



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, July 6, 2016, 6:30 PM
Town Commission Chamber, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, July 6, 2016 at 6:30 p.m. Present were Mayor James DuBois, Vice-Mayor Kimberly Glas-Castro, Commissioners Erin Flaherty, and Anne Lynch, Town Manager John O. D’Agostino, Attorney Thomas Baird, and Town Clerk Vivian Mendez. Commissioner Michael O’Rourke was absent.

Town Clerk Mendez performed the roll call and Mayor DuBois led the pledge of allegiance.

SPECIAL PRESENTATIONS/REPORTS

1. David Fifer, Economic Impact of Sugar/Farm Industry to Palm Beach County

Mayor DuBois welcomed Mr. David Fifer to the Town. Mr. Fifer thanked the Commission for the opportunity to present (see Exhibit “A”). He invited the Commission and the residents of the Town to visit the fields. Commissioner Lynch commented that viewing the fields from an airplane was very impressive. Commissioner Flaherty asked where does the black strap malaises come in. He asked if it were a refinery process. He asked if it were used as fertilizer on the fields. Mr. Fifer explained the malaises was a natural by-product of sugar. He explained the sugar process. Mr. Fifer stated that he did not think it was used as a fertilizer. Vice-Mayor Glas-Castro encouraged the Commission and staff to take the tour of the fields because she learned so much last year during a tour. Mayor DuBois suggested that they build a relationship with the Lake Park Kiwanis Club.

PUBLIC COMMENT:

None

CONSENT AGENDA:

2. Commission Visioning Workshop Minutes of June 15, 2016.

3. Regular Commission Meeting Minutes of June 15, 2016.

Motion: Commissioner Lynch moved to approve the consent agenda; Vice-Mayor Glas-Castro seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O’Rourke			Absent

Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0.

PUBLIC HEARING(S) – ORDINANCE ON FIRST READING:

4. Ordinance No. 4-2016 Amending the Town Code at Chapter 2, Article V, Division 2, Entitled “Purchasing”.

Town Manager D’Agostino explained the item (see Exhibit “B”).

Public Comment Opened:

None

Public Comment Closed:

Motion: Commissioner Flaherty moved to approve Ordinance No. 04-2016 on first reading; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O’Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0.

Town Attorney Baird read the Ordinance by title only.

5. Ordinance No. 5-2016 Approval of the staff initiated text Amendment to Chapter 2, Article IV, Section 2-112(K) of the Town of Lake Park Code of Ordinances to eliminate outdated language related to Board Member Residency Requirements.

Public Comment Opened:

None

Public Comment Closed:

Motion: Vice-Mayor Glas-Castro moved to approve Ordinance No. 05-2016; Commissioner Flaherty seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O’Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0.

Town Attorney Baird read the Ordinance by title only.

PUBLIC HEARING(S) – ORDINANCE ON SECOND READING:

None

NEW BUSINESS:

6. A Request from the Event Organizer of The 29th Annual Kids Fishing Days Program to waive The Marina Conference Room Deposit/Staff fee associated with the boat slip space and respective electric and water usage required for the 60-foot charter boat that will be used during the program.

Mr. Tom Twyford explained the request (see Exhibit “C”). Commissioner Lynch asked if the organization has worked with the Lake Park Library. Mr. Twyford stated that they had not, but would be open to reaching out to them. He shared stories of the experience the children receive from the fishing days. Commissioner Lynch stated that the Friends of the Library would be reaching out to the organization.

Motion: Vice-Mayor Glas-Castro moved to approve the requested waivers to allow the use of the Marina conference room, use of the boat slips and the fees associated, and to otherwise accommodate the Annual Kids Fishing Days similar to what has been done in previous years; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O’Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0

7. Stipulation and Agreed Final Order between the Town of Lake Park and Park Avenue BBQ & Grille of Lake Park.

Mayor DuBois explained the item (see Exhibit “D”). Vice-Mayor Glas-Castro suggested that a Cross-Access Easement Agreement to the Stipulation and Agreed Final Order. Attorney Baird stated that if the Commission agreed with that suggestion, the Stipulation could be modified and presented. He explained that Mr. Lavallee has represented to staff that would enter into a Cross-Access Easement Agreement with the new owner of the property. Mayor DuBois asked if the deposit was made. Town Manager D’Agostino explained that the deposit was due once the Special Magistrate signs the Agreement as part of section 9 of the Agreement. Attorney Baird asked if the Commission wanted to add the Cross-Access requirement language as part of the Agreement. The Commission agreed.

Mayor DuBois expressed concern that a brewery would be opening next to the Brew House Gallery. Town Manager D’Agostino explained that he has spoken with A.J.

Brockman (owner of the Brew House Gallery) regarding the brewery opening on the same block as the Brew House Gallery. Mr. Brockman explained that they do not manufacture beer at the Brew House Gallery; they sell specialty brews that you cannot get anywhere else including a microbrewery. Attorney Baird explained that Mr. Lavalley was proposing a restaurant, which contains a facility to brew his own beer. The beer was currently being served at the Park Avenue BBQ restaurants called Oink American Ale. The facility would allow for on-site consumption or distribution of his own Ale. Town Manager D'Agostino explained the importance of such a brewery to the Town. Vice-Mayor Glas-Castro was encouraged that the Stipulation included dates for specific thresholds.

Motion: Vice-Mayor Glas-Castro moved to authorize the Mayor to execute the agreement with the amendment that requires the cross-access easement; Commissioner Lynch seconded the motion.

Mayor DuBois asked if that would include the payment once, the Special Magistrate has signed the agreement. Attorney Baird stated that the stipulation was already included in the agreement. Mayor DuBois asked if the procedure would be that the document be redrafted, Mr. Lavalley would sign, and then he would sign it. Attorney Baird stated "correct".

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois		X	

Motion passed 3-1.

8. Designation of the Town's Voting Delegate for the 2016 Annual Conference of the Florida League of Cities.

Motion: Commissioner Flaherty moved to designate Vice-Mayor Glas-Castro as the 2016 Voting Delegate for the Annual Conference of the Florida League of Cities; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0.

