



AGENDA

Lake Park Town Commission
 Town of Lake Park, Florida
 Regular Commission Meeting
 Wednesday, June 16, 2010, 7:00 p.m.
 Lake Park Town Hall
 535 Park Avenue

Desca DuBois	—	Mayor
Patricia Osterman	—	Vice-Mayor
Steven Hockman	—	Commissioner
Jeanine Longtin	—	Commissioner
Kendall Rumsey	—	Commissioner
<hr style="border-top: 1px dashed black;"/>		
Maria V. Davis	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian M. Lemley, CMC	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. ADDITIONS/DELETIONS - APPROVAL OF AGENDA

F. PUBLIC and OTHER COMMENT

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember comments are limited to a TOTAL of three minutes.

G. CONSENT AGENDA: All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal

sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located on either side of the Chambers and given to the Town Clerk. Cards must be submitted before the item is discussed.

For Approval:

1. **Traffic Calming and Safety Measures Workshop Minutes of May 26, 2010** Tab 1
2. **Regular Commission Meeting Minutes of June 2, 2010** Tab 2
3. **Resolution No. 24-06-10 - 2010 US Department of Justice Edward Byrne Memorial Justice Assistance Grant** Tab 3
4. **County Allocation of Justice Assistance Grant Funds – Issue Letter of Support** Tab 4
5. **Sixth Addendum to the Law Enforcement Service Agreement** Tab 5

H. DISCUSSION AND POSSIBLE ACTION

6. **Auditor Selection** Tab 6

7. **Red Light Cameras** Tab 7

8. **Consultant Presentations and Selection for Cost Study for Townwide Street Lighting** Tab 8

I. COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:

J. ADJOURNMENT:

Consent Agenda

TAB 1

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SUBJECT: Traffic Calming and Safety Measures Workshop Minutes of May 26, 2010.

RECOMMENDED MOTION/ACTION: Approve the Traffic Calming and Safety Measures Workshop Minutes of May 26, 2010.

Approved by Town Manager W. Davis Date: 6/11/10
 Deputy Clerk [Signature] Date of Actual Submittal 6/8/10

Originating Department: Town Clerk	Costs: \$ N/A Funding Source: Acct. #	Attachments: Meeting Minutes
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>YML</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <input checked="" type="checkbox"/> _____: Please initial one.

Summary Explanation/Background:



Minutes
Town of Lake Park, Florida
Traffic Calming and Safety Measures Workshop
Wednesday, May 26, 2010, 7:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Street Closure Workshop on Wednesday, May 26, 2010 at 7:00 p.m. Present were Mayor DuBois, Vice-Mayor Osterman, Commissioners Rumsey, Hockman and Longtin, Town Manger Maria Davis, Town Attorney Thomas Baird, and Deputy Town Clerk Jessica Shepherd.

Mayor DuBois led the Invocation and the Pledge of Allegiance. Deputy Town Clerk Jessica Shepherd performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Commissioner Rumsey to approve the agenda; Commissioner Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

PRESENTATION:

Traffic Calming

Town Manager Davis explained the reason for the presentation.

Community Development Director Patrick Sullivan began a PowerPoint presentation titled "Traffic Calming" (see Exhibit "A"). He explained "Traffic Counts" (see pages 2 through 8 of Exhibit "A"). He explained that the counts were the number of cars going in both directions over a 24 hour period. He reviewed and explained the traffic counts on various streets throughout Lake Park. He stated that the "Goal" (see page 9 of Exhibit "A") was to provide safe, livable neighborhoods through traffic calming which meant

reducing the speed of vehicles traveling through those neighborhoods. He reviewed and explained the different traffic calming methods and options (see page 11 of Exhibit "A"). He showed different pictures to give examples of roads in the Town that have already been closed (see pages 12 through 15 of Exhibit "A"). He also showed pictures of different methods of traffic calming (see pages 16 through 20 of Exhibit "A"). He stated that traffic calming "is not just crime prevention" but it is a major component of crime prevention. He reviewed the "Benefits" of traffic calming (see pages 22 through 24 of Exhibit "A"). He reviewed information given by the Palm Beach County Sheriff's Office of crime statistics for the Town. He reviewed "Costs" and "Equity Impact" (see pages 25 through 28 of Exhibit "A"). He explained the different "Options" (see page 30 of Exhibit "A") which were temporary street closures, traffic calming, or do nothing at all. He explained what a temporary closure would be and discussed the cost estimates (see pages 31 through 39 of Exhibit "A"). He reviewed and explained what the "Next Steps" would be (see page 40 of Exhibit "A").

Commissioner Rumsey asked what the purpose of the traffic study was.

Community Development Director Sullivan stated that the purpose was to get the traffic counts on particular roads. He stated that he was directed by the Commission to do the traffic study.

Commissioner Rumsey asked if the Commission took votes to do traffic counts.

Town Manager Davis explained that the Commission did not take votes to have traffic counts done.

Commissioner Rumsey asked when the traffic counts were done.

Community Development Director Sullivan stated that three quarters of the traffic counts were done approximately one and a half years ago and the Federal Highway and Northlake Blvd. counts were done within the last two to three months.

Commissioner Rumsey asked if the street closure on Poplar Dr. was requested by the residents on that street.

Community Development Director Sullivan stated that it was the residents who lived on Poplar Dr. that requested that street closure.

Commissioner Rumsey asked when the Dayton Ohio Survey (see page 22 of Exhibit "A") was taken.

Community Development Director Sullivan stated that the survey was done in 1998.

Commissioner Rumsey asked if there was a time frame for a temporary closure to last or would there have to be a referendum vote to make the permanent closures.

Town Manager Davis explained that it was her understanding that if the Commission chose to put the street closures in for referendum and the voters voted for it that the closure would be temporary until an analysis could be done on the impact.

Commissioner Rumsey stated that it would be approximately two years for a temporary closure to be in place before turning into a permanent closure.

Town Manager Davis stated that the City of West Palm Beach had temporary closures for two years before making them permanent.

Commissioner Rumsey asked that if a storm was imminent could the temporary closures be removed.

Community Development Director Sullivan stated that the temporary closures could be removed in the event of a storm.

Mayor DuBois discussed the problems with speed bumps and expressed her concerns with street closures. She asked what the percentage of the crimes referenced were not related to shoplifting at the big box stores.

Town Manager Davis stated that Lieutenant Palenzuela had the ability to do a more specific breakdown of the crime in the Town.

Lieutenant Palenzuela answered questions from the Commission. He stated that street closures have reduced crime. He explained that street closure was not the only method that could be used to reduce crime. He explained and discussed other methods that could be used for crime prevention in the Town.

Commissioner Rumsey requested a specific breakdown of the residential crime and industrial and business districts in the Town for the last five years, and also a breakdown of residential crime by category. He asked for an overall crime statistic on crime trends for the Town.

Lieutenant Palenzuela stated that the state of the Town was good and it was a very safe community. He stated that the crime was trending down but to not get complacent or comfortable. He stated that the decisions the Commission makes today will impact future residents. He explained that crime trends could not be taken for granted because crime is cyclical and involves many different factors.

Commissioner Rumsey stated that the statistics provided stated that 78% of the crime that takes place in Lake Park were committed by criminals who did not reside in the Town. He requested a breakdown of the communities by percentage of where those criminals come from over the last five years.

Lieutenant Palenzuela stated that he would provide the breakdowns but did not know how long it would take for him to gather the information. He stated that he would let the Commission know what his time limitations would be.

Commissioner Rumsey asked Chief Wells what the standpoint of the Fire Department was regarding street closures.

Chief Wells explained that the response time of the Fire Department would depend on the number of street closures. He stated that the Fire Department was willing to work with the Town in whatever they decide.

PUBLIC AND OTHER COMMENTS:

Dan Liftman, Aide to Congressman Alcee Hastings – expressed his concerns with street closures. He discussed the different perceptions of the public with regards to street closures. He explained and discussed the possible impacts to the Town from street closures. He encouraged the Commission to think long and hard before making any decisions.

Gary Goldsmith 528 Date Palm Dr. – expressed concerns with the traffic study.

Lieutenant Palenzuela responded and addressed Mr. Goldsmith's concerns.

Commissioner Longtin addressed the concerns of the residents and asked them what streets they would like closed.

Town Manager Davis clarified the traffic study counts.

Mary Goldsmith 528 Date Palm Dr. - stated that she was against street closing, but was for traffic calming. She stated that she did not know what the solution was. She stated that there was a problem with cars parking on sidewalks and swales which kept people from being able to walk on the sidewalks.

Herb Lozott 522 Evergreen Dr. – spoke about the possible impacts of street closures and stated that he wanted the “Do Nothing” option.

Roslyn Saunders 211 East Ilex Dr. – stated that the Town was a town of families. She stated that she was concerned about the costs of street closures. She asked if the Town had the right to do street closures. She stated that she wanted “Slow Children at Play” signs placed throughout the Town.

Judy Cook 429 Greenbriar Dr. – stated that she does not want to live in the spirit of fear in the Town. She asked if the PowerPoint presentation could be made available on the Town's website. She requested a flyer to inform residents about the street closures.

Lynn Hanson 131 Date Palm Dr. – asked how the Town was proposing to pay for the proposed street closures.

Town Manager Davis explained that the street closures would be done by referendum question and the first part of that question would be “Do you want street closures?” and the second part of the questions would be “Are you willing to pay for it?” She stated that

it would be the choice of the residents whether or not they wanted to tax themselves to have traffic calming measures implemented.

Commissioner Osterman spoke about the possible costs of street closures.

James Sullivan 348 Flagler Blvd. – expressed concern over the accuracy of traffic counts. He recommended that the Mayor of Riviera Beach and Bishop Matthews come to the Town to discuss how they could keep the “ragamuffins” from their City from coming in to the Town of Lake Park.

Katherine Lampkin 618 Date Palm Dr. – expressed concern over the traffic study and also expressed concerns with security cameras and code enforcement issues.

Glen Townsend 854 Evergreen Dr. – stated that there was not enough information provided regarding the costs of the proposed street closures. He stated that he did not want to live in a gated community.

Public Comment Closed.

Mayor DuBois addressed the derogatory comment that was made earlier during public comment. She stated that the comment did not reflect her views or the Town’s views.

Discussion ensued between the Commissioners regarding the scheduling for the next Public Workshop on Street Closures.

The Commission came to consensus to have the next Street Closure Workshop on June 15, 2010 at 7:00 p.m.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Mayor DuBois thanked everyone for coming. She stated that she had received many calls from residents but not one that was in favor of street closings. She stated that she would not be able to attend the Volunteer Appreciation Dinner.

Commissioner Rumsey stated that he was not in favor of closing off U.S. Highway One. He stated that the voters would decide on the street closure issue.

Commissioner Hockman stated that he was concerned over residents’ comments. He expressed his concerns about the possible costs of the proposed street closures.

Vice-Mayor Osterman thanked everyone for coming and those who called or e-mailed her. She requested a better breakdown of the costs of the proposed street closures. She stated that she wanted to know the procedures for other traffic calming options. She stated that traffic direction was not discussed.

Commissioner Longtin stated that she wanted to hear more from the public and she referenced the Palm Beach Post article regarding the proposed street closures in the Town.

Town Attorney Baird
None

Town Manager Davis
None

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Vice-Mayor Osterman and seconded by Commissioner Hockman, and by unanimous vote, the meeting adjourned at 8:52 p.m.

Mayor Desca DuBois

Deputy Town Clerk, Jessica Shepherd, CMC

Town Seal

Approved on this _____ of _____, 2010

TAB 2

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SUBJECT: Regular Commission Meeting Minutes of June 2, 2010.

RECOMMENDED MOTION/ACTION: Approve the Regular Commission Meeting Minutes of June 2, 2010.

Approved by Town Manager

Date:

W. Davis 6/11/10

Josiah Stedman 6/8/10

Deputy Clerk

Date of Actual Submittal

Originating Department: Town Clerk	Costs: \$ N/A Funding Source: Acct. #	Attachments: Meeting Minutes
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <i>VMC</i> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <input checked="" type="checkbox"/> _____: Please initial one.

Summary Explanation/Background:



Minutes
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, June 2, 2010, 7:00 p.m.
Town Commission Chamber, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, June 2, 2010 at 7:00 p.m. Present were Mayor DuBois, Vice-Mayor Osterman, Commissioners Rumsey, Hockman and Longtin, Town Manager Maria Davis, Town Attorney Thomas Baird, and Town Clerk Vivian Lemley.

Mayor DuBois led the Invocation and the Pledge of Allegiance. Town Clerk Vivian Lemley performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

None

Motion: A motion was made by Commissioner Rumsey to approve the Agenda; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Longtin	X		
Commissioner Hockman	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0

PROCLAMATIONS

Captain Douglas Reece

Mayor DuBois read the Proclamation to Captain Douglas Reece.

Captain Reece thanked the Commission, Town staff, and the residents of Lake Park.

