that a single audit is not required, our fee for these services will be $49,800. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes sixty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered

during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2009 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Town of Lake Park, Florida and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Edward T. Holt

Nowlen, Holt, & Miner, P.A.

RESPONSE:

This letter correctly sets forth the understanding of the Town of Lake Park, Florida.

By:_____

Title:_____

Date:_____

jps
certified public accountants

System Review Report

December 4, 2009

To the Shareholders of Nowlen, Holt & Miner, P.A.
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Nowlen, Holt & Miner, P.A. (the firm) in effect for the year ended May 31, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Nowlen, Holt & Miner, P.A. in effect for the year ended May 31, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Nowlen, Holt & Miner, P.A. has received a peer review rating of *pass*.

Johnson, Price & Sprinkle, PA

Johnson, Price & Sprinkle, PA

79 Woodfin Place, Suite 300 • Asheville, NC 28801 • 828.254.2374 • Fax 252.9994 • www.jpspa.com

A Member of the CPAmerica International Network

TAB 3

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 17, 2011 **Agenda Item No.** Tab 3

[ ]	PUBLIC HEARING	[ ]	RESOLUTION
[ ]	ORDINANCE ON FIRST READING	[ ]	DISCUSSION/POSSIBLE ACTION
[ ]	ORDINANCE ON SECOND READING	[ ]	BID/RFP AWARD
[ ]	PRESENTATION/PROCLAMATION	**[X]**	**CONSENT AGENDA**
[ ]	Other:		

SUBJECT: **Notification of Required Contribution to the Retired Police Officers' Pension Fund**

RECOMMENDED MOTION/ACTION: **No Action Necessary**

Approved by Town Manager _____ **Date:** 8/11/11

Anne M. Costello
Anne M. Costello/Finance Director

8/11/11
Date of Actual Submittal

Originating Department: Finance	**Costs: $ 84,234** **Funding Source:** **Acct. # 900-91601**	**Attachments:** **2009 & 2010 Actuarial Valuation Reports & Amortization Schedule**
Department Review: [ ] Attorney_____ [ ] Community Development___ [ ] Finance _____ [ ] Fire Dept _____	[ ] Grants _____ [ ] Human Resources_____ [ ] Information Technology ____ [ ] Library _____ [ ] Marina _____	[ ] PBSO _____ [ ] Public Works_____ [ ] Recreation _____ [ ] Town Clerk _____ [ ] Town Manager _____
Advertised: Date: _____ Paper: _____ **[X] Not Required**	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case **n/a** **Please initial one.**

Summary Explanation/Background: Florida Statutes require that an actuarial valuation be performed once every three years for the Retired Police Officers' Pension Plan. An actuarial

valuation has been done as of and the required contribution for the period of October 1, 2007 through September 30, 2010 is $94,410. Additionally there is required contribution for the current year in the amount of $47,600. (Copies of the actuarial valuation reports are attached.) At the time the budget was developed for this fiscal year the actual amount of the required contribution was unknown and therefore an estimate of $30,000 was provided for in the current year budget. It was determined by the Pension Board that contributions for the period of October 1, 2007 through September 30, 2010 could be amortized over a three year period to give the Town the opportunity to budget for the amounts appropriately and not have a detrimental effect on the Town's financial condition. A "catch-up" payment in the amount of $36,634 will be made this year along with the current year contribution of $47,600 for a total of $84,234. As mentioned above, $30,000 was budgeted therefore an additional $54,234 will be taken from General Fund Contingency.

In order to mitigate the issue of "catch-up" payments and due to the volatility of the market, the board has determined that it would be more fiscally responsible to have a valuation of the fund performed annually rather than once every three years. Required contributions due from the Town will be identified each year allowing the Town to budget accordingly and not have to make "catch-up" payments not provided for in the budget.

Town of Lake Park
Retired Police Officers' Pension Fund

Proposed Amortization Schedule for the Town's Contribution
Shortfall through the Fiscal Year Ended
September 30, 2010

(1) Town Shortfall Contribution for the period
October 1, 2007 through September 30, 2010 $94,410

(2) Item 1 brought forward to September 30, 2011 with interest * $101,963

(3) Proposed Payment Schedule

Payment Date	**Amount ***
September 30, 2011	$36,634
September 30, 2012	36,634
September 30, 2013	36,634
Total	**$109,902**

* Interest based on the 8% valuation assumption

TOWN OF LAKE PARK
RETIRED POLICE OFFICERS' PENSION FUND

ACTUARIAL VALUATION
AS OF OCTOBER 1, 2009

CONTRIBUTIONS APPLICABLE TO THE
PLAN/FISCAL YEAR ENDED SEPTEMBER 30, 2010

Foster&Foster INC.
Actuarial Consultants for Retirement Programs

July 19, 2010

Mr. Scott Baur
Resource Centers, LLC
4360 Northlake Blvd. Suite 206
Palm Beach Gardens, FL 33410

Re: Town of Lake Park
Retired Police Officers' Pension Fund

Dear Scott:

We are pleased to present to the Board this report of the annual actuarial valuation of the Town of Lake Park Retired Police Officers' Pension Fund. The valuation was performed to determine whether the assets and contributions are sufficient to provide the prescribed benefits and to develop the appropriate funding requirements for the applicable plan year.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board, and reflects laws and regulations issued to date pursuant to the provisions of Chapters 112, and 185, Florida Statutes, as well as applicable federal laws and regulations. In our opinion, the assumptions used in this valuation, as adopted by the Board of Trustees, represent reasonable expectations of anticipated plan experience.

In conducting the valuation, we have relied on personnel, plan design, and asset information supplied by the Resource Centers, LLC, in addition to the actuarial assumptions and methods described in the Actuarial Assumptions section of this report. While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report.

The undersigned is familiar with the immediate and long-term aspects of pension valuations, and meets the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All of the sections of this report are considered an integral part of the actuarial opinions.

13420 Parker Commons Blvd., Suite 104 • Fort Myers, Florida 33912 • 239-433-5500 • Fax 239-481-0634 • www.foster-foster.com

To our knowledge, no associate of Foster & Foster, Inc. working on valuations of the program has any direct financial interest or indirect material interest in the Town of Lake Park, nor does anyone at Foster & Foster, Inc. act as a member of the Board of Trustees of the Town of Lake Park Retired Police Officers' Pension Fund. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

If there are any questions, concerns, or comments about any of the items contained in this report, please contact me at 239-433-5500.

Respectfully submitted,

Foster & Foster, Inc.

By: _____
Bradley R. Heinrichs
Enrolled Actuary #08-6901

BRH/mjg

Enclosures

TABLE OF CONTENTS

Section	Title	Page
I	Introduction	
	a. Discussion	1
	b. Changes Since Prior Valuation	3
	c. Requirements of Chapter 112, Part VII, Florida Statutes	4
II	Valuation Results	
	a. Reconciliation of Unfunded Actuarial Accrued Liability	9
	b. Actuarial Assumptions and Funding Methods	10
	c. Valuation Notes	11
III	Trust Fund	12
IV	Member Statistics	
	a. Statistical Data	18
	b. Member Reconciliation	19
V	Summary of Plan Provisions	20
VI	Governmental Accounting Standards Board Disclosure Information	21

SECTION I

INTRODUCTION AND SUMMARY

INTRODUCTORY DISCUSSION

An actuarial valuation of the Town of Lake Park Retired Police Officers' Pension Fund, performed as of October 1, 2009, has been completed, and the results are presented in this Report. The contribution amounts set forth herein are applicable to the plan/fiscal year ended September 30, 2010.

The contribution requirements, compared with those developed in the October 1, 2006, actuarial valuation, are as follows:

Valuation Date	10/1/2006	10/1/2009
Applicable Plan/Fiscal Year	9/30/2007	9/30/2010
Total Required Contribution	$17,768	$47,889
% of Total Annual Payroll	N/A	N/A

In addition to the $47,889 minimum recommended Town contribution for the fiscal year ending September 30, 2010, the Town must also contribute $46,521 on or before September 30, 2010 as catch-up payments plus interest for the 2008 and 2009 fiscal years.

In the event that the next regular valuation of the Plan is performed as of October 1, 2012, the following schedule may be utilized for determining the Town's minimum recommended contribution for the interim years:

Fiscal Year Ending September 30	Minimum Recommended Town Requirement
2011	$51,720
2012	$55,858

Experience since the prior valuation has been less favorable than expected, relative to the Plan's actuarial assumptions. The primary loss component is attributable

to a three-year net-of-fees investment return average of -1.8%, falling short of the 8.0% assumption. This loss was partially offset by a reduction in the level of administrative expenses.