9. Unified Communications Policy, Town of Lake Park

Town Manager D'Agostino explained the item (see Exhibit "E"). Mayor DuBois stated that the document looked like the Palm Beach County communication document. Town Manager D'Agostino explained that the Palm Beach County Media policy was placed at the back of the Town's Unified Communication Policy. He explained the intent to communicate with residents, staff, etc. and the guidance it provides to staff. He explained that as part of the new Town's website, that would be rolled-out later this year, a language selection feature would be included so that the language of the website would change to the selected language. Mayor DuBois asked how that would be accomplished. Town Manager D'Agostino explained that it was currently a feature on the Town websites, which was free through Google. He stated that the current website was not intuitive based. He explained that the websites would all be combined into one, instead of separate websites for each division (CRA, Library, and the Marina).

Mayor DuBois asked if the Town was providing documents in different languages. Town Clerk Mendez explained that documents would translate to other languages on the Town's website if uploaded in certain formats. The Commission came to consensus to approve the Unified Communication Policy.

TOWN ATTORNEY, TOWN MANAGER, COMMISSIONER COMMENTS:

Town Attorney Baird informed the Commission that he had been selected to serve on the State Attorney's Sober House Task Force. He thanked Vice-Mayor Glas-Castro for her efforts during the Palm Beach County League of Cities meeting because some members did not grasp why the municipal league was being left out of the picture.

He explained that the Fourth District Court of Appeals has entered an order requiring oral argument regarding the Inspector General municipalities versus Palm Beach County lawsuit regarding the Inspector General Fund. He stated that the oral argument would take place in October.

He explained that a number of Reasonable Accommodation hearings scheduled regarding request for accommodations that individuals could live together in recovery residences, came before the Special Magistrate. He explained that prior to the hearings he had several communications with Attorney Jim Green, who represents those operators and believed that they had resolved their differences regarding the Town's Ordinance. He stated that, to his surprise, Attorney Green began raising a number of objections to the Town's regulations alleging that the Town was unconstitutional. He explained that a court reporter was present and rather than move forward with a hearing, he elected to continue the hearings so that he could redraft the regulations in a manner that addresses some of the comments that were meritorious by Attorney Green. He would try to get the Ordinance on the next agenda for first reading, but was not sure that he would accomplish that, but would make every effort to finish the Ordinance by the end of the week and send it to the Town Manager.

Town Manager D'Agostino updated the Commission regarding a partnership with Palm Beach County for an updated phone system. He explained that Palm Beach County has a successful Information Technology (IT) that work on their phone system. He thanked Hoa Hoang for his efforts in working with the County to collaborate with the Town to

help us to enter into their phone system with fiber optics that could potentially offer free Wifi to the Town. He explained that Palm Beach County was very interested in placing some of their communications on the cell tower at Public Works. He stated that a repeater would be installed at the cell tower at Public Works as well as the cell tower at Town Hall.

He explained that there was a Regular Commission meeting scheduled for August 17, 2016, which was the night before the Florida League of Cities Annual Conference being held in Hollywood. He explained that as it stands two Commissioners would be attending the League of Cities Conference and would not be attending the Commission meeting. He gave the Commission a few options for rescheduling or canceling the August 17th Commission meeting.

Motion: Commissioner Flaherty moved to support a Resolution to be created cancelling the August 17, 2016 Regular Commission Meeting; Commissioner Lynch seconded the motion.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Flaherty	X		
Commissioner Lynch	X		
Commissioner O'Rourke			Absent
Vice-Mayor Glas-Castro	X		
Mayor DuBois	X		

Motion passed 4-0.

Town Manager D'Agostino explained that on Friday, July 8, 2016 the Community Development Director and he would be making a presentation to the Government Affairs Committee for the Palm Beach North Chamber of Commerce for their potential support of the Town's initiatives on encouraging growth, development, and investment. Mayor DuBois felt the Town did not need an endorsement from the Palm Beach North Chamber of Commerce regarding the initiatives. He gave an example of his experience with the Government Affairs Committee on a similar matter when he represented the western area of Palm Beach County. Vice-Mayor Glas-Castro felt that the Chamber's endorsement would assist the Town when seeking grants and marketing of the Town. Town Manager D'Agostino stated that they would make the presentation and not ask for an endorsement. Mayor DuBois felt that if the Chamber wanted to endorse the Town they would have that opportunity. He stated that he explained what the Town was trying to do to a neighbor who expressed concern with the Transfer of Development Rights.

Town Manager D'Agostino explained an email scam that was going on in the Town where businesses are contacted by a review committee called 2016 Best of Lake Park Award program, where a fee was charged. He read from the email where it ask the winner to pay \$149 (or more) to claim their award and receive a plaque. He stated that if anyone received an email from dalhousa.net; awardsystem.net; awardsystem.org please delete it.

Town Clerk Mendez gave a brief update on the "Select Language" feature on the Town's website indicating that the feature does work on the iPads.

Town Manager D'Agostino announced that the proposed draft budget was distributed to the Commission and has been posted to the Town's website. He spoke of the budget transmittal letter included in the proposed budget (see Exhibit "F"). He stated that the millage rate would not increase from 8.805 mills, which includes the Fire MSTU of 3.45 mills. He explained that it was possible that the Town would receive additional funding, and at the moment the budget was balanced.

Commissioner Flaherty thanked staff for the success of the Sunset Celebration.

Commissioner Lynch announced that at the Citizen on Patrol (COP) meeting it was announced that there has been an increase in overdoses in Town as a correlation of the Sober Home facilities.

Commissioner O'Rourke was absent.

Vice-Mayor Glas-Castro announced that for those attending the Florida League of Cities Conference Public Services has invited everyone to dinner on Friday evening and would need an RSVP.

She announced that everyone received an email from Chef Corp regarding issues with the north alley between ninth & 10th Street and concerns regarding safety. She was concerned by the tone of the email because it made it seem as though the Town was not following up on its duties and responsibilities to ensure a safe and public realm for the businesses. She called the business owner and asked which Town representatives or Sheriff's Office representatives he had spoken with to file the burglary complaints and loitering complaints and his response was he had not called to report the incidents. He also expressed concerns regarding his property owner. She stated that now that staff and the Sheriff's Office have been made aware she hoped that the areas are secured, well lit, and patrolled. Commissioner Lynch commented that during her COP shifts she patrols those areas and has not witnessed loitering in the alleys.

