



**Minutes  
Town of Lake Park, Florida  
Regular Commission Meeting  
April 16, 2008 7:30 p.m.**

**Town Commission Chambers, 535 Park Avenue**

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, April 16, 2008 at 7:30 p.m. Present were Mayor DuBois, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Attorney Thomas Baird, Town Manager Maria Davis and Town Clerk Vivian Mendez.

A Moment of Silence was observed.

Mayor DuBois led the Pledge of Allegiance.

Town Clerk Vivian Mendez performed the Roll Call.

**ADDITIONS/DELETIONS/APPROVAL OF AGENDA**

At the request of Town Manager Marian Davis, item #4 was pulled from Consent Agenda and deferred to the next Commission Meeting of May 7, 2008.

**Motion: A motion was made by Commissioner Osterman to approve the Agenda as modified; Commissioner Balius made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**PUBLIC and OTHER COMMENT**

*Todd Dry, 340 10<sup>th</sup> St.* – stated his concerns about the real estate signage regulations in the Park Avenue Downtown District. He stated that he was looking forward to the Volunteer Appreciation Dinner on May 2, 2008.

*Joanne Price, 644 Date Palm Dr.* – requested three hours per week of volunteer service from each of the Commissioners for the Citizens on Patrol Program. She stated that the Citizens on Patrol Program may be cut due to lack of membership.

**COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY**

**Commissioner Carey**

None

**Commissioner Balius** thanked everyone who contacted him and sent him cards. He stated that he was well and glad to be back. He stated on the record that he supports the Marina upgrades. He expressed his concerns about the teen curfew issue. He stated that he appreciated the crime report that was provided to the Commission by Captain Douglas Reece. He recommended a bus trip through the Town for Commissioners and residents to make observations and recommendation for the Town.

**Town Manager Maria Davis** stated that she would set up a bus trip for the Commissioners and residents.

**Commissioner Balius** asked if any Commissioners would be attending the Florida League of Cities Meeting. He stated that he would like to go but had a doctor's appointment scheduled the day before and may not be able to make it. He stated that he would like to attend the meeting with someone else.

**Vice-Mayor Daly** welcomed Commissioner Balius back.

**Commissioner Osterman** noted that the Florida League of Cities was holding an elected officers training for Palm Beach County on April 18, 2008 from 1 p.m. to 4 p.m. She stated that she was informed that there was a break in at Kelsey Market the night before.

**Captain Douglas Reece** stated that there was a break in at 2:21 a.m. that morning. The security shutters were not closed and the Sheriff's Department did not respond because the alarm permit was not current. He stated that the Sherriff's Department has been holding community meetings and informing business owners and residents about keeping their alarm permits up to date.

**Mayor Dubois** asked for clarification of the alarm permit.

**Captain Douglas Reece** explained that the reason for not responding to the break in was incorrect information on the expired alarm permit.

**Commissioner Osterman** stated that she did not understand why the Sherriff's Department did not respond to a break in because of misinformation on an alarm permit.

**Captain Douglas Reece** explained that the False Alarm Ordinance passed by the County states that there is no response on an alarm if the permit information is insufficient or incorrect.

**Commissioner Osterman** recommended reviewing the False Alarm Ordinance as it pertains to the Town.

**Mayor DuBois** welcomed Commissioner Balius back.

**Public Comment Open.**

Rubin Young, 11611 West Atlantic Blvd. Coral Springs, FL - stated that he wanted to introduce and recommend Terry Williams Edden who is running for State Senator.

Ms. Edden introduced herself as candidate for State Senator in District 29.

**Public Comment Closed.**

**Attorney Thomas Baird** reminded the Commission that a Public Notice would be needed for the bus tour.

**Town Manager Maria Davis** recommended an Attorney Client Session at the next Commission Meeting of May 7, 2008. She also recommended that the Session begin at 6 p.m.

**Attorney Thomas Baird** stated that there would need to be a Special Meeting scheduled for 6 p.m. then adjourn to an Attorney Client Session and then reconvene the Special Meeting.

**Motion: A motion was made by Commissioner Osterman to approve an Attorney Client Session at the next Commission Meeting of May 7, 2008; Vice-Mayor Daly made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balias	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**Town Manager Maria Davis** introduced Abubakr Canady as the Town's new Public Works Director.

**Mr. Canady** introduced himself and thanked the Commission.

**Town Manager Maria Davis** announced the Great American Cleanup on April 19, 2008 from 9 a.m. to 2 p.m. The Public Works Department will be supervising and coordinating the event. Anyone wishing to volunteer can go to the Public Works Department at 650 Old Dixie Hwy at 8 a.m. She stated that they will be working on Watertower Rd. Additionally there will be the Lake Park Children's Garden on April 19, 2008 at 9 a.m. She stated that this was a grant that Grants Writer Gini Martin acquired. John Moser, Master Gardener with the Palm Beach County Cooperative Extension designed the garden at Lake Shore Park and will be working with the children. Plants and materials will be supplied by Keep Palm Beach County Beautiful. All children are welcome and it was recommended that they bring a trowel, water, and lunch. She

stated that the teens from Lake Park Teen Leadership will be helping Recreation Director Greg Dowling with the planting. She thanked the Public Works Department for their contributions to the garden event.