The balance of this Report presents additional details of the actuarial valuations and the general operation of the Fund. The undersigned would be pleased to meet with the Board of Trustees in order to discuss the Report and answer any pending questions concerning its contents.

Respectfully submitted,

FOSTER & FOSTER, INC.

By: _____
Bradley R. Heinrichs

By: _____
Douglas H. Lozen

Plan Changes Since Prior Valuation

There have been no plan changes since the prior valuation.

Actuarial Assumption/Method Changes Since Prior Valuation

There have been no changes in actuarial assumptions or methods since the prior valuation.

Comparative Summary of Principal Valuation Results

	10/1/2009	10/1/2006
A. Participant Data		
Number Included		
Actives	0	0
Service Retirees	3	3
DROP Retirees	0	0
Beneficiaries	0	0
Terminated Vested	0	0
Disability Retirees	4	4
Total	7	7
Total Annual Payroll	$0	$0
Payroll Under Assumed Ret. Age	0	0
Annual Rate of Payments to:		
Service Retirees	78,335	78,335
DROP Retirees	0	0
Beneficiaries	0	0
Terminated Vested	0	0
Disability Retirees	88,546	88,546
B. Assets		
Actuarial Value	1,382,517	1,919,359
Market Value	1,382,517	1,919,359
C. Liabilities		
Present Value of Benefits		
Active Members		
Retirement Benefits	0	0
Disability Benefits	0	0
Death Benefits	0	0
Vested Benefits	0	0
Refund of Contributions	0	0
Service Retirees	758,010	796,651
DROP Retirees	0	0
Beneficiaries	0	0
Terminated Vested	0	0
Disability Retirees	920,803	956,925
PV Future Non-Investment Expenses	92,299	308,066
Total	1,771,112	2,061,642

	10/1/2009	10/1/2006
C. Liabilities - (Continued)		
Present Value of Future Salaries	0	0
Present Value of Future Member Contribut	0	0
Normal Cost (Entry Age Normal)	0	0
Present Value of Future Normal Costs (Entry Age Normal)	0	0
Actuarial Accrued Liability	1,771,112	2,061,642
Unfunded Actuarial Accrued Liability (UAAL)	388,595	142,283

D. Actuarial Present Value of Accrued Benefits

Vested Accrued Benefits		
Inactives	1,678,814	1,753,576
Actives	0	0
Member Contributions	0	0
Total	1,678,814	1,753,576
Non-vested Accrued Benefits	0	0
Total Present Value Accrued Benefits	1,678,814	1,753,576
Increase (Decrease) in Present Value of Accrued Benefits Attributable to:		
Plan Amendments	0	
Assumption Changes	0	
New Accrued Benefits	0	
Benefits Paid	(500,644)	
Interest	425,882	
Other	0	
Total:	(74,762)	

Valuation Date	10/1/2009	10/1/2006
Applicable to Fiscal Year Ending	9/30/2010	9/30/2007
E. Pension Cost		
Normal Cost (with interest)	$0	$0
% of Projected Annual Payroll	N/A	N/A
Payment Required to Amortize Unfunded Actuarial Accrued Liability over 15 years (as of 10/1/09)	47,889	17,768
% of Projected Annual Payroll	N/A	N/A
Total Required Contribution	47,889	17,768
% of Projected Annual Payroll	N/A	N/A
Expected Member Contributions	0	0
% of Projected Annual Payroll	N/A	N/A
Expected Town Contrib.	47,889	17,768
% of Projected Annual Payroll	N/A	N/A

F. Past Contributions

Plan Years Ending:	9/30/2009	9/30/2008	9/30/2007
Total Required Contribution	$20,725	$19,189	$17,768
Town Requirement	20,725	19,189	17,768
Actual Contributions Made:			
Members	-	-	-
Town	20,725	19,189	17,768
State	-	-	-
Total	$20,725	$19,189	$17,768

G. Net Actuarial Gain (Loss) (273,972)

Notes on Town Contributions

The $17,768 Town Contribution for the Fiscal Year ended September 30, 2007 was made during the 2008 Fiscal Year. Additionally, the Town also contributed $7,959 plus accrued interest to satisfy its requirement for the 2006 Fiscal Year. The $7,959 was held as a receivable contribution for purposes of the October 1, 2006 actuarial valuation. The 2008 and 2009 Fiscal Year requirements shown above are held as receivable contributions for purposes of the October 1, 2009 actuarial valuation.

H. Schedule Illustrating the Amortization of the Total Unfunded Actuarial Accrued Liability as of:

Year	Projected Unfunded Accrued Liability
2009	$388,595
2010	368,095
2011	345,954
2016	205,671
2021	55,738
2024	0

I. (i) 3 Year Comparison of Actual and Assumed Salary Increases

		Actual	Assumed
Year Ended	9/30/2009	N/A	N/A
Year Ended	9/30/2008	N/A	N/A
Year Ended	9/30/2007	N/A	N/A

(ii) 3 Year Comparison of Investment Return on Actuarial Value

		Actual	Assumed
Year Ended	9/30/2009	-4.8%	8.0%
Year Ended	9/30/2008	-13.1%	8.0%
Year Ended	9/30/2007	14.5%	8.0%

(iii) Average Annual Payroll Growth

(a) Payroll as of:	10/1/2009	$0
	10/1/1999	N/A
(b) Total Increase		0.0%
(c) Number of Years		10.00
(d) Average Annual Rate		0.0%

Statement by Enrolled Actuary

This actuarial valuation was prepared and completed by me or under my direct supervision, and I acknowledge responsibility for the results. To the best of my knowledge, the results are complete and accurate, and in my opinion, the techniques and assumptions used are reasonable and meet the requirements and intent of Part VII, Chapter 112, Florida Statutes. There is no benefit or expense to be provided by the plan and/or paid from the plan's assets for which liabilities or current costs have not been established or otherwise taken into account in the valuation. All known events or trends which may require a material increase in plan costs or required contribution rates have been taken into account in the valuation.

Bradley R. Heinrichs, FSA, EA, MAAA
Enrolled Actuary #08-6901

A copy of this Report is to be furnished to the Division of Retirement within 60 days of receipt from the actuary at the following address:

Patricia Shoemaker
Municipal Police and Fire
Pension Trust Funds
Division of Retirement
Post Office Box 3010
Tallahassee, FL 32315-3010

Mr. Keith Brinkman
Division of Retirement
Bureau of Local Retirement Systems
P. O. Box 9000
Tallahassee, FL 32315-9000

SECTION II

VALUATION RESULTS

Reconciliation of Unfunded Actuarial Accrued Liabilities and Derivation of Actuarial (Gain)/Loss

(1)	Unfunded Actuarial Accrued Liability as of October 1, 2006	$142,283
(2)	Sponsor Normal Cost developed as of October 1, 2006	0
(3)	Expected Administrative expenses for the fiscal year ended September 30, 2009	N/A
(4)	Expected Interest on (1), (2) and (3)	36,953
(5)	Sponsor Contributions to the System during the years ending September 30, 2007, 2008, and 2009	57,682
(6)	Expected Interest on (5)	6,931
(7)	Expected Unfunded Actuarial Accrued Liability as of October 1, 2009 [(1)+(2)+(3)+(4)-(5)-(6)]	114,623
(8)	Unfunded Actuarial Accrued Liability as of October 1, 2009	388,595
(9)	Change to UAAL due to Actuarial (Gain)/Loss (8)-(7)	273,972

	Date Established	Years Remaining	10/1/2009 Amount	Amortization Amount
Initial UAAL	10/1/2003	9	58,320	8,644
Actuarial Loss	10/1/2004	10	116,396	16,062
Actuarial Gain	10/1/2005	11	(133,491)	(17,314)
Actuarial Loss	10/1/2006	12	73,399	9,018
Actuarial Loss	10/1/2009	15	273,972	29,637
			388,595	46,047

ACTUARIAL ASSUMPTIONS AND FUNDING METHODS

Assumptions

Mortality Rate	1983 GAM Table - Sex Distinct.
Interest Rate	8% per year compounded annually, net of investment related expenses.
Disability Retirees	Age of disability retirees is set ahead 5 years.
Administrative Expenses	Liability for future non-investment related expenses is the present value of the future anticipated expenses over 15 years, based on expenses paid in the year preceding the valuation date ($9,984 for the fiscal year ending September 30, 2009).
Actuarial Assets	Market Value

Funding Method

Entry Age Normal Actuarial Cost Method

VALUATION NOTES

Total Annual Payroll is the projected annual rate of pay for the fiscal year preceding the valuation date of all covered members.