She thanked the Town Manager for jumping on the opportunity to host the Garlic Festival that was being moved out of the City of Delray Beach. She stated that if the organizer does not bring Garlic Fest to the Town of Lake Park they would know that the Town would be interested in future events.

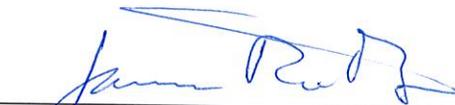
She stated that this weekend while boating, the Marina parking spaces were not assessable because trailers are not using the upper parking lot.

Mayor DuBois had read the emails regarding the Garlic Festival. He expressed concern regarding the one-month separation between major events. He wanted to avoid events competing against one another. The Commission discussed upcoming events and the dates of those events. Mayor DuBois suggested that a Resolution be presented to the Commission supporting the one-month separation between major events.

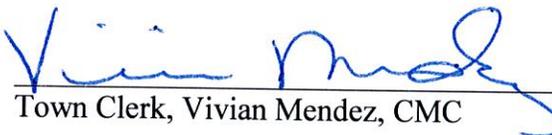
Mayor DuBois expressed concern with a Keyes Realty agent Allison Goldstein who was selling the Town as a great place to have a halfway house but not any of the other Town's. Town Manager D'Agostino explained that he received a curt notification from her stating that they are having their attorney contact him. Mayor DuBois made additional comments regarding his concern that were inaudible because he was not speaking into the microphone.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Flaherty and seconded by Commissioner Lynch, and by unanimous vote, the meeting adjourned at 8:26 p.m.



Mayor James DuBois



Town Clerk, Vivian Mendez, CMC



Approved on this 20 of July, 2016



Town of Lake Park Town Commission

Agenda Request Form

Exhibit "A"

Meeting Date: July 6, 2016

Agenda Item No. *Tab 1*

Agenda Title: David Fifer, Economic Impact of Sugar/Farm Industry to Palm Beach County

- SPECIAL PRESENTATION/REPORTS CONSENT AGENDA
 BOARD APPOINTMENT OLD BUSINESS
 PUBLIC HEARING ORDINANCE ON ____ READING
 NEW BUSINESS
 OTHER: _____

Approved by Town Manager

[Signature]

Date: *6-22-16*

John O. D'Agostino, Town Manager

Name/Title

Originating Department: Town Manager	Costs: -0- Funding Source: General Fund Acct. # <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> Florida Sugar Cane League Presentation.
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ JOD Please initial one.

Summary Explanation/Background: David Fifer is the Community Relations Director of the Florida Sugar Cane League, Inc. His presentation will focus on the economic impacts of the industry in Palm Beach County and beyond. In addition, we should take this opportunity to discuss the possibility of creating a farm to table initiative here in Lake Park. If so, we'd be one of the first municipalities in Palm Beach County to encourage residents and restaurants to purchase farm fresh food items for meal preparation, restaurant cooking and possibly create a green market here in Lake Park.

Recommended Motion: No motion is necessary.

Exhibit "A"

Florida Sugar Cane League

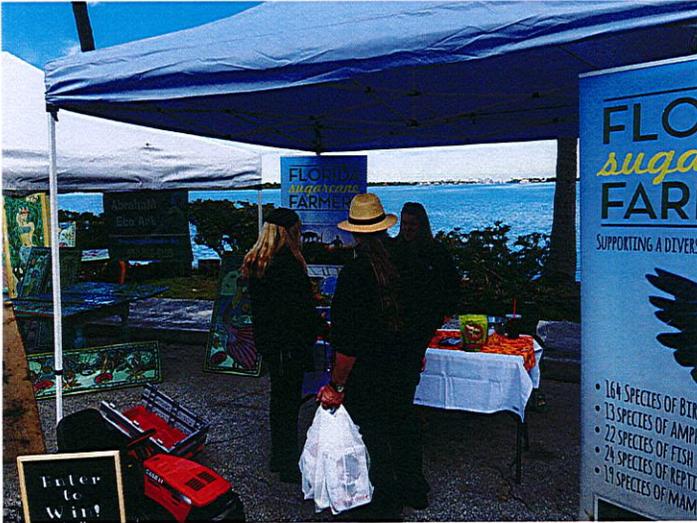
An Introduction

Who are we?

- ▶ Trade Association of Florida Sugarcane Growers and Processors
- ▶ Founded in 1964
- ▶ Made up of U.S. Sugar and Florida Crystals, working with our independent growers



What do we do?



- ▶ Be Good Neighbors
- ▶ Work Within Our Communities
- ▶ Educate
 - ▶ Tours
 - ▶ Farmers Markets
 - ▶ Public Education
- ▶ Cool Stuff (Like this. Right now. Hi Lake Park!)