PUBLIC AND OTHER COMMENTS:

Chris Price, 644 Date Palm Dr. – thanked Captain Reece for his service and stated that he would be missed. He thanked Recreation Director Greg Dowling and Public Works

Director David Hunt for being diligent in getting signs up around Bert Bostrom Park regarding the parking issue around the west side of the park. He stated that he spoke to Town Manager Davis and Mayor DuBois regarding having DVD copies of the Commission Meetings available for public viewing at the Library. He stated that he wanted to discuss the stop sign at 7th St. and Park Ave going west to east. The sign is parallel to the clock tower at the intersection and most of the time people going east on Park Avenue do not pull up far enough into the intersection to see the northbound traffic. He stated that he almost got t-boned at that intersection two weeks ago. He recommended that Public Works check into the matter. He addressed Commissioner comments that were made at the past few meetings. He addressed Commissioner Longtin's comment at the April 7, 2010 Commission Meeting where she stated that she liked to voice resident's opinions because they were afraid to speak and come up and ask the Commission questions. He stated that he was shocked that Commissioner Longtin was unable to inspire residents to come out and question the Commission and Town Staff on their own. He stated that she also brought up the discussion of the Signatories on the Town's bank account. He stated that she wasted a lot of time to bring up a silly point that didn't need to be discussed and he was curious of who she needed to prove a point to on the topic. He was also surprised that she stated that she was unable to take on extra assignments or meetings during her first year on the Commission since he believed that was a requirement of a Commissioner.

Ross Caranci, 829 Greenbriar Dr. - stated that he received a Code Compliance notice regarding his backyard fence. He explained how he installed his fence and explained why he received the notice which asked him to move the fence. He asked for leniency in the matter.

Mayor DuBois asked Mr. Caranci for clarification of the permit he obtained for the fence.

Mr. Caranci clarified and explained how and where he installed the fence.

Mayor DuBois explained to Mr. Caranci that the Commission would need an opportunity to review the matter further. She explained that there were other properties in question regarding their fencing and the Community Development Department would give the information to the Commission for their review.

Public Comment Closed.

CONSENT AGENDA:

1. Regular Commission Meeting Minutes of April 7, 2010
2. Regular Commission Meeting Minutes of April 21, 2010
3. Regular Commission Meeting Minutes of May 5, 2010
4. Regular Commission Meeting Minutes of May 19, 2010
5. Resolution No. 22-06-10 Recognition of May 25, 2010 as National Missing Children's Day
6. Resolution No. 23-06-10 Fee Schedule Changes
7. Follow Up Letter to the Army Regarding the Use of Property on Congress Avenue for an Army Reserve Center

Public Comment Open.

None

Public Comment Closed.

Commissioner Longtin asked that items 1, 3, and 7 be pulled from the Consent Agenda for discussion.

Motion: A motion was made by Commissioner Rumsey to approve item numbers 2, 4, 5 and 6 of the Consent Agenda; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0.

Commissioner Longtin stated that the April 7, 2010 Commission Meeting Minutes which were done verbatim were "not correct" but the "jist" of what was said was there. She referred to page 21 of the minutes where it stated that she did not want to take on additional duties her first year on the Commission. She stated that it was not that she did not want to, but was unable to. She explained that she needed to be careful of what she takes on the first year as a Commissioner for personal reasons and that the first time she was a Commissioner she attended every board meeting including Planning and Zoning.

She referenced the Commission Meeting Minutes of May 5, 2010 and clarified that when she mentioned the "mean lady" she was bringing her comments down to the children's level of understanding because that was how the children had referred to the person who was involved in the incident at the Community of Hope Garden.

She referenced item number 7 of the Consent Agenda and asked for clarification on the property that was being considered for the Army Reserve. She asked if the property was being reserved as Bioscience designated property.

Mayor DuBois explained and clarified that the property was reserved to be designated as Bioscience property. She stated that it would affect the Town if the property was taken and used as Army Reserve property since it could not be taxed by the Town therefore the burden would fall on the Town's residents and businesses.

Commissioner Longtin stated that the Town itself has taken so much property from the tax rolls. She asked where the Bioscience aspect of the property stood.

Commissioner Rumsey gave an update of what took place at the last Bioscience Board Meeting. He explained how the land was designated and stated that the Palm Beach County Commission has written a letter to Representative Alcee Hastings and a representative of the Army asking that they not take the designated land. He stated that the County has offered the Army free land that they could use instead. He asked Community Development Director Sullivan how much it would cost the Army in taxes if they took the designated property. He stated that he thought the cost was approximately \$6000 per year.

Community Development Director Sullivan stated that at the best possible build out for the property the Town could lose up to \$200,000 in yearly taxes and fees as opposed to receiving only \$6000 from the Army.

Commissioner Rumsey stated that if the Army takes the property it would be a great loss to the Town and its Bioscience opportunities would be over. He stated that the Mayor has been very proactive in trying to keep the property as Bioscience designated property.

Commissioner Longtin stated that she had a hard time with the idea. She stated that the land was owned by a private citizen and she was not comfortable with idea of keeping the private citizen from doing what he wants with his property. She stated that there was no guarantee that the Bioscience Project would come to Lake Park.

Community Development Director Sullivan explained that the property was zoned commercial industrial and that all of the uses that were available to other people in that district were also available to that piece of property.

Mayor DuBois asked if there was another Bioscience firm looking for another shovel ready piece of land in the Town's commercial district.

Community Development Director Sullivan stated that there was a Bioscience firm looking for property to begin construction in the Town.

Commissioner Longtin asked if there was anything preventing her from speaking to all involved regarding the issue.

Attorney Baird explained that depending on how the Commission voted she was certainly permitted to speak with anyone about the issue but was obligated to represent the majority of the Commission's position with respect to the Town's policy. He stated that there was a Resolution that the Commission adopted approximately six months ago regarding Commissioners representing the majority decision on any policy matters.

Vice-Mayor Osterman clarified and stated that there was a difference between representing yourself as a resident or as a Commissioner. She stated that every Commissioner had the right to speak as a resident but to not use their title. She stated that presently the Mayor was the only representative who had Commission approval to

Speak on the issue. She stated that the Commission has approved every letter that has gone out and she stated that the Commission needed to be careful with what they say and how they represent themselves.

Commissioner Longtin asked if she could speak with representatives regarding the matter.

Mayor DuBois explained the process that had taken place so far and stated that she was welcome to talk with the representatives.

Commissioner Longtin stated that she would probably be in sync with the Commission once she talked with them. She stated that she would presently vote against the issue with the knowledge that in hindsight her decision should have been for the issue.

Vice-Mayor Osterman stated that she wanted to address the idea of telling someone what to do with their property. She stated that that was what the Commission does every day and she was glad that they did so because she did not want her neighbors and Town businesses doing things that were against the Town code. She stated that the Town's residents and businesses all have individual rights but have community rights as well. She stated that the Army's use of the designated land would not comply with Town code.

Community Development Director Sullivan explained that the Army would have to apply for a variance because the land was not designated for the type of use that the Army would use it for.

Vice-Mayor Osterman expressed her concerns regarding the proposed use of the property by the Army.

Commissioner Longtin stated that she would like to give the Army the opportunity to give their side of the story.

Motion: A motion was made by Commissioner Rumsey to approve item numbers 1, 3, and 7 of the Consent Agenda; Vice-Mayor Osterman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X	X to item #7 only	
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 4-1.

Public Comment Open.

None

Public Comment Closed.

ORDINANCES ON SECOND READING:

ORDINANCE NO. 05-2010 Amendment to Town Code of Ordinance Section 2-151 et. Seq. Regarding Rules Governing the Library Board

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING CHAPTER 2, ARTICLE IV, DIVISION 2 OF THE TOWN CODE ENTITLED "LIBRARY BOARD"; PROVIDING FOR THE AMENDMENT OF SECTIONS 2-154, 2-158, 2-160 AND 2-161 PERTAINING TO THE LIBRARY BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Osterman to approve Ordinance No. 05-2010 upon 2nd reading; Commissioner Hockman made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0.

Town Attorney Baird read Ordinance No. 05-2010 by caption-only.

ORDINANCE NO. 06-2010 Mobile Food Vendors

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 22 OF THE CODE OF ORDINANCES, ENTITLED "SOLICITATION" TO CREATE A NEW ARTICLE III PERTAINING TO MOBILE VENDORS PROVIDING FOR DEFINITIONS; PROVIDING THAT A LICENSE IS REQUIRED; PROVIDING FOR CERTAIN EXEMPTIONS; PROVIDING FOR LIMITATIONS ON

CERTAIN ACTIVITIES; PROVIDING FOR A LICENSE APPLICATION AND LICENSE FEE; PROVIDING FOR THE EXPIRATION OF LICENSES; PROVIDING FOR THE REQUIREMENT THAT LICENSES BE DISPLAYED IN PLAIN VIEW; PROVIDING FOR THE TRANSFER OF LICENSES; PROVIDING FOR CERTAIN HEALTH REGULATIONS; PROVIDING FOR MOBILE VENDOR STANDARDS; PROVIDING THAT MOBILE VENDORS SHALL HAVE AND MAINTAIN INSURANCE; PROVIDING FOR THE REVOCATION OF LICENSES; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE

Public Comment Open.

None

Public Comment Closed.

Community Development Director Patrick Sullivan stated that he would like to make two changes to the Ordinance. The first change would be to the definition of Mobile Vendor in the Ordinance itself. He stated that the last three words “on public streets” of the definition would be removed and changed to state “public or commercial streets” as well as “residential or commercial parking lots”. The other change would be under “motor vehicle”. He stated that he wanted to add after “it shall mean a motorized vehicle or trailer.”

Motion: A motion was made by Vice-Mayor Osterman to approve a revised Ordinance No. 06-2010 upon 2nd reading; Commissioner Rumsey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Hockman	X		
Commissioner Longtin	X		
Commissioner Rumsey	X		
Vice-Mayor Osterman	X		
Mayor DuBois	X		

Motion passed 5-0.

Town Attorney Baird read Ordinance No. 06-2010 by caption-only.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTOR

Commissioner Hockman stated that it was nice to see everybody out at the Sunset Party and that it was a nice evening. He recommended continuing the Sunset Party through the summer. He stated that he was able to take a boat tour of the area. He stated that there

Marina which was next to the Riviera Beach Marina. He stated that they were in the process of having a mega yacht marina. He stated that it would be pretty significant because there were currently not any mega yacht marinas on the entire east coast of the United States. He stated that it would be a big plus for the Town. He stated that the amount of money generated would be well over 30 billion dollars. He discussed the costs of maintaining and running a mega yacht. He stated that on the other hand he was concerned with some of the comments he had heard and how people perceive the Town of Lake Park. He recommended trying to change the Town's working relationship with the Riviera Beach Marina. He stated that there was a perception that the Town was not willing to work with its neighbors on projects and other issues. He stated that he hoped that the Town could work with Riviera Beach to see some of the boat traffic directed toward the Town and its Marina.

Vice-Mayor Osterman thanked Marina Director Michael Pisano for the various activities and events at the Marina.

Commissioner Longtin stated that she was surprised at the turnout of the Street Closure Workshop. She stated that she thought it would turn out differently. She stated that another workshop was scheduled for June 15, 2010 and she hoped to see people come out and voice their opinions on the subject. She stated that she agreed with Mr. Price's concern about the stop sign at 7th St. and Park Avenue. She recommended bringing down the shrubs at the clock tower to improve the situation. She stated that a hard copy of the entire Commission Meeting Agenda used to be available at the Town's Library for those who did not have use of a computer. She recommended that the Library begin providing a hard copy of the Agenda again for viewing. She stated she was sad to hear that there were people ticketed at the parking meters on Memorial Day but the tickets had since been rescinded. She stated that staff should be more mindful to not ticket on such holidays.

Commissioner Rumsey stated that he agreed with Commissioner Longtin with regards to the shrubs at the clock tower. He stated that the plantings were beautiful but had gotten too large and hindered the view from a traffic standpoint. He stated that he agreed with Commissioner Hockman regarding having the Sunset Parties year round. He stated that his concern was that the parties had not been budgeted and he recommended waiting until the October 2010 budget and promote it as a larger event with more vendors and more activities for the children. He stated that the new landscaping at the Art Co-op looked wonderful. He asked when the Commission would be seeing a presentation on the red light cameras.

Town Manager Davis stated that a red light camera presentation would be done at the next Commission Meeting of June 16, 2010.

Mayor DuBois stated she hoped everyone had a good Memorial Day. She stated that it was hard to know whether to party or celebrate on Memorial Day and that her husband mentioned to her that when he celebrated Memorial Day in the past with his family, it was a different mood and observance of the day. She stated that it should be remembered for the price that was paid for our freedom.

Attorney Baird stated that he had a conflict with the date of the next June 15, 2010 workshop. He stated that since no action would be taken he would not need to be present, but if the Commission wanted an attorney present he could make arrangements for another attorney to be there.

Vice-Mayor Osterman stated that if there were any questions for the attorney they could be postponed to the next meeting.

The Commission came to consensus to not require the presence of an attorney at the June 15, 2010 workshop.

Town Manager Davis announced the KBW Dolphin Challenge Fishing Tournament on Saturday, June 19, 2010 which benefits the Riviera Beach Maritime students. The event will be family focused with a bounce house, water slide, live entertainment and food vendors. She stated that a photography exhibit titled "Images of Cambodia and Thailand" was currently at the Library through June. The Library will also be featuring the works of Penny Sheltz and her images of Africa on July 6, 2010 with an opening reception from 5:30 p.m. to 8 p.m. in the Skylar Room. The Children's Summer Reading Program begins on June 7, 2010, Mondays through Thursdays from 2:30 p.m. to 4:30 p.m.

Marina Director Michael Pisano invited everyone to the Marina on Saturday, June 12, 2010 from 11 a.m. to 2 p.m. to celebrate National Marina Day. He stated that it would be a great family event with a water slide and food vendors.

Public Comment

Chuck Balius, 148 Date Palm Dr. – stated that he was under the impression that a comment made at the last Commission Meeting by Commissioner Longtin accusing him of threatening to burn Commissioner Hockman's home down would be addressed at this meeting. He stated that he did not make that statement and someone needed to correct the statement.