Present Value of Benefits is the single sum value on the valuation date of all future benefits to be paid to current Members, Retirees, Beneficiaries, Disability Retirees and Vested Terminations.

Normal (Current Year's) Cost is not applicable since the Plan has no active Members.

Individual Entry Age Normal Actuarial Cost Method (Level Dollar Amortization) is the method used to determine required contributions under the Plan. The actuarial accrued liability for inactive participants is the present value of future benefits.

Unfunded Actuarial Accrued Liability (UAAL) is the difference between the actuarial accrued liability (described above) and the actuarial value of assets. Under the Entry Age Normal Actuarial Cost Method, an actuarial gain or loss, based on actual versus expected UAAL, is determined in conjunction with each valuation of the plan.

Total Required Contribution is equal to the Normal Cost plus an amount sufficient to amortize the Unfunded Accrued Liability over no more than 30 years. The required amount is adjusted for interest according to the timing of contributions during the year.

SECTION III

TRUST FUND

Town of Lake Park
Retired Police Officers' Trust Fund

BALANCE SHEET
September 30, 2007

ASSETS	COST VALUE	MARKET VALUE
Cash and Cash Equivalents:		
Checking Account	15,266.83	15,266.83
Prepaid Expenses	10,622.32	10,622.32
Money Market	5,738.67	5,738.67
Total Cash and Equivalents	31,627.82	31,627.82
Receivable:		
Town Contributions for Fiscal 2007	17,768.00	17,768.00
Additional Town Contributions for Prior Year	7,959.00	7,959.00
Accrued Interest on Contributions	875.49	875.49
Total Receivable	26,602.49	26,602.49
Investments:		
Corporate Stocks/REITs	1,012,895.81	1,403,999.70
Mutual Funds:		
Fixed Income	569,137.25	565,397.20
Total Investments	1,582,033.06	1,969,396.90
TOTAL ASSETS	1,640,263.37	2,027,627.21
LIABILITIES AND NET ASSETS		
Total Liabilities	0.00	0.00
Net Assets:		
Active and Retired Members' Equity	1,640,263.37	2,027,627.21
Total Net Assets	1,640,263.37	2,027,627.21
TOTAL LIABILITIES AND NET ASSETS	1,640,263.37	2,027,627.21

Town of Lake Park
Retired Police Officers' Trust Fund

CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
September 30, 2007
Market Value Basis

INCOME		
Contributions:		
Town	17,768.00	
Total Contributions		17,768.00
Earnings from Investments		
Interest & Dividends	49,788.00	
Realized and Unrealized Gain (Loss)	218,200.04	
Total Earnings and Investment Gains		267,988.04
EXPENSES		
Administrative Expenses:		
Investment Related*	901.13	
Other	9,705.66	
Total Expenses		10,606.79
Distributions to Members:		
Benefit Payments	166,881.36	
Total Distributions		166,881.36
Change in Net Assets for the Year		108,267.89
Net Assets Beginning of the Year		1,919,359.32
Net Assets End of the Year		2,027,627.21

*Investment Related expenses include investment advisory, custodial and performance monitoring fees.

Town of Lake Park
Retired Police Officers' Trust Fund

BALANCE SHEET
September 30, 2008

ASSETS	COST VALUE	MARKET VALUE
Cash and Cash Equivalents:		
Checking Account	30,679.46	30,679.46
Prepaid Expenses	10,622.32	10,622.32
Money Market	10,094.98	10,094.98
Total Cash and Equivalents	57,081.82	57,081.82
Receivable:		
Town Contributions	19,189.00	19,189.00
Total Receivable	19,189.00	19,189.00
Investments:		
Corporate Stocks/REITs	1,016,951.80	1,069,037.50
Mutual Funds:		
Fixed Income	464,433.58	467,748.80
Total Investments	1,481,385.38	1,536,786.30
TOTAL ASSETS	1,557,656.20	1,613,057.12
LIABILITIES AND NET ASSETS		
Total Liabilities	0.00	0.00
Net Assets:		
Active and Retired Members' Equity	1,557,656.20	1,613,057.12
Total Net Assets	1,557,656.20	1,613,057.12
TOTAL LIABILITIES AND NET ASSETS	1,557,656.20	1,613,057.12

Town of Lake Park
Retired Police Officers' Trust Fund

CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
September 30, 2008
Market Value Basis

INCOME		
Contributions:		
Town	19,189.00	
Total Contributions		19,189.00
Earnings from Investments		
Interest & Dividends	61,057.00	
Realized and Unrealized Gain (Loss)	(315,402.48)	
Total Earnings and Investment Gains		(254,345.48)
EXPENSES		
Administrative Expenses:		
Investment Related*	128.00	
Other	12,404.25	
Total Expenses		12,532.25
Distributions to Members:		
Benefit Payments	166,881.36	
Total Distributions		166,881.36
Change in Net Assets for the Year		(414,570.09)
Net Assets Beginning of the Year		2,027,627.21
Net Assets End of the Year		1,613,057.12

*Investment Related expenses include investment advisory, custodial and performance monitoring fees.

Town of Lake Park
Retired Police Officers' Trust Fund

BALANCE SHEET
September 30, 2009

ASSETS	COST VALUE	MARKET VALUE
Cash and Cash Equivalents:		
Checking Account	39,456.24	39,456.24
Prepaid Expenses	10,622.32	10,622.32
Money Market	46,276.69	46,276.69
Total Cash and Equivalents	96,355.25	96,355.25
Receivable:		
Town Contributions for Fiscal 2009	20,725.00	20,725.00
Additional Town Contributions for Prior Year	19,189.00	19,189.00
Accrued Income	0.00	0.00
Total Receivable	39,914.00	39,914.00
Investments:		
Corporate Stocks/REITs	945,597.50	892,044.82
Mutual Funds:		
Fixed Income	348,326.03	354,203.05
Total Investments	1,293,923.53	1,246,247.87
TOTAL ASSETS	1,430,192.78	1,382,517.12
LIABILITIES AND NET ASSETS		
Total Liabilities	0.00	0.00
Net Assets:		
Active and Retired Members' Equity	1,430,192.78	1,382,517.12
Total Net Assets	1,430,192.78	1,382,517.12
TOTAL LIABILITIES AND NET ASSETS	1,430,192.78	1,382,517.12

Town of Lake Park
Retired Police Officers' Trust Fund

CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
September 30, 2009
Market Value Basis

INCOME		
Contributions:		
Town	20,725.00	
Total Contributions		20,725.00
Earnings from Investments		
Interest & Dividends	34,911.00	
Realized and Unrealized Gain (Loss)	(109,079.20)	
Total Earnings and Investment Gains		(74,168.20)
EXPENSES		
Administrative Expenses:		
Investment Related*	231.00	
Other	9,984.44	
Total Expenses		10,215.44
Distributions to Members:		
Benefit Payments	166,881.36	
Total Distributions		166,881.36
Change in Net Assets for the Year		(230,540.00)
Net Assets Beginning of the Year		1,613,057.12
Net Assets End of the Year		1,382,517.12

*Investment Related expenses include investment advisory, custodial and performance monitoring fees.

SECTION IV

MEMBER STATISTICS

MEMBER STATISTICS
As of October 1,2009

	Service Retirees	Disability Retirees
Number	3	4
Average Monthly Benefit	2,176	1,845
Average Age	66.3	59.3

VALUATION PARTICIPANT RECONCILIATION

1. Active lives

a. Number in prior valuation 10/1/06	0
b. Terminations	
i. Vested (partial or full) with deferred benefits	0
ii. Non-vested or full lump sum distribution received	0
c. Deaths	
i. Beneficiary receiving benefits	0
ii. No future benefits payable	0
d. Disabled	0
e. Retired	0
f. DROP Retired	0
g. Voluntary withdrawal	0
h. Continuing participants	0
i. New entrants	0
j. Total active life participants in valuation	0

2. Non-Active lives (including beneficiaries receiving benefits)

	Service Retirees, Vested Receiving Benefits	Receiving Death Benefits	Receiving Disability Benefits	Vested Deferred	DROP	Total
a. Number prior valuation	3	0	4	0	0	7
b. In	0	0	0	0	0	0
c. Out	0	0	0	0	0	0
d. Number current valuation	3	0	4	0	0	7

SECTION V

SUMMARY OF RETIREMENT PLAN PROVISIONS

RETIRED POLICE OFFICERS' PENSION FUND

(Ordinance No. 13-2003)

The Town of Lake Park Retired Police Officers' Pension Fund is a Substituted Trust established on October 1, 2003, to provide retired members of the predecessor Town of Lake Park Police Pension Plan with the promised monthly retirement benefits that were accrued under the former Chapter 185 retirement program.