Florida Sugar Cane League

The Importance of Agriculture







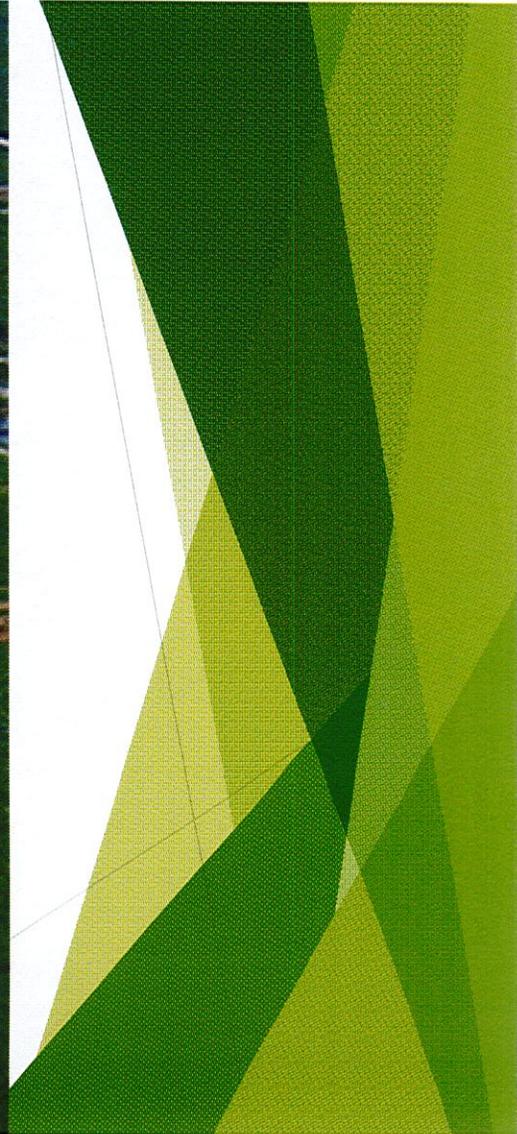


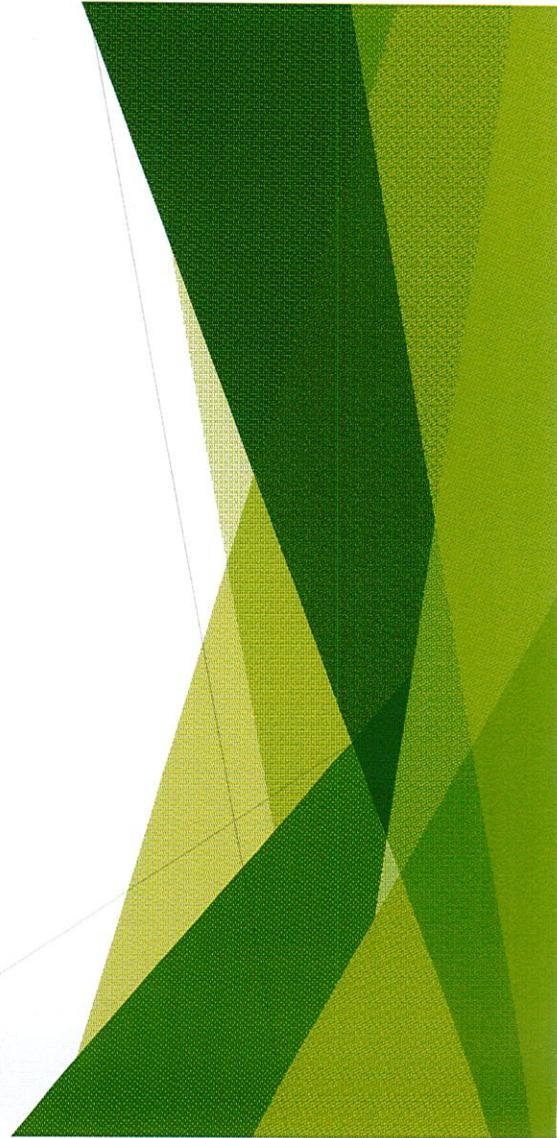


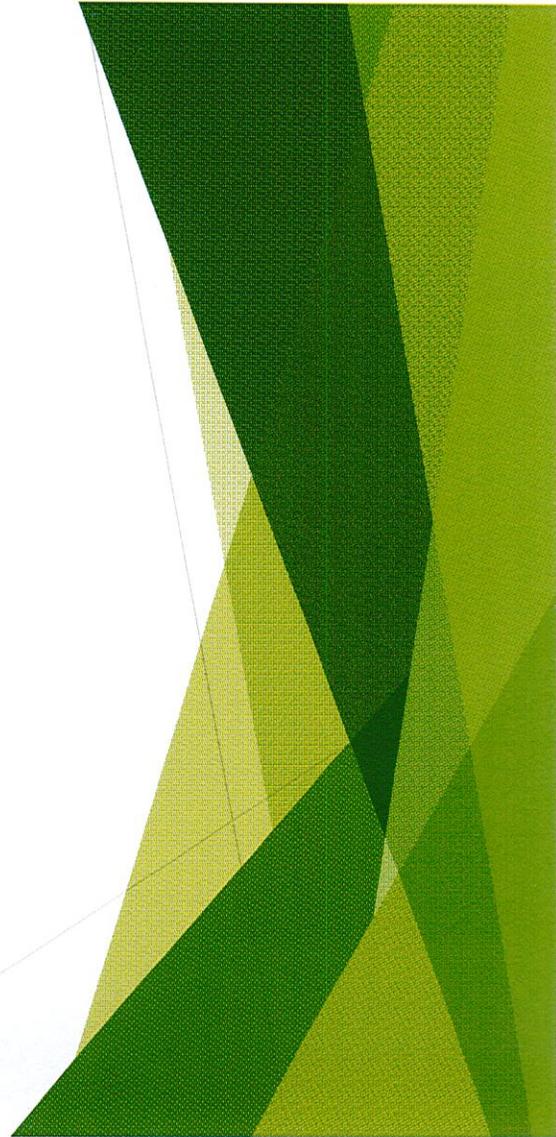




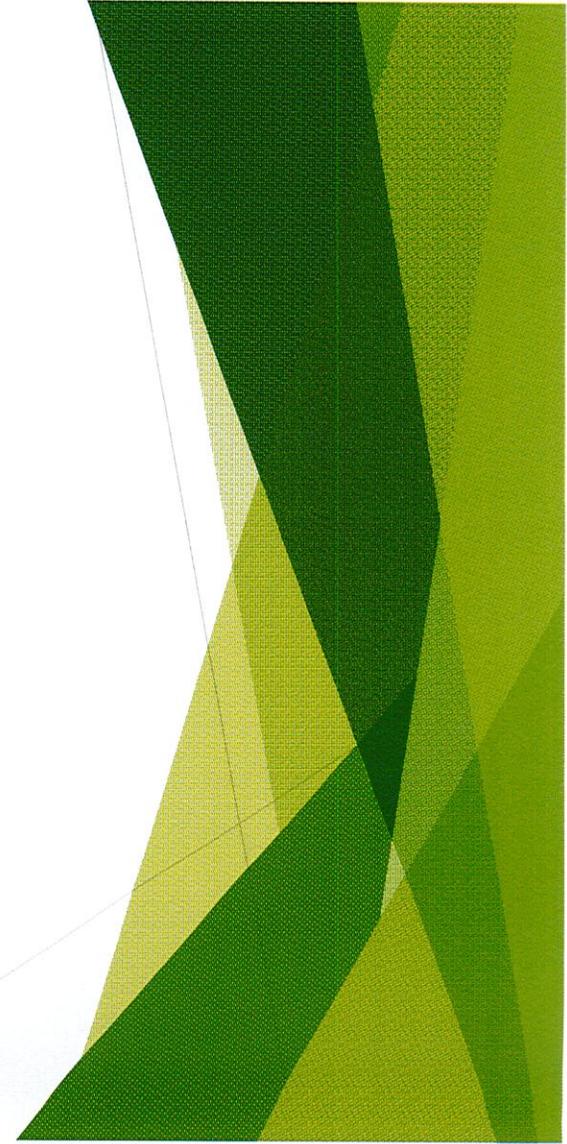
RICE











Leaders in Science and Technology

- ▶ Self driving technology
- ▶ Large scale Wi-Fi
- ▶ Bio-science
- ▶ Renewable Energy





