



**TOWN OF LAKE PARK  
PLANNING & ZONING BOARD  
MEETING MINUTES  
JUNE 6, 2016**

**CALL TO ORDER**

The Planning & Zoning Board Meeting was called to order by Chair Judith Thomas at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Judith Thomas, Chair	Present
Martin Schneider, Vice-Chair	Present
Anthony Bontrager	Present

Also in attendance was Nadia DiTommaso, Community Development Director.

**APPROVAL OF AGENDA**

Chair Thomas requested a motion for the approval of the Agenda as submitted. Vice-Chair Schneider made a motion for approval, and it was seconded by Board Member Bontrager. The vote was as follows:

	<b>Aye</b>	<b>Nay</b>
Martin Schneider	X	
Judith Thomas	X	
Anthony Bontrager	X	

**The Motion carried 3-0, and the Agenda was approved as submitted.**

**APPROVAL OF MINUTES**

Chair Thomas requested a grammatical amendment to the 1<sup>st</sup> paragraph on Page 14 of the April 4, 2016, Planning & Zoning Board Meeting Minutes, and Vice-Chair Schneider noted typos on Page 13 for correction. Vice-Chair Schneider made a motion for approval of the April 4, 2016, P&Z Board Meeting Minutes, with the noted amendment and typo corrections, and the motion was seconded by Board Member Bontrager. The vote was as follows:

	<b>Aye</b>	<b>Nay</b>
Martin Schneider	X	
Judith Thomas	X	
Anthony Bontrager	X	

**The Motion carried 3-0 and the April 4, 2016, Planning & Zoning Board Meeting Minutes were approved with an amendment on Page 14 and typo corrections on Page 13, as noted.**

**PUBLIC COMMENTS**

Chair Thomas reviewed the Public Comments procedure.

**ORDER OF BUSINESS**

Chair Thomas outlined the Order of Business.

**NEW BUSINESS**

Ms. DiTommaso informed the Board that on Friday, June 3<sup>rd</sup> she received an e-mail from the Applicant, Dunay Miskel Backman LLP, requesting the Variance Requests for 900 Northlake Boulevard and 924 Northlake Boulevard be continued (a copy of the continuance request e-mail is an attachment to these Minutes).

Chair Thomas read into the record the New Business Variance Requests, as follows:

- A. Variance Request(s) by Atlas Sign Industries and Dunway Miskel Backman LLP, as Agent for the Property Owner, Alert Realty LC, of 900 Northlake Boulevard, for sign variances to Appendix A, Article I, Division I: Section 5-6(c)(2)(e) Maximum Areas, Section 5-6(c)(2)(f) Maximum Height, Section 5-6(c)(2)(g) Minimum Setbacks, Section 5-6(2)(a) Maximum Number, Section 5-9(b)(3) Landscaping, and Chapter 78, Article V: Section 78-142(c)(7) Minimum Number of required off-street, of the Town of Lake Park Code of Ordinances.**
  
- B. Variance Request(s) by Atlas Sign Industries and Dunway Miskel Backman LLP, as Agent for the Property Owner, Alert Realty LC, of 924 Northlake Boulevard, for sign variances to Appendix A, Article I, Division I: Section 5-6(c)(2)(e) Maximum Areas, Section 5-6(c)(2)(f) Maximum Height, Section 5-6(c)(2)(g) Minimum Setbacks, and Section 5-9(b)(3) Landscaping, of the Town of Lake Park Code of Ordinances.**

Ms. DiTommaso stated the Applicant has requested that the Variance Requests for 900 Northlake Boulevard and 924 Northlake Boulevard be continued to the August 1<sup>st</sup> Planning & Zoning Board Meeting. There was a brief discussion regarding the noticing requirements for agenda items which are continued. At Chair Thomas' suggestion, it was concluded that although additional notification via certified mail is not a requirement since the agenda items were requested to be continued, that a flyer be provided to the property owners within 300' as a courtesy.