SECTION VI

GOVERNMENTAL ACCOUNTING STANDARDS BOARD DISCLOSURE INFORMATION

DISCLOSURE INFORMATION PER STATEMENT NO. 25 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

The schedule provided below has been prepared in accordance with the requirements of paragraph 37 of Statement No. 25 of the Governmental Accounting Standards Board.

SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll ((b-a)/c)
10/01/09	1,382,517	1,771,112	388,595	78.06%	0	N/A
10/01/06	1,919,359	2,061,642	142,283	93.10%	0	N/A
10/01/05	1,971,286	2,030,035	58,749	97.11%	0	N/A
10/01/04	1,924,445	2,156,800	232,355	89.23%	0	N/A
10/01/03	2,095,114	2,177,473	82,359	96.22%	0	N/A

The schedule provided below has been prepared in accordance with the requirements of paragraph 38 of Statement No. 25 of the Governmental Accounting Standards Board.

SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER AND OTHER CONTRIBUTING ENTITIES

Year Ended September 30	Annual Required Contribution	Town Contribution	State Contribution	Percentage Contributed
2009	20,725	20,725 *	0	100.00%
2008	19,189	19,189 *	0	100.00%
2007	17,768	17,768	0	100.00%
2006	7,959	7,959	0	100.00%
2005	26,482	26,482	0	100.00%

* Town contributions for the 2008 and 2009 fiscal years are held receivable.

DISCLOSURE INFORMATION PER STATEMENT NO. 27 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

ANNUAL PENSION COSTS AND RELATED INFORMATION

Contribution rates as of 9/30/09

Town	N/A
Plan Members	N/A

Actuarially Determined Contribution	20,725
Contributions made	20,725
Actuarial valuation date	10/1/2006
Actuarial cost method	Entry Age Normal Actuarial Cost Method
Amortization method	Level dollar amount, closed.
Remaining amortization period	15 Years
Asset valuation method	Market

Actuarial assumptions:

Investment rate of return	8.0%
Projected salary increase*	N/A
* Includes inflation at	N/A
Post Retirement COLA	N/A

THREE YEAR TREND INFORMATION

Year Ending	Actuarially Determined Contribution	Percentage of APC * Contributed	Net Pension Obligation
9/30/09	20,725	100%	0
9/30/08	19,189	100%	0
9/30/07	17,768	100%	0

* Annual Pension Cost from Town sources. Contributions for the 2008 and 2009 fiscal years are held as receivable contributions.

TOWN OF LAKE PARK
RETIRED POLICE OFFICERS' PENSION FUND

ACTUARIAL VALUATION
AS OF OCTOBER 1, 2010

CONTRIBUTIONS APPLICABLE TO THE
PLAN/FISCAL YEAR ENDED SEPTEMBER 30, 2011

Foster&Foster INC.
Actuaries and Consultants

June 3, 2011

Mr. Scott Baur
Resource Centers, LLC
4360 Northlake Blvd. Suite 206
Palm Beach Gardens, FL 33410

Re: Town of Lake Park
Retired Police Officers' Pension Fund

Dear Scott:

We are pleased to present to the Board this report of the annual actuarial valuation of the Town of Lake Park Retired Police Officers' Pension Fund. The valuation was performed to determine whether the assets and contributions are sufficient to provide the prescribed benefits and to develop the appropriate funding requirements for the applicable plan year.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices, including the applicable Actuarial Standards of Practice as issued by the Actuarial Standards Board, and reflects laws and regulations issued to date pursuant to the provisions of Chapters 112, Florida Statutes, as well as applicable federal laws and regulations. In our opinion, the assumptions used in this valuation, as adopted by the Board of Trustees, represent reasonable expectations of anticipated plan experience.

In conducting the valuation, we have relied on personnel, plan design, and asset information supplied by the Resource Centers, LLC, in addition to the actuarial assumptions and methods described in the Actuarial Assumptions section of this report. While we cannot verify the accuracy of all this information, the supplied information was reviewed for consistency and reasonableness. As a result of this review, we have no reason to doubt the substantial accuracy of the information and believe that it has produced appropriate results. This information, along with any adjustments or modifications, is summarized in various sections of this report.

The undersigned is familiar with the immediate and long-term aspects of pension valuations, and meets the Qualification Standards of the American Academy of Actuaries necessary to render the actuarial opinions contained herein. All of the sections of this report are considered an integral part of the actuarial opinions.

13420 Parker Commons Blvd., Suite 104 • Fort Myers, Florida 33912 • 239-433-5500 • Fax 239-481-0634 • www.foster-foster.com

To our knowledge, no associate of Foster & Foster, Inc. working on valuations of the program has any direct financial interest or indirect material interest in the Town of Lake Park, nor does anyone at Foster & Foster, Inc. act as a member of the Board of Trustees of the Town of Lake Park Retired Police Officers' Pension Fund. Thus, there is no relationship existing that might affect our capacity to prepare and certify this actuarial report.

If there are any questions, concerns, or comments about any of the items contained in this report, please contact me at 239-433-5500.

Respectfully submitted,

Foster & Foster, Inc.

By: _____
Bradley R. Heinrichs
Enrolled Actuary #11-6901

BRH/lsw

Enclosures

TABLE OF CONTENTS

Section	Title	Page
I	Introduction	
	a. Discussion	1
	b. Changes Since Prior Valuation	2
	c. Requirements of Chapter 112, Part VII, Florida Statutes	3
II	Valuation Results	
	a. Reconciliation of Unfunded Actuarial Accrued Liability	8
	b. Actuarial Assumptions and Funding Methods	9
	c. Valuation Notes	10
III	Trust Fund	11
IV	Member Statistics	
	a. Statistical Data	13
	b. Member Reconciliation	14
V	Summary of Plan Provisions	15
VI	Governmental Accounting Standards Board Disclosure Information	16

SECTION I

INTRODUCTION AND SUMMARY

INTRODUCTORY DISCUSSION

An actuarial valuation of the Town of Lake Park Retired Police Officers' Pension Fund, performed as of October 1, 2010, has been completed, and the results are presented in this Report. The contribution amounts set forth herein are applicable to the plan/fiscal year ended September 30, 2011.

The contribution requirements, compared with those developed in the October 1, 2009, actuarial valuation, are as follows:

Valuation Date	10/1/2009	10/1/2010
Applicable Plan/Fiscal Year	9/30/2010	9/30/2011
Total Required Contribution	$47,889	$47,600

Experience since the prior valuation has been more favorable than expected, relative to the Plan's actuarial assumptions. The primary source of gain is attributable to a 9.2% investment return (Market Value Basis), exceeding the 8.0% assumption.

The balance of this Report presents additional details of the actuarial valuation and the general operation of the Fund. The undersigned would be pleased to meet with the Board of Trustees in order to discuss the Report and answer any pending questions concerning its contents.

Respectfully submitted,

FOSTER & FOSTER, INC.

By: _____
Bradley R. Heinrichs

By: _____
Douglas H. Lozen

Plan Changes Since Prior Valuation

There have been no plan changes since the prior valuation.

Actuarial Assumption/Method Changes Since Prior Valuation

In conjunction with this valuation of the Plan, the mortality assumption has been changed from the 1983 Group Annuity Mortality Table to rates according to RP 2000, Combined Healthy.