Vice-Mayor Osterman stated that she watched the recording of the meeting several times and knew verbatim what Mr. Balius had said which was that he had heard other people make the comment of wanting to burn Commissioner Hockman's home down. She stated that at the last meeting very clearly and she would say it again. Mr. Balius did not threaten anyone. He repeated a threat that he had heard.

Mr. Balius stated that he had gotten several calls from residents when Commissioner Longtin made that statement. He stated that they were shocked that he would say that, but he did not say that.

Mayor DuBois apologized to Mr. Balius for the incident.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Rumsey and seconded by Vice-Mayor Osterman, and by unanimous vote, the meeting adjourned at 7:50 p.m.

Mayor Desca DuBois

Deputy Town Clerk, Jessica Shepherd, CMC

Town Seal

Approved on this _____ of _____, 2010

TAB 3

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010 Agenda Item No.

PUBLIC HEARING RESOLUTION

ORDINANCE ON FIRST READING ORDINANCE ON SECOND READING

BID/RFP Award DISCUSSION

GENERAL APPROVAL OF ITEM CONSENT AGENDA

Other:

SUBJECT: 2010 US. Department of Justice Edward Byrne Memorial Justice Assistance Grant

RECOMMENDED MOTION/ACTION: Approve Grant Submission

Approved by Town Manager *West Davis* Date: 6/9/10

Virginia Martin, Grants Writer
Name/Title

6/2/2010
Date of Actual Submittal

Originating Department: Grants	Costs: \$ NO MATCH REQUIRED Funding Source: U.S. Department of Justice Acct. #	Attachments: Resolution
Department Review: <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____ <input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____	<input checked="" type="checkbox"/> Grants <u>GM</u> <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Information Tech. _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____	<input type="checkbox"/> PBSO _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Town Clerk _____ <input checked="" type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case <u>GM</u> _____: Please initial one.

Summary Explanation/Background:

The Town of Lake Park has a grant allocation from the US Department of Justice of \$10,114 based on crime statistics from this community. A resolution of the Town Commission is required to obtain this grant.

One of the ways this funding can be used is for "prevention and technology programs." This allocation will be used to install security cameras and monitoring equipment inside and outside of the Public Library, and make the "feed" available to the District 10 Sheriff's Office in the sub-station and on the Sheriff's patrol vehicle computers.

RESOLUTION NO.

**A RESOLUTION OF THE TOWN COMMISSION
OF THE TOWN OF LAKE PARK, FLORIDA
AUTHORIZING THE TOWN MANAGER TO
SUBMIT A GRANT APPLICATION FOR THE
2010 U.S. DEPARTMENT OF JUSTICE EDWARD
BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT (JAG) PROGRAM - FY 2010 LOCAL
SOLICITATION.**

WHEREAS, The Town of Lake Park is a municipal corporation of the State of Florida with such power and authority as has been conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes, and

WHEREAS, the Town desires to implement strategies that will prevent crime and criminal activity in the community, and

WHEREAS, the U.S. Department of Justice has made \$10,114 available to the Town to use in crime prevention and amelioration, and

WHEREAS, using the program-qualified strategy of "prevention and technology" has the greatest potential for long range impact, and

WHEREAS, the use of security cameras at the Library, both inside and out of the facility meets both the strategic needs of the community and the funding proposal guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Lake Park, Florida.

SECTION 1. The Town Commission hereby authorizes the submission of the grant application to the US Department of Justice.

SECTION 2. The Town Manager is authorized to sign the grant agreement.

SECTION 3. This Resolution shall take effect immediately upon its adoption.



Criminal Justice Commission
 301 North Olive Avenue, Suite 1001
 West Palm Beach, FL 33401-4705
 (561) 355-4943
 FAX (561) 355-4941
 www.pbcgov.com/cjc



**Palm Beach County
 Board of County
 Commissioners**

Burt Aaronson, Chair

Karen T. Marcus, Vice Chair

Jeff Koons

Shelley Vana

Steven L. Abrams

Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

**Town Of Lake Park
 Town Clerk's Office**

JUN 1 2010

RECEIVED

*"An Equal Opportunity
 Affirmative Action Employer"*



May 25, 2010

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of FY2011 (Federal Fiscal Year 2010) JAG funds. The total FY2010 allocation to Palm Beach County is **\$581,068**.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The CJC voted to support continuation of existing programs. The recommendation for the FY2011 allocation is as follows:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds.

For your convenience, we have prepared a sample letter for your use. This sample letter can also be e-mailed to you by e-mailing a request to Michael Szakacs at MSZAKACS@PBCGOV.ORG. Due to the application deadline, we ask this letter be received at the Criminal Justice Commission Office, **no later than June 22, 2010**.

Please send the letter to:

Palm Beach County Criminal Justice Commission
Attn: Michael Szakacs
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401

If you should require additional information or have any questions, please contact Michael Szakacs at (561) 355-4939. Your immediate attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael L. Rodriguez for".

Michael L. Rodriguez
Executive Director

Cc: Ms. Barbara Cheives, CJC Chair
All Palm Beach County Police Chiefs

<insert date>

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308

Dear Mr. Wilder:

In compliance with the State of Florida *Rule 11D-9, F.A.C.*, the <insert name of city, village or town> approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects within Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

Mayor
<insert name of city, town, village>

TAB 4

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> ORDINANCE ON FIRST READING
<input type="checkbox"/> ORDINANCE ON SECOND READING
<input type="checkbox"/> GENERAL APPROVAL OF ITEM
<input checked="" type="checkbox"/> Other: Letter of Support for Palm Beach County's Justice Assistance Grant Allocation | <input type="checkbox"/> RESOLUTION
<input type="checkbox"/> DISCUSSION
<input type="checkbox"/> BID/RFP AWARD
<input checked="" type="checkbox"/> CONSENT AGENDA |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SUBJECT: County Allocation of Justice Assistance Grant Funds

RECOMMENDED MOTION/ACTION: Issue letter of support

Approved by Town Manager _____

W. J. Davis

Date: _____

7/9/10

Virgiiia Martin, Grants Writer
Name/Title

6/4/2010
Date of Actual Submittal

Originating Department: <p style="text-align: center;">Grants</p>	Costs: \$ 0 Funding Source: Acct. #	Attachments: Request from County Letter of Support
Department Review: <input type="checkbox"/> Attorney _____ <input type="checkbox"/> Community Development _____ <input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____	<input checked="" type="checkbox"/> Grants <i>GM</i> _____ <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Information Technology _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____	<input type="checkbox"/> PBSO _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Recreation _____ <input type="checkbox"/> Town Clerk _____ <input checked="" type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case <i>n/a</i> Please initial one.

Summary Explanation/Background: Palm Beach County is applying for a U.S. Department of Justice FY 2010 Justice Assistance Grant (JAG). The County needs support from the communities that will benefit from this \$581,068 allocated for Palm Beach County. These funds will be used to support the County's Criminal Justice Programs, Public Safety, Detention Alternatives for Juveniles, and the Civil Drug Court and Family Restart programs to ameliorate the costs of crime in the County.



Criminal Justice Commission
 301 North Olive Avenue, Suite 1001
 West Palm Beach, FL 33401-4705
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County Administrator
 Robert Weisman

**Town Of Lake Park
 Town Clerk's Office**

JUN 1 2010

RECEIVED

*"An Equal Opportunity
 Affirmative Action Employer"*



May 25, 2010

To All Palm Beach County Mayors:

The Criminal Justice Commission (CJC) seeks your approval in the allocation of FY2011 (Federal Fiscal Year 2010) JAG funds. The total FY2010 allocation to Palm Beach County is **\$581,068**.

JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most. The CJC voted to support continuation of existing programs. The recommendation for the FY2011 allocation is as follows:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
Palm Beach County/ Public Safety	Pre-Trial Services Program	\$48,500
Palm Beach County/Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
Palm Beach County/Criminal Justice Commission	Weed & Seed Program	\$100,000
Palm Beach County/Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

The Florida Department of Law Enforcement (FDLE) requires that fifty-one percent (51%) of the local units of government representing at least fifty-one percent (51%) of the county's population agree on the allocation of these funds.

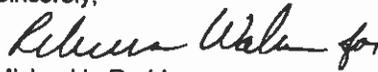
For your convenience, we have prepared a sample letter for your use. This sample letter can also be e-mailed to you by e-mailing a request to Michael Szakacs at MSZAKACS@PBCGOV.ORG. Due to the application deadline, we ask this letter be received at the Criminal Justice Commission Office, **no later than June 22, 2010**.

Please send the letter to:

Palm Beach County Criminal Justice Commission
Attn: Michael Szakacs
301 North Olive Avenue, Suite 1001
West Palm Beach, FL 33401

If you should require additional information or have any questions, please contact Michael Szakacs at (561) 355-4939. Your immediate attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael L. Rodriguez for".

Michael L. Rodriguez
Executive Director

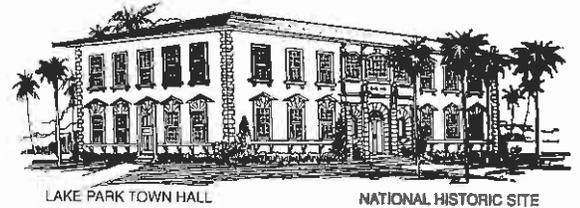
Cc: Ms. Barbara Cheives, CJC Chair
All Palm Beach County Police Chiefs

The Town of Lake Park

Mayor Desca DuBois

June 16, 2010

Mr. Clayton Wilder
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, FL 32308



Dear Mr. Wilder:

In accordance with the State of Florida *Rule 11D-9, F.A.C.*, the Town of Lake Park, Florida approves the distribution of **\$581,068** of Federal Fiscal Year 2010 (FY2011) Edward Byrne Memorial Justice Assistance Grant (JAG) for the following projects in Palm Beach County:

SUBGRANTEE	PROJECT TITLE	FEDERAL FUNDS RECOMMENDED
PBC Public Safety	Pre-Trial Services Program	\$48,500
PBC Criminal Justice Commission	Juvenile Assessment Center (JAC) Security	\$202,254
Gulfstream Goodwill	Alternatives to Secure Detention for Juveniles	\$48,151
PBC Criminal Justice Commission	Weed & Seed Program	\$100,000
PBC Criminal Justice Commission	Program Evaluation	\$65,663
City of Riviera Beach	Civil Drug Court & Family Restart	\$116,500
TOTAL		\$581,068

Sincerely,

Desca DuBois, Mayor
Town of Lake Park, Florida

TAB 5

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | <input checked="" type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> Other: | |

SUBJECT: Sixth Addendum to the Law Enforcement Service Agreement

RECOMMENDED MOTION/ACTION: Approve

Approved by Town Manager

W. P. Davis

Date:

6/9/10

Name/Title

Date of Actual Submittal

Originating Department: Town Manager	Costs: 2,634,120 Funding Source: General Fund Acct. #	Attachments: Addendum
Department Review: <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Attached please find the Sixth Amendment to the Service Agreement between PBSO and the Town. Please note that there is a reduction of \$142,418 from the current year's agreement (\$2,776,538) as a result of strong negotiations between staff and PBSO, and a reduction in the cost of leadership which changed from a Captain to a Lieutenant. Staff requests authority for the Mayor to sign the agreement.

SIXTH ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT
SHERIFF RIC L. BRADSHAW AND THE TOWN OF LAKE PARK

This Sixth Addendum to the Law Enforcement Service Agreement is made by and between The Town of Lake Park (hereinafter referred to as "Town"), located in Palm Beach County, and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as "Sheriff"). The Town and the Sheriff shall hereinafter be referred to as the "Parties."

WHEREAS, the Parties executed a Law Enforcement Service Agreement effective October 1, 2005, a First Addendum effective June 01, 2006, a Second Addendum effective October 1, 2006, a Third Addendum effective October 1, 2007, a Fourth Addendum effective October 01, 2008, and a Fifth Addendum effective October 01, 2009, (the "Agreement"), by which the Sheriff agreed to perform law enforcement services; and

WHEREAS, the Parties wish to set forth the consideration for the second year of the extended contract term.

NOW, THEREFORE, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. Article 6, Section 6.1, of the Law Enforcement Service Agreement is amended as to the total amount due for services for the period beginning October 01, 2010 through September 30, 2011 as follows: The total cost of personnel and equipment shall be \$2,634,120.00. The monthly payments shall be \$219,510.00.
2. The level of police services has been modified by the elimination of one (1) Captain allocation and the addition of one (1) Lieutenant allocation. Article 2, Section 2.1 (D) is amended as follows:

D. The level of police services to be provided include the following staffing complement:

- | | |
|----|--------------------------|
| 1 | Lieutenant |
| 3 | Sergeants |
| 19 | Deputy Sheriffs |
| 1 | Administrative Secretary |
| 14 | School Crossing Guards |

3. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, which includes prior Addendums, shall continue unchanged and in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed the Addendum to the Agreement as of the last date all signatures below are affixed.

PALM BEACH COUNTY SHERIFF'S OFFICE

THE TOWN OF LAKE PARK

BY: _____
Ric L. Bradshaw

BY: _____

Title: Sheriff

Title:

Witness: _____
Daniel Smith, Major

Witness: _____

DATE: _____

DATE: _____

TAB 6

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING | <input type="checkbox"/> RESOLUTION |
| <input type="checkbox"/> Ordinance on Second Reading | <input checked="" type="checkbox"/> DISCUSSION |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> BID/RFP AWARD |
| <input type="checkbox"/> ORDINANCE ON FIRST READING | <input type="checkbox"/> CONSENT AGENDA |
| <input type="checkbox"/> GENERAL APPROVAL OF ITEM | |
| <input type="checkbox"/> Other: | |

SUBJECT: Auditor Selection

RECOMMENDED MOTION/ACTION: Authorize the Town Manager to Execute a Contract with the Highest-Ranked Firm, Nowlen, Holt & Miner, P. A..