Leaders in Science and Technology

► Sustainability

EVERGLADES AGRICULTURAL AREA

Water Quality Permit Requirements

On- Farm Requirements Upstream of Environmental Resources of National Interest

Water Quality Action Required to Comply with Law	Agricultural Watershed					
	EAA	Lake Okeechobee	Indian River Lagoon	Chesapeake Bay	Sacramento River Delta	Mississippi River
Mandatory Water Quality Permit for Every Farm.	Yes	Yes	Yes	Varies by State	Yes	No
Report rainfall and flow for every event.	Yes	No	No	No	No	No
Report the water quality of every runoff event.	Yes	No	No	No	No	No
Mandatory performance standard for Phosphorus Reduction.	Yes	No	No	No	No	No
Periodic audits of on-farm practices by agency personnel.	Yes	Yes	Yes	Varies by State	Yes	No
Annual per-acre tax	Yes	No	No	No	No	No

National Economic Impact



of Jobs Data: LMC International

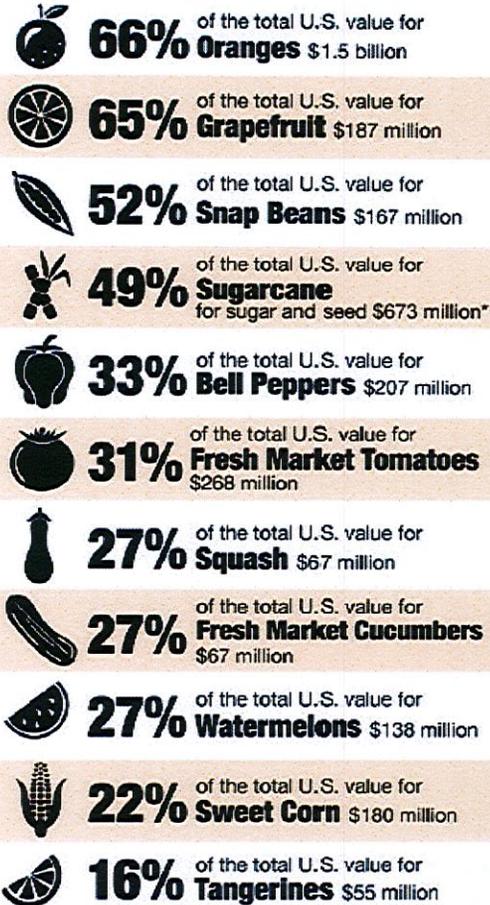
- Agriculture Sugar**
- \$20 billion in economic activity is generated by sugar alone
 - \$320.3 billion
 - ▶ Approximately 22 million agriculture related jobs
 - 2.1 million acres of sugar planted
 - 142,000 jobs

Statewide Economic Impact

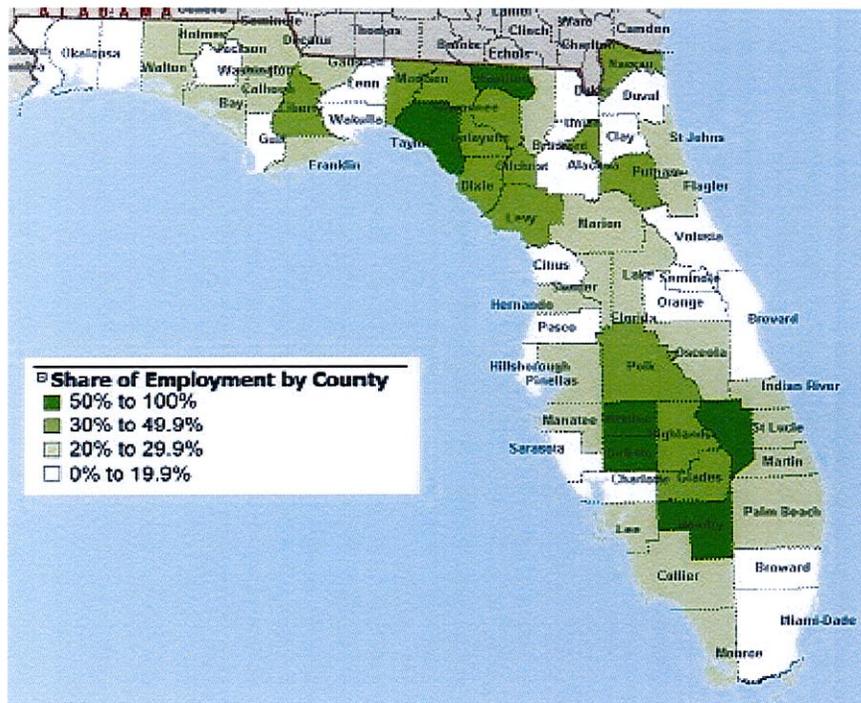
Agriculture

- ▶ \$148.5 billion economic output
- ▶ 1.52 Million jobs
- ▶ 47,500 commercial farms

In 2012, in terms of total value of production, Florida accounted for:



Local Economic Impact



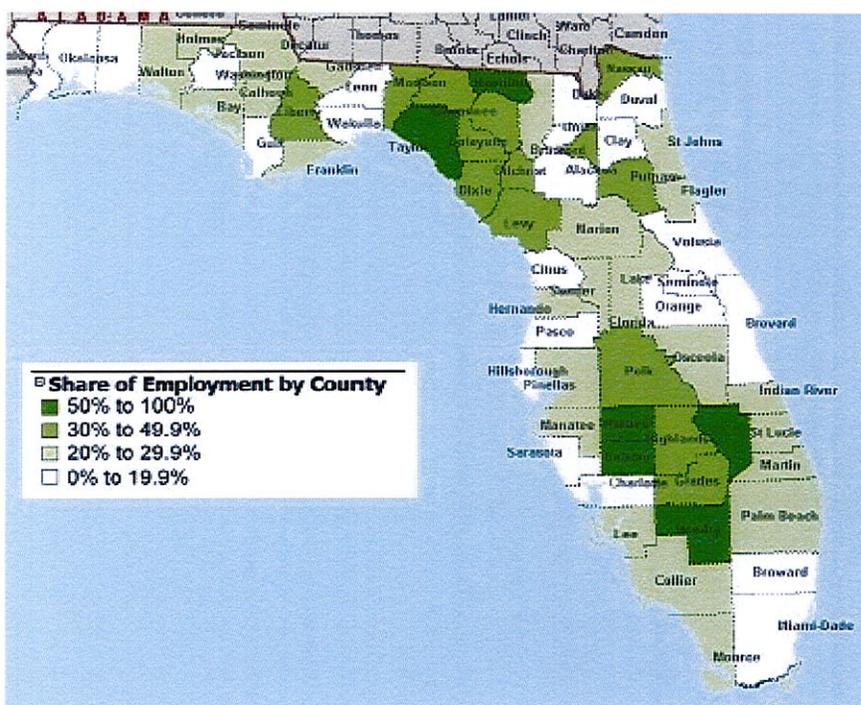
Agriculture

- ▶ \$1.356 billion output
- ▶ \$16.85 billion in industry output
- ▶ \$9.5 billion in GDP (14% of county GDP)
- ▶ 158,976 jobs, representing 19% of the workforce

Sugarcane

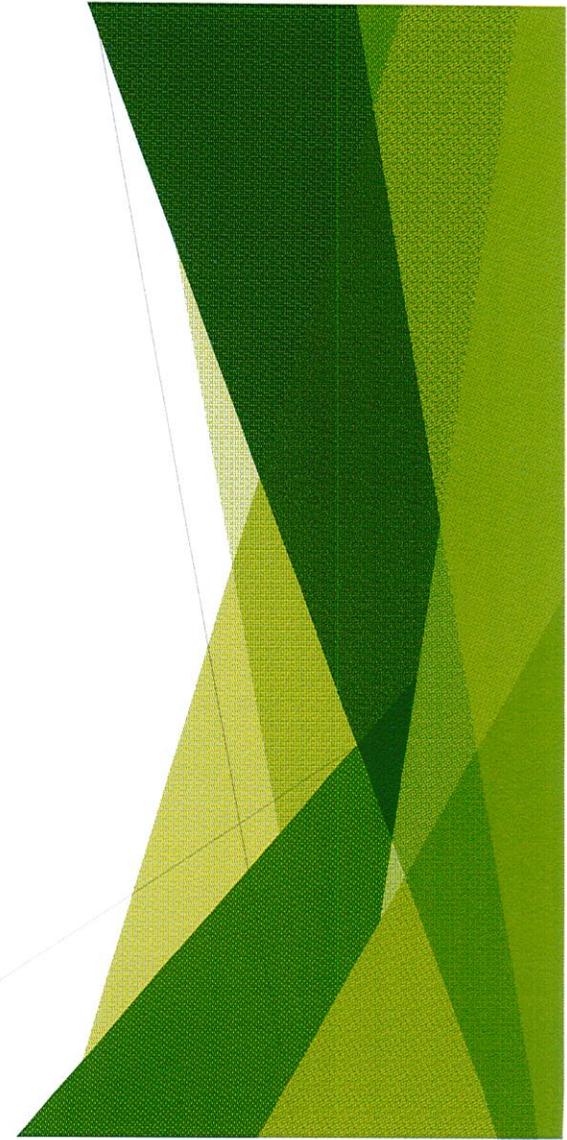
- ▶ \$3,209 jobs

Local Economic Impact



- ▶ #1 in Florida for total value of crops sold
- ▶ #30 in the US for total value of crops sold
- ▶ 285,304 acres of Sugarcane
- ▶ 60,762 acres of vegetables, ranks 13th in the US
- ▶ 22,918 acres of sweetcorn, ranks 5th in the US

Thank You!





Town of Lake Park Town Commission

Agenda Request Form

Exhibit "B"

Meeting Date: July 6, 2016

Agenda Item No. *Tab 4*

Agenda Title: An Ordinance of the Town Commission of the Town of Lake Park, Florida, Amending the Town Code at Chapter 2, Article V, Division 2, Entitled "Purchasing"

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON 1st READING**
- NEW BUSINESS
- OTHER: _____

- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager

[Signature]

Date:

6-24-16

Name/Title

HUMAN RESOURCES DIRECTOR

<p>Originating Department:</p> <p>Human Resources and Finance Department</p>	<p>Costs: \$ -0-</p> <p>Funding Source:</p> <p>Acct. #</p> <p><input type="checkbox"/> Finance _____</p>	<p>Attachments:</p> <p>Proposed Amended Purchasing Policy in Redline Format</p>
<p>Advertised:</p> <p>Date: _____</p> <p>Paper: _____</p> <p><input checked="" type="checkbox"/> Not Required</p>	<p>All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.</p>	<p>Yes I have notified everyone _____</p> <p>OR</p> <p>Not applicable in this case</p> <p><u>BMT</u></p> <p>Please initial one.</p>

Summary Explanation/Background:

At its June 4, 2014 meeting, the Town Commission adopted Ordinance 6-2014 amending the Town's Purchasing Policy and Procedures codified at Chapter 2, Article V, Division 2 of the Town of Lake Park Code of Ordinances. From time to time, it is important that the Town's policies and procedures be reviewed to make sure that they are as current as possible.

Staff has reviewed the Town's purchasing policies as revised in June of 2014, and has determined that further revisions need to be made in order to reflect best municipal purchasing practices, and to address some housekeeping changes.