Comparative Summary of Principal Valuation Results

	New Assumption 10/1/2010	Prior Assumption 10/1/2010	Prior Assumption 10/1/2009
A. Participant Data			
Number Included			
Actives	0	0	0
Service Retirees	3	3	3
DROP Retirees	0	0	0
Beneficiaries	0	0	0
Terminated Vested	0	0	0
Disability Retirees	4	4	4
Total	7	7	7
Total Annual Payroll	$0	$0	$0
Payroll Under Assumed Ret. Age	0	0	0
Annual Rate of Payments to:			
Service Retirees	78,335	78,335	78,335
DROP Retirees	0	0	0
Beneficiaries	0	0	0
Terminated Vested	0	0	0
Disability Retirees	88,546	88,546	88,546
B. Assets			
Actuarial Value	1,375,827	1,375,827	1,382,517
Market Value	1,375,827	1,375,827	1,382,517
C. Liabilities			
Present Value of Benefits			
Active Members			
Retirement Benefits	0	0	0
Disability Benefits	0	0	0
Death Benefits	0	0	0
Vested Benefits	0	0	0
Refund of Contributions	0	0	0
Service Retirees	748,524	744,213	758,010
DROP Retirees	0	0	0
Beneficiaries	0	0	0
Terminated Vested	0	0	0
Disability Retirees	908,304	907,851	920,803
PV Future Non-Investment Expenses	86,101	86,101	92,299
Total	1,742,929	1,738,164	1,771,112

	New Assumption 10/1/2010	Prior Assumption 10/1/2010	Prior Assumption 10/1/2009
C. Liabilities - (Continued)			
Present Value of Future Salaries	0	0	0
Present Value of Future Member Contributions	0	0	0
Normal Cost (Entry Age Normal)	0		0
Present Value of Future Normal Costs (Entry Age Normal)	0	0	0
Actuarial Accrued Liability	1,742,929	1,738,164	1,771,112
Unfunded Actuarial Accrued Liability (UAAL)	367,102	362,337	388,595
D. Actuarial Present Value of Accrued Benefits			
Vested Accrued Benefits			
Inactives	1,656,828	1,652,063	1,678,814
Actives	0	0	0
Member Contributions	0	0	0
Total	1,656,828	1,652,063	1,678,814
Non-vested Accrued Benefits	0	0	0
Total Present Value Accrued Benefits	1,656,828	1,652,063	1,678,814
Increase (Decrease) in Present Value of Accrued Benefits Attributable to:			
Plan Amendments	0	0	
Assumption Changes	4,765	0	
New Accrued Benefits	0	12,501	
Benefits Paid	0	(166,881)	
Interest	0	127,630	
Other	0	0	
Total:	4,765	(26,750)	

Valuation Date Applicable to Fiscal Year Ending	New Assumption 10/1/2010 9/30/2011	Prior Assumption 10/1/2010 9/30/2011	Prior Assumption 10/1/2009 9/30/2010
E. Pension Cost			
Normal Cost (with interest)	$0	$0	$0
Payment Required to Amortize Unfunded Actuarial Accrued Liability over 15 years (as of 10/1/10)	47,600	47,063	47,889
Total Required Contribution	47,600	47,063	47,889
Expected Member Contributions	0	0	0
Expected Town Contrib.	47,600	47,063	47,889

F. Past Contributions

Plan Years Ending:	9/30/2010
Total Required Contribution	$47,889
Town Requirement	47,889
Actual Contributions Made:	
Members	-
Town	47,889
State	-
Total	$47,889

G. Net Actuarial Gain (Loss) 9,457

H. Schedule Illustrating the Amortization of the Total Unfunded Actuarial Accrued Liability as of:

Year	Projected Unfunded Accrued Liability
2010	$367,102
2011	347,039
2012	325,373
2017	194,450
2022	58,798
2025	0

I. (i) 3 Year Comparison of Actual and Assumed Salary Increases

		Actual	Assumed
Year Ended	9/30/2010	N/A	N/A
Year Ended	9/30/2009	N/A	N/A
Year Ended	9/30/2008	N/A	N/A

(ii) 3 Year Comparison of Investment Return on Actuarial Value

		Actual	Assumed
Year Ended	9/30/2010	9.2%	8.0%
Year Ended	9/30/2009	-4.8%	8.0%
Year Ended	9/30/2008	-13.1%	8.0%

(iii) Average Annual Payroll Growth

(a) Payroll as of:	10/1/2010	$0
	10/1/1999	N/A
(b) Total Increase		0.0%
(c) Number of Years		11.00
(d) Average Annual Rate		0.0%

Statement by Enrolled Actuary

This actuarial valuation was prepared and completed by me or under my direct supervision, and I acknowledge responsibility for the results. To the best of my knowledge, the results are complete and accurate, and in my opinion, the techniques and assumptions used are reasonable and meet the requirements and intent of Part VII, Chapter 112, Florida Statutes. There is no benefit or expense to be provided by the plan and/or paid from the plan's assets for which liabilities or current costs have not been established or otherwise taken into account in the valuation. All known events or trends which may require a material increase in plan costs or required contribution rates have been taken into account in the valuation.

Bradley R. Heinrichs, FSA, EA, MAAA
Enrolled Actuary #11-6901

A copy of this Report is to be furnished to the Division of Retirement within 60 days of receipt from the actuary at the following address:

Mr. Keith Brinkman
Division of Retirement
Bureau of Local Retirement Systems
P. O. Box 9000
Tallahassee, FL 32315-9000

SECTION II

VALUATION RESULTS

Reconciliation of Unfunded Actuarial Accrued Liabilities and Derivation of Actuarial (Gain)/Loss

(1)	Unfunded Actuarial Accrued Liability as of October 1, 2009	$388,595
(2)	Sponsor Normal Cost developed as of October 1, 2009	$0
(3)	Expected Administrative expenses for the fiscal year ended September 30, 2010	N/A
(4)	Expected Interest on (1), (2) and (3)	$31,088
(5)	Sponsor Contributions to the System during the year ending September 30, 2010	$47,889
(6)	Expected Interest on (5)	$0
(7)	Expected Unfunded Actuarial Accrued Liability as of October 1, 2010 [(1)+(2)+(3)+(4)-(5)-(6)]	$371,794
(8)	Change to UAAL due to Actuarial (Gain)/Loss	($9,457)
(9)	Increase to UAAL due to Mortality Assumption Change	$4,765
(10)	Unfunded Actuarial Accrued Liability as of October 1, 2010	$367,102

	Date Established	Years Remaining	10/1/2010 Amount	Amortization Amount
Initial UAAL	10/1/2003	8	53,917	8,687
Actuarial Loss	10/1/2004	9	108,900	16,141
Actuarial Gain	10/1/2005	10	(126,095)	(17,400)
Actuarial Loss	10/1/2006	11	69,877	9,063
Actuarial Loss	10/1/2009	14	265,195	29,785
Actuarial Gain	10/1/2010	15	(9,457)	(1,023)
Assumption Change	10/1/2010	15	4,765	515
			367,102	45,768

ACTUARIAL ASSUMPTIONS AND FUNDING METHODS

Assumptions

Mortality Rate	**Current**: RP 2000, Combined Healthy – sex distinct. **Prior**: 1983 GAM Table - sex distinct.
Interest Rate	8% per year compounded annually, net of investment related expenses.
Disability Retirees	Age of disability retirees is set ahead 5 years.
Administrative Expenses	Liability for future non-investment related expenses is the present value of the future anticipated expenses over 15 years, based on expenses paid in the year preceding the valuation date ($9,314 for the fiscal year ending September 30, 2010).
Actuarial Assets	Market Value

Funding Method

Entry Age Normal Actuarial Cost Method

VALUATION NOTES

Total Annual Payroll is the projected annual rate of pay for the fiscal year preceding the valuation date of all covered Members.

Present Value of Benefits is the single sum value on the valuation date of all future benefits to be paid to current Members, Retirees, Beneficiaries, Disability Retirees and Vested Terminations.

Normal (Current Year's) Cost is not applicable since the Plan has no active Members.

Individual Entry Age Normal Actuarial Cost Method (Level Dollar Amortization) is the method used to determine required contributions under the Plan. The actuarial accrued liability for inactive participants is the present value of future benefits.

Unfunded Actuarial Accrued Liability (UAAL) is the difference between the actuarial accrued liability (described above) and the actuarial value of assets. Under the Entry Age Normal Actuarial Cost Method, an actuarial gain or loss, based on actual versus expected UAAL, is determined in conjunction with each valuation of the plan.

Total Required Contribution is equal to the Normal Cost plus an amount sufficient to amortize the Unfunded Accrued Liability over no more than 30 years. The required amount is adjusted for interest according to the timing of contributions during the year.