Approved by Town Manager: W. J. Davis

Date: 6/9/10

Annunzio M. Costello
Name/Title Finance Director

6/8/10
Date of Actual Submittal

Originating Department: Finance	Costs: \$ 55,800 Funding Source: Acct. # 150-33000	Attachments: Evaluation/Ranking Summaries
Department Review: <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____: Please initial one.

Summary Explanation/Background:

In accordance with Section 218.391, Florida Statutes the Town established an Auditor Selection Committee to select an audit firm to perform the annual financial audit as required by State law. A Request for Proposal (RFP) was issued and five responses were received. The Selection Committee met on June 2, 2010 and ranked the responding firms based on criteria set forth within the RFP. The committee unanimously ranked Nowlen, Holt & Miner, P. A. the highest.

The next required step in the process is for the Commission to authorize the execution of a contract with the highest-ranked firm. Because compensation was one of the factors used in the evaluation of the proposals, the Town must select the highest-ranked qualified firm or must document in its' public records the reason for not selecting the highest-ranked qualified firm.

Section 218.391(7), Florida Statutes specifies the minimum requirements that must be included in the contract. The written contract shall include, at a minimum, the following:

- (a) A provision specifying the services to be provided and fees or other compensation for such services.
- (b) A provision requiring that invoices for fees or other compensation be submitted in sufficient detail to demonstrate compliance with terms of the contract.
- (c) A provision specifying the contract periods, including renewals, and conditions under which the contract may be terminated or renewed.

Staff is requesting authority to execute a contract with the highest-ranked firm of Nowlen, Holt & Miner, P. A.. An engagement letter signed and executed by both parties constitutes a written contract. The term will be for a period of one year with two optional one year renewals. The fee will be \$49,800 for the financial audit plus an additional \$6,000 should a single audit for grants be required.

MEMORANDUM

Date: June 4, 2010

To: Mayor and Town Commissioners

From: Steve Hockman, Commissioner; Daniela Russell, Finance Administrator -Seacoast Utility Authority, Matthew Pazanski, Finance Director-Town of Juno Beach

RE: Auditor Selection Committee-Recommendation

Background

As you know, the Town Commission appointed Commissioner Hockman and 2 local Finance Directors to review the submittals of potential auditing firms for the Town's annual external financial audit.

Until the recent contract expiration, the Town has used the firm of Nowlen, Holt & Miner, P.A. for its auditing services for the fiscal years ending September 30, 2007, 2008 and 2009.

The Town publicly advertised request for proposals on April 18, 2010 and received five responses as of the May 10, 2010 deadline.

Discussion

The Auditor Selection Committee met on June 2 and reviewed the five submittals from:

- Hinkle, Richter & Rhine, LLP
- Nowlen, Holt & Miner, P.A.
- Alberni Caballero & Company, L.L.P.
- Keefe, McCullough & Co., LLP
- Grau & Associates

Based on the proposals submitted and evaluation criteria set forth in the request for proposals documentation, the committee makes the following recommendation.

Recommendation

The Auditor Selection Committee unanimously recommends the Town utilize the services of Nowlen, Holt & Miner, P.A.. Contract terms and conditions should be negotiated as outlined in the request for proposals.

Auditor Selection Committee Evaluation/Ranking Summary

Committee Member: _____ **SUMMARY**

Name of Proposer:

Proposer #1	Proposer #2	Proposer #3	Proposer #4	Proposer #5
Hinkle/Harris	Nowlen Holt	A. Caballero	Keefe, McCull.	Grau & Assoc.

Criteria:

Proposer's Qualifications and Experience: 35%

- Licensed to practice in the State of Florida (yes or no)
- Minimum 3 years municipal government audit experience
- References provided
- Qualifications of individuals assigned to audit
- Past experience with Single Audits and test of compliance
- Subtotal**
- Weighted score (points x 35%) Max. 14.00 pts.**

Points

0-5	15	15	15	15	15
0-10	18	29	28	29	28
0-5	12	12	12	12	12
0-10	16	28	28	28	28
0-10	30	30	30	30	30
	91	114	113	114	113
	31.85	39.9	39.55	39.9	39.55

Proposer's Ability and Capability to Perform Required Services: 35%

- Accessibility of office (i.e., proximity to audit site)
- Audit approach and schedule
- External quality control reviews
- Any pending litigation or proceeding against the Proposer
- Subtotal**
- Weighted score (points x 35%) Max. 10.50 pts.**

0-10	21	30	16	21	22
0-10	22	26	24	27	17
0-5	9	15	15	15	15
0-5	18	15	15	15	15
	70	86	70	78	69
	24.5	30.1	24.5	27.3	24.15

Fees for services: 30%

- Flat Fee: Financial Audit only
- Single Audit (if required)
- Total Fee including Single Audit (if required)**

\$	52,900	\$	49,800	\$	58,000	\$	50,000	\$	42,000
	5,850		6,000		5,000		-		3,000
\$	58,750	\$	55,800	\$	63,000	\$	50,000	\$	45,000

Rate per Hour for additional services

\$	150	\$	185	\$	225	\$	175	\$	255
----	-----	----	-----	----	-----	----	-----	----	-----

Flat fee proposal

- Fees for additional work outside the scope of contract
- Subtotal**
- Weighted score (points x 30%) Max. 4.50 pts.**

0-10	19	27	16	27	25
0-5	12	13	9	15	9
	31	40	25	42	34
	9.3	12	7.5	12.6	10.2

Total Score (sum of weighted scores) Max. 29.00 pts.

65.65	82	71.55	79.8	73.9
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Auditor Selection Committee Evaluation/Ranking Summary

Committee Member: Steve Hockman

Name of Proposer:

Proposer #1	Proposer #2	Proposer #3	Proposer #4	Proposer #5
Hinkle/Harris	Nowlen Holt	A. Caballero	Keefe, McCull.	Grau & Assoc.

Criteria:

Proposer's Qualifications and Experience: 35%

- Licensed to practice in the State of Florida (yes or no)
- Minimum 3 years municipal government audit experience
- References provided
- Qualifications of individuals assigned to audit
- Past experience with Single Audits and test of compliance
- Subtotal**
- Weighted score (points x 35%) Max. 14.00 pts.**

0-5	5	5	5	5
0-10	10	10	10	10
0-5	4	4	4	4
0-10	10	10	10	10
0-10	10	10	10	10
	26	39	39	39
	9.1	13.65	13.65	13.65

Points

Proposer's Ability and Capability to Perform Required Services: 35%

- Accessibility of office (i.e., proximity to audit site)
- Audit approach and schedule
- External quality control reviews
- Any pending litigation or proceeding against the Proposer
- Subtotal**
- Weighted score (points x 35%) Max. 10.50 pts.**

0-10	4	10	4	5
0-10	3	8	5	8
0-5	4	5	5	5
0-5	5	5	5	5
	16	28	19	24
	5.6	9.8	6.65	8.4

Fees for services: 30%

- Flat Fee: Financial Audit only
- Single Audit (if required)
- Total Fee including Single Audit (if required)

\$	52,900	\$	49,800	\$	58,000	\$	50,000	\$	42,000
	5,850		6,000		5,000		-		3,000
	58,750		55,800		63,000		50,000		45,000

Rate per Hour for additional services

\$	150	\$	185	\$	225	\$	175	\$	255
----	-----	----	-----	----	-----	----	-----	----	-----

- Flat fee proposal
- Fees for additional work outside the scope of contract
- Subtotal**
- Weighted score (points x 30%) Max. 4.50 pts.**

0-10	5	10	4	10	5
0-5	3	5	3	5	3
	8	15	7	15	8
	2.4	4.5	2.1	4.5	2.4

Total Score (sum of weighted scores) Max. 29.00 pts.

17.1	27.95	22.4	26.55	22
------	-------	------	-------	----

Auditor Selection Committee Evaluation/Ranking Summary

Committee Member: Daniella Russell

Name of Proposer:

Proposer #1	Proposer #2	Proposer #3	Proposer #4	Proposer #5
Hinkle/Harris	Nowlien Holt	A. Caballero	Keefe, McCull.	Grau & Assoc.

Criteria:

Proposer's Qualifications and Experience: 35%

- Licensed to practice in the State of Florida (yes or no)
- Minimum 3 years municipal government audit experience
- References provided
- Qualifications of individuals assigned to audit
- Past experience with Single Audits and test of compliance
- Subtotal**
- Weighted score (points x 35%) Max. 14.00 pts.**

Points

0-5	5	5	5	5
0-10	10	10	10	10
0-5	5	5	5	5
0-10	5	9	9	9
0-10	10	10	10	10
	35	39	39	39
	12.25	13.65	13.65	13.65

Proposer's Ability and Capability to Perform Required Services: 35%

- Accessibility of office (i.e., proximity to audit site)
- Audit approach and schedule
- External quality control reviews
- Any pending litigation or proceeding against the Proposer
- Subtotal**
- Weighted score (points x 35%) Max. 10.50 pts.**

0-10	8	10	5	7
0-10	10	9	10	10
0-5	1	5	5	5
0-5	8	5	5	5
	27	29	25	27
	9.45	10.15	8.75	9.45

Fees for services: 30%

- Flat Fee: Financial Audit only
- Single Audit (if required)
- Total Fee including Single Audit (if required)

\$	52,900	\$	49,800	\$	58,000	\$	50,000	\$	42,000
	5,850		6,000		5,000		-		3,000
\$	58,750	\$	55,800	\$	63,000	\$	50,000	\$	45,000

Rate per Hour for additional services

\$	150	\$	135	\$	225	\$	100	\$	255
----	-----	----	-----	----	-----	----	-----	----	-----

Flat fee proposal

Fees for additional work outside the scope of contract

- Subtotal**
- Weighted score (points x 30%) Max. 4.50 pts.**

0-10	7	8	6	9
0-5	5	5	4	5
	12	13	10	14
	3.6	3.9	3	4.2

Total Score (sum of weighted scores) Max. 29.00 pts.

25.3	27.7	25.4	27.3	27.3
------	------	------	------	------

Auditor Selection Committee Evaluation/Ranking Summary

Committee Member: Matt Pazanski

Name of Proposer:

Proposer #1	Proposer #2	Proposer #3	Proposer #4	Proposer #5
Hinkle/Harris	Nowlen Holt	A. Caballero	Keefe, McCull.	Grau & Assoc.

Criteria:

Proposer's Qualifications and Experience: 35%
 Licensed to practice in the State of Florida (yes or no)
 Minimum 3 years municipal government audit experience
 References provided
 Qualifications of individuals assigned to audit
 Past experience with Single Audits and test of compliance
Subtotal
Weighted score (points x 35%) Max. 14.00 pts.

Proposer's Ability and Capability to Perform Required Services: 35%
 Accessibility of office (i.e., proximity to audit site)
 Audit approach and schedule
 External quality control reviews
 Any pending litigation or proceeding against the Proposer
Subtotal
Weighted score (points x 35%) Max. 10.50 pts.

Fees for services: 30%
 Flat Fee: Financial Audit only
 Single Audit (if required)
 Total Fee including Single Audit (if required)

Rate per Hour for additional services

Flat fee proposal
 Fees for additional work outside the scope of contract
Subtotal
Weighted score (points x 30%) Max. 4.50 pts.

Total Score (sum of weighted scores) Max. 29.00 pts.

Points

0-5	5	5	5	5
0-10	6	9	8	9
0-5	3	3	3	3
0-10	6	9	9	9
0-10	10	10	10	10
	30	36	35	36
	10.5	12.6	12.25	12.6
				35
				12.25

0-10	9	10	7	9
0-10	9	9	9	9
0-5	4	5	5	5
0-5	5	5	5	5
	27	29	26	27
	9.45	10.15	9.10	9.45
				25
				8.75

\$	52,900	\$	49,800	\$	58,000	\$	50,000	\$	42,000
	5,850		6,000		5,000		-		3,000
\$	58,750	\$	55,800	\$	63,000	\$	50,000	\$	45,000
\$	150	\$	135	\$	175	\$	100	\$	175

0-10	7	9	6	8	10
0-5	4	3	2	5	2
	11	12	8	13	12
	3.3	3.6	2.4	3.9	3.6

23.25	26.35	23.75	25.95	24.6
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TAB 7

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SUBJECT: Red Light Camera Program

RECOMMENDED MOTION/ACTION: Provide Direction

Approved by Town Manager W. J. Davis Date: 6/10/10

Name/Title

Date of Actual Submittal

Originating Department: Town Manager	Costs: Funding Source: Acct. #	Attachments:
Department Review: <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____: Please initial one.

Summary Explanation/Background: Mayor DuBois requested staff to research the legality of this program well over a year ago. At that time there was no definitive legislation governing the program, which resulted in several jurisdictions being sued. The Mayor made the decision to defer further research until appropriate legislation was passed.

The State Legislature recently passed red light camera legislation and Commissioner Rumsey requested staff to develop an agenda item for the Town Commission's deliberation. Staff met with American Traffic Solutions, (ATS).

Staff provided ATS with the locations of traffic lights within the Town's boundaries. ATS conducted traffic studies at their own expense to determine which locations would be worth the cost of implementing the program.

Attached please find the information that ATS provided. Staff requested that ATS be present at the Commission Meeting to discuss the program with the Commission.