Therefore, below you will find a brief summary of substantive revisions that are being proposed and the rationale for such revisions:

Section Proposed to be Modified	Rationale
§2-242(d). Supplementary General Principles of Law Applicable	Changes "vendors" to "offerors" and revises the language pertaining to women owned businesses enterprises to comply with F.S. 288.703. Please note that the word "vendors" is changed to "offerors" in several sections of this Ordinance.
§2-245 Definitions	Revises several definitions to clarify them and make them more legally sufficient.
§ 2-246. Organization	Provides that the town manager is the Town's purchasing agent (pursuant to the Town Chapter 2, Article III, § 2-82 pertaining to the powers and duties of the Town Manager) and the processing of a purchasing requisition.
§2-248(l) Competitive Sealed Bid Process (Definition of responsive bidder)	Removed as "responsive bidder" is defined in the Definitions section.
§2-248(m) Competitive Sealed Bid Process (tie bids)	Reduces and clarifies the criteria for breaking a tie bid among two or more offerors.
§2-249 Competitive Sealed Proposal Process	Clarifies language pertaining to competitive sealed proposals

§2-249(2) Competitive Sealed Proposal Process	Clarifies language pertaining to the consultants services that are not subject to the Competitive Negotiation Act (CCNA)
§2-250(f) Alternative Source Selection (field purchase orders)	Deletes language that describes a process that is administrative in nature.
§2-251(6) Contract Document	Revises the language describing the process for renewing a contract and changes the period for which a contract may be renewed from a maximum of two years to a period that may not exceed three years or the term of the original contract, whichever is longer.
§2-256 Bid Preferences	Clarifies the criteria according to which bid preference may be provided.

In addition to the above substantive amendments, staff has made several non-substantive housekeeping clarifications, as well as grammatical and clerical corrections, which are identified throughout the attached Ordinance in underlined format.

Recommended Motion: I move to approve Ordinance 4-2016 on first reading.



Town of Lake Park Town Commission

Agenda Request Form

Exhibit "C"

Meeting Date: July 6, 2016

Agenda Item No. Table

Agenda Title: A REQUEST FROM THE EVENT ORGANIZER OF THE 29th ANNUAL KIDS FISHING DAYS PROGRAM TO WAIVE THE MARINA CONFERENCE ROOM DEPOSIT/STAFF FEE AND THE FEES ASSOCIATED WITH THE BOAT SLIP SPACE AND RESPECTIVE ELECTRIC AND WATER USAGE REQUIRED FOR THE 60 FOOT CHARTER BOAT THAT WILL BE USED DURING THE PROGRAM.

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING - ORDINANCE ON 1st READING
- NEW BUSINESS**
- OTHER:
- CONSENT AGENDA
- OLD BUSINESS

Approved by Town Manager *[Signature]* Date: 6-20-16

Nadia Di Tommaso / Community Development Director *[Signature]*
Name/Title

Originating Department: Community Development	Costs: \$ 0 (see requests listed herein) Funding Source: Acct. # <input type="checkbox"/> Finance _____	Attachments: → Copy of Special Event Application and Letter Request
Advertised: Date: <i>N/A</i> Paper: <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone ___ or Not applicable in this case ___ <i>ND</i> Please initial one.

Summary Explanation/Background:

A special event permit application was submitted to the Community Development Department by Tom Twyford of the Palm Beach County Fishing Days Foundation on April 12, 2016, with a letter requesting certain waivers submitted on May 31, 2016. The 29th Annual Kids Fishing Days Program will be held in the Lake Park Harbor Marina on 07-26-2016 through 07-28-2016 from 7:30am – 7:00pm each day. Having held this event in Lake Park in prior years, Mr. Twyford is requesting the following waivers which cannot be granted administratively:

1. **Marina Conference Room** (requested for storage use only): Since the Foundation is a non-profit, this \$60/hour venue rental fee is automatically waived. This request is to additionally waive the \$200 deposit and \$30/hour staff fee.

STAFF RESPONSE: This was a similar practice in previous years since the conference room is only being requested for storage purposes.

- 2. Boat Slip Space** and associated electric and water fees for a 60 foot charter boat during the event days.

STAFF RESPONSE: This was also a similar practice in previous years and the Marina Director, Salvatore Schiafone approves this request and has indicated his staff is prepared to assist with the request.

RECOMMENDED MOTION: At the Town Commission's discretion based on the information provided above.

PALM BEACH COUNTY FISHING FOUNDATION



• The charitable affiliate of the West Palm Beach Fishing Club - improving fishing for the future. •
A charitable corporation, contributions to which are deductible.



PALM BEACH COUNTY FISHING FOUNDATION 29TH ANNUAL KIDS FISHING DAYS PROGRAM

*July 26th – July 28th, 2016
Lake Park Harbor Marina*

Program request of the Town of Lake Park:

1. Use of the various areas indicated on our site map (included with our Special Event Permit application) for our educational programs and use of the marina conference room for storage of program equipment during the event. Items will be moved into the conference room on Monday, July 25th and moved out of the conference room on Friday, July 29th.
2. A waiver on the daily parking fees for *Kids Fishing Days* participants and volunteers. We request 50 parking passes (7am to 7pm) for the three days of the event (7/26 - 7/28). We distribute the passes to the youth groups and volunteers when they arrive on site. They turn in the passes when they leave so we can use them the following day.
3. A waiver on the boat slip space, electric and water fees required for the 60' charter boat we use during the program. The vessel arrives on Monday evening July, 25th and will depart after our final session on Thursday, July 28th.

Physical Address:
201 5th Street
West Palm Beach, FL 33401

Phone - (561) 832-6780
Fax - (561) 832-2137
www.westpalmbeachfishingclub.org

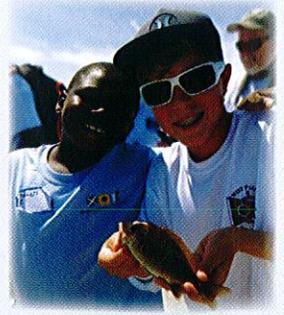
Mailing Address:
P.O. Box 468
West Palm Beach, FL 33402

A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.



*The Palm Beach County Fishing Foundation
invites you to help us*

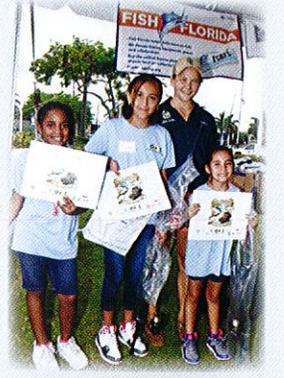
Take A Kid Fishing



It's all about introducing kids to fishing and our marine environment! The Palm Beach County Fishing Foundation, the charitable affiliate of the West Palm Beach Fishing Club, will conduct its annual *Kid's Fishing Day* program on July 26, 27 & 28, 2016. Hundreds of disadvantaged children from throughout Palm Beach County will experience what many of us take for granted, a day of boating and fishing on the ocean. With the support of knowledgeable volunteers and our event partner, the Florida Fish & Wildlife Conservation Commission, the kids will receive quality fishing instruction and learn all about our marine environment, why we need to protect it, and why it's important to be an ethical angler.