SECTION III

TRUST FUND

Town of Lake Park
Retired Police Officers' Trust Fund

BALANCE SHEET
September 30, 2010

ASSETS	COST VALUE	MARKET VALUE
Cash and Cash Equivalents:		
Checking Account	13,949.67	13,949.67
Prepaid Benefits	9,420.20	9,420.20
Money Market	2,295.64	2,295.64
Cash	3,624.02	3,624.02
Total Cash and Equivalents	29,289.53	29,289.53
Receivable:		
Town Contributions due for 10/1/09-9/30/10	47,889.00	47,889.00
Town Contributions due for 10/1/07-9/30/09	39,914.00	39,914.00
Accrued Interest on Town Contributions due	6,607.00	6,607.00
Total Receivable	94,410.00	94,410.00
Investments:		
Mutual Funds:		
Fixed Income	328,342.68	343,144.35
Equity	893,201.16	908,983.10
Total Investments	1,221,543.84	1,252,127.45
TOTAL ASSETS	1,345,243.37	1,375,826.98
LIABILITIES AND NET ASSETS		
Total Liabilities	0.00	0.00
Net Assets:		
Active and Retired Members' Equity	1,345,243.37	1,375,826.98
Total Net Assets	1,345,243.37	1,375,826.98
TOTAL LIABILITIES AND NET ASSETS	1,345,243.37	1,375,826.98

Town of Lake Park
Retired Police Officers' Trust Fund

CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS
September 30, 2010
Market Value Basis

INCOME		
Contributions:		
Town	47,889.00	
Total Contributions		47,889.00
Earnings from Investments		
Interest & Dividends	32,896.54	
Net Realized Gain (Loss)	4,960.28	
Unrealized Gain (Loss)	83,779.52	
Total Earnings and Investment Gains		121,636.34
EXPENSES		
Administrative Expenses:		
Investment Related*	20.00	
Other	9,314.12	
Total Expenses		9,334.12
Distributions to Members:		
Benefit Payments	166,881.36	
Total Distributions		166,881.36
Change in Net Assets for the Year		(6,690.14)
Net Assets Beginning of the Year		1,382,517.12
Net Assets End of the Year		1,375,826.98

*Investment Related expenses include investment advisory, custodial and performance monitoring fees.

SECTION IV

MEMBER STATISTICS

MEMBER STATISTICS
As of October 1,2010

	Service Retirees	Disability Retirees
Number	3	4
Average Monthly Benefit	2,176	1,845
Average Age	67.3	60.3

VALUATION PARTICIPANT RECONCILIATION

1. Active lives

a. Number in prior valuation 10/1/09	0
b. Terminations	
i. Vested (partial or full) with deferred benefits	0
ii. Non-vested or full lump sum distribution received	0
c. Deaths	
i. Beneficiary receiving benefits	0
ii. No future benefits payable	0
d. Disabled	0
e. Retired	0
f. DROP Retired	0
g. Voluntary withdrawal	0
h. Continuing participants	0
i. New entrants	0
j. Total active life participants in valuation	0

2. Non-Active lives (including beneficiaries receiving benefits)

	Service Retirees, Vested Receiving Benefits	Receiving Death Benefits	Receiving Disability Benefits	Vested Deferred	DROP	Total
a. Number prior valuation	3	0	4	0	0	7
b. In	0	0	0	0	0	0
c. Out	0	0	0	0	0	0
d. Number current valuation	3	0	4	0	0	7

SECTION V

SUMMARY OF RETIREMENT PLAN PROVISIONS

RETIRED POLICE OFFICERS' PENSION FUND

(Ordinance No. 13-2003)

The Town of Lake Park Retired Police Officers' Pension Fund is a Substituted Trust established on October 1, 2003, to provide retired Members of the predecessor Town of Lake Park Police Pension Plan with the promised monthly retirement benefits that were accrued under the former Chapter 185 retirement program.

SECTION VI

GOVERNMENTAL ACCOUNTING STANDARDS BOARD DISCLOSURE INFORMATION

DISCLOSURE INFORMATION PER STATEMENT NO. 25 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

The schedule provided below has been prepared in accordance with the requirements of paragraph 37 of Statement No. 25 of the Governmental Accounting Standards Board.

SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a % of Covered Payroll ((b-a)/c)
10/01/10	1,375,827	1,742,929	367,102	78.94%	0	N/A
10/01/09	1,382,517	1,771,112	388,595	78.06%	0	N/A
10/01/06	1,919,359	2,061,642	142,283	93.10%	0	N/A
10/01/05	1,971,286	2,030,035	58,749	97.11%	0	N/A
10/01/04	1,924,445	2,156,800	232,355	89.23%	0	N/A

The schedule provided below has been prepared in accordance with the requirements of paragraph 38 of Statement No. 25 of the Governmental Accounting Standards Board.

SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER AND OTHER CONTRIBUTING ENTITIES

Year Ended September 30	Annual Required Contribution	Town Contribution	Percentage Contributed
2010	47,889	47,889 *	100.00%
2009	20,725	20,725 *	100.00%
2008	19,189	19,189 *	100.00%
2007	17,768	17,768	100.00%
2006	7,959	7,959	100.00%

* Town contributions for the 2008, 2009, and 2010 fiscal years are held receivable.

DISCLOSURE INFORMATION PER STATEMENT NO. 27 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

ANNUAL PENSION COSTS AND RELATED INFORMATION

Contribution rate as of 9/30/10	
Town	47,889
Actuarially Determined Contribution	47,889
Contributions made	47,889
Actuarial valuation date	10/1/2009
Actuarial cost method	Entry Age Normal Actuarial Cost Method
Amortization method	Level dollar amount, closed.
Remaining amortization period	15 Years
Asset valuation method	Market
Actuarial assumptions:	
Investment rate of return	8.0%
Projected salary increase*	N/A
* Includes inflation at	N/A
Post Retirement COLA	N/A

THREE YEAR TREND INFORMATION

Year Ending	Annual Pension Cost	Percentage of APC * Contributed	Net Pension Obligation
9/30/10	47,889	100%	0
9/30/09	20,725	100%	0
9/30/08	19,189	100%	0

* Contributions for the 2008, 2009, and 2010 fiscal years are held receivable.

Public Hearing Ordinance On First Reading

TAB 4

Town of Lake Park Town Commission

Agenda Request Form

Meeting Date: August 17, 2011 **Agenda Item No.** Tab 4

[X]	**PUBLIC HEARING**	[ ]	RESOLUTION
[X]	**ORDINANCE ON FIRST READING**	[ ]	DISCUSSION/POSSIBLE ACTION
[ ]	ORDINANCE ON SECOND READING	[ ]	BID/RFP AWARD
[ ]	PRESENTATION/PROCLAMATION	[ ]	CONSENT AGENDA
[ ]	Other:		

SUBJECT: **Comprehensive Plan Capital Improvement Schedule Update**

RECOMMENDED MOTION/ACTION: **Approval of the Ordinance on first reading.**

Approved by Town Manager _____ **Date:** 8/12/11

Name/Title: **Nadia Di Tommaso,** ***Community Development Director*** Date of Actual Submiittal: **08/10/2011** ND

Originating Department: Community Development	Costs: **$ Legal Advertisement** Funding Source: **Town Clerk (Advertising)** Acct. # **106-48100**	**Attachments:** **Ordinance with Exhibit "A"** **Legal Ad**
Department Review: **[X] Attorney** ***TJB*** **[X] Community Development** ***ND*** [ ] Finance _____ [ ] Fire Dept _____	[ ] Grants _____ [ ] Human Resources _____ [ ] Information Technology _____ [ ] Library _____ [ ] Marina _____	[ ] PBSO _____ [ ] Public Works _____ [ ] Recreation _____ [ ] Town Clerk _____ [ ] Town Manager _____
Advertised: Date: **08/07/2011** Paper: **Palm Beach Post** [ ] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case **_ND___** **Please initial one.**

Summary Explanation/Background:

By law the Town is required to review the Capital Improvement Schedule (CIS) contained in the Capital Improvements Element (CIE) of the Town's Comprehensive Plan (Plan).

A CIS is a short-range plan integral to the CIE of the Plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. The CIS contains funding sources to ensure the projects can be implemented.

A CIS allows for:

- A systematic evaluation of all potential projects at the same time.
- The ability to stabilize debt and consolidate projects to reduce borrowing costs.
- A public relations and economic development tool.
- Focus on preserving a governmental entity's infrastructure while ensuring the efficient use of public funds.
- An opportunity to foster cooperation among departments and an ability to inform other units of government of the entity's priorities. For example, a State grant looks highly on applications for projects that are included in the CIS.