The following are key advantages as they relate to each of the City's Departments:

Benefits to the City

- Reduces intersection collisions, making the city a safer place to live and drive – national data shows 30% to 60% violation reductions and 40% injury collision reductions
- The program is paid for by those who willfully violate the law
- Provides 24-hour uninterrupted coverage of problem intersections
- Substantiates red light violations – the toughest and most dangerous ticket for officers to issue and defend
- Frees officers for other important duties

Benefits to the Police Department

- The highest quality photos – over twice the resolution of competing systems
- A fully web-based system providing fast and simple police approval – each charge takes only 15 to 20 seconds of officer time
- The Axis Live intersection wireless video system, allowing a live view of the full intersection, and saving the viewing data for 90 days for retrieval and viewing of disputed violations, collisions crimes, etc.
- Provides coverage of difficult to monitor intersection red light violators

Provides optimal violation evidence for the Court

- High resolution violation images provide clear plate identification
- Provides definitive prima facie evidence – violation and plate are from the same photo
- Program can set up court dates and collections on-line
- Citation provides a web site for the violator to view the violation, reducing court challenges
- ATS, through US Bank, can handle collections, removing the violation processing burden from the court

Important to Traffic Engineering

- A small, minimally obtrusive camera housings and no giant box full of computers at the intersection
- Multiple options available for detecting violators: wireless system, video detection or embedded loops
- Solid state – no intersection computerization
- Video system allows 24/7 live viewing of the intersection traffic issues

Important to the City Council

- Axis™ VIMS evaluation system to validate dangerous intersections and red-light running issues prior to installation
- No up-front installation costs for the City
- Road safety camera programs self-funded by violators
- Comprehensive public education and awareness support
- Avoids profiling - enforces traffic laws without discrimination
- Proven to decrease collisions, reduce injuries and increase road safety in communities throughout the U.S.
- 80% of Americans support intersection safety cameras according to a poll done by PARS in Jan 2010



Red-light running is a dangerous and costly national problem.

- Red-light running is the leading cause of urban crashes according to the Insurance Institute for Highway Safety.
- In 2005, 9,200 people died and approximately 1 million were injured in intersection related crashes—805 fatalities were directly attributed red-light running according to NHTSA.
- The financial cost to the public is estimated to be more than \$14 billion each year.
- An average of 3.2 red-light violations occur per hour, according to a 2003 study conducted by University Transportation Center for Alabama in 4 states at 19 different intersections.



A crash caused by a driver who runs a red-light is more likely to result in serious injury or death.

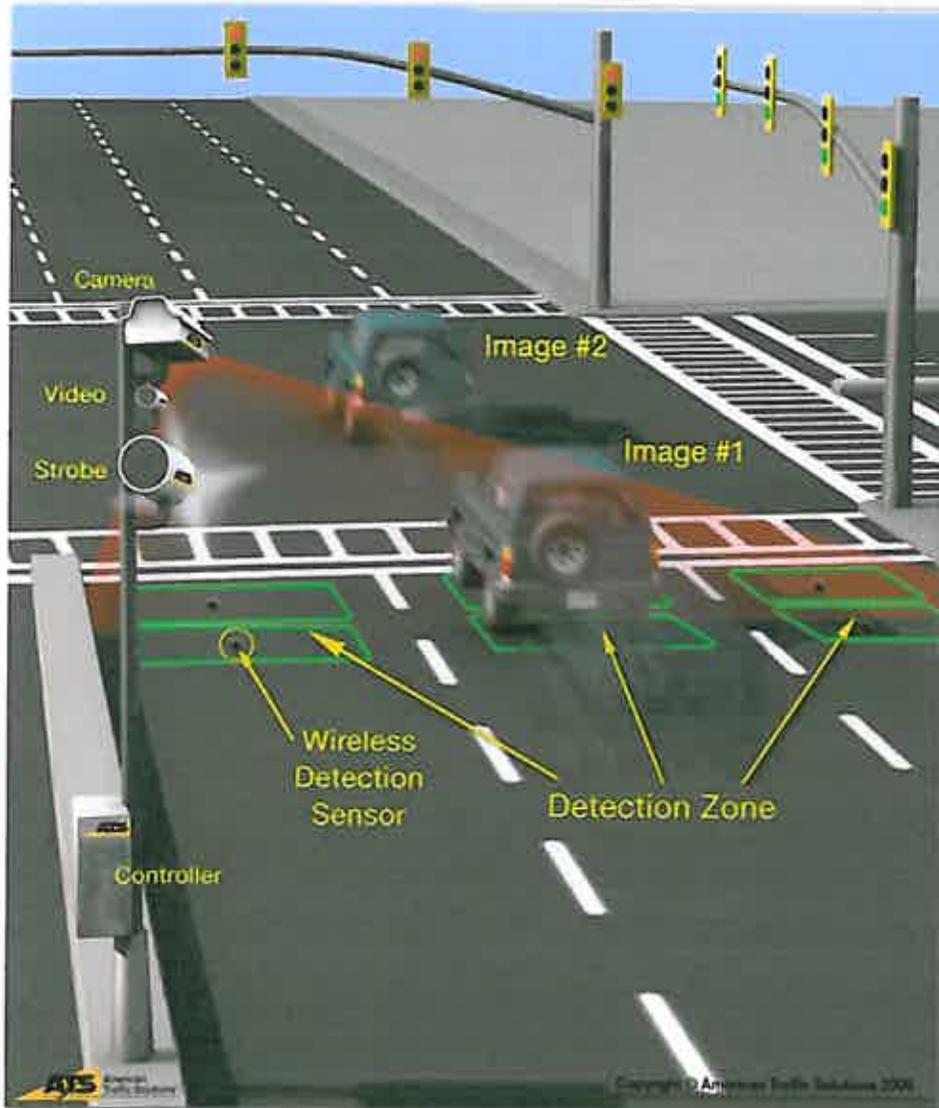
- Deaths caused by red-light running are increasing at more than three times the rate of increase for all other fatal crashes.
- More people are injured in crashes involving red-light running than in any other crash type.
- Reduction in red-light running through a comprehensive intersection safety camera program will promote and protect the public health, safety and welfare of your community.



Most people run red-lights because they are in a hurry, when in fact they only save seconds.

- Almost all drivers (96%) fear being struck by a red-light runner.
- Majority of Americans (56%) admit to running red-lights.
- Red-light runners can be any one of us who drives.
- One in three Americans knows someone who has been injured or killed in a red-light running crash.
- Red-light running is often a result of aggressive driving, and is **completely preventable**.

The camera is activated when a vehicle enters the intersection **AFTER** the traffic signal has turned red. The camera takes a series of two images to document the violation. The violation is then mailed to the registered owner of the vehicle.



First image:

The first shot is captured from the rear showing: the scene of the violation including the back of the violating vehicle in front of the stop line; one or more visible red-light signals.

Second image:

The second shot is also captured from the rear showing: the scene of the violation including the back of the violating vehicle after the rear axle has crossed the stop line and the vehicle has illegally entered the intersection; one or

License plate close-up:

A magnified "crop" of the license plate is created from one of the two images.



First Image - Before Shot of Violation



Second Image - Shot of Vehicle in Intersection



License Plate Close-up From One of the Two Violation Images.

Maria Davis

From: Geoff Sluggett [gbs@sluggett.com]
Sent: Thursday, June 10, 2010 5:06 PM
To: Maria Davis
Cc: 'Emily Griffin'
Subject: Red Light Traffic Camera Study and Projections
Attachments: Lake Park, FL Revenue Projection.xls

Ms. Davis:

ATS has completed the VIMS study of the various intersections within the Town. Eighteen approaches were reviewed (see below). It appears that there are two intersection approaches that warrant cameras. Please find attached the revenue projections for these approaches at the following intersections:

- NB Federal Hwy / US 1 @ Palmetto Dr. (3 lanes)
- WB Silver Beach Rd @ Congress Ave (3 lanes)

Lake Park, FL									
Direction	Street	Cross_Street	Lefts	Straights	Fast Rights	Total Violations	Slow_Rights	VIMS_Hours	
WB	Silver Beach Rd	Congress Ave	5	3	8	16	137	8.07	
NB	Federal Hwy / US 1	Palmetto Dr	1	9	1	11	8	8.2	
SEB	Old Dixie Hwy	Park Ave	0	0	8	8	63	8.17	
NB	Federal Hwy / US 1	Park Ave	0	5	0	5	0	8.22	
SB	Federal Hwy / US 1	Silver Beach Rd	0	3	1	4	10	8.23	
SB	Federal Hwy / US 1	Park Ave	0	3	1	4	5	8.15	
SB	10th St	Park Ave	0	0	4	4	87	4.03	
NB	10th St	Park Ave	0	1	1	2	43	8.15	
NB	Old Dixie Hwy	Park Ave	1	0	0	1	69	8.22	
WB	Park Ave	Old Dixie Hwy	1	0	0	1	0	8.2	
EB	Park Ave	Federal Hwy / US 1	0	0	1	1	241	8.2	
WB	Park Ave	10th St	0	0	1	1	21	8.23	
SB	Congress Ave	Silver Beach Rd	0	1	0	1	11	8.12	
EB	Park Ave	10th St	0	0	0	0	3	8.17	
NB	Congress Ave	Park Ave W	Could not VIMS due to lack of available poles to mount equipment to						
SB	Congress Ave	Park Ave W	Could not VIMS due to lack of available poles to mount equipment to						
SB	Congress Ave	Watertower Rd	Could not VIMS due to lack of available poles to mount equipment to						
NB	Congress Ave	Watertower Rd	Could not VIMS due to lack of available poles to mount equipment to						

Thank you.

6/11/2010

State	Customer Name	Direction	Street	Cross Street	Lefts	Straights	Rights	Hours	Total with 1/2 rights
FL	Lake Park	WB	Silver Beach Rd	Congress Ave	5	3	8	8.07	12
FL	Lake Park	WB	Park Ave	Old Dixie Hwy	1	0	0	8.20	1
FL	Lake Park	WB	Park Ave	10th St	0	0	1	8.23	0.5
FL	Lake Park	SEB	Old Dixie Hwy	Park Ave	0	0	8	8.17	4
FL	Lake Park	SB	Federal Hwy / US 1	Silver Beach Rd	0	3	1	8.23	3.5
FL	Lake Park	SB	Federal Hwy / US 1	Park Ave	0	3	1	8.15	3.5
FL	Lake Park	SB	Congress Ave	Silver Beach Rd	0	1	0	8.12	1
FL	Lake Park	SB	10th St	Park Ave	0	0	4	4.03	2
FL	Lake Park	NB	Old Dixie Hwy	Park Ave	1	0	0	8.22	1
FL	Lake Park	NB	Federal Hwy / US 1	Park Ave	0	5	0	8.22	5
FL	Lake Park	NB	10th St	Park Ave	0	1	1	8.15	1.5
FL	Lake Park	EB	Park Ave	Federal Hwy / US 1	0	0	1	8.20	0.5
FL	Lake Park	EB	Park Ave	10th St	0	0	0	8.17	0
FL	Lake Park	NB	Federal Hwy / US 1	Palmetto Dr	1	9	1	8.20 approved	10.5

Lake Park, FL Revenue Projection

Penalty Collected by Municipality \$75
 % of Notice of Violations Issued (after review) 90%
 Pay Rate 80%
 Monthly Fee per Approach \$4,750
 Processing Surcharge - Certified Mail (10% of UTC's Issued) \$4

of Intersection Safety Camera Approaches 2

<u>ISC Approach</u>	<u>Violations per Day</u>	<u>Violations per Month</u>	<u>Violations per Year</u>
NB Federal Hwy/ US 1 @ Palmetto Dr. (3 lanes)	11	315	3,780
WB Silver Beach RD @ Congress Ave. (3 lanes)	12	360	4,320
Total Violations	23	675	8,100

	<u>Monthly</u>	<u>Yearly</u>
Total Violations	675	8,100
Total Notice of Violations Issued	608	7,290
Total Paid Notice of Violations	486	5,832

Total Monthly Fee	\$9,500	\$114,000
Total Processing Surcharge	\$243	\$2,916
Gross Revenue to Municipality	\$36,450	\$437,400
Total Fee to Vendor	\$9,743	\$116,916
Net Revenue to Municipality	\$26,707	\$320,484

TAB 8

**Town of Lake Park Town Commission
Agenda Request Form**

Meeting Date: June 16, 2010

Agenda Item No.

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> ORDINANCE ON FIRST READING
<input type="checkbox"/> BID/RFP Award
<input type="checkbox"/> GENERAL APPROVAL OF ITEM
<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION
<input type="checkbox"/> ORDINANCE ON SECOND READING
<input checked="" type="checkbox"/> DISCUSSION
<input type="checkbox"/> CONSENT AGENDA |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

SUBJECT: Consultant Presentations and Selection for Cost Study for Townwide Street Lighting

RECOMMENDED MOTION/ACTION: Hear Presentations and Rank Firms

Approved by Town Manager *R. Davis* Date: 6/9/10

Richard Pittman/CRA Project Manager
Name/Title

June 8, 2010
Date of Actual Submittal

Originating Department: Administration	Costs: \$-0- Funding Source: Acct. #	Attachments: Copies of Highlights of Consultant Presentations
Department Review: <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____ <input type="checkbox"/> Finance _____	<input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Grants _____ <input type="checkbox"/> Human Resources _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____	<input type="checkbox"/> PBSO _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Attorney _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone RDP <i>RDP</i> OR Not applicable in this case _____: Please Initial one.

Summary Explanation/Background: A previous Commission directed the Administration to retain a consultant to perform a Cost Study for Townwide Street Lighting. The request for proposals was advertised in the Palm Beach Post on April 18, 2010. Three qualified firms responded.