Over 12,000 special kids have participated in this heartwarming community outreach event. Foster children, mentally and physically challenged kids and at-risk children have benefited from previous *Kid's Fishing Day* events. The program, now celebrating its 29th year, is free of charge to those who participate and is made possible through the generosity of numerous community volunteers and sponsors.

You or your business can help Take a Kid Fishing by sponsoring one or more children. A tax-deductible donation of \$35.00 will help cover the cost of one child's participation. Larger donations are greatly appreciated and will help cover significant expenses such as charter fees, t-shirts and rental expenses. Each child receives a t-shirt, lunch, drinks, dessert, an official certificate of participation and a brand new fishing rod and reel. Of course, each child walks away with special memories of a fun day on the water and a better understanding of our unique marine environment.



Many thanks to these major Kid's Fishing Days sponsors:



Sandie & Ethan Weitz

*Rybovich Endowment
Memorial Funds
benefiting Kid's Fishing Day*



Cut and mail with your donation today

Presented by:

Yes, I/we would like to help the Palm Beach County Fishing Foundation

Take A Kid Fishing



Donor's Name: _____ Email: _____
(Please print name as you would like it to appear in Tight Lines)

Mailing Address: _____ City/St: _____ Zip: _____

Donation amount: \$35 \$70 \$125 \$250 Other \$ _____ Check (payable to the Palm Beach County Fishing Foundation)

VISA MC AMEX DISC _____ Exp. Date _____ CCV: _____

SIGNATURE: _____ ALL CONTRIBUTIONS ARE TAX DEDUCTIBLE & ACCEPTED YEAR AROUND

Return completed form with check or fax donations to:
Palm Beach County Fishing Foundation, P.O. Box 468, West Palm Beach, FL 33402
(561) 832-6780 • Fax (561) 832-2137



Town of Lake Park Town Commission

Agenda Request Form

Exhibit "D"

Meeting Date: July 6, 2016

Agenda Item No. Tab 7

Agenda Title: Stipulation and Agreed Final Order between Town of Lake Park and Park Avenue BBQ & Grille of Lake Park

- SPECIAL PRESENTATION/REPORTS
- BOARD APPOINTMENT
- PUBLIC HEARING ORDINANCE ON _____ READING
- NEW BUSINESS
- OTHER: _____

Approved by Town Manager *John O. D'Agostino* Date: 6-27-16

John O. D'Agostino, Town Manager
Name/Title

Originating Department: Town Manager	Costs: -0- Funding Source: General Fund Acct. # <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> • Stipulation of Agreed Final Order.
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ JOD Please initial one.

Summary Explanation/Background: The Town of Lake Park and Dean Lavalley, property owner of 754 Park Avenue have come to terms on a Stipulation of Agreement and Final Order. The building has remained vacant for over ten years. To encourage redevelopment of this parcel, the Town of Lake Park required the property owner to pay a fine of upwards of \$80,000 as leverage to encourage redevelopment. The Town has entered into a stipulated agreement with Mr. Lavalley to bring the property up to code and to redevelop the parcel as outlined in the attached agreement. The milestones of the agreement are as follows; the final order requires the property owner to submit a site plan and other such applications necessary to redevelop the property by November 1, 2016. All staff comments shall be addressed by Mr. Lavalley by February 6, 2017. Mr. Lavalley shall submit all required applications for a building permit including alteration of the building no later

than March 6, 2017. Finally, Mr. Lavallee must obtain all necessary approvals, licenses, permits and a certificate of occupancy to operate a Micro-Brewery or Restaurant and other or other such uses no later than December 15, 2017.

Further, the Micro-Brewery or Restaurant shall be continually operated for a minimum of two years from December 15, 2017 or sooner. If Mr. Lavallee fails to meet the conditions of this agreement within the time periods agreed upon, Mr. Lavallee agrees to pay the Town of Lake Park an additional penalty of \$20,000.

Upon the execution of this agreement with the Magistrate scheduled for July 12, 2016. Mr. Lavallee agrees to pay the Town of Lake Park a \$10,000 fine. The purpose of the Stipulation is to encourage the property owner to redevelop a key piece of real estate within the CRA that has remained vacant for over ten years. The consent of the Commission and the Mayor signature are required to execute the Stipulation of Agreement.

Recommended Motion: I move to have the Mayor sign the Stipulation of Agreement and Final Order on the redevelopment of 754 Park Avenue.



Town of Lake Park Town Commission

Agenda Request Form Exhibit "E"

Meeting Date: July 6, 2016

Agenda Item No. Tab 9.

Agenda Title: Unified Communications Policy, Town of Lake Park

- SPECIAL PRESENTATION/REPORTS
 - BOARD APPOINTMENT
 - PUBLIC HEARING ORDINANCE ON _____ READING
 - NEW BUSINESS
 - OTHER: _____
- CONSENT AGENDA
 - OLD BUSINESS

Approved by Town Manager *John O. D'Agostino* **Date:** 6-24-16

John O. D'Agostino, Town Manager

Name/Title

Originating Department: Town Manager	Costs: -0- Funding Source: General Fund Acct. # <input type="checkbox"/> Finance _____	Attachments: <ul style="list-style-type: none"> • Draft Unified Communications Policy with Attachment Palm Beach County Media Handbook
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ JOD Please initial one.

Summary Explanation/Background: Several months ago, I committed to completing a unified communications policy for all Senior Staff members to follow. The attached two documents provide Staff's commitment to providing transparent, concise and correct information to stakeholders in and outside of our community. The policy breaks down two distinct audiences, those who live in Lake Park and those who live outside of corporate Lake Park. In both cases, the policy is designed to communicate with area residents in their native language. Lake Park is a very diverse community and our commitment is to communicate to all stakeholders both outside and inside of Lake Park in the diverse languages they understand.

This administrative policy is before the Commission to seek your input and ideas into the policy. The purpose of the Commission Meeting is to solicit and incorporate your ideas and suggestions to finalize the policy that will be implemented administratively.

Recommended Motion: No Vote is necessary.