Effective June 1, 2011, House Bill 7207 amended the law that required local governments to amend their Plans to annually revise the CIE and to subject this amendment to review by Department of Community Affairs (DCA). The new legislation requires that only the Town review its CIE and adopt any update thereto pursuant to an Ordinance which is not subject to review by the DCA. Because the update still is accomplished by the adoption of an Ordinance, a public hearing is required and has been advertised.

Based upon staff's review of the updated CIS of the CIE in the Plan, it has been determined that some housekeeping is required. The original improvement schedule began in 2007/2008 and extends to 2011/2012. The new schedule should incorporate the Town's current projects through 2014/2015.

Ordinance 06-2011, Exhibit "A" outlines the Town's current and future capital projects. It should be noted that the majority of the projects set forth in the updated schedule can only be accomplished if grant funding is obtained.

***NEW SCHEDULE* → Please refer to Exhibit "A" in the Ordinance.**

Staff recommends a Motion to approve the Ordinance on first reading.

ORDINANCE NO. 06-2011

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING AND UPDATING THE CAPITAL IMPROVEMENTSS ELEMENT OF ITS COMPREHENSIVE PLAN; PROVIDING FOR AN UPDATED FIVE YEAR CAPITAL IMPROVEMENTSS SCHEDULE PURSUANT TO SECTION 163.3177(3)(b)1., FLORIDA STATUTES; PROVIDING FOR THE AMENDMENT OF THE TEXT OF THE CAPITAL IMPROVEMENTSS ELEMENT SO AS TO BE CONSISTENT WITH THE NEW SCHEDULE ; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State Legislature of the State of Florida has previously mandated that all local governments must annually amend their comprehensive plans to update the Capital Improvements Element, including the Five Year Schedule of Capital Improvements contained therein; and

WHEREAS, pursuant to House Bill 7207 the Legislature has repealed the requirement that local governments annually amend their comprehensive plans such that a local government is no longer required to annually adopt an amendment to the local government's comprehensive plan; and

WHEREAS, the new legislation requires only that local governments review their Capital Improvements Element and adopt any update thereto pursuant to an Ordinance which is not subject to review by the State land planning agency; and

WHEREAS, the Town staff has prepared an Ordinance which amends the Capital Improvements Element of its comprehensive plan which was required pursuant to Section 163.3177, *Florida Statutes*, and;

WHEREAS, the Town Commission of the Town of Lake Park has held the duly required public hearing in accordance with the adoption of its Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AS FOLLOWS:

Section 1: The foregoing facts and recitations contained in the preamble to this Ordinance are hereby adopted and incorporated by reference as if fully set forth herein.

Section 2: The 2011 Update to the Town of Lake Park Comprehensive Plan Capital Improvements Element Five Year Capital Improvements Schedule is attached hereto as Exhibit "A" and incorporated herein. The text adopted in Exhibit "A" shall become a part of and amend the previously adopted text of the Capital Improvements Element.

Section 3: A copy of the Comprehensive Plan, as amended, shall be kept on file in the office of the Town Clerk, Town of Lake Park, Florida.

Section 4: The Community Development Director shall also maintain a copy of the current Comprehensive Plan of the Town of Lake Park in the office of Community Development.

Section 5: All Ordinances or parts of Ordinances in conflict and the same are hereby repealed.

Section 6: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

Section 7: The Ordinance shall become effective upon adoption.

EXHIBIT "A"

2011 UPDATE TO THE TOWN OF LAKE PARK COMPREHENSIVE PLAN CAPITAL IMPROVEMENTS ELEMENT AND FIVE YEAR CAPITAL IMPROVEMENT SCHEDULE

1. Amend Policy 1.11 as follows:

Policy 1.11 The following Capital Improvements Schedule, as it is annually updated in accordance with State growth management requirements, includes all projects scheduled to meet or improve the adopted Level of Service Standards during the five-year planning period, and other projects that further implementation of this Comprehensive Plan and its goals, objectives and policies.

TOWN OF LAKE PARK FIVE YEAR CAPITAL IMPROVEMENT SCHEDULE[1],
20~~07~~11 – 201~~2~~6

Project Category	Project Name	~~07~~11/~~08~~12	~~08~~12/~~09~~13	~~09~~13/1~~0~~4	1~~0~~4/1~~11~~5	1~~1~~5/1~~2~~6	Funding Source
~~2,~~ 4	~~Downtown Park Avenue and 10th Street Alleyway Project~~ Shuttering and hardening of all Town buildings	~~$650,000~~ $225,000	~~$650,000~~ 0	0	0	0	~~Tax Increment Financing~~ Grant
~~2,~~ 4	~~Stormwater Utility District Improvements~~ Tennis courts resurfacing and lighting	$100,000	~~$200,000~~ 0	~~$200,000~~ 0	0	0	~~Special Assessment~~ Grant
2, 4	~~Northlake Boulevard Landscaping~~ Lake Shore Drive Drainage Improvements	0	~~$589,500~~ $1,000,000	$1,000,000	$1,000,000	$1,000,000	~~Palm Beach County Metropolitan Planning (Not Town funded)~~ Stormwater Utility Assessment, Grant
4	Lake Shore Drive Promenade	0	0	$1,000,000	$1,000,000	0	Grant
4	New marina parking lot	$338,000	0	0	0	0	Grant
2, 4	10th Street south of Park Avenue – drainage, lighting, paving, trees	0	$500,000	$500,000	$500,000	$500,000	Grant, Stormwater Utility Assessment,

[1] Note: The Town's ability to implement the projects in accordance with this schedule is contingent upon the receipt of grant funds as identified in the "Funding Source" column.

2, 4	Ball field expansion/Renovation	0	$750,000	$750,000	$750,000	$750,000	Grant
4	Community center/shelter	0	$1,000,000	$1,000,000	$1,000,000	$1,000,000	Grant
4	Art in Public Places	$75,000	$75,000	$75,000	$75,000	0	Grant
4	Artist live/work space	0	$2,000,000	$2,000,000	$2,000,000	0	Grant
4	Marina breakwater, bulkhead, transient slips, move fuel docks, moorings	0	$400,000	$400,000	$200,000	0	Grant
2,4	Park Avenue Improvements from US-1 to 7th Street	0	$875,000	$875,000	$875,000	$875,000	Grant
4	Town Hall Renovations (Floor Mirror Ballroom, Exterior Painting, Ceiling Clerk's Office, Awnings Exterior Doors, Stage Replacement, Window repairs)	0	$75,000	$75,000	$75,000	$75,000	Grant
2	Vehicle Replacement Plan	0	$144,000	$252,000	$753,000	$93,000	General Fund, Stormwater Utility Assessment, Sanitation Fund
	Total	~~$2,355,000~~ $738,000	~~$2,319,000~~ $6,819,000	~~$467,000~~ $7,927,000	~~$350,000~~ $8,228,000	~~$4,025,000~~ $4,293,000	

Project Category Codes
1 – Project necessary to achieve Level of Service
2 – Project will enhance ability to continue to meet Level of Service
3 – Project will enhance ability to meet Level of Service for Optional Element
4 – Project will further the achievement of Comprehensive Plan goals, objectives and policies.

TOWN OF LAKE PARK ~~COMMITTED~~ ESTIMATED FUNDING SOURCES FOR CAPITAL IMPROVEMENTS 20~~07~~11-201~~2~~6

Funding Source	~~07/08~~11/12	~~08/09~~12/13	~~09/10~~13/14	1~~04~~/1~~15~~	1~~15~~/1~~26~~
~~Tax Increment Financing~~	~~$650,000~~	~~$650,000~~	~~0~~	~~0~~	~~0~~
General Fund	0	$48,000	$84,000	$251,000	$31,000
~~Special Assessment~~ Stormwater Utility Assessment	~~0~~ 0	~~$200,000~~ $405,000	~~$200,000~~ $441,000	~~0~~ $608,000	~~0~~ $388,000
~~Palm Beach County MPO Transportation Improvement Program~~ Grants	~~0~~ $738,000	~~$589,500~~ $6,318,000	~~0~~ $7,318,000	~~0~~ $7,118,000	~~0~~ $3,843,000
Sanitation Fund	0	$48,000	$84,000	$251,000	$31,000
~~Total~~	~~$650,000~~ $738,000	~~$1,439,500~~ $6,819,000	~~$200,000~~ $7,927,000	~~0~~ $8,228,000	~~0~~ $4,293,000