On May 19, 2010 the Commission voted to hear presentations from the three firms during the regular commission meeting to be held June 16, 2010. The three firms were subsequently notified to prepare to present their qualifications and project approach to the Town Commission on June 16th.

The three firms presenting will give their presentations in the following order:
Thompson & Youngross Engineering Consultants, LLC
Calvin, Giordano & Associates, Inc.
John Searcy & Associates, Inc.

Each firm was advised that thirty minutes is allotted for each firm. Each presentation should be fifteen minutes (no more than twenty minutes). Each firm should be responsive to questions from the Commission for the remainder of the thirty minute period. Questions associated with consultant fees should not be part of the dialog.

The Commission should rank the firms prior to the adjournment of the meeting and direct Administration to negotiate a contract with the highest ranking firm.



TOWN OF LAKE PARK
ADVANCE INFORMATION PACKAGE

**RFP NO. 101 – COST STUDY FOR
TOWNWIDE STREET LIGHTING**

Prepared By:

**John Searcy & Associates, Inc.
2700 University Blvd., W.
Suite B-4
Jacksonville, FL 32217**

904-739-1231

www.searcyengineering.com

TOWN OF LAKE PARK

Presentation

- I. **Qualification and Experience of Proposer's Firm and Sub-Consultants**
 - a. **Qualifications and experience of firm with similar projects, Including sub-consultants. (No sub-consultants will be involved.)**
 - b. **Availability of qualified personnel.**
 - c. **Quality control systems and procedures.**
 - d. **Past performance records in support of local governments or other government agencies.**

- II. **Qualifications and Experience of Consultant's "Core Team"**
 - a. **Qualification and experience of the firm's "core team" staff and team leader.**
 - b. **Demonstrated environment for good "core team" communication**
 - c. **Quality control procedures**

- III. **Maintaining Effective Communication: Location considerations of the firm's Core team and plans for maintaining effective communication between the Town and Consultant**
 - a. **Location of the firm and proximity of key personnel**
 - b. **Approach to maintaining good communication**

- IV. **Scheduling**
 - a. **Willingness to meet time and budget requirements**
 - b. **Recent, current and projected workload(s) of the firm**

- V. **Knowledge/Understanding of the Town**
 - a. **Understanding of the Town's government process**
 - b. **Understanding of Town's engineering/technical capability**
 - c. **Understanding of the Town Commission's mandate to improve street lighting throughout the Town and to improve safety and quality of life for the Town's businesses and residents.**

TOWN OF LAKE PARK

Project Outline

Lighting Design Standards

Review of industry standards for lighting design projects

Field Work Requirements

Determination of fixture type, pole, mounting and wiring method for each existing fixture

Florida Power & Light Street Lighting Options

Lighting fixture types offered by Florida Power & Light

Private Ownership Lighting Options

Town owned or Investor owned and leased to town
General fixture types

Energy Efficient Types of Fixtures

Cost Comparisons of Options

Rental vs. owning/operating of all options to be considered

Deliverables

Presentation of various cost proposals and recommendations to the town commission