**PLANNING & ZONING BOARD RECOMMENDATION**

Upon conclusion of the discussion, Vice-Chair Schneider made a motion to continue the Variance Requests for 900 Northlake Boulevard and 924 Northlake Boulevard to the August 1<sup>st</sup> Planning & Zoning Board Meeting. The motion was seconded by Board Member Bontrager, and the vote was as follows:

	<b>Aye</b>	<b>Nay</b>
Martin Schneider	X	
Judith Thomas	X	
Anthony Bontrager	X	

The vote was 3-0 in favor of continuing the Variance Requests to the August 1<sup>st</sup> Planning & Zoning Board Meeting.

**COMMUNITY DEVELOPMENT DIRECTOR COMMENTS**

Ms. DiTommaso announced that Lanae Barnes has been appointed by the Town Commission as a new Member of the Planning & Zoning Board and she will be present at the July 11<sup>th</sup> P&Z Meeting. Ms. DiTommaso informed the Board that at the July 11<sup>th</sup> Meeting mixed-use will be presented, as well as the Comprehensive Plan Amendments which go along with the initiative. One-on-one meetings with the P&Z Board Members will be scheduled prior the meeting.

Chair Thomas stated that the July 4<sup>th</sup> P&Z Meeting has been moved to July 11<sup>th</sup> due to the July 4<sup>th</sup> Holiday.

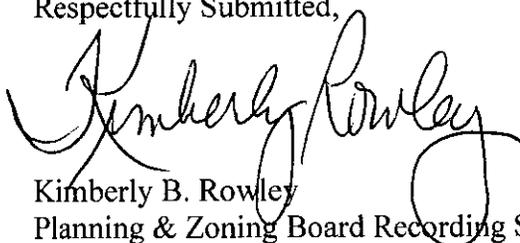
**ADJOURNMENT**

There being no further business before the Board, Vice-Chair Schneider made a motion for adjournment which was seconded by Board Member Bontrager. The vote was as follows:

	<b>Aye</b>	<b>Nay</b>
Martin Schneider	X	
Judith Thomas	X	
Anthony Bontrager	X	

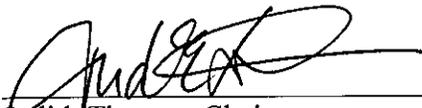
The vote was 3-0 and the Meeting was adjourned by Chair Thomas at 7:10 p.m.

Respectfully Submitted,



Kimberly B. Rowley  
Planning & Zoning Board Recording Secretary

**PLANNING & ZONING BOARD APPROVAL:**



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Judith Thomas, Chair  
Town of Lake Park Planning & Zoning Board

DATE: 7/11/2016

## Nadia DiTommaso

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**From:** Scott Backman <sbackman@dmbblaw.com>  
**Sent:** Friday, June 03, 2016 3:59 PM  
**To:** Nadia DiTommaso; Scott Schultz  
**Cc:** Hope Calhoun; Annette Southern  
**Subject:** RE: PBC waiver ordinance signage NBOZ

Nadia / Scott,

Thank you both for taking the time to meet with us earlier today. I believe the meeting was very productive and we are hopefully working toward a reasonable solution. As discussed during our meeting, we are requesting to table / continue our applications from Monday's Planning & Zoning Board meeting so we can rework the sign package and provide you something for review shortly. We will do our best to comply with the NBOZ regulations to the best of our ability given some of the site conditions we discussed.

Please confirm receipt and let us know once you have spoken with Board members so we know it is not necessary to attend on Monday evening.

Thank you very much and have a great weekend.

Scott

Scott Backman  
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Boca Raton, FL 33432  
Tel (direct): 561-405-3325  
Tel (main): 561-405-3300  
Fax: 561-409-2341  
Email: [sbackman@dmbblaw.com](mailto:sbackman@dmbblaw.com)

↳ continue to  
August 1, 2016



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**From:** Nadia DiTommaso [mailto:[NDiTommaso@lakeparkflorida.gov](mailto:NDiTommaso@lakeparkflorida.gov)]  
**Sent:** Wednesday, June 01, 2016 12:06 PM  
**To:** Hope Calhoun; John D'Agostino  
**Cc:** Scott Backman; Scott Schultz  
**Subject:** RE: PBC waiver ordinance signage NBOZ