**BOARD APPOINTMENTS**

**Re-appointments for the Library Board**

The following persons were re-appointed to the Library Board:

Peter Braun  
 Lisa Colgan  
 Alice Fullerton

Commissioner Osterman recommended that the board appointment procedure be changed. She stated that she would like to hear board appointees speak and introduce themselves at the Commission Meetings before she casts a vote.

**CONSENT AGENDA:**

1. Proclamation Water Conservation Month
2. Proclamation Declaring Therapy Dog Awareness Day – May 10, 2008
3. Community Development Block Grant (CDBG) Interlocal Agreement
4. Job Description for and Accounts Payable/Receivable Coordinator
5. Volunteer Dinner Update

At the request of Town Manager Marian Davis, item #4 was pulled from Consent Agenda and deferred to the next Commission Meeting of May 7, 2008.

**Public Comment Open.**

*None*

**Public Comment Closed.**

**Motion: A motion was made by Vice-Mayor Daly to approve the Consent Agenda with the exception of item # 4 which was deferred to the next Commission Meeting of May 7, 2008; Commissioner Osterman made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balias	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**DISCUSSION AND POSSIBLE ACTION**

**Grant Application for Land Acquisition for Parcels around the Ball Fields  
RESOLUTION NO. 25-04-08**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING AND DIRECTING THE TOWN MANAGER TO SUBMIT A FUNDING PROPOSAL TO THE FLORIDA COMMUNITY TRUST FOR THE PURPOSE OF RENOVATING AND FURTHER DEVELOPING THE BERT BOSTROM PARK (ALSO KNOWN AS THE 6<sup>TH</sup> STREET BALL FIELDS) FOR THE BENEFIT OF THE CITIZENS AND CHILDREN OF THE TOWN.**

Town Manger Maria Davis stated that the Town has an opportunity to apply for a grant to the Florida Communities Trust. The organization’s primary function is to preserve green space particularly in relation to an existing park. Certain areas have been noted in the Town’s Comprehensive Plan that the Town would like to expand into recreation park space. Staff provided its recommendations for the grant application to expand the green space around the park (see Exhibit “A”). She stated that it does not happen by eminent domain. If the Town applies, Florida Communities Trust will contact the property owners to negotiate and execute the land acquisition.

Vice-Mayor Daly asked what the first step in the process would be.

Town Manager Maria Davis stated that letters would be sent to property owners asking if they are interested in selling their property.

Grants Writer Gini Martin explained the process of applying with Florida Communities Trust. She stated that Florida Communities Trust would then approach the owners and negotiate a sale price based on the appraisal of the property. There are property appraisers on staff that would do a current market value of the property and negotiate a sales price for the Town. Monies from the grant would be utilized to purchase the property and there is no match required.

**Motion: A motion was made by Commissioner Carey to approve Resolution No. 25-04-08 authorizing the Town Manager to submit a Grant Application to Florida Communities Trust for Land Acquisition of Parcels around the Ball Field; Commissioner Balius made the second.**

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		

Vice-Mayor Daly	X		
Mayor DuBois	X		

Motion passed 5-0.

**Schedule for Budget Workshops and Hearings**

Town Manager Maria Davis explained that the Budget Workshop would only take one evening. She recommended July 23, 2008 for a Budget Workshop and to tentatively schedule the Budget Hearing between September 3 and September 18, 2008. She also suggested one Commission Meeting and one Budget Workshop Meeting for the month of July.

**The Commission came to consensus to have one Commission Meeting on July 16, 2008 and the Budget Workshop on July 23, 2008 at 6 pm.**

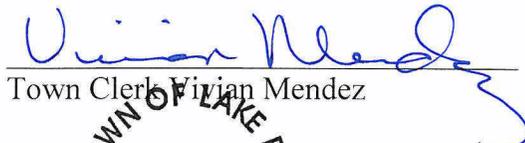
Town Manager Maria Davis recommended August 6, 2008 for the CRA Budget Workshop.

**ADJOURNMENT**

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Osterman and seconded by Vice-Mayor Daly, and by unanimous vote, the meeting adjourned at 8:03 p.m.

  
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Mayor DuBois

  
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Deputy Clerk Jessica Shepherd

  
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Town Clerk Virjan Mendez

  
TOWN OF LAKE PARK  
Town Seal  
SEAL  
FLORIDA

Approved on this 7 of May, 2008.

Exhibit "A"