Final Report







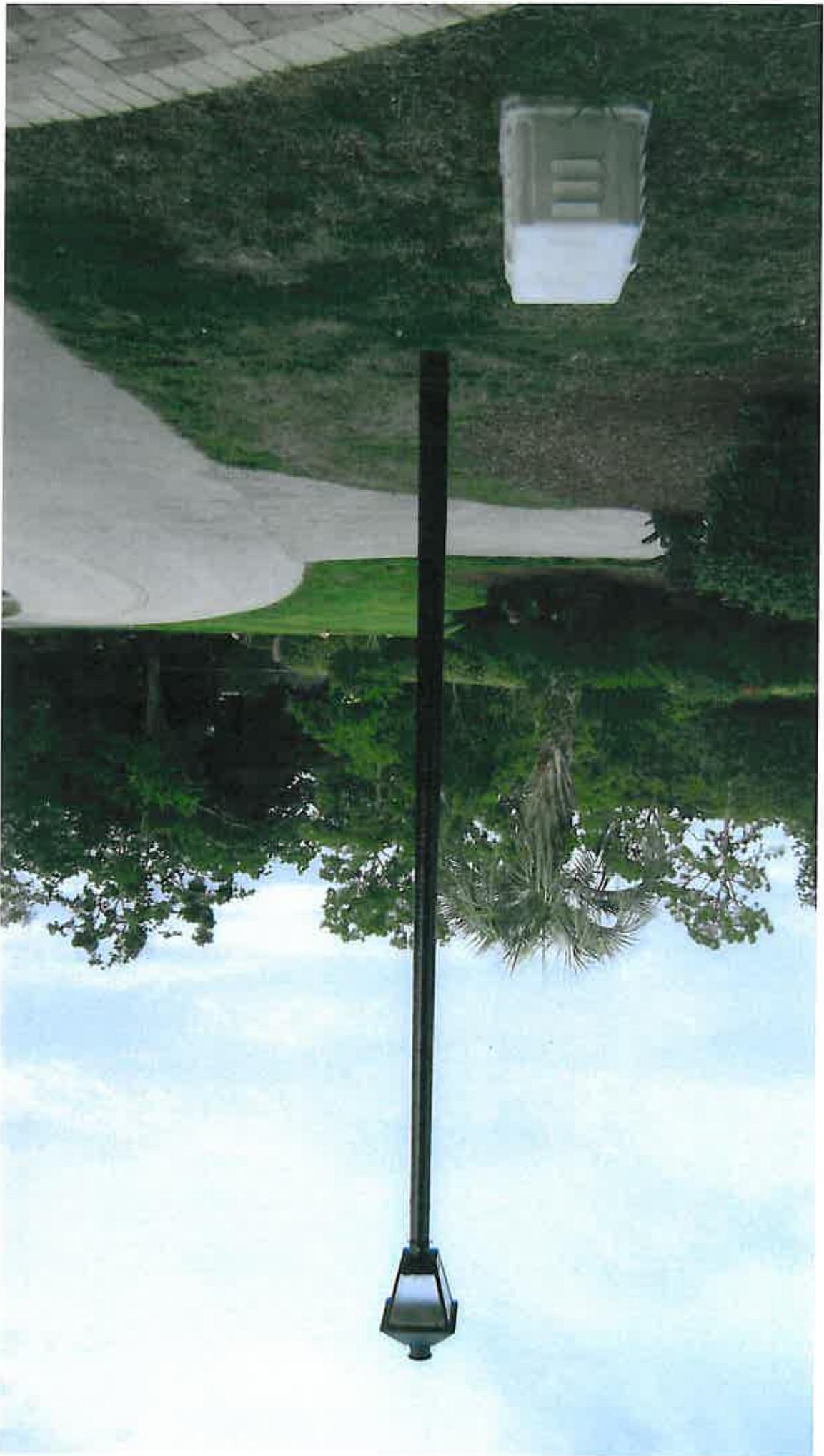




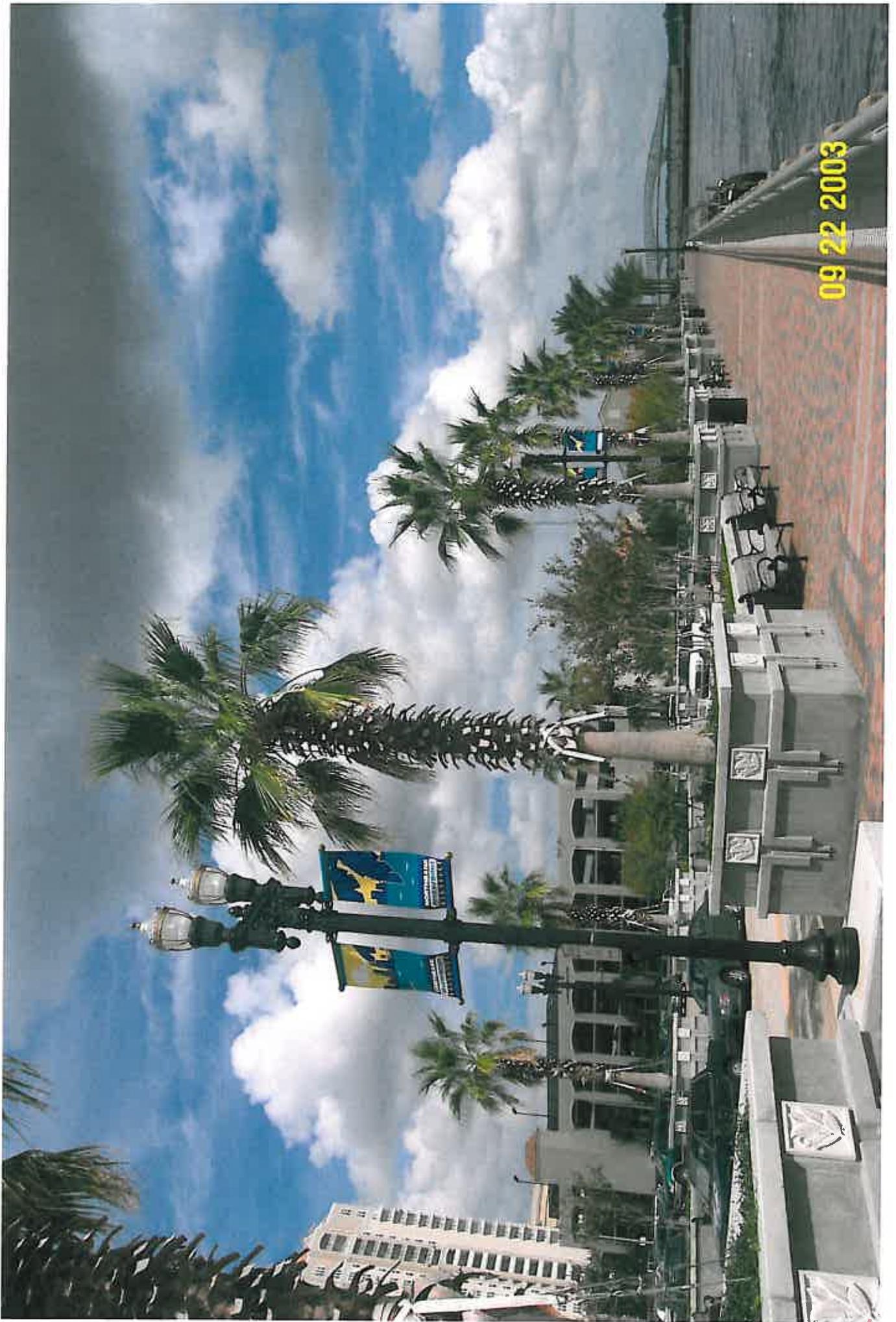










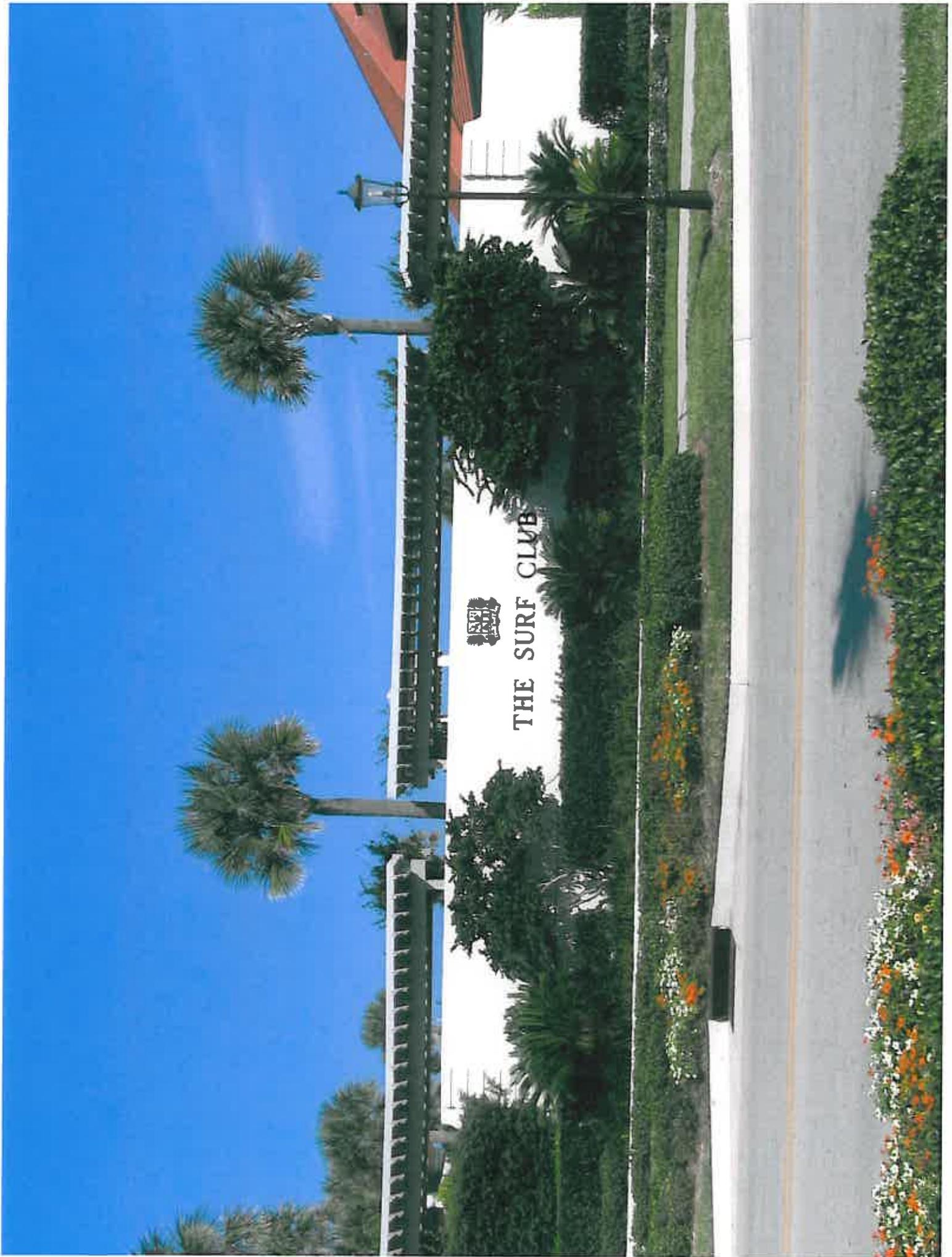


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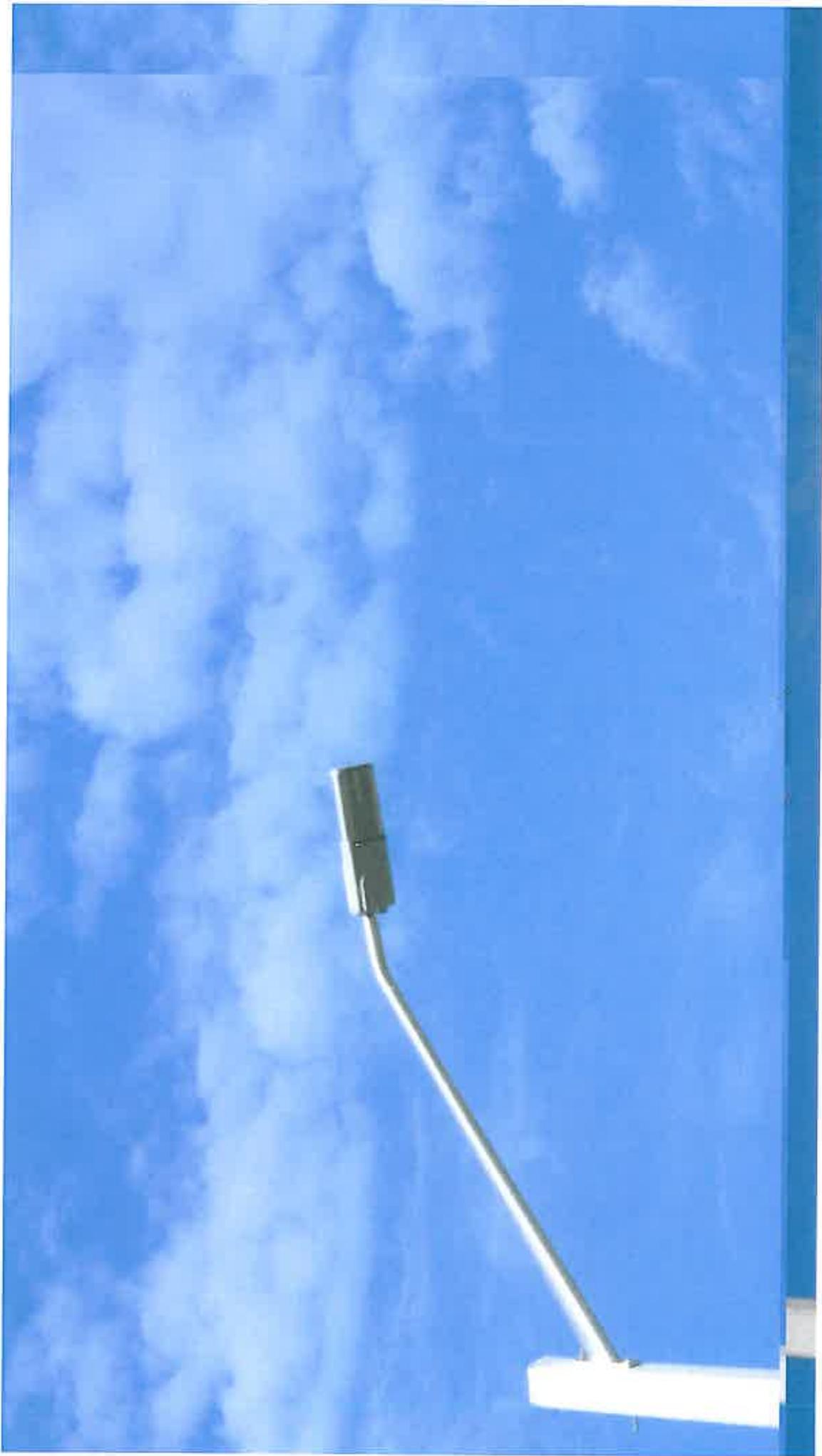

THE SURF CLUB













TOWN OF LAKE PARK COST STUDY FOR TOWNWIDE STREET LIGHTING

JUNE 16, 2010

Presented by: Calvin, Giordano & Associates, Inc.



Company Background

*Cost Study for Townwide Street Lighting
June 16, 2010*

• Calvin, Giordano & Associates, Inc., (CGA) was founded in 1937 as a two man surveying firm.

• Expanded from a surveying firm into a multi-disciplinary firm offering services, including municipal and traffic engineering, planning, urban redevelopment studies, landscape architecture, permitting, surveying/mapping/GIS, data technology (including state-of-the-art 3D and animation capabilities), environmental assessment, and construction management and inspection services.

• CGA's prime business focus is serving municipal clients.

• CGA currently serves as consultants for the Florida Department of Transportation, South Broward Drainage District, Bonaventure Development District, Indian Trace Drainage District, the Towns of Davie, Surfside, Lake Park and Lantana, the Cities of Weston, Pembroke Pines, Hollywood, North Miami, Sunny Isles Beach, North Miami Beach, Dania Beach, North Lauderdale, Margate, Miramar, Marathon, Davie, Lauderhill, and Riviera Beach.

• Many of these municipalities have been repeat clients for over 20 years.

Calvin, Giordano & Associates, Inc. – "Exceptional Solutions"



Key Personnel Experience

Cost Study for Townwide Street Lighting
June 16, 2010

John P. Downes, P.E.

- Relevant Experience:
 - Executive Vice President and a partner of CGA
 - Licensed Professional Engineer with more than 24 years of experience
 - Directly involved in all company projects with the Town of Lake Park
 - Will be Principal in Charge – Team Leader

Robert Roush, P.E.

- Relevant Experience:
 - Director of Electrical Engineering
 - Licensed Professional Engineer with more than 30 years of experience
 - Broad experience in lighting and electrical power distribution systems
 - Will be Project Manager

Calvin, Giordano & Associates, Inc. – "Exceptional Solutions"



Knowledge/Understanding of the Town

Cost Study for Townwide Street Lighting
June 16, 2010

- CGA has a long history of working with the Town
- CGA acts as the Town's engineer for the Community Development Department
- CGA regularly attends Lake Park commission meetings
- CGA acts as a resource for the Town staff on an as needed basis
- CGA works for the Town Manager who works for the Commission



Project Approach

Cost Study for Townwide Street Lighting
June 16, 2010

Procedure:

- **GIS survey:** inventory with attributes
 - Preliminary satellite view: data base – location and id of each existing pole
 - Obtain existing annual expenditures for street lighting
 - Determine options from FPL
 - Determine options via lease/purchase
 - Determine options with lighting improvements owned by the town
 - Cost of infrastructure and m&o expense with overhead distribution
 - Cost of infrastructure and m&o expense with underground distribution
- **Final report:** cost estimates and supporting documentation
- **Product:** satellite view of the roadways showing location and id of each pole and a printout of the attributes in a loose leaf binder with laminated sheets to provide a durable and useful tool for the m&o of the street lighting system.



PROJECT EXPERIENCE – LIGHTING DESIGN

Cost Study for Townwide Street Lighting
June 16, 2010



City of Sunny Isles Beach
North Bay Road

Calvin, Giordano & Associates, Inc. – "Exceptional Solutions"



PROJECT EXPERIENCE – LIGHTING DESIGN

Cost Study for Townwide Street Lighting
June 16, 2010



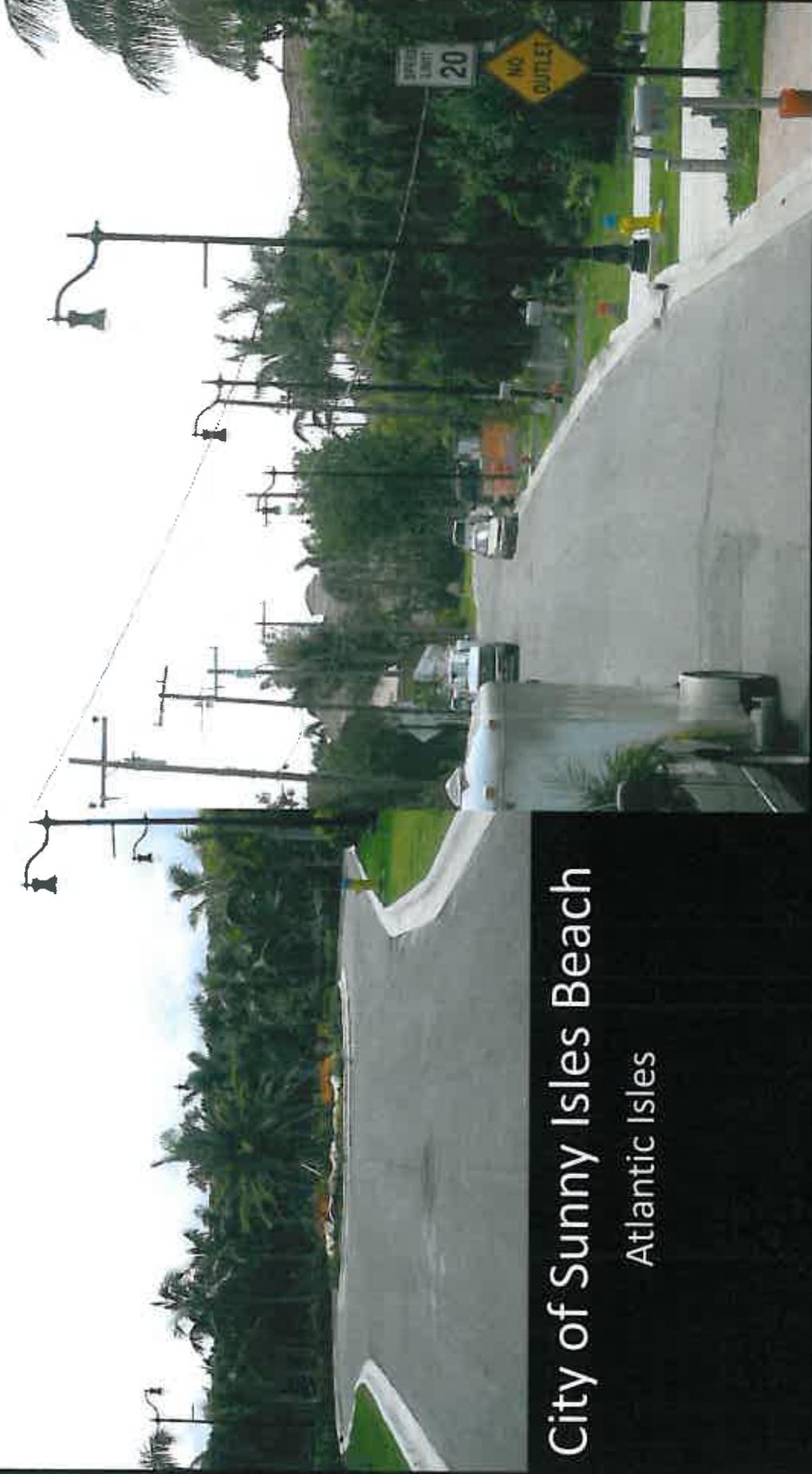
City of Sunny Isles Beach
NE 172ND Street

Calvin, Giordano & Associates, Inc. – “Exceptional Solutions”



PROJECT EXPERIENCE – LIGHTING DESIGN

Cost Study for Townwide Street Lighting
June 16, 2010



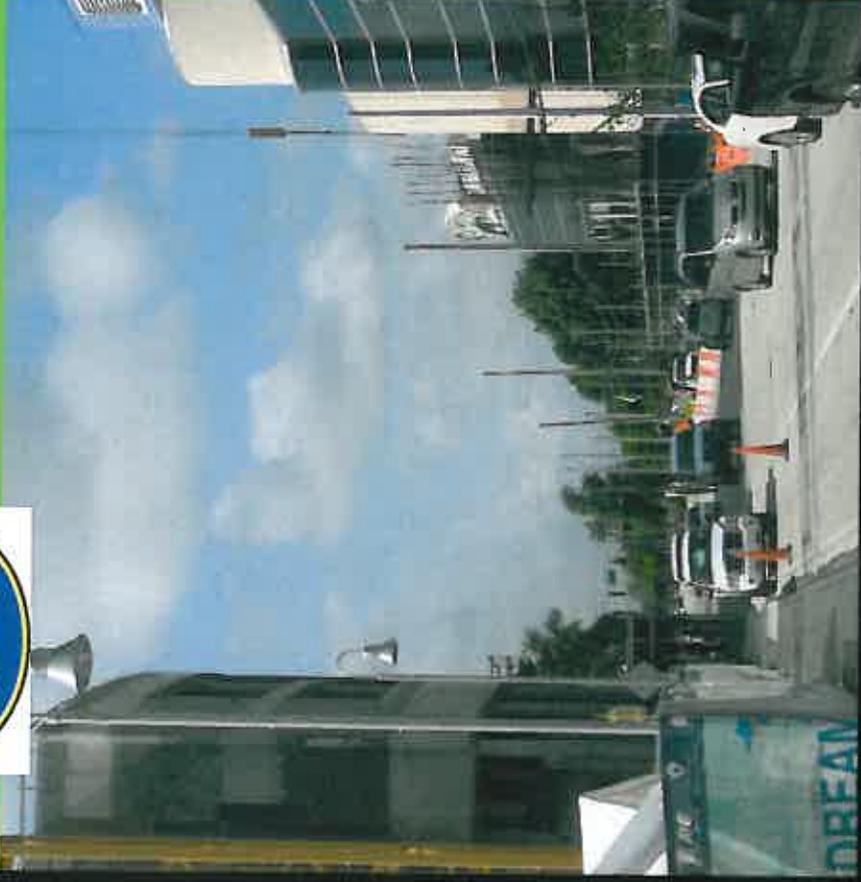
City of Sunny Isles Beach
Atlantic Isles