~~Note: The projects on the following table, if implemented, will further the achievement of Comprehensive Plan goals, objectives and policies, but are not necessary for the achievement of adopted Level of Service standards. The City Grants Writer has been charged with researching and finding funding sources for the following projects. There is no funding available from current or foreseeable revenue streams to affect these needed community improvements. If funding is secured, however, these projects will be placed on the active Capital Improvement Projects agenda for implementation. Please note that these projects are listed in no prioritized order.~~

~~TOWN OF LAKE PARK CAPITAL PROJECTS REQUIRING FUNDING SOURCES 2007-2012~~

~~**Beautification**~~	• ~~Beautification at Kelsey Park (trees)~~**MOVED TO NEW SCHEDULE** • ~~Completion of Lake Shore Park – North Corner by Seawall~~ **COMPLETED** • ~~Federal Highway Median Project~~ • ~~Park Avenue Median Project~~ **MOVED TO NEW SCHEDULE** • ~~Street Tree Planting Program~~ **MOVED TO NEW SCHEDULE** • ~~Town-wide Bike Paths~~ **MOVED TO NEW SCHEDULE**
~~**Community Center**~~	• ~~Build a new Community Recreation Center/Shelter~~ **MOVED TO NEW SCHEDULE**
~~**Hazard Mitigation**~~	• ~~Storm Shutters for Evergreen House and the little buildings at Kelsey Park~~ **MOVED TO NEW SCHEDULE** • ~~Storm Shutters for Lake Shore Park Pavilion and Tennis Center~~ **MOVED TO NEW SCHEDULE** • ~~Storm Shutters for Public Works.~~ **MOVED TO NEW SCHEDULE** • ~~Storm Shutters at Library~~ **MOVED TO NEW SCHEDULE** • ~~Storm Shutters at Town Hall~~ **MOVED TO NEW SCHEDULE** • ~~Emergency Service Center Hardening – Hazard Mitigation~~ **MOVED TO NEW SCHEDULE**
~~**Infrastructure**~~	• ~~Stormwater Management/Master Drainage Project~~ • ~~Streets and Sidewalks outside the CRA~~ **MOVED TO NEW SCHEDULE**
~~**Library**~~	• ~~Library Doors~~ **MOVED TO NEW SCHEDULE** • ~~Library refurbishment~~ **PARTIALLY COMPLETED**~~,~~ ~~North Entrance~~ **MOVED TO NEW SCHEDULE**

~~Marina~~	• ~~Breakwater Guide~~ **MOVED TO NEW SCHEDULE** • ~~Detached Breakwater~~ **MOVED TO NEW SCHEDULE** • ~~Fuel Dock Relocation~~ **MOVED TO NEW SCHEDULE** • ~~Overflow Parking Area~~ **COMPLETED** • ~~Patio Cover~~ **MOVED TO NEW SCHEDULE** • ~~Slip Installation – 8 slips with electrical service~~ **MOVED TO NEW SCHEDULE**

~~TOWN OF LAKE PARK CAPITAL PROJECTS REQUIRING FUNDING SOURCES 2007-2012 (cont.)~~

~~Parks~~	• ~~Ball Field Renovation – security~~ **COMPLETED**~~,~~ ~~lighting~~ **PARTIALLY COMPLETED**~~, goals~~ **MOVED TO NEW SCHEDULE**~~, courts~~ **MOVED TO NEW SCHEDULE**~~, dug-outs~~ **PARTIALLY COMPLETED**~~,~~ ~~fencing, bleachers~~ **MOVED TO NEW SCHEDULE**~~,~~ ~~concession stand~~ **MOVED TO NEW SCHEDULE**~~,~~ ~~restrooms~~ **IN PROCESS**~~, storage~~ **IN PROCESS** • ~~Completion of Lake Shore Park – North Corner by Seawall~~ **COMPLETED** • ~~Fishing Pier at Lake Shore Park~~ **MOVED TO NEW SCHEDULE** • ~~Park Avenue (Downtown) Pocket Park~~ **COMPLETED** • ~~Tennis Court Improvement~~ **MOVED TO NEW SCHEDULE** • ~~West Ilex Park~~ **COMPLETED**
~~Town Hall~~	• ~~Exterior Doors Replacement (Historic) - Town Hall~~ **COMPLETED** • ~~Exterior Painting – Town Hall~~ **MOVED TO NEW SCHEDULE** • ~~Stage Replacement - Mirror Ballroom~~ **MOVED TO NEW SCHEDULE** • ~~Window Repair – Town Hall~~ **MOVED TO NEW SCHEDULE** • ~~Wood Floor Replacement – Mirror Ballroom~~ **MOVED TO NEW SCHEDULE**
~~Vehicles~~	• ~~5 Year Vehicle Replacement Plan~~ **MOVED TO NEW SCHEDULE**

Palm Beach Post
Sun 8/7/11

NO. 6179541
LEGAL NOTICE OF
PROPOSED ORDINANCE
TOWN OF LAKE PARK

Please take notice that on Wednesday, August 17, 2011 on first reading and Wednesday, September 7, 2011 on second reading for adoption, at 7:00 p.m. the Town Commission of the Town of Lake Park, Florida in a regular session to be held in the Commission Chambers, Town Hall, 535 Park Avenue, Lake Park, Florida will consider the following Ordinance:

ORDINANCE NO. 06-2011

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING AND UPDATING THE CAPITAL IMPROVEMENTS ELEMENT OF ITS COMPREHENSIVE PLAN; PROVIDING FOR AN UPDATED FIVE YEAR CAPITAL IMPROVEMENTS SCHEDULE PURSUANT TO SECTION 163.3177(3)(b)1., FLORIDA STATUTES; PROVIDING FOR THE AMENDMENT OF THE TEXT OF THE CAPITAL IMPROVEMENTS ELEMENT SO AS TO BE CONSISTENT WITH THE NEW SCHEDULE ; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE

If a person decides to appeal any decision made by the Town Commission with respect to any hearing, they will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. For additional information, please contact Vivian M. Lemley, Town Clerk at 561-881-3311.

Vivian M. Lemley, Town Clerk
Town of Lake Park, Florida
PUB: The Palm Beach Post
August 7, 2011

Discussion & Possible Action

TAB 5

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: August 17, 2011 Agenda Item No. Tab 5

[ ] PUBLIC HEARING
[ ] Ordinance on Second Reading
[ ] Public Hearing

[ ] RESOLUTION

[X] DISCUSSION

[ ] ORDINANCE ON FIRST READING

[ ] BID/RFP AWARD

[ ] GENERAL APPROVAL OF ITEM

[ ] CONSENT AGENDA

[ ] Other:

SUBJECT: Town Manager Goals, February 1, 2011 through January 31, 2012

RECOMMENDED MOTION/ACTION:

Approved by Town Manager R.E. Davis **Date:** 8/11/11

Name/Title

Date of Actual Submittal

Originating Department: Town Manager	Costs: $ Funding Source: Acct. #	**Attachments:** Town Manager Goals
Department Review: [ ] Town Attorney_____ [ ] Community Affairs ____ [ ] Community Development__	[ ] Finance _____ [ ] Fire Dept _____ [ ] Library _____ [ ] *Marina* _____ [ ] PBSO _____	[ ] Personnel _____ [ ] Public Works_____ [ ] Town Clerk_____ [ ] *Town Manager* _____
Advertised: Date: _____ Paper: _____ [ ] Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case_____: Please initial one.

Summary Explanation/Background: The Town Manager's employment agreement requires the Town Manager to develop goals annually and present them to the Town Commission for discussion/approval. Attached please find a listing of the Town Manager's goals.

Town Manager Goals
February 1, 2011 – January 30, 2012

- Continue to implement best practices in creating a welcoming and business friendly environment in the Town through the Community Development Department.

- Continue to participate in the North County Chamber Economic Development Advisory Committee to promote Lake Park, and to stay updated on best practices.

- Continue to pursue a public/private partnership for the development of a marina village thus promoting redevelopment of the US 1 corridor.

- Pursue grants for the redevelopment of the newly acquired marina parking facility.

- Pursue grants for the development of a pedestrian promenade on Lake Shore Drive.

- Continue to visit business owners and introduce myself throughout the Town to discuss the Town's economic development efforts.

- Complete the drainage/alleyway improvement project on the 700 block

- Continue to improve upon the design and maintenance of the Town's Websites to make them more user friendly and informative.

- Place emphasis with staff to recruit volunteers for recreation and various Town services

- Assist the newly elected Mayor and Commissioner with the transition to their roles as elected officials for the Town.