Calvin, Giordano & Associates, Inc. – "Exceptional Solutions"



PROJECT EXPERIENCE – LIGHTING DESIGN

Cost Study for Townwide Street Lighting
June 16, 2010



Joe Dimaggio Children's Hospital

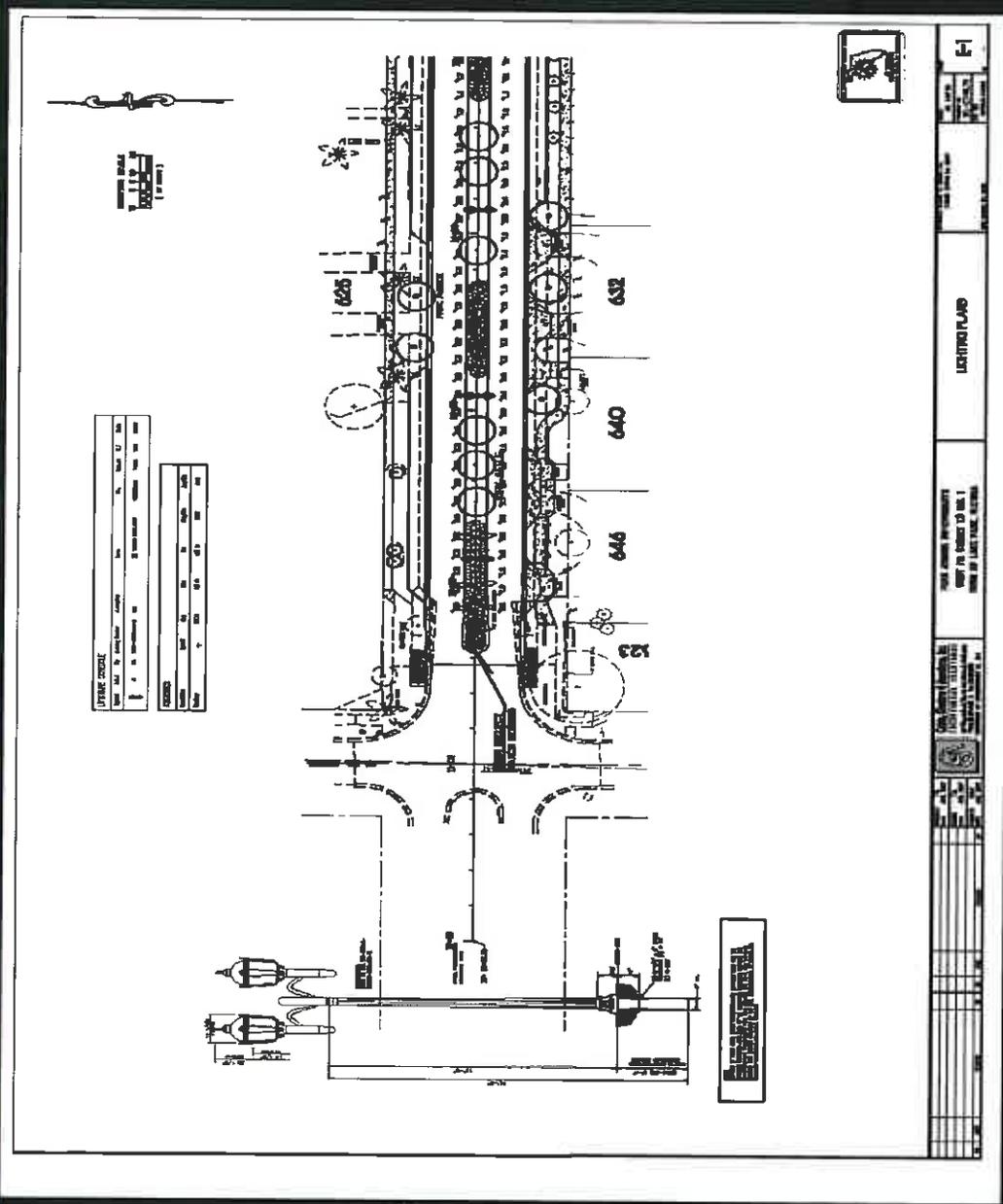
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PROJECT EXPERIENCE – LIGHTING DESIGN

Cost Study for Townwide Street Lighting
June 16, 2010

Town of Lake Park Park Avenue Improvements West 7th Street to US 1



Calvin, Giordano & Associates, Inc. – "Exceptional Solutions"



Cost Study for Townwide Street Lighting
June 16, 2010

WHY THE CGA TEAM??

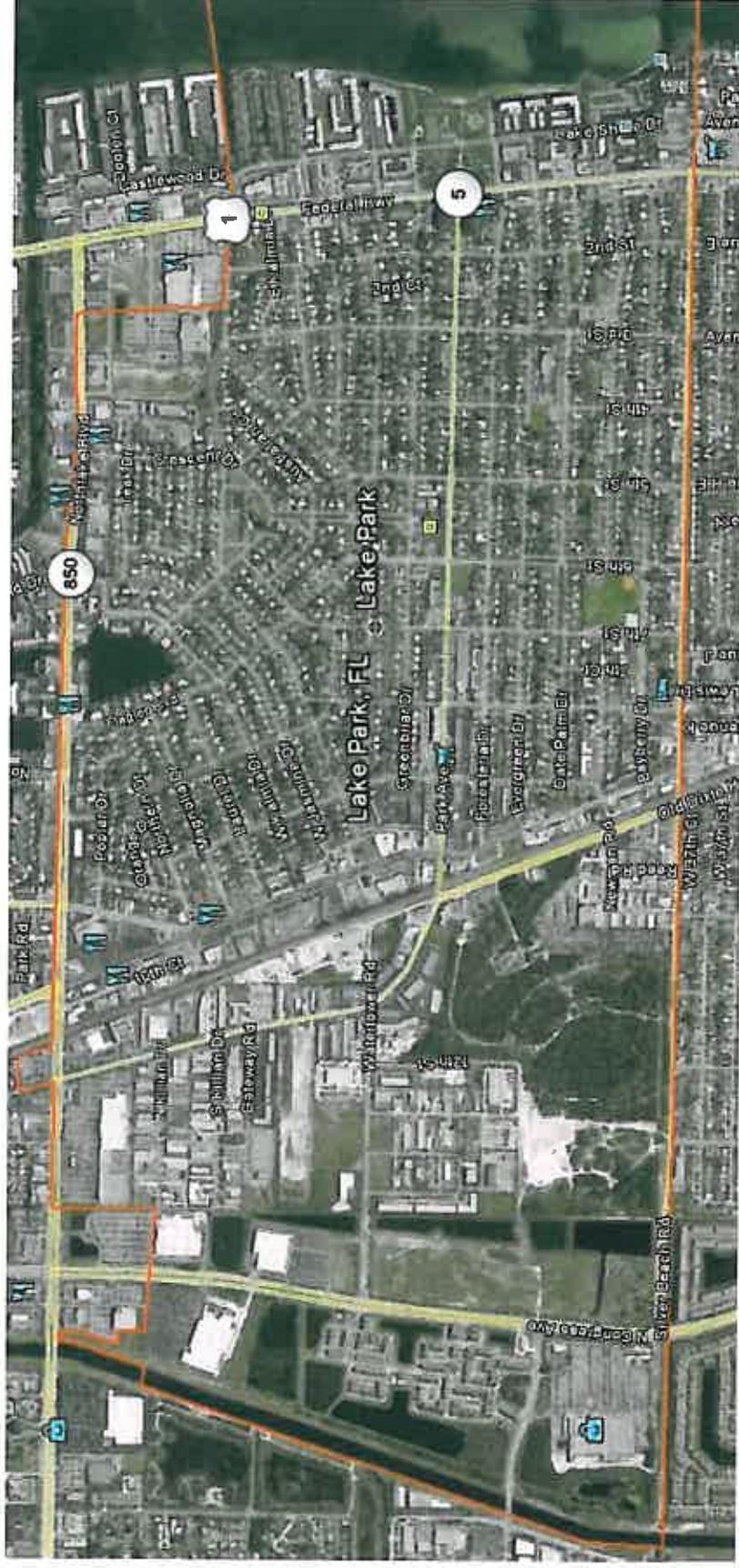
- Knowledge and understanding of the Town, its personnel and procedures
- Our qualifications are unparalleled
- Familiarity with the Town street lighting system
- We want to partner with the Town to provide these services

**Town Of Lake Park
Cost Study for Townwide
Street Lighting – RFP 101
Firm Information and Presentation Highlights**

**Presented by
Andrew J. Youngross
Thompson Youngross Engineering
Consultants**



Enlarged map of Lake Park



Thompson Youngross Engineering

EXPERIENCE

Thompson & Youngross Engineering Consultants is a well established Professional Engineering firm with a record of providing complete mechanical, electrical engineering service for many and varied projects. By close coordination with other project design professionals, where applicable, and concerted efforts to design projects that meet the owners' needs while maintaining budget restraints, we have been able to exceed the expectations of our clients. Close attention to detail, defining the scope of work to be completed, follow through from schematic design to project close out help keep costly design changes and change orders to a minimum. Every project has the close supervision of either Daniel Thompson or of Andrew Youngross, both Principals of Thompson & Youngross Engineering Consultants so that the design professional selected by the Owner is the same person that is responsive and responsible for the design and project follow through.

Team Members

Andrew J. Youngross, P.E. – PRINCIPAL

Principal in Charge of Project

Mr. Youngross has nearly twenty (20) years experience in electrical engineering field, seven years as owner or principal of his own firm. As a Principal of Thompson & Youngross Engineering Consultants, he is responsible for marketing, engineering production and to oversee the Electrical design documents and coordinate all work in the office.

Andrew J. Youngross, P.E. – PRINCIPAL (cont.)

- **Assisted the County of Palm Beach Zoning in 2005 by participating on the TAC committee for the new County lighting ordinance.**
- **Assisted the City of Delray Beach in 2008 in updating the city's new lighting ordinance.**
- **Participates in continuing education, keeping up with the latest lighting technologies, integrating energy efficient technologies in the electrical designs.**

Project Manager

Matt Thompson – EIT, Project Manager

Responsible for Overall Project Management, Coordinating between City personal and TYEC personal, Project estimating, Contract Administration. Mr. Thompson has experience in the design of: lighting, power, communication, fire alarm systems for residential and commercial structures, computer aided photometric calculations using AGI (TM), programs selection of power and lighting equipment, coordination with other design team members.

Project Engineers

- **Robert Butler – Graduate Engineer, BSEE**
 - Mr. Butler is responsible for the design and producing CAD drawings of Electrical, Lighting and communications Systems. Mr. Butler is proficient in ACAD design and drafting, and is versed in the use of many computer aided lighting software packages, including AGI and Visual
- **Dennis Mikulski – SENIOR ELECTRICAL DESIGNER & DRAFTER**
 - Mr. Mikulski is responsible for the design and layout of power and lighting systems, as well as communication and fire alarm systems required for any type of facility needing new or renovations to the appropriate systems. His experience includes a wide range of industrial, commercial, residential, municipal and military projects. In the pursuit of his duties, Mr. Mikulski performs site investigations, attends meetings with clients, is proficient in ACAD design and drafting, and is versed in the use of many computer aided lighting software packages, including AGI and Visual

Support Staff

- **Kathryn A. Thompson – CLERICAL**
 - Ms. Thompson is responsible for supporting the team members, performing clerical Duties and organizing Shop Drawing Submittals.

Presentation Outline

I. Past Similar Projects

A. Civic Projects

1. Discussing lighting for government projects
2. Voluntarily assisting city governments

B. Private Projects

1. Discussing private lighting projects
2. Familiarity with city zoning ordinances pertaining to outdoor lighting
3. Familiarity with national and state level codes pertaining to outdoor lighting

Presentation Outline (cont.)

II. Roadway Lighting

A. Utility company light fixtures

B. Lamp Types

1. High-pressure sodium
2. Metal Halide
3. LED
4. Induction Lamps

C. Lamp Efficiencies

Presentation Outline (cont.)

III. Town of Lake Park Required Services

A. Review existing street lighting conditions

1. Locate existing town owned and FP&L owned and maintained street lighting
2. Prepare Photometric Plans using lighting design software to determine existing lighting levels

B. Utility owned or Town owned?

1. Determine which existing streets with lighting shall be maintained and/or supplemented with additional FP&L fixtures
2. Which existing streets should be converted to town owned and maintained lighting fixtures
3. Determine which existing streets with no lighting should be lit with either town owned and maintained or FP&L owned and maintained

Presentation Outline (cont.)

C. Feasibility and Cost Analysis

1. FP&L lighting options
 2. Lease/purchase lighting options from private firms
 3. Town of Lake Park installed lighting options
- ## D. Present Proposals and Recommendations
- ## E. Prepare Final Report with Cost Estimates

IV. Conclusion

A. Question and Answer Period